

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 16<sup>th</sup> January 2023**

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, Cllr A Powell and Cllr R Spooner.

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 12th December 2022.

**4. Items for exclusion of the public**

Agenda item 14 requires the exclusion of the public.

**5. Dronfield Woodhouse Sports and Social Club**

Members were informed that the letter regarding the pre and post event conditions for the Great Fire of Dronfield had been sent to Dronfield Woodhouse Sports & Social Club. However, a response for a meeting date had not yet been received.

Members were also informed that there was outstanding balance on account for Dronfield Woodhouse Sports and Social Club and the Club had already been chased for payment twice.

It was RESOLVED to send a final reminder to Dronfield Woodhouse Sports and Social Club with a 10 day deadline from the date of the letter for the outstanding balance to be paid.

It was RESOLVED to continue to chase the club for a meeting date and time to suit Dronfield Woodhouse Sports and Social Club, by the date of the February 2023 Properties Committee meeting.

**6. Grounds Maintenance Tender**

The Outside Services Manager presented three quotes that had been received for the ground's maintenance contract.

It was RESOLVED to recommend to Council to award a three year ground maintenance contract to Lightwood Landscapes from 1 April 2023 to 31 March 2026.

It was RESOLVED to write to the cricket clubs who are interested in playing at Dronfield Woodhouse Recreation Ground with the updated cricket pitch maintenance cost for the season and request confirmation by the end of February 2023 as to whether they wish to use the pitch for the 2023/2024 season.

#### **7. Bus Shelter Updates**

Members discussed feedback from Derbyshire County Council regarding the relocation of a bus shelter.

It was RESOLVED not to relocate the bus shelter based on advice from Derbyshire County Council.

Members reviewed the quote to repair the bus shelters on Gosforth Lane and Wreakes Lane with polycarbonate.

It was RESOLVED to recommend to council to accept the cost of £200 per panel plus beading to repair the bus shelters with polycarbonate on Gosforth Lane and Wreakes Lane.

Members were informed that an insurance claim had been made to repair the bus shelters on Gosforth Drive, but no update on the claim had yet been provided.

It was RESOLVED to note the update.

Members were informed that the meeting with Derbyshire County Council had been arranged for 23<sup>rd</sup> January 2023.

It was RESOLVED to note the date of the forthcoming meeting.

#### **8. Bowling Club & Allotment Fees**

Members reviewed the fees paid for the use of the Bowling Pavilions and Allotments.

It was RESOLVED to recommend to council to increase the annual rent for the use of the bowling pavilions by 5% to £99.75.

It was RESOLVED to recommend to council to increase the annual fee for the allotment rent by 10% to £462.00.

#### **9. Tree Work**

Members reviewed quotes to carry out tree work at Coal Aston and Hilltop.

It was RESOLVED to recommend to Council to accept the quote of £300 for branches overhanging the bowling green.

It was RESOLVED not to carry out any tree work at Hilltop and write to the residents to inform them they can cut any branches overhanging their property and send them a copy of the Tree Policy.

#### **10. Dronfield Nature Park**

The Assistant Clerk gave members an update following maintenance work at Dronfield Nature Park by QTS.

It was RESOLVED to note the update and write to QTS to thank them for their time and work.

**11. Church Street Land**

Members discussed whether to reinstall wooden posts and signage stating 'no parking' on the land at the bottom of Church Street.

It was RESOLVED not to reinstall the wooden posts and signage and examine other parking deterrents.

**12. Civic Hall Scene Bay**

Members discussed whether to box in the electrical area in the scene bay and review the cost for the work.

It was RESOLVED to recommend to Council to accept the quote of £318.25 for the materials required for the scene bay work, which the caretaking staff would carry out.

**13. Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

**14. Stonelow**

Members received an update from the working group.

It was RESOLVED to note the update and run the 'licences to use' past the Councils solicitors for feedback.

Meeting closed at 3:05pm.