

8th September 2023

To: The Chairman and Members of Properties Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the
Properties Advisory Committee of Dronfield Town Council
to be held on Thursday 14th September at 10:30am
in the **Council Chamber, Civic Hall, Dronfield**

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

AGENDA

1. Apologies

To receive apologies for absences.

2. Declaration of Interests

3. To approve the minutes of the last meeting

To approve the minutes of the meeting held on 21st July 2023 as a true and accurate record.

4. Items for exclusion of the public

To determine what items on the agenda, if any, should be taken with public excluded.

5. Stonelow Licence Agreement

To meet representatives from the football and cricket club to present the reviewed licence agreements.

6. Coal Aston Football Pitch

To review the quote to carry out the survey required for the FA grant funding.

7. Nature Park

To review a request from the Dronfield Civic Society regarding the Nature Park.

8. Tree requests

To review a resident request for a reduction of a tree at Dronfield Woodhouse Recreation ground and to review a resident request to fell some trees on Birches Lane, Coal Aston.

9. Review of fees

To review the fees for the hire of the Civic Hall, Gosforth Lodge, football and cricket pitches and when to introduce them from.

10. Gladys Buxton Site

To review the latest communication from Derbyshire County Council regarding the Gladys Buxton site.

11. Land at Hilltop

To review a request to gift an area of land at Hilltop to the Town Council.

12. Cliffe Park Fencing

To review the quotes to replace the fencing along the front of Cliffe Park.

13. Fire Risk Assessments

To provide an update on the implementation of the actions from the Fire Risk Assessments.

14. Electrical Installation Condition Reports

To review the Electrical Installation Condition Reports and the quote for the required work at each site.

15. Lightning Protection System

To review the findings of the lightning protection system inspection and the quote for the work required and the quote for surge protection installation.

16. Health & Safety Audit

To review the annual H&S Audit report.

17. Properties

To discuss whether any Town Council owned buildings require further investigation into whether RAAC is present.

18. 2024-2025 Budget Requirements

To discuss budget requirements for Properties for the 2024-2025 budget.

19. Works Depot

To inform members of two matters relating to the Works Depot.

20. Dronfield Arts Festival

To review a request from Dronfield Arts Festival for free use of the Civic Hall on 23rd June 2024 in lieu of sponsorship.

21. Peel Monument

To discuss the requirements/obligations for a structural test as custodians of the monument.

22. Policy Review

To review the Complaints Policy and Press & Media Policy.

23. Snow Warden Scheme

To review a request from Derbyshire County Council about whether the Town Council will participate in the Snow Warden Scheme.

24. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

25. Expired Lease

To discuss a lease which has expired and how the council would like to progress.

26. Dronfield Town Football Club

To review a request for a long term lease on a piece of land.

27. Dronfield Woodhouse Sports and Social Club (DWSSC)

To feedback on any progress on any of the agreed actions.

28. Date of next meeting

To agree the date of the next Properties Advisory Committee meeting.