

**Minutes of the meeting of the Parks & Recreations
Advisory Committee held in the Council Chamber, Civic Hall
on Monday 13th November 2023 at 10:00am**

Present:

Cllr S. Burkitt, Cllr M. Emmens, Cllr. K. Tait, and Cllr L. Deighton.

In attendance:

J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and P. Duncan (Outside Services Team Leader)

AGENDA

1. Apologies

Cllr M. Ireland sent apologies for their absence and Cllr S. Burkitt informed the committee she would be late due to Mayoral commitments.

2. Declarations of Interest

There were no declarations of interest.

3. Approval of minutes of the last meeting

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes as a true and accurate record of the last meeting held on 22nd September 2023.

4. Items for exclusion of the public

There were no items for the exclusion of the public

5. Outstanding Tickets

Members discussed the outstanding tickets for the play areas and whether to replace the spreadsheet with the HAGS Tracker.

It was RESOLVED to trial the HAGS tracker for six months.

6. Sindelfingen Park

Members reviewed a request for a Junior Parkrun event in Sindelfingen Park and the impact assessment which had been carried out.

It was RESOLVED to recommend to Council to not grant permission for a Junior Parkrun event in Sindelfingen Park due to the limited parking available and potential noise to residents.

Members reviewed the product safety evaluation report from Kompan.

It was RESOLVED to write to Kompan and address the queries raised by the product safety evaluation report and to arrange a meeting with Kompan in December.

7. Cliffe Park

Members received an update on maintenance work within Cliffe Park from the Outside Services Team Leader.

It was RESOLVED to note the update.

8. Stonelow

Members reviewed quotes to resurface the footpath within the play area.

It was RESOLVED to recommend to Council to accept the quote of £2,652 to resurface the footpath within the play area at Stonelow.

Cllr S. Burkitt joined the meeting at 10:50am

9. Marsh Avenue

Members reviewed a quote to remove a potential finger entrapment from the roundabout at Marsh Avenue.

It was RESOLVED to review the warranty information relating to the roundabout and bring this to the next meeting.

10. Cemetery Road

Members discussed a loose bolt on the swings at Cemetery Road.

It was RESOLVED for the Outside Services Team Leader to inspect the swing at Cemetery Road and determine if any maintenance is required.

11. Date of next meeting

The date of the next meeting is yet to be decided.

Meeting closed at 11:10am.