

**Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 10th October 2023 at 10:00am in the
Council Chamber, Civic Hall, Dronfield**

Present: Cllr. S. Burkitt, Cllr M Emmens, Cllr. P Jones and Cllr M Ireland

In attendance: M. Keys (Assistant Town Clerk) and L Stonehouse (Projects and Communications Officer)

1. Apologies

Cllr D Cheetham sent his apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 12^h of September 2023 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

5. Civic Service

Members gave fantastic feedback on the Dronfield Civic Service with congregation numbers exceeding expectations this year. Thanks were passed on to all the staff involved in organising the event. It was agreed that now we have a template that works we should keep the following for next years' service:

- Setting of a theme.
- Incorporate children into the event.
- Keep the time of the event at 11am
- Keep the event in September.
- Hold the meeting with the vicars earlier.

It was RESOLVED to note this feedback.

6. Remembrance Sunday

Members discussed the prospect of purchasing Tommy Statues from the Royal British Legion to put up at a location in Dronfield during the Remembrance period. The cost for one Tommy Station is £175:00 or two for £370:00.

It was RESOLVED that the Mayor would pay for one Tommy Statue out of her monthly allowance and the Council would look into purchasing another statue next year.

7. Gala 2024

Members reviewed the quotes to purchase an 8m x 4m marquee for annual use at the Dronfield Gala.

It was RESOLVED to recommend to council to approve the purchase of a 4m x 8m premium marquee at a cost of £899.00 including VAT.

Members discussed the different attractions for the Gala in 2024.

It was RESOLVED compare prices and bring the findings to the next Events Committee Meetings.

8. **Christmas**

Members discussed the date for the 2024 Christmas Light Switch on.

It was RESOLVED to recommend to council that the 2024 Dronfield Christmas Light Switch on is held on Friday 29th November 2024 between 4pm and 8pm.

Members were informed of the cost of hiring various attractions for the Christmas Light Switch on for 2023.

- Grinch and Singing Sindy Lou - £1,000
- Christmas Table Football – 3 Tables with staffing £850.00 (6m x 3m marquee)
4 Tables, prizes x 20, staffing £1100.00 (6m x 6m marquee)

It was RESOLVED to book the Christmas Table Football at £850.00 pending confirmation from the Christmas Table Football company to see if this can be set up on the High Street.

9. **Date of Next Meeting**

It was RESOLVED to hold the next Events Committee meeting on Tuesday 7th November 2023 at 10:00 am.

The meeting closed at 11.50 am.