

Minutes of the Meeting of the Gritting Advisory Committee of Dronfield Town Council

Held in the Council Offices on Monday 7th November at 9:30am

Present: Cllr K. Tait and Cllr M. Foster

In attendance: J. Mitchell (Town Clerk) and R. Dick (Outside Services Manager)

Note: This meeting was not quorate

1. Appointment of Chair

It was RESOLVED to recommend to council that Cllr Tait is appointed Chair of the Gritting Advisory Committee.

2. Apologies

Cllr P. Parkin was not in attendance.

3. Declaration of Interest

There were no declarations of interest.

4. Minutes

It was RESOLVED to recommend to council that the minutes of the Gritting Advisory Committee from 20th September 2021 are approved as a true and accurate record of the meeting.

5. Terms of Reference

Members were advised by the Town Clerk that there should be a minimum of three members of the council on each committee.

It was RESOLVED to recommend to council that the Terms of Reference in Appendix A are approved.

6. Outside Services Report

Amount of grit in storage

There are currently 8 tonnes in storage, with an additional 8 to 10 tonnes on order and all the grit bins are currently full.

Number of spare bins in stock

There are currently 2 spare bins in stock and 4 additional bins will be ordered.

Update on current bin conditions

Six grit bins have been replaced and there are five grit bins owned by Derbyshire County Council that need replacing, which they have been informed about.

Vehicle to transport grit

There is currently the 4 x 4 and the IZUSU Graftor to transport grit in and gorilla tubs are used to transport the grit in the vehicles, and the vehicles are washed down at the end of each day to help protect them.

It was noted that the vehicles do not yet have signage on them to show they belong to the Town Council and it was recommended this be referred to the Properties Advisory Committee.

It was RESOLVED to note this update.

7. Greendale Shopping Centre

Members were informed that a request for a new grit bin at Greendale Shopping Centre had been received.

It was RESOLVED to recommend to council that a new grit bin is installed at Greendale Shopping Centre, following permission from the landowners, North East Derbyshire District Council.

Meeting closed 10:05am

APPENDIX A

DRONFIELD TOWN COUNCIL GRITTING COMMITTEE TERMS OF REFERENCE

Membership

The Committee shall consist of three members of the Council.

Chairman

At the first meeting of the Committee after the Annual Meeting of the Council the first business will be to appoint a Chairman of the Committee.

Frequency of Meetings

Meetings will be held on an ad hoc basis as and when required with a minimum of one meeting per year.

Quorum

A quorum at each meeting shall be 2 members.

Staff Attendance

The Town Clerk or Assistant Clerk shall normally be required to attend all meetings. Other staff may, at the Chairman's discretion or the Committee's request, attend meetings as required.

Terms of Reference

The Committee is appointed to make recommendations to council relating to gritting and is subject to budget and expenditure limits decided by the Council.

1. To ensure that all grit bins in Dronfield are properly maintained and managed.
2. To ensure that all grit bins in Dronfield are kept well stocked.
3. To ensure that a supply of grit is maintained for use in Dronfield.
4. To ensure that any matters relating to grit bins are dealt with quickly and correctly.
5. To ensure that all requests for capital purchases are referred to the Council.
6. To ensure that if any legal issues arise these are handled in consultation with the Council.