

18<sup>th</sup> October 2023

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Properties Advisory Committee** of Dronfield Town Council  
**to be held on Tuesday 24<sup>th</sup> October at 10:00am**  
in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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## **AGENDA**

1. **Apologies**

To receive apologies for absences.

2. **Declaration of Interests**

3. **To approve the minutes of the last meeting**

To approve the minutes of the meeting held on 14<sup>th</sup> September 2023 as a true and accurate record.

4. **Items for exclusion of the public**

To determine what items on the agenda, if any, should be taken with public excluded.

5. **Properties**

To provide an update on the Town Council owned properties built during the period of RAAC usage.

6. **Stonelow Car Park**

To discuss whether to remove a gate from the car park at Stonelow and possible work to repair the gate post and to update members on a recent insurance claim.

7. **Stonelow Licence Agreements**

To provide members with feedback from both clubs regarding the signing of the licence agreements.

8. **Coal Aston Cricket Club**

To review a request to pay half of the invoice for the end of season renovations to the bottom cricket pitch and to review a request to locate a small metal container in between the trees adjacent to the top tea hut.

9. **Bowling Pavilion Rental Fee**

To review the bowling pavilion rental fee for 2023-2024.

10. **Contract Review**

To review a contract in place for the benefit of Coal Aston Bowling Club.

11. **Coal Aston Changing Rooms**

To update members on issues with the boiler at Coal Aston Changing Rooms.

**12. Utilities**

To discuss the potential options when utility contracts expire in December 2023 and March 2024.

**13. Cliffe Park Bowling Green**

To repair a quote to repair the walling around the bowling green at Cliffe Park.

**14. Works Depot**

To review the CCTV options available for the works depot.

**15. Land Valuation**

To review the quotes to carry out a land valuation survey on an area of land.

**16. Budget 2024 – 2025**

To review the draft budget for the codes relevant to the Properties Committee for 2024 – 2025.

**17. Dronfield FC**

To review a proposal from Dronfield FC about their future plans.

**18. Access to Town Well Site**

To review an email from a resident requesting disabled access to the well dressing site on Carr Lane.

**19. Christmas Office Opening**

To review office opening between Christmas and New Year.

**20. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

**21. Legal Advice**

To review the latest legal advice regarding a lease following a meeting with solicitors.

**22. Date of next meeting**

To agree the date of the next Properties Advisory Committee meeting.