

28<sup>th</sup> November 2023

To: The Chairman and Members of Budget Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Budget Advisory Committee** of Dronfield Town Council to be held on  
**MONDAY 4<sup>th</sup> DECEMBER 2023 at 9:45am**  
**In the Council Chamber, Civic Hall**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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## **AGENDA**

1. **Apologies**

To receive apologies for absence.

2. **Declaration of Interests**

3. **Minutes**

To review and approve the minutes of the Budget Advisory Committee meeting held on 23<sup>rd</sup> October 2023.

4. **2023-2024 Budget**

To receive an update on the 2023-2024 budget.

5. **Outstanding Debt**

To review invoices for which payment is outstanding.

6. **Earmarked Reserves**

To review the current earmarked reserves.

7. **2024-2025 Budget Planning**

To review different options for the draft budget for 2024-2025.

8. **Financial Risk Assessment**

To discuss the financial risk assessment and developments for 2024-2025.

9. **Bank Signatories**

To review amending the bank mandate to add an additional staff member.

10. **Date of next meeting**

To decide on the date of the next meeting.