

**Minutes of the Events Advisory Committee of Dronfield Town Council**  
**Meeting held on 25th October 2022 at 9:30am in the**  
**Council Chamber, Civic Hall, Dronfield**

**Present:** Cllr. M. Emmens (Chair) Cllr. S. Burkitt and Cllr. R Welton

**In attendance:** M. Keys (Assistant Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

Cllr A. Powell and Cllr R Hall sent their apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Approval of Minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 27th September 2022 as a true and accurate record of the meeting.

**4. Any items for exclusion of the public**

There were no items for discussion which required the public to be excluded.

**5. Remembrance Sunday**

Members were provided with an update on Remembrance Day plans

It was RESOLVED to note the update.

Members discussed the current Remembrance Day event budget

It was RESOLVED to note the update.

Members reviewed levels of security staffing for the Remembrance Day event.

It was RESOLVED to recommend to Council to accept the quote of £286.20 for security staff for the Remembrance Day event.

**6. Christmas**

Members discussed the current Christmas Lights Switch On event budget.

It was RESOLVED to recommend to Council to accept the quote of £254.40 for security staff for the Christmas Lights Switch On event.

Members were given an update on Christmas Roller Disco.

It was RESOLVED to seek possible alternative entertainment bookings for the Christmas Lights Switch On event.

Members were given an update on the plans for Christmas lights.

It was RESOLVED to recommend to Council to purchase new/replacement Christmas Lights for Library Gardens and Sindelfingen Park at a cost of £581.80.

It was RESOLVED to recommend to Council to accept a quote of up to £300 for electrical maintenance work for the Christmas Lights. **ADD Procheck quote figure**

It was RESOLVED to recommend to Council to purchase Christmas Tree fencing at a cost of £627 or to operate a rolling programme of fencing purchases, dependent on the event budget.

It was RESOLVED to invite Dronfield community groups to dress designated Christmas trees in Dronfield.

## **7. Coronation**

Members discussed plans and budget for the coronation.

It was RESOLVED to recommend to Council the options of a Beacon Lighting Event and/or a screening of the Coronation in the Civic Hall with refreshments.

## **8. Dronfield Gala**

Members discussed the budget for the 2023/2024 Gala.

It was RESOLVED to defer this agenda item to the next meeting.

## **9. Date of Next Meeting**

It was RESOLVED to hold the next meeting on Monday 7<sup>th</sup> November or Tuesday 8<sup>th</sup> November at 9:30am.

The meeting closed at 11:03am