

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on 13th February 2023

Present: Cllr S Burkitt, Cllr M Hanrahan, Cllr A Powell and Cllr R Spooner.

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and R. Dick (Outside Services Manager) and A. Mott (RFO)

1. Apologies

Cllr A Foster sent her apologies.

2. Declarations Of Interest

There were no declarations of interest.

3. Minutes of last meeting

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 16th January 2023.

4. Items for exclusion of the public

Agenda items 10 and 11 require the exclusion of the public.

5. Dronfield Woodhouse Sports and Social Club

Members were provided with an update on the meeting, outstanding payment and ground conditions.

It was RESOLVED to write a letter to the committee of Dronfield Woodhouse Sports and Social Club regarding the firework debris from bonfire night that remains on the sports field despite assurances of litter picking and clean ups taking place.

It was RESOLVED to request copies of the last four years of accounts for Dronfield Woodhouse Sports and Social Club, as per the terms of their lease.

6. Dyche Lane Footpath

Members reviewed a quote for the resurfacing of a footpath and considered alternative options.

It was RESOLVED for the Outside Services Manager to obtain alternate quotes for the various options and bring them to the next meeting.

7. Bus Shelters

Members reviewed the proposal from Derbyshire County Council and discussed a request from a resident to remove a bus shelter.

It was RESOLVED to recommend to council to agree for the replacement of the bus shelter at the junction of Stonelow Road opposite Shireoaks, if the replacement is funded completely by Derbyshire County Council and there is no cost to Dronfield Town Council.

It was RESOLVED not to remove the bus shelter from Highfields Road due to the possibility of the bus service resuming in the future.

8. Quad Bike

Members reviewed a quote for the purchase of a quad bike and related attachments for the Outside Services Team.

It was RESOLVED to recommend to council to accept the quote for the quad bike and attachments, at a total cost of £9,959.58 which includes part exchanging the current quad bike.

9. Waste License

Members discussed the need to register a lower tier waste carrier.

It was RESOLVED to register as a low tier waste carrier via the relevant Government website.

10. UK SPF Funding

Members discussed whether to apply for future UK SPF funding for Village Halls and Community Venues.

It was RESOLVED to obtain quotes for the installation of roof solar panels on the changing rooms at Cliffe Park for future funding rounds.

11. Alarm Systems

Members reviewed a quote to replace the analogue phone lines systems for the alarms at three venues.

It was RESOLVED to recommend to council to accept the quote of £200 (£100 per site) to replace analogue phone lines systems at Gosforth Lodge and the Outside Services Unit for the alarm systems.

12. Stonelow

Members discussed the quote from the solicitor to review the revised draft licences.

It was RESOLVED to recommend to council to accept the quote from the solicitor of £600 for reviewing one of the draft license agreements.

13. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

A.Mott (RFO) joined the meeting at 15:09pm

14. Land & Leases

Members received a verbal update on land and lease matters from the RFO.

It was RESOLVED to recommend to council to create a digital record of all council owned land and download copies of all land registration documents at a cost of £3 per document.

It was RESOLVED to write to the owner of a piece of land, whose lease had expired and enquire about whether they would be interested in purchasing the land.

It was RESOLVED to note the verbal update provided by the RFO and to not change anything at this time.

15. Working Group

Members were given a verbal update from the previous working group meeting.

It was RESOLVED to disband the working group due to the creation of the new Civic Hall Committee.

Meeting closed at 4:00pm