

Dronfield Town Council

Town Clerk:
Joanne Mitchell



Dronfield Civic Hall
Dronfield Civic Centre
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9th May 2023

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

MONDAY 15th MAY 2023 AT 7.30pm
IN GOSFORTH LODGE, CLIFFE PARK, DRONFIELD

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **To elect a Town Mayor**
Appointment of new Town Mayor.
2. **To elect a Deputy Town Mayor**
Appointment of a new Deputy Town Mayor.
3. **Leader and Deputy Leader of the Council**
To appoint the Leader and Deputy Leader of the Council.
4. **Apologies**
To receive apologies and reasons for absence from the meeting.
5. **To consider a variation of order of business**
To consider request to change the order of the items on the agenda.
6. **Declarations of Interest**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
7. **Public Speaking**
The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes.
 - 7.1 **Planning Matters**
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
 - 7.2 **General Matters**
A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.
 - 7.3 **Police Matters**
If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

8. **Council Minutes**
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 3 April 2023 (Pages 849 - 864).
9. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
10. **Planning Matters**
 - 10.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 10.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
11. **Appointment of members to advisory committees (Appendix 3)**
To consider amendments to the membership of the Council's advisory committees.
12. **Representatives on outside bodies (Appendix 4)**
To consider amendments of representatives on outside bodies.
13. **Dates of meetings for 2023-24 (Appendix 5)**
To confirm the dates for the forthcoming Council Meetings.
14. **Standing Orders (Appendix 6)**
To review and confirm the Standing Orders.
15. **Financial Regulations (Appendix 7)**
To review and confirm the current Financial Regulations.
16. **Appointment of cheque signatories**
To review the members as cheque signatories.
17. **General Powers of Competence (Appendix 8)**
To confirm if the council qualifies to use the General Powers of Competence.
18. **Scheme of Delegation (Appendix 8)**
To review and confirm the proposed Scheme of Delegation.
19. **Outside Services Report (Appendix 9)**
To consider the written report submitted by the Outside Services Team Leader.
20. **Meeting Reports (Appendix 10)**
To receive the meeting reports and recommendations on various matters:-
20.1 Events Advisory Committee held on 21 March 2023
20.2 Properties Advisory Committee held on 17 April 2023
20.3 Events Advisory Committee held on 2 May 2023
21. **Town Clerk's Report (Appendix 11)**
To consider the written report submitted by the Town Clerk
22. **Financial Report (Appendix 12)**
 - 22.1 Schedule of Payments including BAC breakdown for March 2022
 - 22.2 Schedule of Receipts for March 2022
 - 22.3 Bank Reconciliation at 31st March 2022
 - 22.4 Income and Expenditure to 31st March 2022
 - 22.5 Quarterly Verification of Bank Reconciliations
23. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
24. **Meeting Report**
To receive the meeting report and recommendations from the Civic Hall Advisory Committee held on 2 May 2023.