

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on 12th December 2022

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, and Cllr R Spooner.

In attendance: J. Mitchell (Town Clerk) and M. Keys (Assistant Clerk)

1. Apologies

Cllr A Powell sent his apologies.

It was RESOLVED that Cllr R. Spooner Chairs the meeting.

2. Declarations Of Interest

There were no declarations of interest.

3. Minutes of last meeting

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 21st November 2022.

4. Items for exclusion of the public

Agenda item 20 requires the exclusion of the public.

5. Dronfield Woodhouse Sports And Social Club (DWSSC)

Members discussed the pre and post-conditions for the Great Fire of Dronfield 2023 Bonfire Event and further complaints regarding the 2022 event.

It was RESOLVED to write a letter to the Committee of Dronfield Woodhouse Sports and Social Club detailing the pre and post-conditions that need to be met for the Great Fire of Dronfield 2023 Bonfire.

6. Dronfield Woodhouse

Members discussed the maintenance of the cricket pitch after the withdrawal of one of the cricket teams.

It was RESOLVED to contact the remaining cricket team and inform them that they will be charged a minimum of £2,000 to hire the cricket pitch at Dronfield Woodhouse, to cover the maintenance of the pitch, pending quotes for the ground's maintenance contract.

7. Bus Shelter Updates

Members discussed a resident's request to relocate one of the old bus shelters to replace one that doesn't provide as much cover.

It was RESOLVED that the committee are happy to request the spare bus shelter on Carr Lane be moved to Ashford Road, if DCC are able to fund the necessary work.

Members discussed the cost of the replacement panels for the bus shelters on Gosforth Drive and a possible insurance claim.

It was RESOLVED to make an insurance claim to replace the bus shelter glass panels in the two bus shelters on Gosforth Drive.

It was RESOLVED to obtain a quote to repair the bus shelters at Wreakes Lane and Gosforth Lane with polycarbonate panels.

It was RESOLVED to request a meeting with Derbyshire County Council regarding the bus shelter vandalism and ownership and maintenance of the bus shelters.

8. Dronfield Nature Park

Members received an update on the maintenance at Dronfield Nature Park to be undertaken by QTS on 21st and 22nd December 2022.

It was RESOLVED to note the update and for Cllr Hanrahan to attend site on 21st December 2022.

9. Gosforth Lodge

Members discussed whether to install wi-fi at Gosforth Lodge.

It was RESOLVED not to install wi-fi at Gosforth Lodge.

10. Dronfield Woodhouse Public Footpath

Members discussed a residents report of horses on footpaths in Dronfield Woodhouse.

It was RESOLVED to write to the Horse and Rider Safety Group to request that they inform all of their members that horses should not be ridden on footpaths in Dronfield at any time.

11. Town Wells - Carr Lane / Tree Report

Members discussed the work required following the tree report.

It was RESOLVED to recommend to Council to accept the quote of £720 for the required tree work.

12. Stone Wall Repair

Members received an update on the stone wall repair and reviewed the additional quotes that had been received.

It was RESOLVED to recommend to Council to accept the quote of £15,450 for the stone wall repair.

It was RESOLVED to request DCC cordon off the footpath until the wall can be repaired for safety reasons.

13. Civic Hall

Members were informed that it was not a statutory obligation to upgrade the electrical distribution board.

It was RESOLVED to note the feedback and not progress any further with upgrading the electrical distribution board.

14. Hire Fees

Members reviewed the hire fees for 2023/24 for all facilities.

It was RESOLVED to recommend to council to increase all pitch hire fees by 5%.

It was RESOLVED to recommend to council to increase all venue hire fees by 5%.

15. Grounds Maintenance Tender

Members were informed that no quotes had yet been received.

Cllr A Foster suggested contacting the company that Derbyshire County Council had set up to see if they could undertake the grounds maintenance.

It was RESOLVED to bring quotes to the next properties meeting.

16. Bedding Plants 2023

Members reviewed a quote for the summer bedding plants and hanging baskets for 2023.

It was RESOLVED to recommend to Council to accept the quote of £2,730 for the 2023 summer bedding plants and £990 for the hanging baskets.

17. Vehicle Livery

Members discussed vehicle livery on two Outside Services work vehicles.

It was RESOLVED to obtain quotes for basic livery on the two Outside Services work vehicles.

It was RESOLVED to recommend to council that a decision on which quote to accept for the vehicle livery costs is delegated to the Town Clerk in consultation with the Chair of the Properties Committee.

18. Land Registry

Members reviewed the additional fees for the registration of four pieces of land.

It was RESOLVED to recommend to Council to accept the additional fees quote of £2,250 for the registration of four pieces of land.

19. Exclusion of the Press and Public

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed.)

20. Stonelaw

Members received an update from the working group.

It was RESOLVED to note the update.

Meeting closed at 3:05pm.

DRAFT