

# Dronfield Town Council

Town Clerk:  
Joanne Mitchell



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Dronfield Civic Centre  
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3<sup>rd</sup> January 2023

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 9<sup>TH</sup> JANUARY 2023 AT 7.30pm**  
**IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely

*J Mitchell*

Joanne Mitchell  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## AGENDA

1. **Apologies**  
To receive apologies and reasons for absence from the meeting.
2. **To consider a variation of order of business**  
To consider request to change the order of the items on the agenda.
3. **Declarations of Interest**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. **Public Speaking**  
**The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.**
  - 4.1 **Planning Matters**  
An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.
  - 4.2 **General Matters**  
An opportunity for members of the public to raise any matters relating to the town.
  - 4.3 **Police Matters**  
If the Police Liaison Officer is in attendance, they will be given the opportunity to raise any relevant matters.

**5. Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 5<sup>th</sup> December 2022 (Pages 774 – 789) and the Extraordinary Council Meeting held on 29<sup>th</sup> December 2022 (Page 790).

**6. Items for exclusion of public**

To determine what items on the agenda, if any, should be taken with public excluded.

**7. Planning Matters**

**7.1 Planning Applications (Appendix 1)**

To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.

**7.2 Planning Decisions (Appendix 2)**

To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.

**8. Outside Services Report (Appendix 3)**

To consider the written report submitted.

**9. Appointment to Gritting Advisory Committee**

To fill one vacancy on the Gritting Advisory Committee.

**10. Meeting Reports (Appendix 4)**

To receive the meeting reports and recommendations on various matters:

10.1 Budget Advisory Committee held on 12 December 2022

10.2 Properties Advisory Committee held on 12 December 2022

10.3 Parks & Recreation Advisory Committee held on 20 December 2022

10.4 Cemetery Advisory Committee held on 6<sup>th</sup> January 2023 – minutes to follow

**11. Town Clerk's Report (Appendix 5)**

To consider the written report submitted by the Town Clerk.

**12. Financial Reports**

12.1 Schedule of Payments including BAC breakdown for November 2022

12.2 Schedule of Receipts for November 2022

12.3 Bank Reconciliation as at 30<sup>th</sup> November 2022

12.4 Income and Expenditure to 30<sup>th</sup> November 2022

**13. Exclusion of the Press and the Public**

To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

# DRONFIELD TOWN COUNCIL MONTHLY UPDATE

## CRIME / INCIDENT UPDATE AS AT :

**30/12/2022**

01/12/2022 - 31/12/2022

	<u>Nov-22</u>	<u>Dec-22</u>
VIOLENT CRIME AGAINST PERSON	29	26
THEFT	38	24
CRIMINAL DAMAGE	9	15
PUBLIC DISORDER	4	7
Drugs	0	2
Other crimes	2	4
	82	78

- 3** Down on last month
- 14** Down on last month
- 6** Up on last month
- 3** Up on last month
- 2** Up on last month
- 2** Up on last month

	<u>2021</u>	<u>2022</u>
Comparison to same month last year	82	78
Parking letters Issued this month		53

4 Crimes down on previous year

<b>Speeding checks conducted this month</b>	2
Prosecution	0

### Locations

Gosforth Lane
Gomersall Lane

## ENGAGEMENT COMMUNITY STRATEGY

### Additional upcoming planned events

- 10th Jan Cuppa with a Copper Dronfield Barn
- 14th Jan Crime Prevention Stall Dronfield Sports Centre
- 21st Jan Cuppa with a Copper Café Civic

Promote Derbyshire Alert
Promote Dronfield Safer Neighbourhood
Local Speedwatch
ASB Patrols
Parking /School patrols
Local Area patrols, plain clothed and uniformed
Social Media Promotion

## ASB HOTSPOTS

<b>Pentland Road shopping precinct</b>
Civic Centre
<b>Dronfield Barn</b>

<b>Groups of youths gathering nearby shops,</b>
Youths gathering in car park and entering surrounding buildings causing ASB/nuisance.
<b>Additional patrols following a few youth related incidents</b>

## CURRENT PRIORITIES

### LOCATION

Various locations
Dronfield
Civic Centre / Pentland shops
Cliffe Park
Burglary Reassurance
Crime prevention events
Target Hardening event

### ISSUE

Road Safety Concerns
Drug supply intelligence development
Groups of youths gathering o/s shops and also causing nuisance
Groups of youths gathering on park causing nuisance to care takers
High number of local burglaries. Plain clothed patrols & increased police presence.

## NATIONAL POLICE CHIEFS' COUNCIL PRIORITIES

Dwelling Burglaries

Officer to attend all dwelling burglaries



**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**

**HELD AT CIVIC HALL, ON MONDAY 5<sup>th</sup> DECEMBER 2022**

**Present:** Councillors S. Burkitt, A. Dale, L. Deighton, M. Hanrahan, M. Ireland, W. Jones, R. Spooner, R. Welton, P. Wright, P. Parkin. M. Foster, K. Tait and A. Powell.

**In Attendance:** J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk), PC Matthews and three PCSOs plus three members of the public.

**1. Apologies**

Apologies were received from Councillors M. Emmens, A. Foster, R. Hall, V. Kirk. Councillor T. Collins and R. Gilmore were not in attendance.

**2. To consider a variation of order of business**

There were no variations to the order of business.

**3. Declarations of Interest**

There were no declarations of interest.

**4. Public Speaking**

**4.1 Planning Matters**

None

**4.2 General Matters**

Two members of the public spoke about the bus shelters that had been vandalised on Gosforth Drive. One member of the public spoke about road safety issues around Stonelow Junior School at school drop off and pick-up times.

**4.3 Police Matters**

Members received a written and verbal report from the Police.

**191/22-23 RESOLVED**

To note the Police report.

**5. Council Minutes**

Members received and considered the Minutes of the Ordinary Meeting of the Council held on 7th November 2022.

**192/22-23 RESOLVED**

That the minutes of the Council meeting held on 7<sup>th</sup> November 2022 are approved and adopted as a true and accurate record of the meeting.

**6. Items for exclusion of public**

Agenda Item 13 – the meeting report and recommendations on various matters from the Personnel Advisory Committee was already identified on the agenda as requiring the exclusion of the public.

Chairmans  
Initials

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## 7. **Planning**

Cllr Mark Foster and Cllr Alan Powell abstained from voting on planning matters due to their seats on the District Council planning committee.

### 7.1 Planning Matters

#### **193/22-23 RESOLVED**

To write a letter of objection to planning application 22/01036/OL based on concerns over the effect on traffic around the Wreakes Lane area.

#### **194/22-23 RESOLVED**

To write a letter raising concerns regarding planning application 22/01068/FL based on the size of the development and proposed properties.

#### **195/22-23 RESOLVED**

The schedule of planning applications are noted.

### 7.2 Planning Decisions

#### **196/22-23 RESOLVED**

The schedule of planning decisions are noted.

## 8. **Outside Services Report**

Members were presented with the Outside Services Report.

The following tasks have been carried out during November 2022.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The footpaths and roadways have been cleared from leaves; this task has been done once a week to keep the area clear of leaves.

Grass Cutting – All Dronfield Town Council land around the Town had its last cut at the beginning of the month, we attempted to cut all areas before the wet weather set in.

Cliffe Park Fascia's – The soffits and fascia have been replaced on the changing rooms with new black fascia boards.

Sindlefingen – The basketball court has been resurfaced. We have 20 trees that are to be planted around Sindlefingen Park, the trees will be planted Tuesday 29th and Wednesday 30th November.

Library Gardens – During the week while installing the Christmas lights at Library gardens, Procheck installed a new fuse board, the old one required upgrading and tested all cabling around the library garden area.

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Remembrance Sunday – Outside Services staff set up the PA system and laid a covering over the grassed area for the Remembrance Sunday Service to take place.

Bus Shelters – Over the last month we have had some damage done to some more bus shelters. The new bus shelter installed on Gosforth Drive near the flyover had the remaining two glass panels smashed and the shelter opposite also had two panels of glass smashed. Outside Services had to remove all broken glass and save any beading for the replacement glass. In addition to this one of the bus shelters on Gosforth Lane had one panel smashed.

Isuzu 4x4 – The Isuzu was taken into the dealership for the electrics to be looked at as there was a fault, it was repaired and back on the road within 3 days.

Roller Shutter Doors – All roller shutter doors have been serviced.

Banners – Install banners around the town advertising the Christmas Light Switch-on.

Christmas Lights – Outside Services pulled in a new power cable at Library Gardens and attached to the existing wire which comes from the fuse board to the tree, where we have the electric feed for the lights. This was to give us some extra sockets for more lights being installed. Procheck then terminated both ends - new outlet in tree and other end into fuse board.

The icicles around Library gardens were installed. We had 8 new sets of icicles that were put up and replaced some of the old lights which were faulty.

The Christmas trees were picked on Monday 21st November, we had a 24ft tree for Library gardens, a 22ft tree for Sindelfingen and 8 x 12ft trees for other areas around the Town.

Whilst we had picked up all trees, we started to install the 12ft ones as we were waiting for a telehandler to help install the large trees which was arranged for the Tuesday and thanks to Joe Littlewood for arranging and helping with the telehandler to install both large trees. We continued to install the 12ft trees although the weather was awful with rain most of the week, Outside Services staff managed to get all the trees installed and decorated and ready for the Lights Switch-on. The 12ft trees this year had chestnut fencing erected around them.

The area in the Library Gardens was set up by Outside Services staff which included fencing off the area in front of the steps, erecting a gazebo and making a stage for the PA system, erecting lighting and seating for the band and set up the PA system. We also fenced off the parking spaces in front of the Civic Hall for the fair ground rides. Outside Services dropped off all the barriers and road closure signs for the High Street and erected a lighting tower at end of high street along with a generator to power the lights. Once the event was over at 8pm we then disassembled and packed everything away and picked up all fencing.

Tasks actioned around Dronfield

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Notices installed onto lighting columns stating road closures for Remembrance Sunday.

Cutting back hedge at Hilltop play area.

Repair wooden fencing at Church Street car park as a car must have hit the fencing and dislodged some of it.

Fence of footpath at Dyche Lane and quote received for relaying path with tarmac.

Cut up old fitness equipment and weighed in for scrap.

Clearing up glass from shelters on Gosforth Drive and Gosforth Lane.

Removed graffiti from the benches and fencing at Dronfield Woodhouse play area.

Removed all 165 poppies from the lighting columns around the Town.

### Play Areas

Birches Fold – installed the rolling barrel with new bushes and new bar.

Cliffe Park – the zipwire, basket swing and junior climbing frame is out of action due to requiring repairs by Creative play which are booked in for week commencing 5th December.

Hilltop – cut back all hedge to rear of play area.

Moonpenny Way - nothing to report

Sindelfingen Park - removed all the bollards from around inverted V equipment

Stonelow – site visit with Tom Burke to assess how to get new equipment into play area.

Lundy Rd – cut back protruding handle

Marsh Ave – new spring for gate has been installed

Cemetery Rd – nothing to report

Dronfield Woodhouse – repaired graffiti from the bench and fencing

### Tennis courts

Dronfield Woodhouse

Coal Aston

Cliffe Park

### Bowling Greens

Winter maintenance is being carried out.

### Other Tasks

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Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Cllr Tait enquired about whether signage had yet been put on the works vehicles.

**197/22-23 RESOLVED**

The Outside Services report is noted.

**9. Meeting Reports**

**9.1 Budget Advisory Committee**

Members received a copy of the minutes from the Budget Advisory Committee meeting held on 14<sup>th</sup> November 2022 and considered the recommendations to council.

**198/22-23 RESOLVED**

To increase the stationery budget to £5,000 and delegate the power to spend up to that budget to the Town Clerk in consultation with the Chair of the Budget Advisory Committee/Deputy Leader.

**199/22-23 RESOLVED**

To increase the ear-marked reserve for elections to £29,000 and take the increase from the rolling capital fund.

**200/22-23 RESOLVED**

To reduce the ear-marked reserve for CCTV to £10,000 and reallocate the remaining £40,000 with £5,000 to parks, £15,000 to tree maintenance and to create a new ear-marked reserve for replacement vehicles and allocate the remaining £20,000 - see appendix A for the proposed balances on each reserve category.

**201/22-23 RESOLVED**

To accept the proposal of the RFO that any cash taken at the office is then used to top up the petty cash balances and any surplus cash will then be banked.

**202/22-23 RESOLVED**

To close two dormant bank accounts and transfer the balances into the current account and then into the CCLA Fund.

**203/22-23 RESOLVED**

To note the minutes of the Budget Advisory Committee Meeting held on 14<sup>th</sup> November 2022.

**9.2 Environmental Advisory Committee**

Members received a copy of the minutes from the Environmental Advisory Committee meeting held on 14<sup>th</sup> November 2022 and considered the recommendations to council.

**204/22-23 RESOLVED**

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To send a letter to the headteachers of all the infant, junior and primary schools within Dronfield, seeking their voluntary participation in the extension of the No Idle Zone scheme.

**205/22-23 RESOLVED**

To accept the quote of £1,480 for the planting and maintaining of the Wildflower Meadows in Sindelfingen Park.

**206/22-23 RESOLVED**

To note the minutes of the Environmental Advisory Committee Meeting held on 14<sup>th</sup> November 2022.

**9.3 Road Safety Advisory Committee**

Members received a copy of the minutes from the Road Safety Advisory Committee meeting held on 21st November 2022 and considered the recommendations to council.

**207/22-23 RESOLVED**

To accept the adjusted quote of £7,306.25 for the Speed Indicator Devices.

**208/22-23 RESOLVED**

To note the minutes of the Road Safety Advisory Committee Meeting held on 21<sup>st</sup> November 2022.

**9.4 Properties Advisory Committee**

Members received a copy of the minutes from the Properties Advisory Committee meeting held on 21st November 2022 and considered the recommendations to council.

**209/22-23 RESOLVED**

To accept the quote of £400 to install a CCTV monitor within the office.

**210/22-23 RESOLVED**

To accept the quote of £55 to purchase a microwave for the office.

**211/22-23 RESOLVED**

To go ahead with the quote of £17.50 per shelter for an enhanced clean, once a year and £10.00 per shelter for a standard clean on a quarterly basis for the remainder of the year.

**212/22-23 RESOLVED**

To note the minutes of the Properties Advisory Committee Meeting held on 21<sup>st</sup> November 2022.

**9.5 Events Advisory Committee**

Members received a copy of the minutes from the Events Advisory Committee meeting held on 22<sup>nd</sup> November 2022 and considered the recommendations to council.

The Events Committee thanked all office staff and Outside Services for their hard work at the Christmas Event.

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**213/22-23 RESOLVED**

To defer the decision to approve a budget of £500 for the Kings Coronation events, to the next Budget Advisory Committee Meeting.

**214/22-23 RESOLVED**

To defer the decision to keep a separate budget for each event and request the following budgets in 2023/2024; Christmas – £6,000, Gala – £6,000, Remembrance Sunday – £1,000, Coronation - £500, to the next Budget Advisory Committee Meeting.

**215/22-23 RESOLVED**

To book the Unicorn pony rides which will cost £3 per ride and contact Dronfield Music Tuition about providing the live music again for a cost of £600.

**216/22-23 RESOLVED**

To note the minutes of the Events Advisory Committee Meeting held on 22<sup>nd</sup> November 2022.

**9.6 Parks and Rec Advisory Committee**

Members received a copy of the minutes from the Parks and Rec Advisory Committee meeting held on 2<sup>nd</sup> December 2022 and considered the recommendations to council.

Cllr M. Foster thanked Cllr K. Tait and the staff for the work they had put in on the SPF application and presentation.

Cllr M. Foster thanked Cllr A. Dale for his support of the SPF application as Leader of North East Derbyshire District Council.

**217/22-23 RESOLVED**

That the winning design of Stonelow Play Area Competition be made into two signs – one for each entrance into Stonelow Park.

**218/22-23 RESOLVED**

To award the tender for the refurbishment of Sindelfingen Park to Kompan, due to them receiving the highest percentage score, subject to receiving the SPF funding.

**219/22-23 RESOLVED**

To note the minutes of the Parks & Recreation Advisory Committee Meeting held on 2<sup>nd</sup> December 2022.

**10. Town Clerks Report**

Members considered the written report submitted by the Town Clerk.

**Items for Decision**

Sindelfingen Anniversary Visit 9<sup>th</sup> to 11<sup>th</sup> December 2022 – to confirm which councillor will be attending Sindelfingen to represent the Town Council at the anniversary event.

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### **Items for Information**

**DCC** - Emergency Road closure and suspension of one-way order - Brown Lane, Coal Aston, 28th November 2022 to 7th December 2022 to facilitate urgent retaining wall repair works (sent electronically)

**Dronfield Town Twinning Federation** – report to Dronfield Town Council.

### **Correspondence Received**

**NEDDC** - tickets are still available for the Chair's Charity Christmas 70's Themed Disco on Friday 2nd December 2022.

**Derbyshire Fire & Rescue Service Our Plan 2023-2026 and Budget 2023-2026 Consultation** - This consultation runs for six weeks from Friday 2 December 2022 until Friday 13 January 2023 and can be accessed by visiting the website address below;  
<https://www.derbys-fire.gov.uk/community/have-your-say/consultations>

**DALC** – December Newsletter

### **220/22-23 RESOLVED**

That Cllr William Jones and consort will attend Sindelfingen to represent the Town Council at the anniversary event.

### **221/22-23 RESOLVED**

That the Town Clerks report is noted.

## **11. Financial Reports**

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for October 2022.

### **222/22-23 RESOLVED**

That payments of £62,719.01 for October 2022 are approved.

### **223/22-23 RESOLVED**

To note the schedule of receipts for October 2022.

### **224/22-23 RESOLVED**

To note the bank reconciliations for the period ending October 2022.

### **225/22-23 RESOLVED**

To note the income and expenditure for the period October 2022.

## **12. Exclusion of the Press and the Public**

### **226/22-23 RESOLVED**

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

## **13. Meeting Report**

Chairmans  
Initials

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Members received a copy of the minutes from the Personnel Advisory Committee Meeting held on 5<sup>th</sup> December 2022.

**227/22-23 RESOLVED**

To approve the recommendations to council on various matters from the Personnel Advisory Committee Meeting held on 5<sup>th</sup> December 2022 as detailed in the minutes.

**228/22-23 RESOLVED**

To note the minutes of the Personnel Advisory Committee Meeting held on 5<sup>th</sup> December 2022.

Meeting closed at 8:45pm

Chairman.....Date:.....

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**DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS**

**SUBMITTED TO COUNCIL ON MONDAY 5<sup>th</sup> DECEMBER 2022**

No	Reference	Applicant	Location	Details
1	22/00897/FLH	Callum Guest	54 Derwent Close Dronfield S18 2FQ	Construction of two storey side extension (Amended Plans)
2	22/00970/RM	Mr and Mrs Marshall	85 Northern Common Dronfield Woodhouse Dronfield S18 8XJ	Section 73 Application to remove condition 3 (permitted development rights for extensions, outbuildings and means of enclosure which would otherwise not require planning permission) pursuant to application 19/00679/FL
3	22/01021/FLH	Ms E Cooke	7 Fletcher Avenue Dronfield S18 1RW	Proposed single storey rear extension and single storey front extension.
4	22/01025/TPO	Mr Kevin Bonsall	17 Langdale Drive Dronfield S18 2FS	Application to reduce crown to 1no Sycamore tree within TPO 98(G1)
5	22/01026/TPO	Mr Paul Lucas	19 Langdale Drive Dronfield S18 2FS	Application to prune 2no Sycamore tree T1 and T2 within TPO 98(G1)
6	22/01036/OL	Mr Keith Nutter	Trent Titanium Ltd Wreakes Lane Dronfield S18 1LY	Application for the proposed demolition of existing buildings and erection of a Class E foodstore together with car parking, access, servicing, and other associated works (Major Development)
7	22/01144/FLH	Mr And Mrs Bond	163 Longcroft Road Dronfield Woodhouse Dronfield S18 8XW	Erection of single storey rear extension, cladding alterations to front, rear dormers and new windows

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8	22/01151/FLH	Kerry Appleyard	22 Holmley Lane Dronfield S18 2HR	Application for first floor extension with pitched roof (resubmission plans of 22/00878/FLH)
9	22/01058/DISCON	Miss Cate Harris	Land To The East Of 25 Beechwood Road Dronfield	Discharge of Condition No. 5 (tree replacement scheme) pursuant of 22/00388/TPO.
10	22/01059/FL	Mr Luke Denton	2 - 4 Summerwood Lane Dronfield S18 1PB	Application for construction of 2 storey 5 bed dwelling with associated parking and landscaping
11	22/01062/FLH	Mr Christopher Naylor	29 Falcon Road Dronfield S18 2ED	Two storey Side extension.
12	22/01063/FLHPD	Mr Ben Cantrell	116 Stonelow Road Dronfield S18 2EP	Application under the Neighbour Notification Scheme for Single storey Rear extension.
13	22/01068/FL	Mr Abul Khayere	135 Cemetery Road Dronfield S18 1XX	Application for the demolition of former public house and erection of two detached dwellings. (Public Right of Way)
14	22/01069/FL	Mr M Darl	26 Chesterfield Road Dronfield S18 2XB	Application to replace Existing Rear Store and New Shop Front (Conservation Area)
15	22/01072/FLH	Taylor-Cook	58 Green Lane Dronfield S18 2LN	Application to demolish conservatory and replace with a part single storey and part two storey rear extension, addition of new porch, alteration of fenestration and external landscaping works to boundary
16	22/01086/FLH	Mr Hague	11 Holmley Bank Dronfield S18 2HP	Application for ground floor extension to rear

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				of 7 house in place of existing conservatory
17	22/01092/TPO	Mr. R. Burgin	22 Gardom Close Dronfield Woodhouse Dronfield S18 8ZH	Application to fell 1 No. Elm Tree (T4) covered by NEDDC Tree Preservation Order 103 PT 3
18	22/01095/FLH	Mr Stephen Aldersley	52 Gomersal Lane Dronfield S18 1RU	Proposed garage to front of property
19	22/01101/AD	Mr M Darl	26 Chesterfield Road Dronfield S18 2XB	Application for advertisement consent for shop name above shop front (Conservation Area)

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## BANK ACCOUNT-NO 1

## List of Payments made between 01/10/2022 and 31/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
05/10/2022	NEDDC - COAL ASTON	70425196-8	439.00		70425196RATES COAL AST-ON 22/23
05/10/2022	NEDDC - CIVIC HALL	70644768-8	2,495.00		70644768 CIVIC HALL RATES 22/23
05/10/2022	NEDDC - DRONFIELD	70753129-8	150.00		70753129 RATES CARR LANE 22/23
05/10/2022	NEDDC CLIFF PARK	70786709-8	494.00		70786709 RATES GOSFORTH LODGE
05/10/2022	NEDDC - CHURCH ST CAR PARK	71257471-8	140.00		71257471 RATES CHURCH ST 22/23
12/10/2022	O2 Mobile Phones	DD	121.58		Telephone September
14/10/2022	Arden Winch & Co Ltd	8443	21.82		Staff Clothing
14/10/2022	Broxap Limited	8444	1,319.70		Litter Bin & Fixing Kit
14/10/2022	Cloudy IT Ltd	8445	517.92		Monthly IT invoice
15/10/2022	Salaries & Wages	OCT22	19,129.44		October Salaries
17/10/2022	NEDDC - WORKS UNIT	70671470-8	494.00		70671470 RATES GALLYWHITE LANE
17/10/2022	NEDDC Cemetery Lodge	71306795-8	698.00		71306795 RATES CEMETRY 2022/23
21/10/2022	HMCRC	SEP22	5,910.83		PAYE, Nil etc Sep22
31/10/2022	British Gas Trading Ltd	1	514.33		Gas 12Sep-10Oct22
31/10/2022	Business Stream	2	610.96		Waste Cliffe Pk 12Jul-11Oct22
31/10/2022	Derbyshire Association Of Loca	3	482.18		Annual Subscription to 31Mar23
31/10/2022	DCC Superannuation Fund	4	3,506.80		DLGPS contributions Sep22
31/10/2022	ESPO	5	50.95		Soap Dispenser
31/10/2022	Figma Smart Mailing	6	0.59		DD 30Oct22 £0.59
31/10/2022	G & L Fletcher	7	1,099.99		Lease Oct22
31/10/2022	Gamma Business Communications	8	140.36		Line Rental/Charges Aug22
31/10/2022	Heron Publications Ltd	9	180.00		Recruitment Issue 202 Dup Pyl
31/10/2022	HSBC Bank Plc	10	378.41		Statement Lost In Post
31/10/2022	IDMobile	11	12.00		Mobile 07859915723 Oct22
31/10/2022	Lightwood Sports Groundcare Lt	12	4,474.50		DW Cricket Sq - Prep/Main/Reno
31/10/2022	NEDDC - CIVIC HALL	13	619.06		Trade Waste 1x1100l 2022/23-B
31/10/2022	NEDDC CLIFF PARK	14	1,857.18		Trade Waste 3x1100l 2022/23-B
31/10/2022	OPUS - Civic Hall	15	411.70		Electricity 06Sep-05Oct22
31/10/2022	OPUS - Small Pavilion Stone	16	63.18		Small Pav Elect - 6Sep-5Oct22
31/10/2022	OPUS - Main Pavilion Stonelow	17	116.18		Main Pav Elect - 6Sep-5Oct22
31/10/2022	OPUS - Cliffe Park	18	508.94		Electricity 6Sep-5Oct22
31/10/2022	OPUS - Church Street	19	7.78		Electricity 6Sep-5Oct22
31/10/2022	OPUS - Coal Aston Pavilion	20	16.93		Pavilion Elect 6Sep-5Oct22
31/10/2022	Cricket Shed, Stonelow	21	105.42		Cricket Electricity 06Sep-5Oct
31/10/2022	Personnel Advice & Solutions L	22	120.00		Services Oct22
31/10/2022	Plusnet PLC	23	28.87		Broadband & Phone Line Oct22
31/10/2022	Procheck Electrical Ltd	24	1,633.05		Civic Hall Maglock & Intercom
31/10/2022	FuelGenie	25	284.98		Sep22 Fuel
31/10/2022	The Society of Local Council C	26	1,716.80		CCTV Compliance Event Fee
31/10/2022	Spitfire Network Services Ltd	27	43.20		Service Charge Oct22
31/10/2022	TALKTALK DIRECTDEBIT	28	31.50		Broadband Oct22
31/10/2022	Viking Direct	29	25.85		Laptop Quick Litu/Blu Tack
31/10/2022	Water Plus	30	396.32		Water 6Sep-6Oct22
31/10/2022	Westfield Health Direct D	31	49.92		Westfield Oct22
31/10/2022	Wicksteed Leisure Ltd	32	58.20		Fittings
31/10/2022	Cross Steven (Cliffe Park Cafe	33	90.00		Buffet Council Meeting 11Jul
31/10/2022		34	34.80		Items for Civic Service 25Sep

Continued on Page 2



List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/10/2022	Joe Littlewood	35	8,820.00		Removal of spoil (20 loads)
31/10/2022	NEST Pensions	36	515.60		Nest Contributions Sep22
31/10/2022	Soft Surfaces Ltd	37	1,680.00		Stonelaw IPA rubber crumb surf
31/10/2022	[REDACTED]	38	32.55		Items for Civic Service 25Sep
31/10/2022	NEDDC Cemetery Lodge	81	90.62		Council Tax 21Apr-8May22

Total Payments 62,719.01

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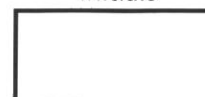
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## BANK ACCOUNT-NO 1

Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2022	Sales Recpts Page 5276		Sales Recpts Page 5276	50.50
03/10/2022	Sales Recpts Page 5277		Sales Recpts Page 5277	50.50
04/10/2022	Sales Recpts Page 5278		Sales Recpts Page 5278	50.50
05/10/2022	Sales Recpts Page 5279		Sales Recpts Page 5279	50.50
05/10/2022	Sales Recpts Page 5280		Sales Recpts Page 5280	92.00
05/10/2022	Sales Recpts Page 5281		Sales Recpts Page 5281	232.50
05/10/2022	Sales Recpts Page 5282		Sales Recpts Page 5282	40.00
05/10/2022	Sales Recpts Page 5283		Sales Recpts Page 5283	322.90
06/10/2022	Sales Recpts Page 5284		Sales Recpts Page 5284	322.90
07/10/2022	Sales Recpts Page 5285		Sales Recpts Page 5285	144.00
07/10/2022	Sales Recpts Page 5286		Sales Recpts Page 5286	54.60
08/10/2022	Sales Recpts Page 5287		Sales Recpts Page 5287	120.00
09/10/2022	Sales Recpts Page 5288		Sales Recpts Page 5288	50.50
10/10/2022	Sales Recpts Page 5289		Sales Recpts Page 5289	6,017.00
10/10/2022	Sales Recpts Page 5290		Sales Recpts Page 5290	670.00
11/10/2022	Sales Recpts Page 5291		Sales Recpts Page 5291	50.50
11/10/2022	Sales Recpts Page 5292		Sales Recpts Page 5292	358.80
13/10/2022	Sales Recpts Page 5293		Sales Recpts Page 5293	833.00
13/10/2022	Sales Recpts Page 5294		Sales Recpts Page 5294	735.00
11/10/2022	Sales Recpts Page 5295		Sales Recpts Page 5295	475.00
18/10/2022	Sales Recpts Page 5297		Sales Recpts Page 5297	209.61
17/10/2022	Sales Recpts Page 5298		Sales Recpts Page 5298	358.80
16/10/2022	Sales Recpts Page 5299		Sales Recpts Page 5299	22.40
23/10/2022	Sales Recpts Page 5300		Sales Recpts Page 5300	39.20
22/10/2022	Sales Recpts Page 5301		Sales Recpts Page 5301	50.50
21/10/2022	Sales Recpts Page 5302		Sales Recpts Page 5302	126.00
14/10/2022	Sales Recpts Page 5304		Sales Recpts Page 5304	315.00
25/10/2022	Sales Recpts Page 5305		Sales Recpts Page 5305	48.00
25/10/2022	Sales Recpts Page 5306		Sales Recpts Page 5306	64.00
25/10/2022	Sales Recpts Page 5307		Sales Recpts Page 5307	444.00
25/10/2022	Sales Recpts Page 5308		Sales Recpts Page 5308	256.00
31/10/2022	Sales Recpts Page 5309		Sales Recpts Page 5309	89.20
31/10/2022	Sales Recpts Page 5310		Sales Recpts Page 5310	40.00
29/10/2022	Sales Recpts Page 5311		Sales Recpts Page 5311	38.70

Continued on Page 2



## Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
28/10/2022	Sales Recpts Page 5312		Sales Recpts Page 5312	89.60
26/10/2022	Sales Recpts Page 5313		Sales Recpts Page 5313	270.00
25/10/2022	Sales Recpts Page 5314		Sales Recpts Page 5314	800.00
25/10/2022	Sales Recpts Page 5315		Sales Recpts Page 5315	400.00
31/10/2022	Sales Recpts Page 5316		Sales Recpts Page 5316	85.50
31/10/2022	Sales Recpts Page 5317		Sales Recpts Page 5317	358.80
18/10/2022	Sales Recpts Page 5336		Sales Recpts Page 5336	-209.61
18/10/2022	Sales Recpts Page 5337		Sales Recpts Page 5337	290.61
24/10/2022	Sales Recpts Page 5346		Sales Recpts Page 5346	776.00
31/10/2022	Sales Recpts Page 5347		Sales Recpts Page 5347	110.00
<b>Total Receipts</b>				<b>15,793.01</b>

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**MINUTES OF THE EXTRAORDINARY MEETING**  
**OF DRONFIELD TOWN COUNCIL**  
**HELD AT CIVIC HALL, ON THURSDAY 29<sup>th</sup> DECEMBER 2022**

**Present:** Councillors S. Burkitt, M. Emmens, A. Foster, M. Foster, M. Hanrahan, M. Ireland, W. Jones, R. Spooner, R. Welton, P. Wright, P. Parkin.

**In Attendance:** J. Mitchell (Town Clerk)

1. **Apologies**  
Apologies were received from Councillors T. Collins, A. Dale, L. Deighton, R. Gilmore, R. Hall, V. Kirk, A. Powell and K. Tait were not in attendance.
2. **Declarations of Interest**  
There were no declarations of interest.
3. **UK Shared Prosperity Fund Grant Application**  
Members reviewed and discussed the terms of the Offer Letter and Grant Agreement for the £150,000 grant from the UK Shared Prosperity Fund to refurbish Sindelfingen Park.

**229/22-23 RESOLVED**

To accept the terms of the Offer Letter and Grant Agreement for the £150,000 grant from the UK Shared Prosperity Fund and for the agreement to be signed by two councillors.

Meeting closed 6:10pm.

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**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 9<sup>th</sup> JANUARY 2023**

No	Reference	Applicant	Location	Details
1	22/01101/AD	Mr M Darl	26 Chesterfield Road Dronfield S18 2XB	Application for advertisement consent for shop name above shop front (Conservation Area)
2	22/01120/FLHPD	Mr Matthew Connor	11 Barnes Avenue Dronfield Woodhouse	Application under the neighbour notification scheme for a single storey rear extension
3	22/01021/FLH	Ms E Cooke	7 Fletcher Avenue Dronfield S18 1RW	Proposed single storey rear extension and single storey front extension (Amended Plan)
4	22/01144/FLH	Mr And Mrs Bond	163 Longcroft Road Dronfield Woodhouse	Erection of single storey rear extension, cladding alterations to front, rear dormers and new windows
5	22/01151/FLH	Kerry Appleyard	22 Holmley Lane Dronfield S18 2HR	Application for first floor extension with pitched roof (resubmission plans of 22/00878/FLH)
6	22/01152/FLH	Mr Nasser Nabipour	1 Devonshire Close Dronfield S18 1QY	Demolition of existing rear extension and construction of single storey rear extension, new porch and alterations to openings
7	21/01159/FLH	Mr Steven Kay	20 Bents Crescent Dronfield S18 2EY	Proposed second storey extension to create rooms in roof space and two storey extension to front (revised scheme of 21/00774/FLH) (Amended Plans)

8	22/01165/FLH	Mr Matthew Parton	40 Netherfields Crescent Dronfield S18 1UX	Application to raise the height of garage roof by 1ft and change from a flat roof to slopping roof and installation of 2no Velux windows.
9	22/01180/FLH	Mr And Mrs Robjohns	57 Firthwood Road Coal Aston Dronfield S18 3BX	Demolition of garage, construction of two storey side and rear extension
10	22/01192/FLH	Mr Chris Denton	The Long Barn Barlow Lees Lane Barlow Dronfield	New Garage and store
11	22/01199/FLH	Mrs A Wright	5 Summerfield Road Dronfield S18 2GZ	Demolition of existing conservatory and proposed new rear extension. Existing roof height to be raised and attic converted to form en-suite bedroom. Existing garage to be sub-divided to form store area and office
12	22/01206/FLH	Ms. Claire Wilson	36 Hallows Rise Dronfield S18 1YB	Application for hip to gable roof with a box dormer including Juliet balcony to the rear to incorporate a loft conversion
13	22/01209/CATPO	Mr Rob Burgin	1 Princess Road Dronfield S18 2LX	Trees in Conservation Area application to remove and stump grind 1no Conifer and 1no Pine Tree and Hedge cut vegetation
14	22/01218/FLH	Mr Jason Turnbull	25 Greenacres Close Dronfield S18 1WE	Two storey side extension (Affecting the setting of a Listed Building).
15	22/01226/FL	Mr Craig Fletcher	Storage Containers North House Callywhite Lane Dronfield	Use of land for self-storage containers (revised scheme of 03/01321/FL)



**DRONFIELD TOWN COUNCIL - SCHEDULE OF PLANNING DECISIONS**

**SUBMITTED TO COUNCIL MONDAY 9<sup>th</sup> JANUARY 2023**

<b>No</b>	<b>Reference</b>	<b>Location</b>	<b>Details</b>	<b>Decision</b>
<b>1</b>	<b>NED22/00548/FLH</b>	166 Longcroft Road Dronfield Woodhouse Dronfield S18 8XY	Proposed single second floor side and rear extensions with pitched roof over porch and garage to front elevation. (revised scheme of 22/00034/FLH)	<b>CONDITIONALLY APPROVED</b>
<b>2</b>	<b>NED22/00772/FLH</b>	4 Drury Lane Coal Aston Dronfield S18 3AP	Garage conversion to home office at Rear, with added extension to Garage side	<b>CONDITIONALLY APPROVED</b>
<b>3</b>	<b>NED22/00897/FLH</b>	54 Derwent Close Dronfield S18 2FQ	Construction of single storey side extension (Amended Plans) (Further Amended Plan) (amended title)	<b>CONDITIONALLY APPROVED</b>
<b>4</b>	<b>NED22/00970/FL</b>	85 Northern Common Dronfield Woodhouse Dronfield S18 8XJ	Section 73 Application to remove condition 3 (permitted development rights for extensions, outbuildings and means of enclosure which would otherwise not require planning permission) pursuant to application 19/00679/FL	<b>CONDITIONALLY APPROVED</b>
<b>5</b>	<b>NED22/00974/FLH</b>	23 Longcroft Road Dronfield Woodhouse Dronfield S18 8XU	Demolition of conservatory and erection of a single storey rear and side extension	<b>CONDITIONALLY APPROVED</b>

6	NED22/00923/FLH	11 Hilltop Road Dronfield S18 1UH	To drop the remaining kerb across the width of the driveway. Bar a narrow hedge and fence between 11 and 13 Hilltop Road, the driveway extends across the whole width of the property	<b>CONDITIONALLY APPROVED</b>
7	NED22/00963/FLH	87 Snape Hill Lane Dronfield S18 2GN	Proposed two storey rear and side extensions including Loft Conversion	<b>CONDITIONALLY APPROVED</b>
8	NED22/00978/FLH	26 Netherdene Road Dronfield S18 1TR	Single storey side and rear extension	<b>CONDITIONALLY APPROVED</b>
9	NED22/01001/TPO	34 Beechwood Road Dronfield	Application to prune mixed species trees G1 and prune 1no Beech tree G1c covered by NEDDC Tree Preservation Order DUDC 3 at Woodland Rear Of 14 To 34	<b>PART APPROVED PART REFUSED</b>
10	NED22/01014/FLH	19 Ferndale Close Coal Aston Dronfield S18 3BR	Part removal of front wall, extend drop kerb and raise garden levels for creation of additional driveway	<b>CONDITIONALLY APPROVED</b>
11	NED22/01058/DISCON	Land To The East Of 25 Beechwood Road Dronfield	Discharge of Condition No. 5 (tree replacement scheme) pursuant of 22/00388/TPO	<b>CONDITIONS DISCHARGED</b>
12	NED22/01063/FLHPD	116 Stonelow Road Dronfield S18 2EP	Application under the Neighbour Notification Scheme for Single storey Rear extension	<b>APPROVED</b>

## Dronfield Town Council - January 2023 Outside Services Managers Report

The following tasks have been carried out during December 2022.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. Over the festive season the baskets have been emptied more frequently.

Cemetery – The footpaths and roadways have been cleared and grit put down so the public can still access the cemetery during the snow/icy conditions.

Sindlefingen Park – The Outside Services team managed to plant 20 new trees at Sindelfingen Park on Tuesday 29<sup>th</sup> November.

Bus Shelters – The bus shelters on Gosforth Drive had new glass replaced in both shelters by Shelter maintenance. It was only a few days after the new glass was installed that both the shelters again had the new glass smashed again. At present there is no glass in both shelters and are now waiting on either new glass or polycarbonate panels to be fitted.

Banners – All banners around the town advertising the Christmas light switch on were removed.

Gritting – The w/c 12<sup>th</sup> Dec Outside Services staff were out filling the grit bins around the town. All the bins were topped up and this took both vehicles travelling round both routes and most bins were filled on 2 – 3 occasions. I ordered a further 8 tons of grit from DCC to ensure we still had enough if the weather continued. We still have 16 ton of grit ready for use.

Grit bin – A new grit bin has been placed at Greendale shops.

Notice board – Outside Services staff installed a new notice board in Cliffe Park.

Christmas trees – Outside Services staff going round on a weekly basis to make sure that the ratchet straps holding the trees up are all still tight and adjusted if required.

Fire Training – All staff members attended a fire training course on 7<sup>th</sup> Dec.

### Tasks around Dronfield

1. Notices were removed from the lighting columns ref the road closures for Remembrance Sunday.
2. 3 new dog bins have been installed, 2 at Dronfield Woodhouse and 1 at the Avenue.
3. Fenced off the footpath at Dyche Lane several times due to public removing the barriers that were in place due to the footpath being a trip hazard.
4. Clearing up glass from shelters on Gosforth Drive and Gosforth Lane.
5. Removed the 7 banners advertising the Christmas light switch on.

### Play Areas

Birches Fold

Cliffe Park – The basket swing and junior climbing frame have been mended by Creative play and are now back in use. The zip wire has still to be fixed in January.

Hilltop

Moonpenny Way

Sindlefingen Park – The new zip wire has been installed.

Stonelow – The new Boulder - climbing structure has been installed.

Lundy Rd  
Marsh Ave  
Cemetery Rd  
Dronfield Woodhouse

**Tennis courts –**  
Dronfield Woodhouse  
Coal Aston  
Cliffe Park

**Bowling Greens** – winter maintenance is being carried out.

Other Tasks

Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick  
Outside Services Manager

**Minutes of the meeting of the Budget Advisory Committee  
of Dronfield Town Council held in the Council Chamber, Civic Hall  
on Monday 12<sup>th</sup> December 2022 at 10:00am**

**Present:** Cllr R. Spooner (Chair) Cllr A. Foster and Cllr A. Powell

**In attendance:** J. Mitchell (Town Clerk) and A. Mott (RFO)

**1. Apologies**

Cllr W. Jones and Cllr R. Welton sent their apologies.

**2. Declaration of Interests**

There were no declarations of interests.

**3. Minutes**

It was RESOLVED to approve the minutes of the meeting held on 14<sup>th</sup> November 2022 as a true and accurate record of the meeting.

**4. 2023/24 Budget**

Members were presented with two alternative copies of the draft budget for 2023/2024 and discussed various matters.

It was RESOLVED to make the amendments discussed and review the draft budget again at the January Budget Advisory Committee Meeting.

**5. Bank Mandate**

The RFO advised that the bank mandate should be amended to reflect the Financial Regulations.

It was RESOLVED to recommend to council that two signatories are required to make bank transactions going forwards to match the current Financial Regulations.

**6. Investments**

Members discussed possible future options for investments.

It was RESOLVED to note these discussions and consider options in the future.

**7. Bank**

Members discussed the possibility of changing banks.

It was RESOLVED to note these discussions and bring back suggestions of alternative banks to a future meeting.

**8. Date of next meeting**

It was RESOLVED to hold the next meeting on Monday 16<sup>th</sup> January 2023 at 1pm.

The meeting closed at 11.10am



**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 12<sup>th</sup> December 2022**

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, and Cllr R Spooner.

In attendance: J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

**1. Apologies**

Cllr A Powell sent his apologies.

It was RESOLVED that Cllr R. Spooner Chairs the meeting.

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 21<sup>st</sup> November 2022.

**4. Items for exclusion of the public**

Agenda item 20 requires the exclusion of the public.

**5. Dronfield Woodhouse Sports And Social Club (DWSSC)**

Members discussed the pre and post-conditions for the Great Fire of Dronfield 2023 Bonfire Event and further complaints regarding the 2022 event.

It was RESOLVED to write a letter to the Committee of Dronfield Woodhouse Sports and Social Club detailing the pre and post-conditions that need to be met for the Great Fire of Dronfield 2023 Bonfire.

**6. Dronfield Woodhouse**

Members discussed the maintenance of the cricket pitch after the withdrawal of one of the cricket teams.

It was RESOLVED to contact the remaining cricket team and inform them that they will be charged a minimum of £2,000 to hire the cricket pitch at Dronfield Woodhouse, to cover the maintenance of the pitch, pending quotes for the ground's maintenance contract.

**7. Bus Shelter Updates**

Members discussed a resident's request to relocate one of the old bus shelters to replace one that doesn't provide as much cover.

It was RESOLVED that the committee are happy to request the spare bus shelter on Carr Lane be moved to Ashford Road, if DCC are able to fund the necessary work.

Members discussed the cost of the replacement panels for the bus shelters on Gosforth Drive and a possible insurance claim.

It was RESOLVED to make an insurance claim to replace the bus shelter glass panels in the two bus shelters on Gosforth Drive.

It was RESOLVED to obtain a quote to repair the bus shelters at Wreakes Lane and Gosforth Lane with polycarbonate panels.

It was RESOLVED to request a meeting with Derbyshire County Council regarding the bus shelter vandalism and ownership and maintenance of the bus shelters.

#### **8. Dronfield Nature Park**

Members received an update on the maintenance at Dronfield Nature Park to be undertaken by QTS on 21<sup>st</sup> and 22<sup>nd</sup> December 2022.

It was RESOLVED to note the update and for Cllr Hanrahan to attend site on 21<sup>st</sup> December 2022.

#### **9. Gosforth Lodge**

Members discussed whether to install wi-fi at Gosforth Lodge.

It was RESOLVED not to install wi-fi at Gosforth Lodge.

#### **10. Dronfield Woodhouse Public Footpath**

Members discussed a residents report of horses on footpaths in Dronfield Woodhouse.

It was RESOLVED to write to the Horse and Rider Safety Group to request that they inform all of their members that horses should not be ridden on footpaths in Dronfield at any time.

#### **11. Town Wells - Carr Lane / Tree Report**

Members discussed the work required following the tree report.

It was RESOLVED to recommend to Council to accept the quote of £720 for the required tree work.

#### **12. Stone Wall Repair**

Members received an update on the stone wall repair and reviewed the additional quotes that had been received.

It was RESOLVED to recommend to Council to accept the quote of £15,450 for the stone wall repair.

It was RESOLVED to request DCC cordon off the footpath until the wall can be repaired for safety reasons.

#### **13. Civic Hall**

Members were informed that it was not a statutory obligation to upgrade the electrical distribution board.

It was RESOLVED to note the feedback and not progress any further with upgrading the electrical distribution board.



#### **14. Hire Fees**

Members reviewed the hire fees for 2023/24 for all facilities.

It was RESOLVED to recommend to council to increase all pitch hire fees by 5%.

It was RESOLVED to recommend to council to increase all venue hire fees by 5%.

#### **15. Grounds Maintenance Tender**

Members were informed that no quotes had yet been received.

Cllr A Foster suggested contacting the company that Derbyshire County Council had set up to see if they could undertake the grounds maintenance.

It was RESOLVED to bring quotes to the next properties meeting.

#### **16. Bedding Plants 2023**

Members reviewed a quote for the summer bedding plants and hanging baskets for 2023.

It was RESOLVED to recommend to Council to accept the quote of £2,730 for the 2023 summer bedding plants and £990 for the hanging baskets.

#### **17. Vehicle Livery**

Members discussed vehicle livery on two Outside Services work vehicles.

It was RESOLVED to obtain quotes for basic livery on the two Outside Services work vehicles.

It was RESOLVED to recommend to council that a decision on which quote to accept for the vehicle livery costs is delegated to the Town Clerk in consultation with the Chair of the Properties Committee.

#### **18. Land Registry**

Members reviewed the additional fees for the registration of four pieces of land.

It was RESOLVED to recommend to Council to accept the additional fees quote of £2,250 for the registration of four pieces of land.

#### **19. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

#### **20. Stonelow**

Members received an update from the working group.

It was RESOLVED to note the update.

Meeting closed at 3:05pm.

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## Minutes of the meeting of the Parks & Recreations Advisory Committee held in the Council Chamber, Civic Hall on Tuesday 20<sup>th</sup> December 2022

### **Present:**

Cllr. K. Tait (Chair) Cllr. S. Burkitt, Cllr M. Hanrahan and Cllr M. Ireland.

### **In attendance:**

J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

#### **1. Apologies**

Cllr L. Deighton sent her apologies.

#### **2. Declarations of Interest**

There were no declarations of interest.

#### **3. Approval of minutes of the last meeting**

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the last meeting as a true and accurate record of the meeting held on Friday 2<sup>nd</sup> December 2022.

#### **4. Items for exclusion of the public**

There were no items for exclusion of the public.

#### **5. Sindelfingen Park**

Members reviewed the designs and selected the dark blue colour for the ropes and were informed that the fitness equipment would need to remain orange due to production lead times. Members also reviewed the Form of Contract and Call Off Terms for the ESPO Framework, which would form the basis of the contract with Kompan. Members also discussed the possibility of taking some ariel photos of the parks in Dronfield managed by the Town Council.

It was RESOLVED to recommend to Council that the signing of the Form of Contract and Call Off Terms be delegated to the Town Clerk and RFO.

It was RESOLVED to recommend to Council to permit a dispensation to allow a drone to fly over the parks in Dronfield to take some ariel photos.

It was RESOLVED to note the colour updates for the equipment.

It was RESOLVED to check with Kompan regarding the reinstatement of grass following the installation of the play equipment.

It was RESOLVED to inform the organisers of the Dronfield 10K of the work that will be undertaken in the park when the 10k and fun run takes place.

It was RESOLVED to include the contact details for all the main personnel at Kompan in the front of the refurbishment folder.

**6. UK SPF Grant**

Members reviewed the terms of the offer letter and grant agreement that had been received from North East Derbyshire District Council (NEDDC) regarding the UK SPF grant.

The Town Clerk advised the committee that the terms of the offer letter and grant agreement needed to be agreed by full council before the grant agreement could be signed by two councillors.

The Town Clerk then explained that once a resolution had been passed by Town Council to sign the agreement, it would need to be countersigned by someone at NEDDC so that a legal agreement was in place to provide the UK SPF grant.

The Town Clerk advised the committee that the order should not be placed with Kompan today (20<sup>th</sup> December) as that would open the Town Council up to a potential liability of £200,000 without the signed paperwork for the UK SPF grant in place.

The Chair of the Committee informed the Town Clerk that they acknowledge the advice given by District Officer, Sue Dixon but after assurances from Managing Director Lee Hickin and Assistant Director Matt Broughton that the funding is in place for this year and, taking into account, the time constraints the Chair of the Committee is happy to recommend that we place the order. This should be done today in discussion with the Leader of the Council.

The Town Clerk advised the Chair of the Committee that staff cannot act upon the instruction of an individual councillor.

It was RESOLVED to note the above.

**7. Date of next meeting**

The date of the next meeting is to be decided as and when required.

Meeting closed 10:30am.

## **Town Clerk's Report**

### **Council Meeting to be held on 9<sup>th</sup> January 2023**

#### **Items for Decision**

#### **Items for Information**

DCC - Emergency Road closure – Hawthorne Avenue 9<sup>th</sup> December to 12<sup>th</sup> December 2022 to facilitate water mains repair works (sent electronically)

DCC – Temporary Road closure – Scarsdale Road 8<sup>th</sup> February 2023 19:00 – 21:30 to facilitate manhole cover and frame renewal work.

#### **Correspondence Received**



**DERBYSHIRE COUNTY COUNCIL**  
**EMERGENCY TEMPORARY ROAD CLOSURE**  
**Hawthorne Avenue, Dronfield**

**WHEN:** 9th December 2022 to 12th December 2022

**WHERE:** Hawthorne Avenue Dronfield between its junction with Marsh Avenue for a distance of 30 metres in a westerly direction.\_\_\_\_\_.

**REASON:** To facilitate water main repair works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** Hawthorne Avenue (from point of closure), Beech Way, Sycamore Avenue, Marsh Avenue Dronfield and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

This notice is given under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG





**DERBYSHIRE COUNTY COUNCIL**

**TEMPORARY ROAD CLOSURE**

**Scarsdale Road, Dronfield**

**WHEN:** 8th February 2023 to 8th February 2023 19:00 to 21:30

**WHERE:** Scarsdale Road, Dronfield between its junction with Scarsdale Cross for a distance of 20 metres in an easterly direction.\_\_\_\_\_.

**REASON:** To facilitate manhole cover and frame renewal works.\_\_\_\_\_.

**ALTERNATIVE ROUTE:** Scarsdale Road (from point of closure), Hallows Lane, Hollins Spring Avenue, Gosforth Lane, Gomersal Lane, Scarsdale Road (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG



## BANK ACCOUNT-NO 1

## List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
07/11/2022	NEDDC - COAL ASTON	70425196-N	439.00		70425196RATES COAL ASTON 22/23
07/11/2022	NEDDC - CIVIC HALL	70644768-N	2,495.00		70644768 CIVIC HALL RATES 22/23
07/11/2022	NEDDC - DRONFIELD	70753129-N	150.00		70753129 RATES CARR LANE 22/23
07/11/2022	NEDDC CLIFF PARK	70786709-N	494.00		70786709 RATES GOSFORTH LODGE
07/11/2022	NEDDC - CHURCH ST CAR PARK	71257471-N	140.00		71257471 RATES CHURCH ST 22/23
10/11/2022	NEDDC - WORKS UNIT	DD7	683.55		Trade Waste Skip Service 22A
10/11/2022	North East Derbyshire District	DD8	300.00		Fees Road Close/Car Park 25Nov
10/11/2022	North East Derbyshire District	DD9	1.00		Fee for Ped Access Marsh Ave
11/11/2022	O2 Direct Debit	DD2	121.10		Oct22
15/11/2022	NEDDC - WORKS UNIT	70671470-N	484.00		70671470 RATES CALLYWHITE LANE
15/11/2022	NEDDC Cemetery Lodge	71308195-N	686.00		71308195 RATES CEMETRY 2022/23
24/11/2022	Cathedral Leasing Ltd	DD1	265.18		Nappy Bins Q4 charges
24/11/2022	Trade UK Account	DD3	129.96		LED Tripod Lights
24/11/2022	GritBins.net	DD4	602.88		4x 200l Grit Bins
24/11/2022	Festive Lights Ltd	DD5	331.32		Xmas Lights x19 Transformer
24/11/2022	Festive Lights Ltd	DD6	56.10		Cabling for lights
25/11/2022	North East Derbyshire District	DD10	-500.01		Credit for removal of 1x1100l
30/11/2022	Clapham Agricultural Engineeri	100	791.72		New Holland Service
30/11/2022	Dronfest Limited	101	250.00		Donation for use of marquee
30/11/2022	HMRC TAX NI etc	102	5,850.44		Oct Salary Deductions
30/11/2022	H S Jackson & Son (Fencing) Lt	103	815.52		9.1m Cleft Fencing x8
30/11/2022	JPS Building Services	104	120.00		Cutting materials re Fences
30/11/2022	LightInTheBox.com	105	90.13		Xmas Lights x6
30/11/2022	Lincs Hire & Sales Limited	106	363.60		Cherry Picker 10-14Oct22
30/11/2022	Salaries for DTC	107	21,245.62		November 22 Salaries
30/11/2022	United Parcel Service	108	15.59		Rtn Laptop to CloudyIT
30/11/2022	Westward Medical Limited	109	280.00		2x Medics 25Nov22
30/11/2022	British Gas Trading Ltd	1	505.08		Stonelow 10Oct-13Nov22
30/11/2022	Business Stream	2	371.87		Civic Hall 11Aug-10Nov22
30/11/2022	DCC Superannuation Fund	3	3,643.16		October 22 DLGPS
30/11/2022	Alfred Dunham & Son Ltd	4	281.45		Postcrete x24
30/11/2022	G & L Fletcher	5	1,300.00		Works Lease Nov22
30/11/2022	Gamma Business Communications	6	139.66		Monthly Fixed Charge to 10Oct
30/11/2022	Heron Publications Ltd	7	300.00		Half page Xmas Lights
30/11/2022	HSBC Bank Plc	8	72.52		HSBCnet Chgs Sep22
30/11/2022	IDMobile	9	12.00		07859915723 8Nov-7Dec22
30/11/2022	Lightwood Sports Groundcare Lt	10	3,322.50		Oct22 GangMowing,Cricket & Pit
30/11/2022	NEST Pensions	11	512.39		Nest Pensions Oct22
30/11/2022	OPUS - Civic Hall	12	443.66		Civic Hall 6Oct-5Nov22
30/11/2022	OPUS - Small Pavillion Stone	13	69.09		Small Pav 6Oct-5Nov22
30/11/2022	OPUS - Main Pavillion Stonelow	14	90.92		MainPavillion 6Oct-5Nov22
30/11/2022	OPUS - Cliffe Park	15	623.09		Cliff Park 6Oct-5Nov22
30/11/2022	OPUS - Church Street	16	8.45		Church St 6Oct-5Nov22
30/11/2022	OPUS - Coal Aston Pavilion	17	39.70		Coal Aston Pav 6Oct-5Nov22
30/11/2022	OPUS - 42 Cemetery Road (Lodge	18	30.11		24Sep-24Oct22
30/11/2022	Cricket Shed, Stonelow	19	115.79		Cricket 6Oct-5Nov22
30/11/2022	Personnel Advice & Solutions L	20	120.00		Retained Services Nov22

## BANK ACCOUNT-NO 1

## List of Payments made between 01/11/2022 and 30/11/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/11/2022	Plusnet PLC	21	28.87		Line Rental & Broadband Nov22
30/11/2022	Procheck Electrical Ltd	22	6,730.60		Remedial work at Stonelow
30/11/2022	FuelGenie	23	606.01		Oct22 Fuel
30/11/2022	The Society of Local Council C	24	1,902.00		Locum Fees Sep22
30/11/2022	Spitfire Network Services Ltd	25	43.20		Alarm Line Rental
30/11/2022	TALKTALK DIRECTDEBIT	26	34.50		Services Nov22
30/11/2022	Water Plus	27	353.88		Works 9Oct-9Nov22
30/11/2022	Westfield Health Direct D	28	49.92		Nov22 Pyts
30/11/2022	BACS P/L Pymnt Page 3266	BACS Pymnt	21,743.79		BACS P/L Pymnt Page 3266
<b>Total Payments</b>			<u>80,195.91</u>		

## BANK ACCOUNT-NO 1

## Cash Received between 01/11/2022 and 30/11/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
07/11/2022	DCC		Grant Planters Mem	603.96
14/11/2022	HMRC		HMRC VAT	19,756.17
01/11/2022	Sales Recpts Page 5318		Sales Recpts Page 5318	1,653.00
02/11/2022	Sales Recpts Page 5320		Sales Recpts Page 5320	40.00
02/11/2022	Sales Recpts Page 5322		Sales Recpts Page 5322	160.00
03/11/2022	Sales Recpts Page 5323		Sales Recpts Page 5323	67.20
03/11/2022	Sales Recpts Page 5324		Sales Recpts Page 5324	50.50
08/11/2022	Sales Recpts Page 5325		Sales Recpts Page 5325	115.20
03/11/2022	Sales Recpts Page 5326		Sales Recpts Page 5326	50.50
03/11/2022	Sales Recpts Page 5327		Sales Recpts Page 5327	358.80
03/11/2022	Sales Recpts Page 5328		Sales Recpts Page 5328	101.00
09/11/2022	Sales Recpts Page 5329		Sales Recpts Page 5329	322.92
09/11/2022	Sales Recpts Page 5330		Sales Recpts Page 5330	38.70
09/11/2022	Sales Recpts Page 5331		Sales Recpts Page 5331	42.00
09/11/2022	Sales Recpts Page 5332		Sales Recpts Page 5332	50.50
17/11/2022	Sales Recpts Page 5333		Sales Recpts Page 5333	322.90
17/11/2022	Sales Recpts Page 5334		Sales Recpts Page 5334	358.80
21/11/2022	Sales Recpts Page 5335		Sales Recpts Page 5335	50.50
11/11/2022	Sales Recpts Page 5338		Sales Recpts Page 5338	322.90
21/11/2022	Sales Recpts Page 5339		Sales Recpts Page 5339	28.00
21/11/2022	Sales Recpts Page 5340		Sales Recpts Page 5340	358.80
22/11/2022	Sales Recpts Page 5341		Sales Recpts Page 5341	80.00
22/11/2022	Sales Recpts Page 5342		Sales Recpts Page 5342	50.50
22/11/2022	Sales Recpts Page 5343		Sales Recpts Page 5343	89.60
23/11/2022	Sales Recpts Page 5344		Sales Recpts Page 5344	90.00
24/11/2022	Sales Recpts Page 5348		Sales Recpts Page 5348	33.60
24/11/2022	Sales Recpts Page 5349		Sales Recpts Page 5349	50.00
28/11/2022	Sales Recpts Page 5350		Sales Recpts Page 5350	90.00
29/11/2022	Sales Recpts Page 5351		Sales Recpts Page 5351	1,722.00
25/11/2022	Sales Recpts Page 5354		Sales Recpts Page 5354	800.00
30/11/2022	Sales Recpts Page 5356		Sales Recpts Page 5356	145.00
04/11/2022	WARD Scrap		Scrap Metal (P Duncan)	54.00

**Total Receipts** **28,057.05**

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 CIVIC HALL</b>								
1010 LETTING INCOME	3,655	13,536	25,000	11,464			54.1%	
1013 LETTING INCOME (Commercial)	105	105	0	(105)			0.0%	
1077 GRANTS RECEIVED	0	1,320	0	(1,320)			0.0%	
<b>CIVIC HALL :- Income</b>	<b>3,760</b>	<b>14,961</b>	<b>25,000</b>	<b>10,039</b>			<b>59.8%</b>	<b>0</b>
4001 STAFF COSTS	4,099	35,526	50,256	14,730		14,730	70.7%	
4011 RATES	0	24,950	24,950	0		0	100.0%	
4012 WATER	337	1,181	2,500	1,319		1,319	47.2%	
4014 ELECTRICITY	370	2,396	6,000	3,604		3,604	39.9%	
4015 GAS	0	1,394	5,000	3,606		3,606	27.9%	
4018 WASTE DISPOSAL	0	2,215	1,500	(715)		(715)	147.7%	
4020 MISCELLANEOUS EXPENSES	74	228	1,000	772		772	22.8%	
4025 INSURANCE	0	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	0	6,784	4,000	(2,784)		(2,784)	169.6%	
4038 MAINTENANCE CTRCTS	1,330	1,330	2,000	670		670	66.5%	
4040 EQUIPMENT REPLACEMENT	0	15	1,000	985		985	1.5%	
4042 EQUIPMENT MAINTCE	0	1,345	1,000	(345)		(345)	134.5%	
4061 EXTERNAL CONTRACTOR FEES	0	512	1,500	988		988	34.1%	
4062 LICENCES (PREMISES)	0	0	155	155		155	0.0%	
4100 RENT - CIVIC HALL	0	89,761	179,522	89,761		89,761	50.0%	
<b>CIVIC HALL :- Indirect Expenditure</b>	<b>6,209</b>	<b>167,637</b>	<b>281,383</b>	<b>113,746</b>	<b>0</b>	<b>113,746</b>	<b>59.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,449)</b>	<b>(152,675)</b>	<b>(256,383)</b>	<b>(103,708)</b>				
<b>102 PARKS &amp; OPEN SPACES</b>								
1001 RENT RECEIVED	0	0	90	90			0.0%	
1003 MEMORIAL FEES	0	1,464	0	(1,464)			0.0%	
1010 LETTING INCOME	0	160	0	(160)			0.0%	
1013 LETTING INCOME (Commercial)	80	120	0	(120)			0.0%	
1077 GRANTS RECEIVED	0	0	495	495			0.0%	
1080 MISC INCOME	0	227	0	(227)			0.0%	
<b>PARKS &amp; OPEN SPACES :- Income</b>	<b>80</b>	<b>1,971</b>	<b>585</b>	<b>(1,386)</b>			<b>336.9%</b>	<b>0</b>
4011 RATES	0	1,397	1,397	(0)		(0)	100.0%	
4013 RENT	0	(40)	0	40		40	0.0%	
4019 LITTER & DOG BIN EMPTYING	0	1,168	2,200	1,032		1,032	53.1%	
4034 ENVIRONMENTAL IMPROVEMENTS	502	9,035	3,000	(6,035)		(6,035)	301.2%	
4036 PROPERTY MAINTENANCE	265	265	0	(265)		(265)	0.0%	
4037 GROUNDS MAINTENANCE	3,178	15,472	24,830	9,358		9,358	62.3%	
4046 TREE WORKS MAINTENANCE	600	5,560	5,000	(560)		(560)	111.2%	
4048 BENCHES - RELACE/MAINT	0	2,552	1,500	(1,052)		(1,052)	170.1%	

10:30

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4049 ENVIRONMENTAL DTC	0	1,550	10,000	8,450		8,450	15.5%	
4050 ENVIRONMENTAL GRANTS	0	0	2,500	2,500		2,500	0.0%	
4077 PLANTS & HANGING BASKETS	0	3,973	5,000	1,028		1,028	79.5%	
4078 BOWLING GREEN MAINTENANCE	1,885	6,598	13,000	6,403		6,403	50.8%	
<b>PARKS &amp; OPEN SPACES :- Indirect Expenditure</b>	<b>6,430</b>	<b>47,529</b>	<b>68,427</b>	<b>20,898</b>	<b>0</b>	<b>20,898</b>	<b>69.5%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(6,350)</b>	<b>(45,558)</b>	<b>(67,842)</b>	<b>(22,284)</b>				
<b>103 ALLOTMENTS</b>								
1001 RENT RECEIVED	0	425	405	(20)			104.9%	
<b>ALLOTMENTS :- Income</b>	<b>0</b>	<b>425</b>	<b>405</b>	<b>(20)</b>			<b>104.9%</b>	<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>425</b>	<b>405</b>	<b>(20)</b>				
<b>104 PLAY AREAS</b>								
4038 MAINTENANCE CTRCTS	850	850	0	(850)		(850)	0.0%	
4039 PARKS REFURBISHMENT	0	1,490	0	(1,490)		(1,490)	0.0%	
4042 EQUIPMENT MAINTCE	125	10,330	5,000	(5,330)		(5,330)	206.6%	
<b>PLAY AREAS :- Indirect Expenditure</b>	<b>975</b>	<b>12,670</b>	<b>5,000</b>	<b>(7,670)</b>	<b>0</b>	<b>(7,670)</b>	<b>253.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(975)</b>	<b>(12,670)</b>	<b>(5,000)</b>	<b>7,670</b>				
<b>105 GOSFORTH LODGE</b>								
1001 RENT RECEIVED	0	400	0	(400)			0.0%	
1010 LETTING INCOME	745	6,874	12,000	5,126			57.3%	
<b>GOSFORTH LODGE :- Income</b>	<b>745</b>	<b>7,274</b>	<b>12,000</b>	<b>4,726</b>			<b>60.6%</b>	<b>0</b>
4001 STAFF COSTS	0	0	26,549	26,549		26,549	0.0%	
4011 RATES	0	4,940	4,940	0		0	100.0%	
4015 GAS	347	1,491	2,800	1,309		1,309	53.3%	
4020 MISCELLANEOUS EXPENSES	147	682	1,200	518		518	56.8%	
4021 TELEPHONE COSTS	31	245	400	155		155	61.4%	
4036 PROPERTY MAINTENANCE	1,936	7,551	4,000	(3,551)		(3,551)	188.8%	
4038 MAINTENANCE CTRCTS	385	385	1,000	615		615	38.5%	
4040 EQUIPMENT REPLACEMENT	160	160	0	(160)		(160)	0.0%	
4042 EQUIPMENT MAINTCE	0	0	900	900		900	0.0%	
<b>GOSFORTH LODGE :- Indirect Expenditure</b>	<b>3,006</b>	<b>15,455</b>	<b>41,789</b>	<b>26,334</b>	<b>0</b>	<b>26,334</b>	<b>37.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,261)</b>	<b>(8,180)</b>	<b>(29,789)</b>	<b>(21,609)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>106 CLIFFE PARK</b>								
1001 RENT RECEIVED	0	95	95	0			100.0%	
1010 LETTING INCOME	0	(64)	0	64			0.0%	
1020 PITCH FEES	2,827	17,884	28,500	10,617			62.7%	
CLIFFE PARK :- Income	<b>2,827</b>	<b>17,915</b>	<b>28,595</b>	<b>10,680</b>			<b>62.7%</b>	<b>0</b>
4001 STAFF COSTS	0	0	29,549	29,549		29,549	0.0%	
4012 WATER	206	2,000	2,300	300		300	86.9%	
4014 ELECTRICITY	519	4,072	6,500	2,428		2,428	62.7%	
4018 WASTE DISPOSAL	(500)	3,285	3,500	215		215	93.8%	
4020 MISCELLANEOUS EXPENSES	0	5	0	(5)		(5)	0.0%	
4036 PROPERTY MAINTENANCE	242	8,272	2,000	(6,272)		(6,272)	413.6%	
4037 GROUNDS MAINTENANCE	0	2,074	3,000	926		926	69.1%	
CLIFFE PARK :- Indirect Expenditure	<b>468</b>	<b>19,707</b>	<b>46,849</b>	<b>27,142</b>	<b>0</b>	<b>27,142</b>	<b>42.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>2,360</b>	<b>(1,792)</b>	<b>(18,254)</b>	<b>(16,462)</b>				
<b>107 CLIFFE PARK CAFE</b>								
1015 CAFE RENTAL INCOME	800	5,646	9,000	3,355			62.7%	
1016 CAFE SERVICE CHARGE	0	2,000	2,000	0			100.0%	
CLIFFE PARK CAFE :- Income	<b>800</b>	<b>7,646</b>	<b>11,000</b>	<b>3,355</b>			<b>69.5%</b>	<b>0</b>
4042 EQUIPMENT MAINTCE	0	99	0	(99)		(99)	0.0%	
CLIFFE PARK CAFE :- Indirect Expenditure	<b>0</b>	<b>99</b>	<b>0</b>	<b>(99)</b>	<b>0</b>	<b>(99)</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>800</b>	<b>7,547</b>	<b>11,000</b>	<b>3,454</b>				
<b>109 COAL ASTON</b>								
1001 RENT RECEIVED	0	95	95	0			100.0%	
1020 PITCH FEES	0	1,302	750	(552)			173.6%	
COAL ASTON :- Income	<b>0</b>	<b>1,397</b>	<b>845</b>	<b>(552)</b>			<b>165.3%</b>	<b>0</b>
4011 RATES	0	4,391	4,391	(0)		(0)	100.0%	
4012 WATER	0	351	600	249		249	58.5%	
4014 ELECTRICITY	38	216	600	384		384	36.0%	
4015 GAS	0	146	1,600	1,454		1,454	9.1%	
4036 PROPERTY MAINTENANCE	2,543	2,757	1,500	(1,257)		(1,257)	183.8%	
4037 GROUNDS MAINTENANCE	0	300	1,000	700		700	30.0%	
4038 MAINTENANCE CTRCTS	0	88	500	412		412	17.6%	
4042 EQUIPMENT MAINTCE	0	0	500	500		500	0.0%	
COAL ASTON :- Indirect Expenditure	<b>2,581</b>	<b>8,250</b>	<b>10,691</b>	<b>2,441</b>	<b>0</b>	<b>2,441</b>	<b>77.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(2,581)</b>	<b>(6,853)</b>	<b>(9,846)</b>	<b>(2,993)</b>				



## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>110 STONELOW REC</b>								
1001 RENT RECEIVED	0	45	45	0			100.0%	
1020 PITCH FEES	0	945	2,400	1,455			39.4%	
STONELOW REC :- Income	<b>0</b>	<b>990</b>	<b>2,445</b>	<b>1,455</b>			<b>40.5%</b>	<b>0</b>
4012 WATER	170	1,496	1,500	4		4	99.7%	
4014 ELECTRICITY	263	3,251	2,000	(1,251)		(1,251)	162.5%	
4015 GAS	129	1,235	1,200	(35)		(35)	102.9%	
4020 MISCELLANEOUS EXPENSES	0	975	0	(975)		(975)	0.0%	
4036 PROPERTY MAINTENANCE	1,320	2,015	500	(1,515)		(1,515)	402.9%	
4037 GROUNDS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CTRCTS	0	0	600	600		600	0.0%	
4042 EQUIPMENT MAINTCE	0	0	750	750		750	0.0%	
STONELOW REC :- Indirect Expenditure	<b>1,881</b>	<b>8,971</b>	<b>7,550</b>	<b>(1,421)</b>	<b>0</b>	<b>(1,421)</b>	<b>118.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,881)</b>	<b>(7,981)</b>	<b>(5,105)</b>	<b>2,876</b>				
<b>111 DRONFIELD WOODHOUSE REC</b>								
1001 RENT RECEIVED	0	95	400	305			23.8%	
1010 LETTING INCOME	0	80	0	(80)			0.0%	
1020 PITCH FEES	0	2,593	2,500	(93)			103.7%	
DRONFIELD WOODHOUSE REC :- Income	<b>0</b>	<b>2,768</b>	<b>2,900</b>	<b>132</b>			<b>95.5%</b>	<b>0</b>
4011 RATES	0	1,497	1,497	0		0	100.0%	
4036 PROPERTY MAINTENANCE	248	2,060	0	(2,060)		(2,060)	0.0%	
4037 GROUNDS MAINTENANCE	0	1,800	0	(1,800)		(1,800)	0.0%	
DRONFIELD WOODHOUSE REC :- Indirect Expenditure	<b>248</b>	<b>5,357</b>	<b>1,497</b>	<b>(3,860)</b>	<b>0</b>	<b>(3,860)</b>	<b>357.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(248)</b>	<b>(2,589)</b>	<b>1,403</b>	<b>3,992</b>				
<b>116 ROAD SAFETY</b>								
1077 GRANTS RECEIVED	0	3,800	0	(3,800)			0.0%	
ROAD SAFETY :- Income	<b>0</b>	<b>3,800</b>	<b>0</b>	<b>(3,800)</b>				<b>0</b>
<b>Net Income</b>	<b>0</b>	<b>3,800</b>	<b>0</b>	<b>(3,800)</b>				
<b>118 HIGHWAYS &amp; ST FURNITURE</b>								
4035 BUS SHELTER MAINTENANCE	5,058	5,058	5,000	(58)		(58)	101.2%	
4045 NOTICEBOARDS & SIGNS	101	102	1,500	1,398		1,398	6.8%	
HIGHWAYS & ST FURNITURE :- Indirect Expenditure	<b>5,159</b>	<b>5,160</b>	<b>6,500</b>	<b>1,340</b>	<b>0</b>	<b>1,340</b>	<b>79.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(5,159)</b>	<b>(5,160)</b>	<b>(6,500)</b>	<b>(1,340)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>119 CEMETERY</b>								
1002 GRANT OF RIGHTS FEES	114	3,804	12,000	8,196			31.7%	
1003 MEMORIAL FEES	180	3,704	5,000	1,296			74.1%	
1004 INTERMENT FEES	3,210	23,035	20,000	(3,035)			115.2%	
1005 CHAPEL FEES	0	520	400	(120)			130.0%	
1011 LODGE - RENT RECEIVED	0	9,575	9,900	326			96.7%	
1012 LODGE - WATER RECEIVED	0	70	600	530			11.7%	
1073 UNSTONE - CONTRIBUTION	0	0	4,000	4,000			0.0%	
<b>CEMETERY :- Income</b>	<b>3,504</b>	<b>40,708</b>	<b>51,900</b>	<b>11,193</b>			<b>78.4%</b>	<b>0</b>
4001 STAFF COSTS	4,115	35,473	70,601	35,128		35,128	50.2%	
4005 GRAVEDIGGING	0	2,027	4,500	2,473		2,473	45.0%	
4011 RATES	0	7,638	6,861	(777)		(777)	111.3%	
4012 WATER	0	270	850	580		580	31.8%	
4014 ELECTRICITY	29	568	1,500	932		932	37.9%	
4015 GAS	0	(302)	0	302		302	0.0%	
4018 WASTE DISPOSAL	530	1,976	2,000	24		24	98.8%	
4024 SUBSCRIPTIONS	0	95	100	5		5	95.0%	
4036 PROPERTY MAINTENANCE	0	1,943	2,000	57		57	97.2%	
4037 GROUNDS MAINTENANCE	0	15,983	1,000	(14,983)		(14,983)	1598.3%	
4059 LETTING AGENT FEES	0	840	800	(40)		(40)	105.0%	
<b>CEMETERY :- Indirect Expenditure</b>	<b>4,673</b>	<b>66,511</b>	<b>90,212</b>	<b>23,701</b>	<b>0</b>	<b>23,701</b>	<b>73.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,169)</b>	<b>(25,803)</b>	<b>(38,312)</b>	<b>(12,509)</b>				
<b>121 CORPORATE MANAGEMENT</b>								
1076 PRECEPT	0	834,850	854,850	20,000			97.7%	
1091 INTEREST RECEIVED HSBC BOND	0	34	0	(34)			0.0%	
1092 INTEREST RECEIVED CCLA FUND	441	1,676	0	(1,676)			0.0%	
<b>CORPORATE MANAGEMENT :- Income</b>	<b>441</b>	<b>836,559</b>	<b>854,850</b>	<b>18,291</b>			<b>97.9%</b>	<b>0</b>
4057 AUDIT FEES	0	400	2,400	2,000		2,000	16.7%	
<b>CORPORATE MANAGEMENT :- Indirect Expenditure</b>	<b>0</b>	<b>400</b>	<b>2,400</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>16.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>441</b>	<b>836,159</b>	<b>852,450</b>	<b>16,291</b>				
<b>122 DEM REPRESENTATION &amp; MGT</b>								
1077 GRANTS RECEIVED	604	604	0	(604)			0.0%	
1080 MISC INCOME	0	670	600	(70)			111.7%	
<b>DEM REPRESENTATION &amp; MGT :- Income</b>	<b>604</b>	<b>1,274</b>	<b>600</b>	<b>(674)</b>			<b>212.3%</b>	<b>0</b>
4008 TRAINING	0	0	500	500		500	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4027 TWINNING COSTS	0	0	1,000	1,000		1,000	0.0%	
4201 MAYOR'S ALLOWANCE	250	2,000	3,000	1,000		1,000	66.7%	
4202 MAYORS EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4203 LOCAL EVENTS SPONSORSHIP	0	0	1,000	1,000		1,000	0.0%	
4205 COMMUNICATIONS	0	0	8,500	8,500		8,500	0.0%	
4211 CIVIC REGALIA	0	126	500	374		374	25.1%	
4221 CHRISTMAS EVENT COSTS	1,709	1,724	5,000	3,276		3,276	34.5%	
4231 REMEMBRANCE SERVICE	0	110	1,000	890		890	11.0%	
4232 CIVIC SERVICE	0	67	100	33		33	66.8%	
4233 DRONFIELD GALA	250	4,448	5,000	552		552	89.0%	
4235 ROAD SAFETY	0	150	500	350		350	30.0%	
4238 QUEENS JUBILEE	0	692	0	(692)		(692)	0.0%	
4714 CHURCH & CIVIC CLOCK	0	0	1,000	1,000		1,000	0.0%	
<b>DEM REPRESENTATION &amp; MGT :- Indirect Expenditure</b>	<b>2,209</b>	<b>9,317</b>	<b>28,100</b>	<b>18,783</b>	<b>0</b>	<b>18,783</b>	<b>33.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,605)</b>	<b>(8,043)</b>	<b>(27,500)</b>	<b>(19,457)</b>				
<b>123 GRANTS</b>								
4701 CRICKET CLUB GRANT	0	2,000	2,000	0		0	100.0%	
4702 TWINNING GRANT	0	1,000	0	(1,000)		(1,000)	0.0%	
4711 GRANT AWARDS	0	0	3,000	3,000		3,000	0.0%	
4713 COMMUNITY BUS	0	0	2,000	2,000		2,000	0.0%	
<b>GRANTS :- Indirect Expenditure</b>	<b>0</b>	<b>3,000</b>	<b>7,000</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>42.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(3,000)</b>	<b>(7,000)</b>	<b>(4,000)</b>				
<b>125 CAPITAL PROGRAMME</b>								
4054 LOAN INTEREST PWLB	0	2,621	8,000	5,379		5,379	32.8%	
4055 LOAN CAPITAL REPAYED	0	12,827	26,000	13,173		13,173	49.3%	
<b>CAPITAL PROGRAMME :- Indirect Expenditure</b>	<b>0</b>	<b>15,448</b>	<b>34,000</b>	<b>18,552</b>	<b>0</b>	<b>18,552</b>	<b>45.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(15,448)</b>	<b>(34,000)</b>	<b>(18,552)</b>				
<b>131 OUTSIDE SERVICES</b>								
1001 RENT RECEIVED	0	100	0	(100)			0.0%	
1080 MISC INCOME	54	54	0	(54)			0.0%	
<b>OUTSIDE SERVICES :- Income</b>	<b>54</b>	<b>154</b>	<b>0</b>	<b>(154)</b>				<b>0</b>
4001 STAFF COSTS	10,788	81,488	126,457	44,969		44,969	64.4%	
4006 PROTECTIVE CLOTHING	161	275	2,000	1,725		1,725	13.8%	
4008 TRAINING	0	946	2,000	1,054		1,054	47.3%	

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 RATES	0	5,324	4,840	(484)		(484)	110.0%	
4012 WATER	13	134	300	166		166	44.6%	
4013 RENT	1,083	7,500	13,000	5,500		5,500	57.7%	
4014 ELECTRICITY	8	55	3,500	3,445		3,445	1.6%	
4015 GAS	6	41	250	209		209	16.4%	
4018 WASTE DISPOSAL	684	1,099	600	(499)		(499)	183.1%	
4020 MISCELLANEOUS EXPENSES	0	540	800	260		260	67.5%	
4021 TELEPHONE COSTS	104	914	1,000	86		86	91.4%	
4036 PROPERTY MAINTENANCE	145	767	2,000	1,233		1,233	38.3%	
4038 MAINTENANCE CTRCTS	385	1,310	1,200	(110)		(110)	109.2%	
4040 EQUIPMENT REPLACEMENT	168	2,454	5,000	2,546		2,546	49.1%	
4041 EQUIPMENT HIRE	303	303	1,000	697		697	30.3%	
4042 EQUIPMENT MAINTCE	660	1,208	2,500	1,292		1,292	48.3%	
4043 VEHICLE LEASING	0	0	3,178	3,178		3,178	0.0%	
4044 VEHICLE COSTS & FUEL	505	5,056	8,000	2,944		2,944	63.2%	
OUTSIDE SERVICES :- Indirect Expenditure	<b>15,013</b>	<b>109,414</b>	<b>177,625</b>	<b>68,211</b>	<b>0</b>	<b>68,211</b>	<b>61.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(14,959)</b>	<b>(109,260)</b>	<b>(177,625)</b>	<b>(68,365)</b>				
<b>132 CENTRAL SERVICES</b>								
1080 MISC INCOME	0	0	1,400	1,400			0.0%	
CENTRAL SERVICES :- Income	<b>0</b>	<b>0</b>	<b>1,400</b>	<b>1,400</b>			<b>0.0%</b>	<b>0</b>
4001 STAFF COSTS	13,808	88,060	142,452	54,392		54,392	61.8%	
4008 TRAINING	365	1,833	2,000	167		167	91.6%	
4016 JANITORIAL	365	1,186	4,000	2,814		2,814	29.7%	
4020 MISCELLANEOUS EXPENSES	0	299	250	(49)		(49)	119.4%	
4021 TELEPHONE COSTS	182	1,154	2,000	846		846	57.7%	
4022 POSTAGE	13	751	1,000	249		249	75.1%	
4023 STATIONERY/PRINTING	0	1,104	1,000	(104)		(104)	110.4%	
4024 SUBSCRIPTIONS	0	577	1,000	423		423	57.7%	
4025 INSURANCE	0	12,421	13,000	579		579	95.5%	
4026 PHOTOCOPY CHARGES	0	0	500	500		500	0.0%	
4030 RECRUITMENT ADVTG	0	450	500	50		50	90.0%	
4032 PUBLICITY	250	2,500	0	(2,500)		(2,500)	0.0%	
4033 COMPUTER MAINTENANCE	296	5,204	9,000	3,796		3,796	57.8%	
4042 EQUIPMENT MAINTCE	0	0	500	500		500	0.0%	
4051 BANK CHARGES	73	592	600	8		8	98.7%	
4058 ACCOUNTANCY FEES	0	(100)	700	800		800	(14.3%)	
4060 OTHER PROF FEES	5,112	11,802	5,000	(6,802)		(6,802)	236.0%	
CENTRAL SERVICES :- Indirect Expenditure	<b>20,463</b>	<b>127,832</b>	<b>183,502</b>	<b>55,670</b>	<b>0</b>	<b>55,670</b>	<b>69.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(20,463)</b>	<b>(127,832)</b>	<b>(182,102)</b>	<b>(54,270)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2022

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	12,815	937,842	992,525	54,683			94.5%	
Expenditure	69,315	622,757	992,525	369,768	0	369,768	62.7%	
<b>Net Income over Expenditure</b>	<u>(56,500)</u>	<u>315,085</u>	<u>0</u>	<u>(315,085)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(56,500)</u>	<u>315,085</u>						

**Bank Reconciliation Statement as at 30/11/2022  
for Cashbook 1 - BANK ACCOUNT-NO 1**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	30/11/2022	300	980,192.11
			<u>980,192.11</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			980,192.11
<u>Receipts not Banked/Cleared (Plus)</u>			
08/04/2022 183.00		183.00	
19/04/2022 allocate		64.00	
23/05/2022 burial		173.00	
13/06/2022 DTC6916		0.50	
07/07/2022 dtc6969		0.80	
03/08/2022 DTC6929/77		195.00	
			<u>616.30</u>
			980,808.41
		<b>Balance per Cash Book is :-</b>	<b>980,808.71</b>
		<b>Difference Excluding Adjustments is :-</b>	<b>-0.30</b>
<u>Adjustments to Reconciliation</u>			
26/07/2022 Waterplus Invoice 31.68 06493489		-0.30	
			<u>-0.30</u>
		<b>Unreconciled Difference is :-</b>	<b>0.00</b>