

**Minutes of the Meeting of the Properties Advisory Committee**  
**Held in the Council Chamber, Civic Hall on 21<sup>st</sup> November 2022**

Present: Cllr S Burkitt, Cllr A Foster, Cllr M Hanrahan, Cllr A Powell, Cllr R Spooner and Cllr W Jones

In attendance: J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

There were no apologies.

**2. Declarations Of Interest**

There were no declarations of interest.

**3. Minutes of last meeting**

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 17<sup>th</sup> October 2022.

**4. Items for exclusion of the public**

There were no additional items for exclusion of the public other than the one already on the agenda.

*Please note:* agenda item 12 was brought forward so that Cllr W Jones could speak about the item and then leave the meeting.

Cllr M Hanrahan joined the meeting.

**5. Farwater Lane Bench**

Cllr Jones explained that two residents had contacted him regarding the ongoing anti-social behaviour around the bench located on Farwater Lane. Members discussed the matter and viewed a video received from the residents.

It was RESOLVED to contact the local police inspector to arrange a meeting to discuss their plans to address anti-social behaviour within Dronfield.

It was RESOLVED to revisit a decision regarding whether to remove the bench on Farwater Lane in six months' time and for the Town Clerk to write a letter informing the residents of this decision.

Cllr W. Jones left the meeting.

**6. Dronfield Woodhouse Sports & Social Club**

Members discussed feedback from the Great Fire of Dronfield event.

It was RESOLVED to put together a list of pre-conditions for future Great Fire of Dronfield events.

It was RESOLVED to arrange an evening meeting with representatives of Dronfield Woodhouse Sports and Social Club by the end of February 2023.

#### **7. Civic Hall**

Members reviewed quotes to install a CCTV monitor within the office, to purchase a microwave and to upgrade the electrical distribution boards. Members were provided with a verbal update regarding the internet speed within the Civic Hall and the outstanding work on the lift.

It was RESOLVED to recommend to council to accept the quote of £400 to install a CCTV monitor within the office.

It was RESOLVED to recommend to council to accept the quote of £55 to purchase a microwave for the office.

It was RESOLVED not to upgrade the electrical distribution boards with the Civic Hall, unless it was a statutory requirement.

It was RESOLVED to note the update regarding internet speed within the Civic Hall.

It was RESOLVED to note the update regarding work on the lift at the Civic Hall.

#### **8. Stone Wall Repair**

Members were informed that no further quotes had been received for the repair of the Stone Wall on Sheffield Road.

It was RESOLVED to check with Derbyshire County Council, whether the retaining wall came under the responsibility of the highways department and to chase all outstanding quotes.

#### **9. Bus Shelters**

Members reviewed a quote to clean the 66 bus shelters within Dronfield on a quarterly basis.

It was RESOLVED to recommend to Council to go ahead with the quote of £17.50 per shelter for an enhanced clean, once a year and £10.00 per shelter for a standard clean on a quarterly basis for the remainder of the year.

It was RESOLVED that outside services ensure any hedges and trees are cut back around the bus shelters before cleaning.

#### **10. Grounds Maintenance Tender**

Members received a verbal update on the progress of the Grounds Maintenance tender from the Outside Services Manager.

It was RESOLVED to note the update.

#### **11. PRS Licence**

It was RESOLVED to defer this item to a future meeting.

#### **12. Land Registry**

Members received an update on the four areas of land that still require registering.

It was RESOLVED that the Outside Services Manager provide Statements of Truth required for each area of land.

**13. Exclusion of the Press and Public**

It was RESOLVED that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting pursuant to the Public Bodies (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

**14. Stonelow Leases**

Members were given a verbal update on the outstanding issues relating to decisions that still needed to be made to finalise the leases for CACC and DTFC.

It was RESOLVED to set up a working group with the Town Clerk, Cllr Spooner and Cllr Hanrahan to finalise the details within the leases.

Meeting closed at 3:07pm.