

19<sup>th</sup> September 2023

To: The Chairman and Members of Civic Hall Advisory Committee

Dear Councillor,

You are summoned to attend the meeting of the  
**Civic Hall Advisory Committee** of Dronfield Town Council to be held on  
**MONDAY 25<sup>th</sup> SEPTEMBER 2023 at 12.00pm**  
**In the Council Chamber, Civic Hall**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

---

## **AGENDA**

1. **Apologies**

To receive apologies for absence.

2. **Declaration of Interests**

To receive any declarations of interest.

3. **Exclusion of the Press & Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

4. **Minutes**

To review and approve the minutes of the Civic Hall Advisory Committee meeting held on 19<sup>th</sup> June 2023.

5. **Civic Hall Lease**

To receive any update regarding the Civic Hall lease.

6. **Correspondence**

To review drafted correspondence and grant permission for the Town Clerk to complete the relevant form on behalf of the Council.

7. **2024-2025 Budget Planning**

To review budget requirements for 2024-2025 to pass on to the Budget Advisory Committee.

8. **Date of next meeting**

To decide on the date of the next meeting.