

**Minutes of the meeting of the Parks & Recreations Advisory Committee
held in the Council Chamber, Civic Hall on Tuesday 7th March 2023 at 9:30am**

Present:

Cllr. K. Tait (Chair) Cllr. S. Burkitt, Cllr L. Deighton, Cllr M. Hanrahan and Cllr M. Ireland.

In attendance:

J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

1. Apologies

There were no apologies.

2. Declarations of Interest

There were no declarations of interest.

3. Approval of minutes of the last meeting

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the last meeting as a true and accurate record of the meeting held on Monday 30th January 2023.

4. Items for exclusion of the public

There were no items for exclusion of the public.

5. Outstanding Tickets

Members discussed the outstanding tickets for the play areas. Members were informed, by the Outside Services Manager, that all areas are safe.

It was RESOLVED to write to Kompan regarding the water in the trampoline at Cemetery Road.

It was RESOLVED to gain a quote to repair the tarmac at Cemetery Road.

It was RESOLVED that the Outside Services Manager attends the next operational inspections with HAGS.

It was RESOLVED to approach a selection of companies to sponsor a bench in Sindelfingen Park.

It was RESOLVED to note the verbal updates regarding the outstanding tickets.

6. Memorial Benches

Members reviewed the Memorial Bench Policy following concerns raised by a resident regarding mementoes being left on one of the memorial benches. Members also reviewed two further requests for memorial benches.

It was RESOLVED not to amend the Memorial Bench Policy and allow the mementoes placed on one of the memorial benches to remain in place for a while longer.

It was RESOLVED to process the memorial bench requests, once the relevant paperwork had been received and allocate them one of the remaining bench locations available.

Cllr M. Hanrahan left the meeting at 10:30am.

7. Communication Boards

Members reviewed a request from a resident regarding the potential to install communication boards within parks in Dronfield to help non-verbal users of the park communicate.

It was RESOLVED to trial a communication board at Sindelfingen Park and bring quotes back to the next committee meeting.

8. Cemetery Road

Members were updated on a report of fly tipping at Cemetery Road and were informed that the land where wood was being stored is not on council owned land as the boundary of the houses backing onto Cemetery Road from Palmer Crescent extend 1.2m beyond their house, so the wood storage is on private land. The Town Council's own deeds for Cemetery Road support this.

It was RESOLVED to note this update.

9. Sindelfingen Park

Members discussed the official opening date for the refurbished park and a request for additional benches within the park.

It was RESOLVED to hold the official opening event of the refurbished Sindelfingen Park on Sunday 2nd April 2023.

It was RESOLVED to approach a selection of businesses regarding potential sponsorship of a bench within Sindelfingen Park.

10. Cliffe Park

Members were informed by the Outside Services Manager that he had meet with a land drainage expert at Cliffe Park but unfortunately the report had not yet been sent through.

Members discussed the use of the car park at Cliffe Park by football teams playing on DHFS school playing fields.

Members were given an update following the one month trial of leaving the car park gate open at Cliffe Park.

It was RESOLVED to note the update regarding the land drainage report.

It was RESOLVED to write the DHFS requesting they provide parking for teams using their facilities, as the car park at Cliffe Park is for users of the park's facilities only.

It was RESOLVED to extend the trial of leaving the car park gate open at Cliffe Park for a further three months and then review again.

11. Big Dipper

Members reviewed a request from the organisers of the Big Dipper Half Marathon to use Hilltop Park again as the registration and holding area for the event.

It was RESOLVED to recommend to council to grant permission for the organisers of the Big Dipper event to use Hilltop Park on Sunday 10th September 2023 providing they accept the following terms and conditions;

- 1) To provide to the Council, a minimum of one month before the event, copies of the following documents
 - Public Liability Insurance to the minimum value of £5m cover (£10m if the activity involves children)
 - Employee Liability Insurance (if necessary)
 - Risk assessments (including Covid-19 secure measures)
 - Relevant qualifications/certificates (where required)
 - First aid certificates or details of first aid provisions
 - Price list
 - Confirmation of road closures
- 2) Pay a refundable deposit of £300 in advance of the Big Dipper event, to cover any potential damage to the area. If any litter picking is required after the event, this will be charged at an additional cost of £20 per hour.
- 3) Ensure there are enough parking spaces to accommodate all Big Dipper competitors and spectators from outside the S18 postcode area.
- 4) Provide parking marshalls to direct all competitors and spectators to the designated parking areas.
- 5) Write to residents located around Hilltop Park, up to six weeks before the event, clearly stating that Dronfield Running Club are providing designated parking for participants and spectators and that Dronfield Running Club are responsible for the road closure applications for the Big Dipper event. A copy of the letter must be provided to the Council.

12. Date of next meeting

Members discussed when to hold the next meeting.

It was RESOLVED to call the next meeting as and when required.

Meeting closed at 11:10am