

## **Minutes of the meeting of the Parks & Recreations Advisory Committee held in the Council Chamber, Civic Hall on Tuesday 20<sup>th</sup> December 2022**

### **Present:**

Cllr. K. Tait (Chair) Cllr. S. Burkitt, Cllr M. Hanrahan and Cllr M. Ireland.

### **In attendance:**

J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

#### **1. Apologies**

Cllr L. Deighton sent her apologies.

#### **2. Declarations of Interest**

There were no declarations of interest.

#### **3. Approval of minutes of the last meeting**

Members reviewed the minutes of the last meeting.

It was RESOLVED to approve the minutes of the last meeting as a true and accurate record of the meeting held on Friday 2<sup>nd</sup> December 2022.

#### **4. Items for exclusion of the public**

There were no items for exclusion of the public.

#### **5. Sindelfingen Park**

Members reviewed the designs and selected the dark blue colour for the ropes and were informed that the fitness equipment would need to remain orange due to production lead times. Members also reviewed the Form of Contract and Call Off Terms for the ESPO Framework, which would form the basis of the contract with Kompan. Members also discussed the possibility of taking some ariel photos of the parks in Dronfield managed by the Town Council.

It was RESOLVED to recommend to Council that the signing of the Form of Contract and Call Off Terms be delegated to the Town Clerk and RFO.

It was RESOLVED to recommend to Council to permit a dispensation to allow a drone to fly over the parks in Dronfield to take some ariel photos.

It was RESOLVED to note the colour updates for the equipment.

It was RESOLVED to check with Kompan regarding the reinstatement of grass following the installation of the play equipment.

It was RESOLVED to inform the organisers of the Dronfield 10K of the work that will be undertaken in the park when the 10k and fun run takes place.

It was RESOLVED to include the contact details for all the main personnel at Kompan in the front of the refurbishment folder.

**6. UK SPF Grant**

Members reviewed the terms of the offer letter and grant agreement that had been received from North East Derbyshire District Council (NEDDC) regarding the UK SPF grant.

The Town Clerk advised the committee that the terms of the offer letter and grant agreement needed to be agreed by full council before the grant agreement could be signed by two councillors.

The Town Clerk then explained that once a resolution had been passed by Town Council to sign the agreement, it would need to be countersigned by someone at NEDDC so that a legal agreement was in place to provide the UK SPF grant.

The Town Clerk advised the committee that the order should not be placed with Kompan today (20<sup>th</sup> December) as that would open the Town Council up to a potential liability of £200,000 without the signed paperwork for the UK SPF grant in place.

The Chair of the Committee informed the Town Clerk that they acknowledge the advice given by District Officer, Sue Dixon but after assurances from Managing Director Lee Hickin and Assistant Director Matt Broughton that the funding is in place for this year and, taking into account, the time constraints the Chair of the Committee is happy to recommend that we place the order. This should be done today in discussion with the Leader of the Council.

The Town Clerk advised the Chair of the Committee that staff cannot act upon the instruction of an individual councillor.

It was RESOLVED to note the above.

**7. Date of next meeting**

The date of the next meeting is to be decided as and when required.

Meeting closed 10:30am.