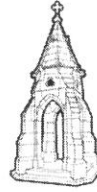


Dronfield Town Council

Town Clerk:
Joanne Mitchell



Dronfield Civic Hall
Dronfield Civic Centre
Dronfield, S18 1PD
Telephone: 01246 418573
Email: townclerk@dronfield.gov.uk
Website: www.dronfield.gov.uk

30th August 2022

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

MONDAY 5th SEPTEMBER 2022 AT 7.30pm
IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD

Yours sincerely

J Mitchell

Joanne Mitchell
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. **Apologies**

To receive apologies and reasons for absence from the meeting.

2. **To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

3. **Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. **Public Speaking**

The period of time designated for public participation at a meeting shall not exceed fifteen minutes. A member of the public shall not speak for more than three minutes. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

4.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

4.2 General Matters

An opportunity for members of the public to raise any matters relating to the town.

4.3 Police Matters

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 4th July 2022 (Pages 704 – 720).

6. **Items for exclusion of public**
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
 - 7.1 **Planning Applications (Appendix 1)**
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
 - 7.2 **Planning Decisions (Appendix 2)**
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**
To consider the written report submitted.
9. **Meeting Reports (Appendix 4)**
To receive the meeting reports and recommendations on various matters:-
 - 9.1 Events Advisory Committee held on 5 July 2022
 - 9.2 Properties Advisory Committee held on 18 July 2022
10. **Delegated Decisions (Appendix 5)**
To report on the delegated decisions taken during the summer recess.
11. **Town Clerk's Report (Appendix 6)**
To consider the written report submitted by the Town Clerk.
12. **External Auditor (Appendix 7)**
To receive the Annual Governance and Financial Statements for 2021-22 and the External Auditors report
13. **Financial Reports (Appendix 8) – July to follow**
 - 13.1 Schedule of Payments including BAC breakdown for June & July 2022
 - 13.2 Schedule of Receipts for June & July 2022
 - 13.3 Bank Reconciliation as at 30th June & 31st July 2022
 - 13.4 Income and Expenditure to 30th June & 31st July 2022
14. **Exclusion of the Press and the Public**
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.
15. **Meeting Report**
To receive the meeting reports and recommendations from the Personnel Advisory Committee Meeting held on 5th September

DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 5th SEPTEMBER 2022

No	Reference	Applicant	Location	Details
1	22/00407/FLH	Mr Biggin	54 Melbourne Avenue Dronfield Woodhouse Dronfield	Demolition of existing rear conservatory and erection of single storey rear extension with alterations to front and side fenestration
2	22/00547/FLH	Mr Clark Hemstalk	22 Firthwood Road Coal Aston Dronfield S18 3BW	Garage conversion and extension of garage into existing Driveway
3	22/00590/FL	Stuart Mckerrow	Banner Plant Ltd Callywhite Lane Dronfield	Proposed paint spray booth on working yard area
4	22/00618/FL	Mrs Jennifer Hine	Land Opposite 5 To 44 Bowshaw Dronfield	Retrospective permission for the erection of a new agricultural building for storage (Amended Plans)
5	22/00659/FLH	Mr Phillip Ratcliffe	56 Carr Lane Dronfield Woodhouse Dronfield S18 8XG	Proposed Single Storey Side Extension
6	22/00663/FL	Mr Woods - Woods And Sons Developments (New Homes) Ltd	Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue Dronfield	Section 73 Application to vary condition 2 (Approved Drawings) of planning approval 21/00843/FL to reflect minor changes to design/drawings
7	22/00668/FLH	Kevin Reynolds	1 Ashford Road Dronfield Woodhouse Dronfield S18 8RQ	Single Storey wrap around Extension
8	22/00670/FLH	Mr and Mrs David and Elizabeth Pass	56 Carr Lane Dronfield Woodhouse Dronfield S18 8XG	Proposed single storey extension to front and side.

9	22/00671/FLH	Mr Tim Palmer	206 Holmley Lane Coal Aston Dronfield	Proposed alteration to front boundary wall
10	22/00683/CATPO	Mr. D. Brown	Holly Tree Cottage 2 - 4 Dyche Lane Coal Aston	Notification of intention to prune 2 trees within the Coal Aston Conservation
11	22/00686/FL	C/O Agent	Gladys Buxton Adult Education Centre Oakhill Road Dronfield S18 2EJ	Full Planning Application for the development of 36 new dwellings and associated access at land of Oakhill Road, Dronfield
12	22/00690/FLH	Mr K Cooke	9 Park Avenue Dronfield S18 2LQ	Part removal of existing conservatory link and new rear single storey extension
13	22/00692/FLH	Mr and Mrs O'Shea	10 Cavendish Rise Dronfield S18 1QZ	Proposed second storey rear extension
14	22/00695/FL	Mr Derrick Simpson	Cobal Cranes Callywhite Lane Dronfield S18 2XR	Demolition of existing office building and construction of new office building
15	22/00712/FLH	WALSH	9 Heathfield Close Dronfield S18 1RJ	Erection of a single storey rear extension and single storey side porch with alterations to front cladding
16	22/00719/FLH	Mr Nicholas Hedley	9 Chestnut Close Dronfield S18 1WF	Proposed single storey rear extension
17	22/00724/FLH	Mr Craig Ridley	5 Rembrandt Drive Dronfield S18 1QN	Demolition of existing garage and construction of two storey Side extension.
18	22/00726/CATPO	Mr Martin Stevens	Coal Aston Conservation Area at Aston Lodge 29 Cross Lane Coal Aston	Notification of intention to fell 1 no Beech tree and prune 2no Walnut trees located
19	22/00728/FLH	Miss Amy Eaton	7 Marston Close Dronfield Woodhouse Dronfield S18 8RX	Proposed single storey rear extension

20	22/00730/TPO	Miss Cate Harris	Unnamed Footpath From Elvaston Close To Leabrook Road Dronfield Woodhouse	Application to fell 1 no Cherry tree (T9) and to crown clean 1 no Silver Birch (T8) covered by NEDDC Tree Preservation Order 103 (part 1)
21	22/00743/FLH	Barnaby	32 Kilburn Road Dronfield Woodhouse Dronfield	Single storey front extension
22	22/00745/FLHPD	Mr And Mrs Xue	26 Shireoaks Road Dronfield S18 2EU	Application under the neighbour notification scheme for a single storey rear conservatory
23	22/00762/FLH	Miss S Rice and Mr J Stapleton	77 Paddock Way Dronfield S18 2FE	Single storey rear extension and dropped kerb to widen driveway
24	22/00763/FLH	Mr Pat Sutcliffe	22 Kilburn Road Dronfield Woodhouse Dronfield S18 8QA	Single storey Rear extension to existing detached bungalow.
25	22/00765/FLH	Mr Rogers	16 Bradwell Close Dronfield Woodhouse Dronfield S18 8RS	Ground floor extension to Rear of bungalow.
26	22/00766/AMEND	Mr Lee Parkin	11 Gosforth Crescent Dronfield S18 1PT	Non material amendment pursuant of 21/01404/FLH for an additional window to rear elevation ensuite
27	22/00771/CATPO	Mrs Marie Malkin	190 Carr Lane Dronfield Woodhouse Dronfield	Notification of intention to prune trees within Dronfield Woodhouse Conservation Area
28	22/00784/FLH	Mr. Alex Dawson	38 Netherdene Road Dronfield S18 1TR	Proposed two storey side extension to existing Dormer to form garage and front porch.
29	22/00789/FLH	Mr M Clark	10 Gainsborough Road Dronfield S18 1QW	Demolition of existing conservatory and

				erect single storey rear extension
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Planning Application Appeal

Planning Application Reference NED/21/01443/FL

Town and Country Planning Act, 1990

Appeal By: Mr. Adeal Ali

Site at: 1 Chesterfield Road Dronfield S18 2XA

Proposal: Change of Use from Office (Class E) to hot food takeaway (Sui Generis) with new extractor flue and associated alterations (Conservation Area/Affecting the setting of a Listed Building) (Amended Plans)

An appeal has been made to the Secretary of State against the decision of North East Derbyshire District Council to refuse to grant planning permission.

The appeal will be determined on the basis of written representations. The procedure to be followed is set out in Part 2 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009.

Closing Date for Comments

To reach the Planning Inspectorate by 7th September 2022.

DRONFIELD TOWN COUNCIL - SCHEDULE OF PLANNING DECISIONS

SUBMITTED TO COUNCIL MONDAY 5th SEPTEMBER 2022

No	Reference	Location	Details	Decision
1	NED21/01250/FL	92 Fletcher Avenue Dronfield S18 1RX	Proposed Detached Two Bedroomed Dwelling	REFUSED
2	NED22/00019/FL	179A Stublely Lane Dronfield Woodhouse Dronfield S18 8YN	Demolition of existing barn and replacement with a dwelling, and erection of 1no further dwelling (Revised scheme of 21/00701/FL) (Affecting setting of a listed building)	REFUSED
3	NED22/00409/FL	21 Gosforth Green Dronfield S18 1PS	Retention of temporary building to house distillery facilities (Amended Title)	CONDITIONALLY APPROVED
4	NED22/00485/FL	Scout Hall Wreakes Lane Dronfield S18 1PN	Application for the siting of 2no portacabins on a temporary basis for the continuation of scouting activities	TEMPORARY PERMISSION
5	NED22/00557/FLH	45 Summerfield Road Dronfield S18 2GZ	Single storey and 2 storey side extensions, 3 car parking spaces and new timber fencing (Amended Plan)	CONDITIONALLY APPROVED
6	NED22/00558/TPO	30 Northern Common Dronfield Woodhouse Dronfield S18 8XJ	Application to prune 1no Red Leaf Sycamore T2 covered by TPO 251	CONDITIONALLY APPROVED
7	NED22/00602/FLH	5 Buckingham Close Dronfield Woodhouse Dronfield S18 8ZX	Demolition of existing garage, erection of a double storey side extension with front and rear dormer windows with a single storey entrance porch and garage extension, finished in render with feature cladding to the	CONDITIONALLY APPROVED

			front elevation. (Revised scheme 22/00066/FLH)	
8	NED22/00604/FLH	40 Holmesdale Road Dronfield S18 2FB	Removal of flat garage roof and replacement with a hipped lean-to roof (Revised scheme 21/00680/FLH)	CONDITIONALLY APPROVED
9	NED22/00606/FLH	34 Hollins Spring Avenue Dronfield S18 1RN	Conversion and extension of existing garage to living space, extended front porch and removal of existing stone cladding and replacing with render along with new roof (Revised scheme 21/01272/FLH)	CONDITIONALLY APPROVED
10	NED22/00616/FLH	11 Longacre Road Dronfield S18 1UQ	Demolition of an existing side and rear conservatory, erection of single storey side and rear extension with alterations to existing fenestrations, conversion of garage with raising of roof to create additional bedroom and part rendering to existing walls	CONDITIONALLY APPROVED
11	NED22/00619/FLH	31 Salisbury Avenue Dronfield S18 1WD	Proposed front porch and front garage extension	CONDITIONALLY APPROVED
12	NED22/00622/FLH	2 Cecil Avenue Dronfield S18 2GY	Single storey rear and side extension	CONDITIONALLY APPROVED
13	NED22/00625/FLH	44 Derwent Close Dronfield S18 2FQ	Proposed two storey side extension (Amended Plans)	CONDITIONALLY APPROVED
14	NED22/00626/FLH	27 Gosforth Crescent Dronfield S18 1PT	Proposed single storey side rear extension	CONDITIONALLY APPROVED
15	NED22/00659/FLH	108 Stonelow Road Dronfield S18 2EP	Proposed Single Storey Side Extension	CONDITIONALLY APPROVED

16	NED22/00726/CATPO	Aston Lodge 29 Cross Lane Coal Aston Dronfield	Notification of intention to fell 1 no Beech tree and prune 2no Walnut trees located within Coal Aston Conservation Area	NO OBJECTION
17	NED22/00766/AMEND	11 Gosforth Crescent Dronfield S18 1PT	Non material amendment pursuant of 21/01404/FLH for an additional window to rear elevation en-suite and additional rooflight with repositioning of other rooflights (Amended title)	APPROVED

Dronfield Town Council - September 2022 Outside Services Managers Report

The following tasks have been carried out in July & August 2022.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route. The play areas are also given a visual inspection and anything that requires attention is entered into the play area sheets on return to workshop.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Cemetery – Grass cutting is undertaken on a fortnightly basis.

Flower Beds – The flower beds maintained by DTC staff have all had the weeds removed and being dug over.

Flower Beds Planting – Due to the recent hot weather the flower beds have suffered a bit where we have lost some of the plants due to lack of water. We did attempt to water the flower beds, and this was done a few times during the hot weather.

Hanging Baskets – The hanging baskets are being watered on a weekly basis, during the hot weather we attempted to water the baskets on a Monday and Friday as they were drying out quite quickly.

Sindlefingen Park – O/S staff have installed 3 benches around the play area at Sindlefingen Park. The benches are the new type with thick rubber profiles and 3 legs to each bench which are more vandal resistant than the couple of benches that are still installed at the park.

Grass Cutting – All play areas and DTC land are being cut on a fortnightly basis with the cemetery being cut on alternative weeks. We did miss a few cuts as the grass wasn't growing due to the lack of rain.

Coal Aston Bowling – The 6 benches that were around the perimeter of the bowling green were removed as they were dangerous with sharp edges and broken bolts.

We had at the workshop the old bench ends that were from all the broken benches at Sindlefingen Park that were in good condition. We have used these bench ends and reused the profiles from the benches taken from Coal Aston and built up the six benches and reinstalled them around the Bowling green

Cemetery Tree works – The High & Medium priority tree works required within the Cemetery have been completed.

Church Street - Car Park – A new wooden fence has now been installed to the rear of the car park at the top of the banking.

Church Street Wall – The wall next to Christian Oaks opposite the Forge has now been rebuilt.

Alma - Two sections of the wall which is sited within Alma have now been repaired. We are still seeing some stone being stolen from this site, we have bollards on both entrances to this area so no vehicles can gain access into Alma. The theft of the stone has been reported to the Police on several occasions.

Footpaths – O/S staff have cut back and cleared and cleaned most of the footpaths that are maintained by DTC

Course – Two O/S staff members attended a IPAF course gaining the 3a & 3b qualifications

Tasks around Dronfield

1. Repaired the handrail under the flyover with 2 x new timber handrails and 2 x posts to give more strength.

2. Repaired the steps on the path in Alma by removing the top stone and lowering it to make a new step.
3. Topped up the large pothole to the entrance into the car park at Stonelow next to the play area.
4. Topped up the bark at Cliffe Park with 40sqm which was an arctic load, this was shared between both the climbing areas, the large climbing area took around 26sqm and small area 14sqm. This was filled by use of the tractor and tipper with the manual work of raking it out was done by O/S staff.
5. The fence on the front perimeter of Cliffe Park has been propped up as there were a few wooden posts that were on the verge of collapsing. We used 4 x 4 timber posts that were attached to a baton that was installed into the ground to give support.
6. Steel tube cut to size and delivered to Cliffe Park ready to be installed as a handrail next to the MUGA pitch.
7. The three old yellow signs at Sindlefingen Park have been removed and replaced with the three new signs.
8. New dog bin installed beneath the flyover due to the door being broken.
9. Installed four new backing plates to the basketball frames at Sindlefingen Park along with new nets.

Play Areas –

Birches Fold

Cliffe Park - Creative Play have rectified the faults with the zipwire, basket swing and the roundabout.

Hilltop – Replaced the springie cover plate

Moonpenny Way – A new trampoline net has been installed.

Sindlefingen Park – New basketball backing plates and nets installed.

Stonelow – The boards on climbing frame have been replaced.

Lundy Rd

Marsh Ave

Cemetery Rd

Dronfield Woodhouse

Tennis courts –

Dronfield Woodhouse – New Rules sign installed

Coal Aston - New Rules sign installed

Cliffe Park – New Rules sign installed

Bowling Greens –

Cliffe Park bowling green is being watered by Caretaking staff

Other Tasks

Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place.

Banners removed/replaced on from the front of the Civic Hall when required.

Various reports have been actioned around the Town.

Ronnie Dick

Outside Services Manager

Minutes of the Events Advisory Committee of Dronfield Town Council
Meeting held on 05 July 2022 at 2:30pm in Council Chamber, Civic Hall

Present: Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr A Powell and Cllr. R Welton

In attendance: L Stonehouse (Projects and Communications Officer) Mike Keys (Assistant Town Clerk) and Robin Brooker (Outside Services)

1. Apologies

Cllr R Hall sent his apologies.

2. Declaration of Interests

There were no declarations of interest.

3. Approval of Minutes

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 14th June 2022 as a true and accurate record of the meeting.

4. Any items for exclusion of the public

There were no items for discussion which required the public to be excluded.

5. Dronfield Platinum Jubilee Gala

Members gave excellent feedback on the Dronfield Platinum Jubilee Gala Event and thanks were passed on to all the staff involved in organising the event. Different ideas were discussed for 2023 these included:

- Organising a food court area
- Having wooden signposts
- Creating a map of the gala for the back of the flyer
- The mayors stall to sell children's drinks etc
- A banner be provided for the mayor's stall
- Use Gosforth Lodge for Cream Teas – Put suggestion to Pauline Wright

It was RESOLVED to note this feedback.

6. Dronfield Civic Service

Members were updated that the Project and Communications Officer was still waiting for Reverend Webb, Reverend Morley, and Reverend Gore to get back to her.

It was RESOLVED to try to contact all Reverends again, if not successful then contact the Bishop of Repton and ask him to officiate at the service.

7. Remembrance Sunday Parade

Members were informed that the Remembrance Day Parade Working Group would be meeting soon to discuss arrangements for the parade.

It was RESOLVED to recommend to council that plans for the Remembrance Day Parade will proceed as usual.

8. Christmas

The Assistant Town Clerk informed members of some Christmas Lights he had sourced. Members discussed the purchase of the Falling Rain Lights Meteor Shower Christmas Lights and the possibility of using the trees in the library gardens to hang the lights in.

It was RESOLVED to measure the area in the library gardens to see how many lights we would require and to contact NEDDC to request permission to use their trees.

9. Date of Next Meeting

It was RESOLVED to hold the next meeting on Monday 12th September at 9:30 am.

The meeting closed at 3.35 pm.

Minutes of the Meeting of the Properties Advisory Committee
Held in the Council Chamber, Civic Hall on 18th July 2022 at 2:00pm

Present: Cllr A Powell (Chair), Cllr S Burkitt, Cllr M Harahan and Cllr R Spooner

In attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk), Ronnie Dick (Outside Services Manager), R. Durham, C. Hale

1. Apologies

Cllr A. Foster sent her apologies.

2. Declarations Of Interest

There were no declarations of interest.

3. Minutes of last meeting

Members received and reviewed a copy of the minutes.

It was RESOLVED to approve the minutes as a true and accurate record of the Properties Advisory Committee Meeting held on 13th June 2022.

4. Items for exclusion of the public

There were no additional items for exclusion of the public.

R. Durham and C. Hale joined the meeting at 2:06pm.

5. Dronfield Woodhouse Sports & Social Club (DWSSC)

Members discussed the proposed 2022 Great Fire Of Dronfield, roofing repairs, clearance of rubbish and property inspection.

It was RESOLVED that DWSSC provide an updated risk assessment / map and insurance policy for the 2022 Great Fire of Dronfield ahead of the September Council Meeting and speak with their contractor to request reduced noise fireworks and register the event with North East Derbyshire District Council.

It was RESOLVED that DWSSC email through the quotes they have for the flat roof repair.

It was RESOLVED that DWSSC clear the remaining rubbish from around the back of the club.

It was RESOLVED that a building inspection of DWSSC is to be arranged following the receipt of the certificates requested.

The properties committee thanked R. Durham and C. Hale for their efforts with DWSSC and wished them continued success for the future.

R. Durham and C. Hale left the meeting at 2:30pm.

6. Lift Maintenance quote

Members reviewed a quote for preventative maintenance for the lift in office entrance to the Civic Hall.

It was RESOLVED to recommend to Council to accept the quote of £1,385.56 for the brake check and internal car lighting for the main lift and

enquire about the whether the phone line should be analogue and a safety barrier is be supplied by Outside Services for future use by lift technicians.

7. Maglock at Civic Hall and Gosforth Lodge quote

Members reviewed a quote for timed access Maglocks to be fitted at both Civic Hall and Gosforth Lodge, as an extension of the current system.

It was RESOLVED to recommend to Council to accept the quote of £1,360.88 for a maglock system to be integrated into the current system at the Civic Hall and a quote for £1,760.23 for a GSM dialler intercom to be installed at Gosforth Lodge to include 10 fobs for each site.

8. Rialtas Cloud

Members reviewed a quote for the update of the Rialtas system to a cloud based version.

It was RESOLVED to recommend to Council to accept the quote of £2,484.24 for a cloud based version of the Rialtas system.

9. Tree Maintenance

Members reviewed a quote for recommended tree maintenance at Leabrook Valley.

It was RESOLVED to recommend to Council to accept the quote of £3,125 for the high priority tree maintenance in Leabrook Valley pending the revised quote to remove one tree which does not fall within the land owned by the Town Council.

It was RESOLVED to recommend to Council to accept the quote of £2,550 for the medium priority tree work identified in the Leabrook Valley tree report.

10. Stonelow

Members reviewed a quote for recommended tree maintenance at Stonelow recommended tree maintenance at Stonelow.

It was RESOLVED to recommend to Council to accept the quote of £8,875 for the tree maintenance at Stonelow.

Members reviewed information and safety requests from Dronfield Town Football Club.

It was RESOLVED the Town Clerk write to Dronfield Town Football Club requesting the safety net previously removed is put back up to resolve any future health and safety issues.

Members received an update on the Schedule of Condition carried out on Stonelow.

It was RESOLVED to note the update.

Members received an update on the solicitor's fees.

It was RESOLVED to recommend to Council to accept the £2,000 fee uplift for the remaining work from the solicitor on the Stonelow leases.

11. Radar Lock

Members reviewed a request from a resident to install a radar lock on the disabled toilets at Cliffe Park.

It was RESOLVED to refuse this request due to the baby changing facilities within the disabled toilet needing constant access.

12. Metal Detecting

Members reviewed a request from a resident to metal detect on Council owned land.

It was RESOLVED to refuse this request due to metal detecting not being permitted on Council owned land.

13. Land Registration Quote

Members reviewed quotes to register four pieces of land owned by the Town Council.

It was RESOLVED to recommend to Council to accept the quote of £1,500 to register the four pieces of land owned by the Town Council.

14. Deed of Easement Request

Members reviewed a request to connect an additional property to the drainage system previously agreed in a Deed of Easement on Land on the North Side of Eckington Road, Coal Aston.

It was RESOLVED to recommend to council to grant the request for an additional connection to the drainage system and a variation to the Deed of Easement, with any costs incurred to be covered by the developer on Land on the North Side of Eckington Road.

15. Bench Signage

Members reviewed a request for bench signage from Derbyshire County Council.

It was RESOLVED to not use the bench signage within Dronfield.

16. Winter Maintenance

Members received an update on the winter maintenance programme for bedding plant areas, from the Outside Service Manager.

It was RESOLVED to note the update and agree that winter bedding plants are not installed during winter 2022 to allow for maintenance to be undertaken.

17. Hilltop Road

To receive an update from NEDDC regarding the maintenance of the amenity land at Hilltop Road.

It was RESOLVED to note the update and that the case had been closed.

18. Meeting Dates

It was RESOLVED to agree the following dates for the Properties Advisory Committee meetings.

2022

- 19th September
- 17th October
- 21st November
- 12th December

2023

- 16th January
- 20th February
- 20th March
- 17th April

19. Exclusion of the Press and Public

It was RESOLVED that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 section 1 paragraph 2 & the Local Government (Access to Information) Act (due to the sensitive commercial nature of the issues being discussed).

20. Lease Review

To receive an update from the working group.

It was RESOLVED to note the update.

Meeting closed at 4:10pm

DELEGATED DECISIONS TAKEN DURING THE SUMMER RECESS

The following decisions were taken by the Town Clerk in consultation with the Leader/Deputy Leader of the Council and Chair of the relevant Committee.

Properties Committee Recommendations

It was RESOLVED to recommend to Council to accept the quote of £1,385.56 for the brake check and internal car lighting for the main lift and enquire about the whether the phone line should be analogue and a safety barrier is to be supplied by Outside Services for future use by lift technicians.

It was RESOLVED to recommend to Council to accept the quote of £1,360.88 for a maglock system to be integrated into the current system at the Civic Hall and a quote for £1,760.23 for a GSM dialler intercom to be installed at Gosforth Lodge to include 10 fobs for each site.

It was RESOLVED to recommend to Council to accept the quote of £2,484.24 for a cloud based version of the Rialtas system.

It was RESOLVED to recommend to Council to accept the quote of £3,125 for the high priority tree maintenance in Leabrook Valley, pending the revised quote to remove one tree which does not fall within the land owned by the Town Council.

It was RESOLVED to recommend to Council to accept the quote of £2,550 for the medium priority tree work identified in the Leabrook Valley tree report.

It was RESOLVED to recommend to Council to accept the quote of £8,875 for the tree maintenance at Stonelow.

It was RESOLVED to recommend to Council to accept the £2,000 fee uplift for the remaining work from the solicitor on the Stonelow leases.

It was RESOLVED to recommend to Council to accept the quote of £1,500 to register the four pieces of land owned by the Town Council.

It was RESOLVED to recommend to council to grant the request for an additional connection to the drainage system and a variation to the Deed of Easement, with any costs incurred to be covered by the developer on Land on the North Side of Eckington Road.

Correspondence Received

A decision was also taken by the Town Clerk in consultation with the Leader and Deputy Leader to respond to the pre-application consultation correspondence from Clarke Telecoms due to the timeframe for comments.

Town Clerk's Report

Council Meeting to be held on 5th September 2022

Items for Decision

DALC - To encourage councils to come into membership, NALC have agreed to waive their fees for the first year that a council comes back into membership. As such, the fee for Dronfield to come into membership for 2022/23 would be £482.18. For subsequent years, the fee for both DALC and NALC would be payable. To decide whether to re-join DALC or not.

Items for Information

Clarke Telecom – Pre-application consultation for a proposed radio base station installation at Hallows Drive, Hilltop, Dronfield (circulated electronically)

Derbyshire County Council - Snow Warden Scheme 2022-23

Derbyshire County Council - Road closure notification for Holmely Lane, Dronfield between 31st August 2022 to 2nd September 2022 to facilitate water service connection works.

Derbyshire County Council - invitation to the next meeting of the Parish and Town Council Liaison Forum which is being held at 6pm on Tuesday 26 July 2022 here at County Hall, Matlock (circulated electronically)

Derbyshire County Council - invitation to the next Parish and Town Council Liaison Forum which is being held at 5.45pm on Monday 19 September 2022.

Deputy Lieutenant for Derbyshire - The Queen's Award for Voluntary Service

Derbyshire Police – letter received regarding police attendance at Remembrance Sunday Parades.

Correspondence Received

Derbyshire Building Control Partnership – Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue, Dronfield. Proposed postal addresses are below for eight new residences:

1-11 (odds) Park Lane, Dronfield

Park View, 2 Park Lane, Dronfield

8A Park Avenue, Dronfield

Derbyshire Building Control Partnership - Farm Buildings at Mickley Farm, Rod Moor Road Dronfield Woodhouse. Proposed postal address for existing agricultural buildings - Farm Buildings, Mickley Farm, Rod Moor Road, Dronfield Woodhouse.

Derbyshire Building Control Partnership - Dronfield Medical Practice, High Street, Dronfield Derbyshire, S18 1PD. Proposal for registration of postal address for the existing medical practice. This is the address suggestion for you to action accordingly: Dronfield Medical Practice, Dronfield Medical Centre, High Street, Dronfield.

Derbyshire Building Control Partnership - Shirecliffe House, Barlow Lees Lane, Barlow Dronfield, Derbyshire. Proposal to amend existing postal addresses for two dwellings converted back to Shirecliffe Farm House, Barlow Lees Lane, Dronfield

QTS Group - Potential offer of assistance while working in the area

North East Derbyshire District Council – Chairs Charity Appeal

Town Clerk

Subject: Subscription fees for 2022/23
Attachments: Derbys ALC Leaflet 2-2020.pdf; Benefits of Membership_ Dronfield.pptx

From: Wendy Amis <chiefofficer@derbyshirealc.gov.uk>
Sent: 28 July 2022 15:37
To: Town Clerk <townclerk@dronfield.gov.uk>
Subject: Subscription fees for 2022/23

Hi Jo

The subscription fees for councils are broken down into the fee for DALC and the fee for NALC (the National Association of Local Councils). To encourage councils to come into membership, NALC have agreed to waive their fees for the first year that a council comes back into membership. For Dronfield this is £1,218.60.

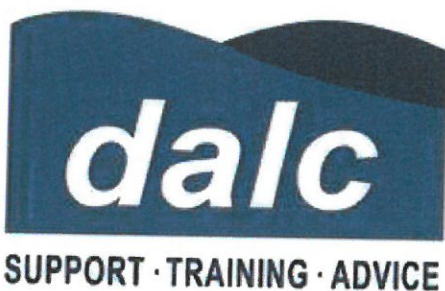
As such, the fee for Dronfield to come into membership for 2022/23 would be £482.18, which is the contribution to DALC.

For subsequent years, the fee for both DALC and NALC would be payable. I have attached our leaflet outlining the benefits of membership and a short powerpoint outlining the benefits. I would be very happy to attend a council meeting to answer any questions that councillors may have.

Kind regards

Wendy

Wendy Amis
Chief Officer
Derbyshire Association of Local Councils



Unit 6, Lime Tree Business Park
Lime Tree Road, Matlock, DE4 3EJ
Tel: 01629 826655
www.derbyshirealc.gov.uk chiefofficer@derbyshirealc.gov.uk

Disclaimer: The views expressed are personal and may not reflect those of the Derbyshire Association of Local Councils, unless explicitly stated otherwise. The information contained herein is confidential and may also be subject to legal privilege. It is intended for the addressee only. Anyone reading this e-mail, other than the addressee, is hereby notified that any unauthorised disclosure or copying of its contents is strictly prohibited.

Visit www.derbyshirealc.gov.uk to view and book all our events and courses.

RECOGNITION

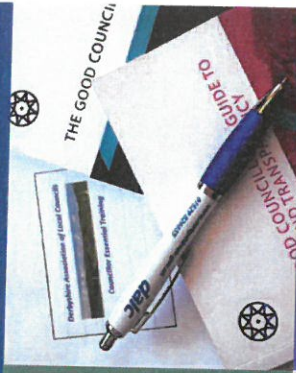


Too often, the hard work done by parish and town councils goes unrecognised. At DALC, we're determined to change that; 2020 marks the third year of our Excellence Awards, highlighting the efforts of the county's very best councils, councillors and clerks.

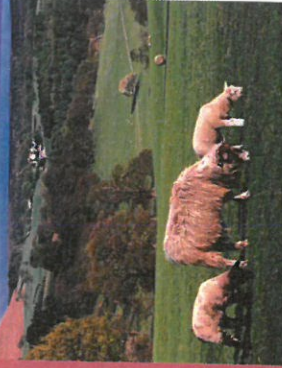
We're also firm supporters of the quality-mark Local Council Award Scheme at national level.

"We're so proud to get the DALC Excellence Award — it's really given the whole council a boost of confidence."

Derbyshire Association of Local Councils



Independent membership organisation for parish and town councils



dalc

SUPPORT · TRAINING · ADVICE

Unit 6,
Lime Tree Business Park
Lime Tree Road
Matlock
Derbyshire
DE4 3EJ

Tel: 01629 826655

admin@derbyshirealc.gov.uk
www.derbyshirealc.gov.uk

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SUPPORT · TRAINING · ADVICE

PROFESSIONAL ADVICE AND SUPPORT



DALC is your organisation.

We are your key source of sector-specific information, expert guidance, specialist training and much, much more...

Whatever the question, DALC has years of experience to share – just phone or email to get in touch.

In 2019, we dealt with almost 1,000 enquiries from our member councils.

DALC – we're here to help.

“Knowing that good advice is just a phone-call away is very reassuring.”

“DALC’s knowledge is second-to-none — thank you for such friendly, informative help.”

SECTOR SPECIFIC TRAINING



The role of local councils has never been more varied.

At DALC, we support councillors and clerks through a series of expert-led training courses which cover all the required knowledge and more.

Ranging from emergency First Aid to recognising safeguarding issues, from essential councillor skills to the management of cemeteries and allotments, we have a training course which educates and informs.

“Really filled in the gaps in my knowledge and has helped me work more effectively as a councillor — thank you!”

“Excellent trainer — obviously an expert in the field, but tailored the session perfectly.”

UPDATES AND REPRESENTATION



As councillors and clerks, you obviously need to stay informed. That's why DALC is committed to keeping you up-to-date with the very latest news and legislation.

Via our newsletters and website, we ensure you're supplied with relevant and topical information that allows you to function effectively and lawfully.


In addition, our annual Spring Seminar brings expert speakers to discuss new initiatives, while we also maintain your voice at regional and national meetings.

“I found out about some grant-funding via your newsletter which fitted our project perfectly — thank you.”

“Your website's free clerk vacancy ads really helped us out — position filled!”

Derbyshire Association of Local Councils

Benefits of membership



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1

Training



Councillor Essentials	Clerk Essentials	Planning in depth	Finance and budgeting	Climate Action	Safeguarding
Chair Skills	Grant funding	Cemetery management	Employment Law	Playground Inspection	First Aid
CILCA	Cyber Security	GDPR/ FOI	Risk Management	Law and Good Practice	




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3

Support

Information Legal HR Grant funding Policy Templates	Staff Recruitment Job evaluations Job advertising	Representation National County Others (incl Climate Change)
Sharing Knowledge and Ideas	Coaching And Mediation PwLB applications	



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2

Advice



Day-to-day advice – phone/ email

Specialist Advisors for:

- HR
- VAT and Finance
- Cemetery Management
- GDPR/ FOI
- Insurance

Legal Topic Notes




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4

Comments from Councillors


- *"It's the overall support we receive from DALC. That you're there to help, with training, with legalities and that no question to you is deemed too small or irrelevant, because to councils that question could be really important"*
- *"It's about meeting people from other councils, and seeing how they do things"*
- *"The support we've had during Coronavirus has been amazing"*
- *"We appreciate working with a like minded group because you can learn from other councils' solutions and their mistakes"*
- *"Access to the legal team for problems that may arise and how to stop costs escalating"*



9

Subscription fees 2022/23

DALC Subscription	£482.18	NALC Subscription	£0	Total	£482.18
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10



Clarke Telecom Limited
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Northampton Road, Manchester,
M40 5AG, UK F: +44 (0) 161 785 4501
www.clarke-telecom.com

Our ref: NED24819

Joanne Mitchell
Dronfield Civic Hall
Dronfield Civic Centre
Dronfield
Derbyshire
S18 1PD
Email: townclerk@dronfield.gov.uk

Via Email

25th July 2022

Dear Ms Mitchell

PRECONSULTATION – PROPOSED RADIO BASE STATION INSTALLATION AT FOOTWAY AT HALLOWES DRIVE, HILLTOP, DRONFIELD, DERBYSHIRE, S18 1YH, NGR: E: 436020 N: 377619.

Clarke Telecom Ltd act on behalf of the mobile telecommunications operator CK Hutchison Networks (UK) Ltd. The proposal is to install a radio base station, in order to provide the latest 3G, 4G and new 5G technologies to the Dronfield area.

The purpose of this letter is to consult with you and seek your views on our proposal before any planning submission is made. We understand that you are not always able to provide site specific comments, however, CK Hutchison Networks (UK) Ltd are committed to consultation with communities on our mobile telecommunications proposals and as such would encourage you to respond.

As part of CK Hutchison Networks (UK) Ltd continued network improvement program, there is a specific requirement for an installation at the footway of Hallows Drive to ensure that the latest high quality 3G and 4G service provision is provided in this area of the district. The proposed column will also ensure that new 5G coverage can also be provided at this location. This ensures that coverage and capacity requirements are maintained.

Mobile telecoms networks are now ubiquitous throughout the UK. It is an expectation that an individual can connect and use their mobile phone whenever and wherever they are. With the advent of new technology, under the banner of 5G, further advances are proposed and Central Government has seen the telecoms industry, and in particular 5G, to be at the forefront of economic development.

This site will enable 5G coverage to be provided to this area of Dronfield. The Government recognises that widespread coverage of mobile connectivity is essential for people and businesses. That is why the Government is committed to extending mobile geographical coverage further across the UK, with continuous mobile connectivity provided to all major roads and to being a world leader in 5G. This will allow everyone in the country to benefit from the economic advantages of widespread mobile coverage.

As well as improved mobile signal, 5G networks are also crucial to drive productivity and growth across the sectors that local areas are focusing on through their emerging Local Industrial Strategies. Enabling and planning for 5G implementation is central to achieving the Government's objective to deliver prosperity at the local level and enable all places to share in the proceeds of growth.

5G service provision will bring faster, more responsive and reliable connections than ever before. More than any previous generation of mobile networks, it has the potential to improve the way people live, work



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and travel, and to deliver significant benefits to the economy and industry through the ability to connect more devices to the Internet at the same time, the 'Internet of Things'. This will enable communities to manage traffic flow and control energy usage, monitor patient health remotely, and increase productivity for business and farmers, all through the real-time management of data.

The demand for mobile data in the UK is increasing rapidly, and as households and businesses become increasingly reliant on mobile connectivity, the infrastructure must be in place to ensure supply does not become a constraint on future demand.

The radio base station will also meet the extra demands on the network in this area as more people use internet enabled handheld devices. It is a densification project for the operator's network to fill holes in service provision including coverage and capacity. This will enable the operator's customers to be able to use their handheld devices without calls being dropped or buffering occurring where there is a gap in the operator's network coverage and capacity ability. A site in this location will fill the gap in service provision and provide high quality, reliable, advanced 3G, 4G and 5G to this urban area of Dronfield.

The preferred CK Hutchison Networks (UK) Ltd option is as follows:

NED24819 HALLOWES DRIVE, HILLTOP, DRONFIELD, DERBYSHIRE, S18 1YH, NGR: E: 436020 N: 377619.

The proposal relates to the installation of up to a 20m high slim-line monopole, supporting 6 no. antennas, 1 no. wraparound equipment cabinet at the base of the monopole, 2 no. equipment cabinets, 1 no. electric meter cabinet, and ancillary development thereto.

The proposed height of up to 20m is essential in order to ensure the latest 4G and new 5G technologies are provided in the Dronfield area. These latest technologies operate at higher frequency bands than older technologies such as 2G and 3G. The higher the frequency band the greater the radio signal is naturally weakened. This means that the effects of clutter are even more significant than for the provision of older technologies. As a result, a higher column is normally required to maintain the same coverage footprint. The latest 4G technology and new 5G service provision carry higher capacity and data speeds to the user, this leads to such antennas having to be positioned at a higher height than more standard antennae and in turn a taller antenna height for 5G service provision.

The antennas are proposed to be open and not shielded as this provides the optimal service provision to the surrounding area. If the antennas were to be shrouded, they would not be as efficient at providing the latest technologies to this cell area. Thus an additional installation would likely to be required in this cell area which would lead to the proliferation of masts contrary to the NPPF.

The cabinets are designed to appear like other statutory undertakers equipment cabinets. They are small for telecommunications apparatus and are proposed to be coloured green to assimilate with other commonly found equipment cabinets. The cabinets can be installed under the operators permitted development rights, but have been included on the plans and in the description in order to remain fully transparent.

We have considered alternative site options and discounted as follows:

- **Streetworks – Footway at Hollins Spring Road junction with Highfields Road, Hilltop, Dronfield, Derbyshire, S18 1US, NGR E: 435321 N: 377625.**

An installation at this location has been discounted due to the lack of physical space which would not be capable of hosting the necessary equipment to achieve the required coverage for the target coverage area.

- **Streetworks – Footway of Shetland Road, Hilltop, Dronfield, Derbyshire, S18 1WB, NGR: E: 435649 N: 377548.**
 The installation of a mast in this location would be impossible due lack of space for the proposed equipment on Shetland Road. Existing overhead powerlines would make installation impossible at this location.
- **Streetworks- Footway of Salisbury Road, Hilltop, Dronfield, Derbyshire, S18 1UF, NGR E: 435658 N: 377685.**
 A mast at this location is not viable due to a physical lack of space in order to deliver the required level of coverage to the target area. This site has therefore been discounted for this reason.
- **Streetworks – Grass verge at footway of Hallowes Drive junction with Hallowes Lane, Hilltop, Dronfield, Derbyshire, S18 1YH, NGR E: 435927 N: 377487.**
 An installation at this location is located on non-highways adopted land and therefore must be discounted for the installation of telecommunications apparatus.
- **Streetworks – Footway of Salisbury Road at junction with Links Road, Hilltop, Dronfield, Derbyshire, S18 1UE, NGR E: 435725 N: 377527.**
 This location is unsuitable for the installation of the proposed equipment due to the presence of overhead power lines directly above the site location. This location has therefore been discounted.
- **Streetworks – Footway of Moorgate Crescent, Hilltop, Dronfield, Derbyshire, S18 1YF, NGR E: 435703 N: 377738.**
 An installation at this location is located too far to the west to deliver the required level of coverage to the target coverage area. There is also a lack of physical space for the installation of the proposed equipment at this footway. This location has therefore been discounted for the above reasons.
- **Streetworks – Footway of Chesterfield Road, Holmesdale, Dronfield, Derbyshire, S18 1XJ, NGR E: 436199, N: 377956.**
 An installation at this site is located too far north of the target coverage area, with coverage already sufficient in this area due to proximity to existing cell site NED006. This location has therefore been discounted.
- **Streetworks – Footway of Hallowes Rise at junction with Hallowes Drive, Hilltop, Dronfield, Derbyshire, S18 1TY, NGR E: 436120 N: 377625.**
 A site at this location has been discounted due to the proposed grass space to be used for the site being privately owned. The footway at this junction on both sides is too narrow to host the proposed equipment and an installation further along Hallowes Rise is not possible due to overhead power lines. This location has therefore been discounted.
- **Streetworks – Grass verge at Hollins Spring Road, Hilltop, Dronfield, Derbyshire, S18 1US, NGR E: 435266 N: 377547.**



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This location is located too far to the west of the target coverage area, with coverage in this location already sufficient due to proximity to existing cell site NED030. A site in this location has therefore been discounted.

- **Rooftops – Hilltop residential estate, including Hallows Drive, Highgate Drive, Hallows Lane and surrounding minor residential highways, Dronfield, Derbyshire, S18, NGR Various.**

The residential properties of the Hilltop area which comprise the target coverage area are incapable of hosting the proposed equipment due to their low height and pitched roof design. A rooftop site in this location has therefore been discounted.

The proposal for this CK Hutchison Networks (UK) Ltd site has been designed within International Commission on Non-Ionising Radiation Protection (ICNIRP) public exposure guidelines. A certificate of ICNIRP compliance will be included within the planning submission.

Finally, we would be interested in any local stakeholders or groups that you consider would like to know more about our proposals and look forward to receiving your comments on the preferred option identified above. For your information pre-consultation letters and a set of plans have been sent to the local ward councillors for Dronfield South, North East Derbyshire MP Lee Rowley and Coal Aston Airfield.

Yours sincerely

J.Dodd

James Dodd

Town Planner

Clarke Telecom

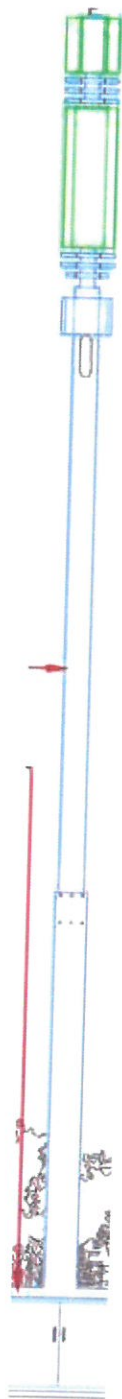
Tel: +44 (0)161 785 4500

Fax: +44 (0)161 785 4501

Email: james.dodd@clarke-telecom.com

(for and on behalf of CK Hutchison Networks (UK) Ltd).

Note typical design and size of proposed streetworks monopole



Town Clerk

Subject: FW: Hallows Drive, Dronfield

From: Nicola Davies3
Sent: 09 August 2022 16:51
To: Town Clerk <townclerk@dronfield.gov.uk>
Subject: Hallows Drive, Dronfield

Dear Joanne

Thank you for your letter of 4th August to James Dodd at Clarke Telecom regarding the pre- application consultation relating to a proposed mobile phone mast on Hallows Drive, Dronfield, S18 1YH.

As you know the proposal is at the pre-application stage and as part of this consultation the Councillor Kevin Tate, local planning authority and Lee Rowley MP were contacted.

We have given careful consideration to the consultation responses we have received, and I can confirm we will not be proceeding with submission of a planning application for a site on Hallows Drive. I have also confirmed our decision not to proceed to Lee Rowley MP and other consultees.

Kind regards,
Nicola



Life Needs a Big Network

Nicola Davies
Community Affairs Manager

www.three.co.uk

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Any views or opinions expressed in this message are those of the author only. Furthermore, this message (including any attachment) does not create any legally binding rights or obligations whatsoever, which may only be created by the exchange of hard copy documents signed by a duly authorized representative of Hutchison 3G UK Limited. Hutchison 3G UK Limited is a company registered in England and Wales with company number 3885486. Registered Office: 450 Longwater Avenue, Green Park, Reading, Berkshire, RG2 6GF.

This e-mail message (including any attachment) is intended only for the personal use of the recipient(s) named

Derbyshire County Council Snow Warden Scheme 2022-23

The Council's Snow Warden Scheme continued to be successful last year with several Parish's joining the scheme with volunteers helping to clear snow and ice and grit footways and pavements.

As we don't know yet what this winter will bring, we don't want to be caught off guard. The call has also gone out to citizens and Community groups interested in volunteering as Snow Wardens or footway clearing.

Therefore, we want to hear from you now if you're interested in helping to keep main pavements and other footpaths in your local area clear. We have prepared all the paperwork that you will require for signing up the wardens and for running the scheme.

In return for your help, we will provide you with: -

- up to a tonne of grit, free-of-charge, and delivered directly to your designated storage area, in **10/25kg bags**
- a free online training course and advice for your snow wardens/volunteers on how to clear snow and ice safely
- early notification of forecast bad weather
- a dedicated resource page for snow wardens on the County Council website to enable you to report your snow clearing activities and report grit bins empty or request additional grit

Most insurance companies cover Council's for undertaking this type of activity but please check with your own insurance company to ensure that you are covered.

To register your interest and for more information email:

Snow@derbyshire.gov.uk

The deadline for registration is 31st October 2022

You can also find out more information by visiting www.derbyshire.gov.uk/snow or by clicking on [snow Wardens](#)

Thank you in anticipation of your support.

Kind regards

Snow Team

DERBYSHIRE COUNTY COUNCIL

TEMPORARY ROAD CLOSURE

Holmley Lane, Dronfield

WHEN: 31st August 2022 to 2nd September 2022

WHERE: Holmley Lane, Dronfield between a point 250 metres north east of Brookfield Court for a distance of 100 metres in a north easterly direction._____.

REASON: To facilitate water service connection works._____.

ALTERNATIVE ROUTE: Holmley Lane (from point of closure), B6158, Callywhite Lane, B5056 Chesterfield Road / Sheffield Road, Holmley Lane (to point of closure) and vice versa.

Access will be maintained, whenever reasonably possible, on the affected length of road. The road will re-open as soon as the work is finished. This may be earlier than advertised.

Derbyshire County Council apologises for any inconvenience caused while work takes place. Anyone needing further information should ring Call Derbyshire on 01629 533190.

The County Council intends to make/has made an Order under Section 14 of the Road Traffic Regulation Act 1984 (as amended) to prohibit its use by traffic.

Chris Henning, Executive Director – Place Department, County Hall, MATLOCK DE4 3AG

CH/CW
Date 30 June 2022

Dear Colleagues

As Chair of my local Parish Council I understand the vital role they play in local communities, providing the first point of contact on many issues of local concern, along with involvement in planning decisions, representing communities and general management of town and village centres. With this in mind I would like to further develop the relationship between Parish and Town Councils and the County Council, building upon the good work that I know already exists, and utilising local skills and knowledge to deliver better services for communities.

I would like to invite all Parish and Town Councils to the next Liaison Forum which will take place on:

Date: Tuesday 26 July 2022

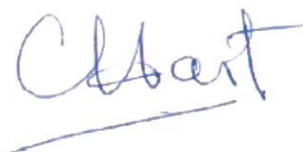
Time: 6pm – 8pm

Location: County Hall, Matlock, DE4 3AG

There will be an opportunity to hear about recent projects and get involved in our Question and Answer session. The agenda will be confirmed nearer the event, the main item will be County Deals. Other relevant agenda items are very welcome and can be forwarded along with confirmation of your attendance by emailing policy@derbyshire.gov.uk or calling 01629 538359.

I look forward to seeing as many Parish and Town Council representatives as possible on the night.

Yours sincerely



Councillor Carol Hart
Cabinet Member for Health and Communities

Derbyshire County Council Snow Warden Scheme 2022-23

The Council's Snow Warden Scheme continued to be successful last year with several Parish's joining the scheme with volunteers helping to clear snow and ice and grit footways and pavements.

As we don't know yet what this winter will bring, we don't want to be caught off guard. The call has also gone out to citizens and Community groups interested in volunteering as Snow Wardens or footway clearing.

Therefore, we want to hear from you now if you're interested in helping to keep main pavements and other footpaths in your local area clear. We have prepared all the paperwork that you will require for signing up the wardens and for running the scheme.

In return for your help, we will provide you with: -

- up to a tonne of grit, free-of-charge, and delivered directly to your designated storage area, in **10/25kg bags**
- a free online training course and advice for your snow wardens/volunteers on how to clear snow and ice safely
- early notification of forecast bad weather
- a dedicated resource page for snow wardens on the County Council website to enable you to report your snow clearing activities and report grit bins empty or request additional grit

Most insurance companies cover Council's for undertaking this type of activity but please check with your own insurance company to ensure that you are covered.

To register your interest and for more information email:

Snow@derbyshire.gov.uk

The deadline for registration is 31st October 2022

You can also find out more information by visiting www.derbyshire.gov.uk/snow or by clicking on [snow Wardens](#)

Thank you in anticipation of your support.

Kind regards

Snow Team

CH/CW
Date 3 August 2022

Dear Colleagues

As Chair of my local Parish Council, I understand the vital role you and Parish and Town Council in general play in local communities, providing the first point of contact on many issues of local concern, along with involvement in planning decisions, representing communities and general management of town and village centres.

With this in mind, I am looking to further develop the relationship we have with Parish and Town Councils, building upon the good work that I know already exists and utilising local skills and knowledge to deliver better services for communities.

We will be reinstating our Parish and Town Liaison Forum and I would like to invite you all to the next meeting of the Liaison Forum which will be taking place on:

Date: Monday 19 September 2022
Time: 5.45pm – 8pm
Location: County Hall, Matlock, DE4 3AG

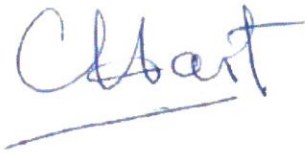
The event will begin with a Market Place which will provide the opportunity to liaise with officers about County Council services and raise any issues you feel are important. Given the timing of the meeting, sandwiches and refreshments will be available.

The main Forum will include presentations on Devolution and County Deals, Derbyshire Highways and the Bus Service Improvement Plan. You will also have the opportunity to participate in a Question and Answer session which we will hold towards the end of the session.

We are also looking to hold further meetings of the Forum over the coming year and if you would like to see anything on the agenda for a future meeting, please let us know. Future agenda items are very welcome and can be forwarded along with confirmation of your attendance by emailing policy@derbyshire.gov.uk or calling 01629 538359.

I look forward to seeing as many Parish and Town Council representatives as possible on the night.

Yours sincerely

A handwritten signature in blue ink that reads "CHart". The signature is written in a cursive style with a horizontal line underneath the name.

Councillor Carol Hart
Cabinet Member for Health and Communities

Town Clerk

Subject: FW: Queens Award for Voluntary Service
Attachments: 220707-QAVS-BriefingNotes.pdf

From: ken cook
Sent: 08 July 2022 09:55
To: Town Clerk <townclerk@dronfield.gov.uk>
Subject: Queens Award for Voluntary Service

Dear Town Clerk

I have lived in Dronfield for 60 years and I have great admiration for the work of many local voluntary groups that make our community such a pleasant place to live. As a Deputy Lieutenant for Derbyshire I have represented the Lieutenancy at a number of local events such as the Remembrance Day services and the lighting of the beacon for the Queen's Jubilee.

At each of these events I have taken the opportunity to highlight the opportunities for the voluntary groups that serve our community to gain recognition through the Queen's Award for Voluntary Service. After discussing this with the Mayor at the last Remembrance Day service I spoke to the Lord Lieutenant who expressed a willingness to visit Dronfield. I also raised the matter with the Deputy Mayor at the lighting of the Beacon.

Whilst recommendations for this Award can be made from any source I am aware of Councillor representation on the committees of many local groups. It would be an excellent opportunity for our elected representatives to take the lead by encouraging support for the Awards. I attach information about the process of nomination in the hope of creating a wider knowledge of the opportunities available to those organisations that contribute so much to our community.

Yours sincerely

Ken Cook CBE DL



Derbyshire Lieutenancy



The Queen's Award
for Voluntary Service

2022

Millions of people across the UK make a difference by volunteering in their local communities. Since its creation in 2002, for the Queen's Golden Jubilee, the Queen's Award for Voluntary Service (QAVS) has been recognising and celebrating the fantastic work of voluntary groups.

Equivalent to an MBE, a QAVS is the highest award given to local voluntary groups in the UK and is awarded for life. It is for exceptional groups of volunteers who are making a positive impact in their communities and benefiting others through their work. Volunteers who have taken the initiative to create, lead and drive forward the work of their organisation and are doing that in a way that is truly distinctive and excellent.

It is important to note that the award is specifically aimed at the volunteers, even if there are paid staff in the group.

Eligibility Criteria

A nominated group should be operating at a high level, with an excellent reputation in its local community; making a big difference to people in that community.

There must be evidence of the need for the group's activity and of the impact it has had in addressing this need. There must also be evidence that the volunteer activity is exceptional and that volunteers are leading, initiating, and determining the group's work.

It should have high standards of governance, relevant insurance and satisfy any requirements to safeguard children and vulnerable adults.

Each group is assessed on the benefits it brings to the local community and its standing within that community.

The group must:

- be made up of at least three people;
- be based in the UK, Channel Islands or Isle of Man;
- have been in operation for at least three years;
- have over half its volunteers eligible to reside in the UK;
- be led by volunteers, not by paid staff (it is expected that at least half the group's members are volunteers);
- provide a specific and direct local benefit.

The Award Process

Full details are on the [QAVS website](#). It is an annual process; nominations may be submitted up to 15 September 2022. Nominated groups are assessed initially by Derbyshire Lieutenancy and then by national assessors. Awardees are announced in early June. The QAVS crystal and certificate are presented in the summer by HM Lord-Lieutenant for Derbyshire.

The Nomination Process

The group cannot nominate itself; a nomination must be by someone independent who must not be a volunteer, employee, or trustee of the group, or in any way involved with the running of the organisation.

The nominator must:

- be a member of the public with a good knowledge of the group's work (such as a beneficiary or long-term supporter)
- supply two separate letters of support from two additional people who know the group well. The letters must not be written by a volunteer, employee, trustee or anyone involved with the running of the group. The letters need to provide detail to support the endorsement. Only two letters of support can be submitted.

Nominations can be made only on the Queen's Award for Voluntary Service website; a simple process to complete an online nomination form and upload the support letters.

Nominations for a QAVS do not have to be treated in confidence. The nominated group will need to be aware of it, as local assessors from Derbyshire Lieutenancy will visit the group to gain a better understanding of its work.

It is important for groups to understand that a nomination will not automatically lead to an Award.

Full details and information on all aspects of the nomination process are on the website; see [make a nomination](#).

Office of the Lieutenancy
Town Hall
Matlock
Derbyshire DE4 3NN
01629 761126

Contact: Leanne Housley
Direct Telephone: 0300 122 5026
Extension: 750 9373
Email: leanne.housley@derbyshire police.uk
Our reference: HQO/Supt/JC
Your reference: N/A
Date: 6th July 2022

Dear Madam/Sir

Across Derbyshire there is a rich history when it comes to the holding of Remembrance Events with a large number being held across our city, towns and villages. Derbyshire Constabulary recognises the importance of these events to our local communities and the need for them to be held in a safe and responsible way. Each year we receive a number of requests for support policing Remembrance Day events and so I felt it may be helpful to outline the operational responsibilities of the police service, to ensure clarity and consistency is provided to all across Derbyshire. This position, around our roles and responsibilities, has been in place for over ten years.

When we receive notification of an event, we will conduct a risk assessment to establish whether an operational police presence is required, and what that presence should look like. If we believe an operational presence is necessary, then that presence will be provided as part of our normal policing response. More often than not, events such as Remembrance parades do not require a police presence, and the event can and should be safely managed by the event organisers. Our presence on such occasions would be simply to provide a visible support within our communities. Like all police resources, our Safer Neighbourhood Teams, whom are often the local visible presence, must prioritise their work. This may mean a community event they had been intended to attend to engage and provide a visible presence is not attended because they are elsewhere dealing with higher risk community concerns. I hope you can all support us in that stance.

A common question we are asked is whether it is the responsibility of the police to regulate traffic and manage road closures at these events? Our powers to regulate traffic are predicated around dealing with emergencies and not necessarily for pre-planned events. It may be that a road closure will not be routinely required for every event however should organisers of a local event wish to arrange for a road closure, the organisers should contact the local authority and take advice on the process which includes how those closures should be managed. This may include the use of traffic management companies and volunteer stewards.

In preparation for Remembrance 2022 we are asking our local policing teams to contact local Royal British Legion representatives to ensure that we have a full understanding of what events are taking place. We will then be able to consider the overall picture and assign appropriate policing resources to carry out our core policing role. We will take the opportunity to remind organisers that they need to consider the welfare of any persons attending and put in place measures to ensure everyone's health and safety, which includes obtaining and managing any relevant road closures. It will be my role to ensure the force provides a consistent response across the county and supports local organisers.

Hopefully this clarifies our position from an operational policing perspective and demonstrates our commitment to ensuring that local communities can attend and enjoy these events in a safe and secure way. Remembrance events are an important date for many of those in our

Derbyshire Constabulary, Headquarters, Butterley Hall, Ripley, Derbyshire, DE5 3RS
Incoming telephone calls and communications may be monitored and recorded



Making Derbyshire Safer Together

Telephone 101 | Text Relay 18001 101 | www.derbyshire.police.uk

communities and we will continue to provide a consistent approach to these events moving forward. Should you have any queries or would like some early advice before planning an event then please contact us through our online portal (www.derbyshire.police.uk) and ask for operations planning to review your request.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jon Clark', enclosed within a simple, hand-drawn oval shape.

Jon Clark
Superintendent
Head of Operations
Operational Support



Derbyshire Building Control Partnership

Dunston Innovation Centre, Dunston Road,
Chesterfield, S41 8NG

E: info@dbcp.co.uk

T: 0333 880 2000

W: dbcp.co.uk

LLPG - Street Naming & Numbering

Your ref:

Our ref: 22/00818/SNN

Date: 15 July 2022

Contact: Jade Sheppard

Tel: 0333 880 2000

Email: snn@dbcp.co.uk

Dear Sir/Madam

BUILDING REGULATIONS - STREET NAME AND NUMBERING

LOCATION: Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue
Dronfield Derbyshire

PROPOSAL: New postal addresses for 8 new dwellings with 1 new street name

SNN REF: 22/00818/SNN

Please find attached a site plan for the above.

This is the address suggestion for you to action accordingly:

1-11 (odds) Park Lane, Dronfield
Park View, 2 Park Lane, Dronfield
8A Park Avenue, Dronfield

Please contact me, should you require any further information.

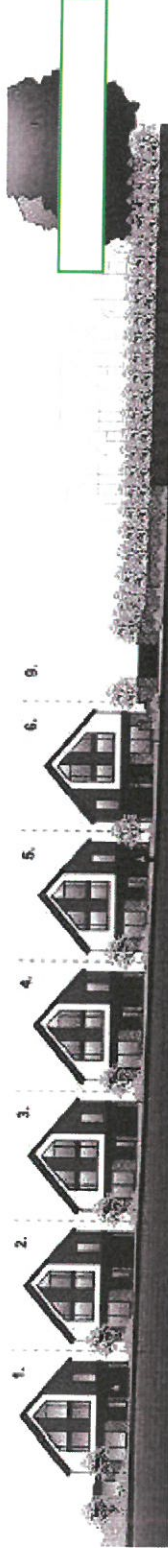
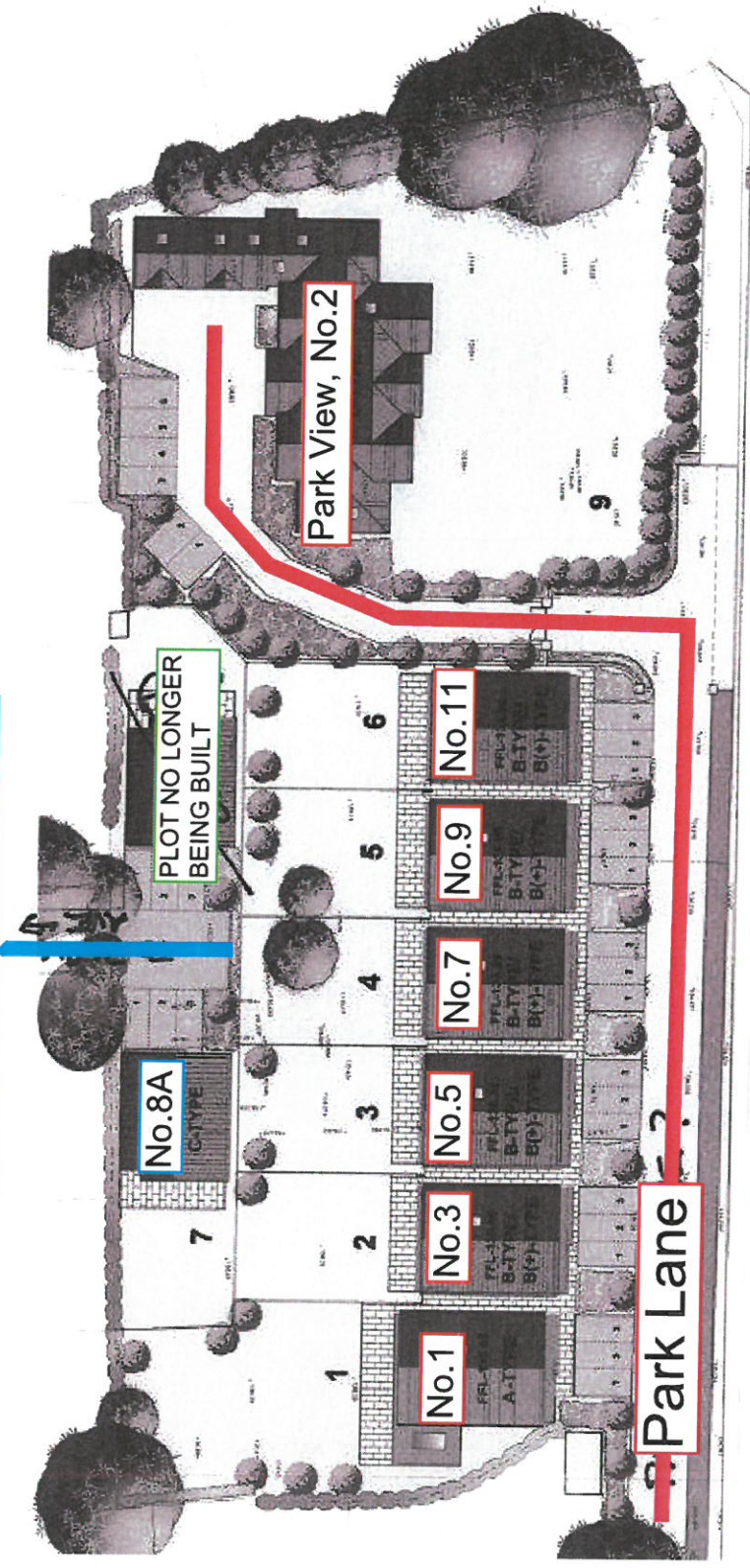
Yours faithfully

Jade Sheppard
Technical Support

Registration Number: 09928549, Cumberland Court, 80 Mount Street, Nottingham, NG1 6HH



Existing Street = Park Avenue



PROPOSED SITE PLAN

SECTORIAL DEPARTMENT

LAND TO BEAR

2024-2025

WATKINS & SONS DEVELOPMENTS LIMITED

271 80 6

7hills
architectural
design ltd

1. This design, drawings and technical specifications are the Copyright of the Architectural Design Ltd and may not be reproduced or used in any form without the prior written consent of the Architectural Design Ltd.

2. All dimensions are shown in millimeters unless otherwise stated.

3. The site plan is subject to the approval of the relevant authorities.

4. The site plan is subject to the approval of the relevant authorities.

5. The site plan is subject to the approval of the relevant authorities.

6. The site plan is subject to the approval of the relevant authorities.

7. The site plan is subject to the approval of the relevant authorities.

8. The site plan is subject to the approval of the relevant authorities.

9. The site plan is subject to the approval of the relevant authorities.

proposed streetscene

1. 2. 3. 4. 5. 6. 7.

proposed site section through plots 7 & 4 looking west

1. The design, drawings and technical specifications are the Copyright of the Architectural Design Ltd and may not be reproduced or used in any form without the prior written consent of the Architectural Design Ltd.

2. All dimensions are shown in millimeters unless otherwise stated.

3. The site plan is subject to the approval of the relevant authorities.

4. The site plan is subject to the approval of the relevant authorities.

5. The site plan is subject to the approval of the relevant authorities.

6. The site plan is subject to the approval of the relevant authorities.

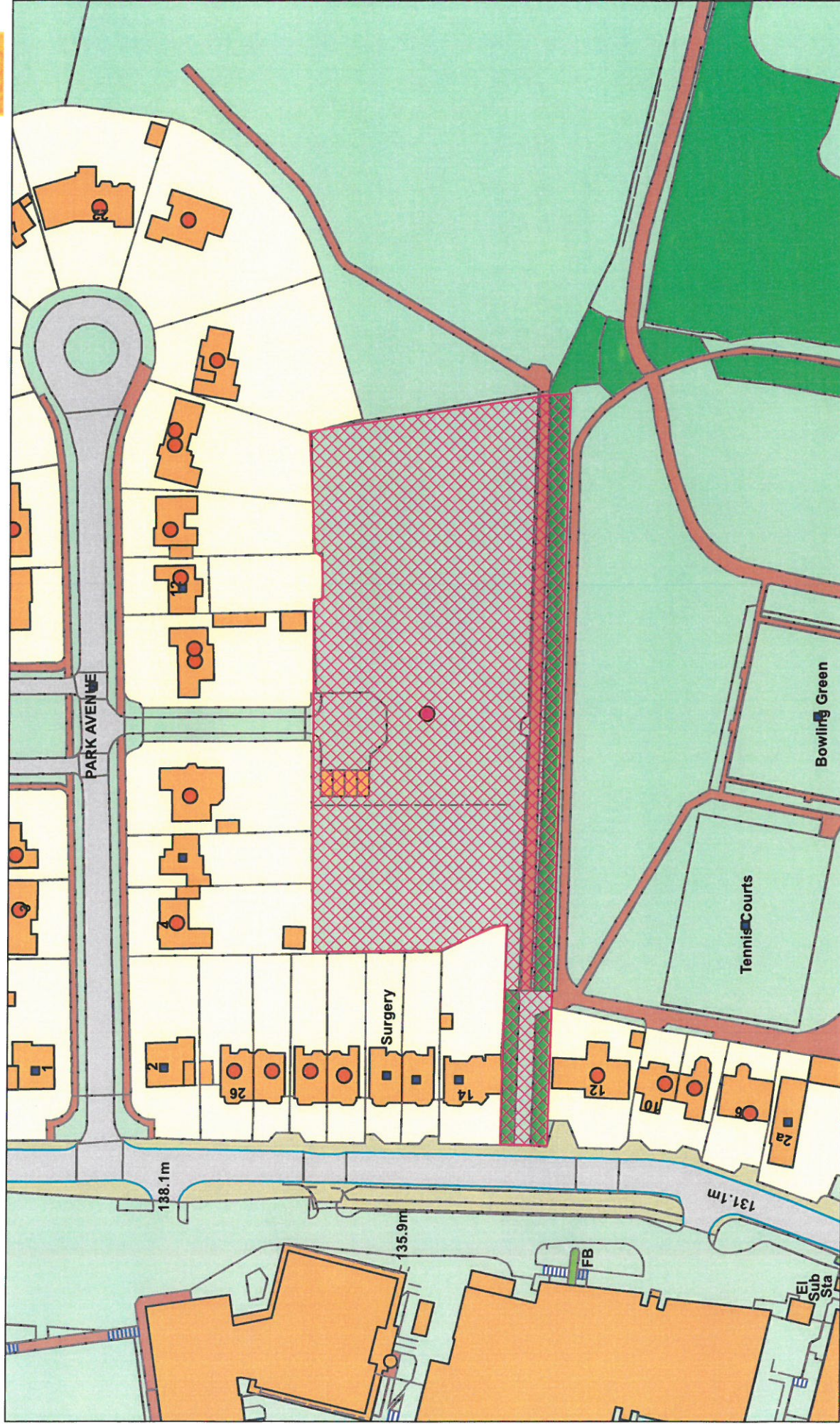
7. The site plan is subject to the approval of the relevant authorities.

8. The site plan is subject to the approval of the relevant authorities.

9. The site plan is subject to the approval of the relevant authorities.

22/00818/SNN

Land To The Rear Of 14 To 22 Green Lane and 4 To 16 Park Avenue, Dronfield



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Date 03/02/2022
SLA 100018505
Scale 1:1,217



Derbyshire Building Control Partnership

Dunston Innovation Centre, Dunston Road,
Chesterfield, S41 8NG

E: info@dbcp.co.uk

T: 0333 880 2000

W: dbcp.co.uk

LLPG - Street Naming & Numbering

Your ref:

Our ref: 22/05940/SNN

Date: 21 July 2022

Contact: Jade Sheppard

Tel: 0333 880 2000

Email: snn@dbcp.co.uk

Dear Sir/Madam

BUILDING REGULATIONS - STREET NAME AND NUMBERING

LOCATION: Farm Buildings At Mickley Farm Rod Moor Road Dronfield Woodhouse
Dronfield Derbyshire

PROPOSAL: Proposed postal address for existing agricultural buildings at Mickley Farm

SNN REF: 22/05940/SNN

Please find attached a site plan for the above.

This is the address suggestion for you to action accordingly:

Farm Buildings, Mickley Farm, Rod Moor Road, Dronfield Woodhouse

Please contact me, should you require any further information.

Yours faithfully

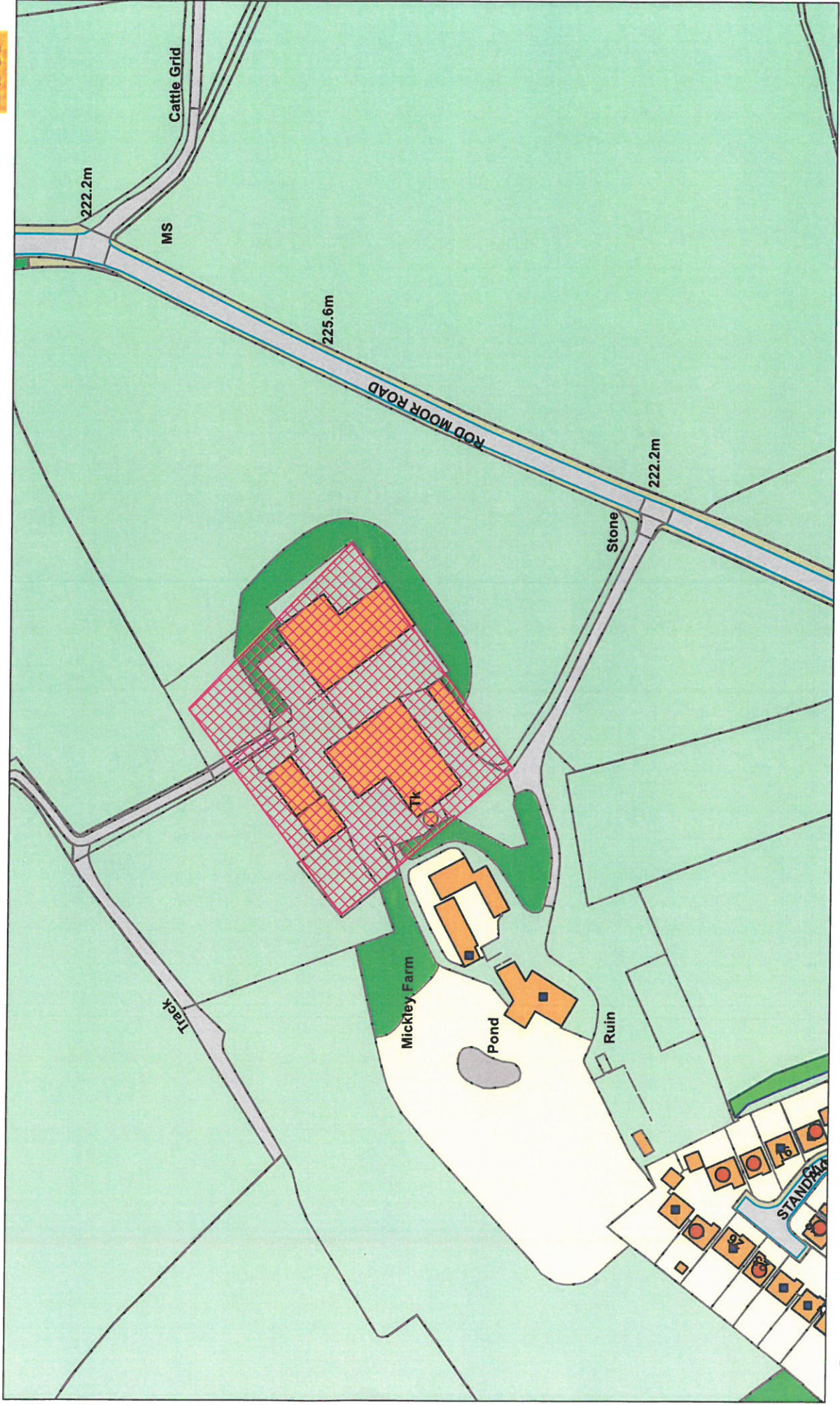
Jade Sheppard
Technical Support

Registration Number: 09928569, Cumberland Court, 80 Mount Street, Nottingham, NG1 6HH



22/05940/SNN

Farm Buildings At Mickley Farm, Rod Moor Road, Dronfield

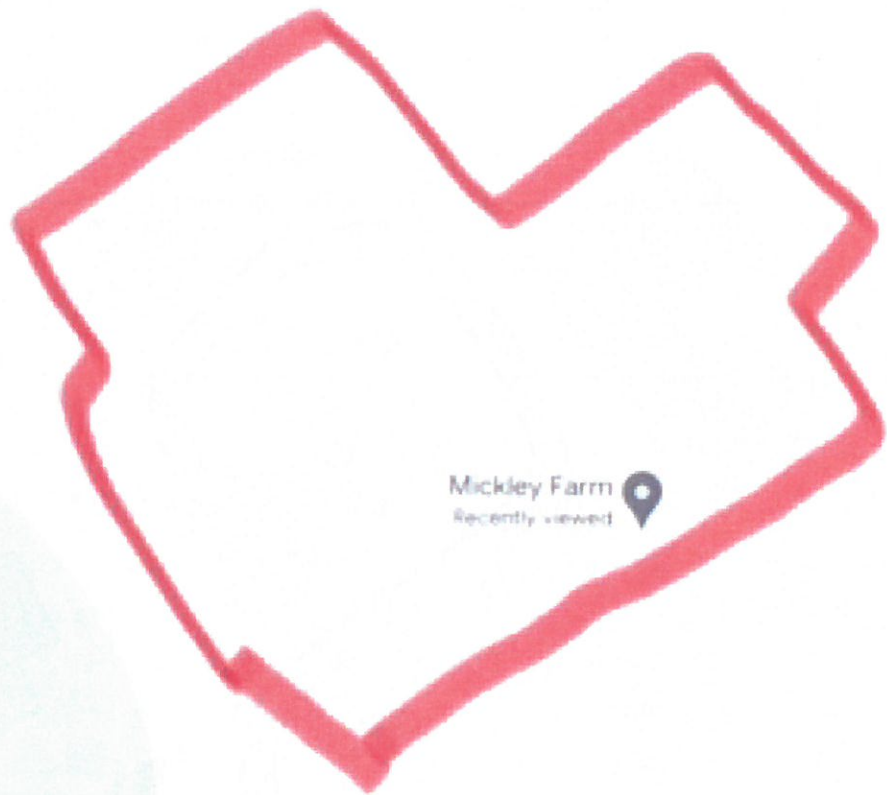


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Search here



Mickley Farm
Recently viewed





Derbyshire Building Control Partnership

Dunston Innovation Centre, Dunston Road,
Chesterfield, S41 8NG

E: info@dbcp.co.uk

T: 0333 880 2000

W: dbcp.co.uk

LLPG - Street Naming & Numbering

Your ref:

Our ref: 22/06292/SNN

Date: 22 August 2022

Contact: Jade Sheppard

Tel: 0333 880 2000

Email: snn@dbcp.co.uk

Dear Sir/Madam

BUILDING REGULATIONS - STREET NAME AND NUMBERING

LOCATION: Dronfield Medical Practice High Street Dronfield Derbyshire S18 1PD

PROPOSAL: Registration of postal address for the existing medical practice

SNN REF: 22/06292/SNN

Please find attached a site plan for the above.

This is the address suggestion for you to action accordingly:

Dronfield Medical Practice, Dronfield Medical Centre, High Street, Dronfield

Please contact me, should you require any further information.

Yours faithfully

Jade Sheppard
Technical Support

Registration Number: 05928565, Cumberland Court, 80 Mount Street, Nottingham, NG1 6HH

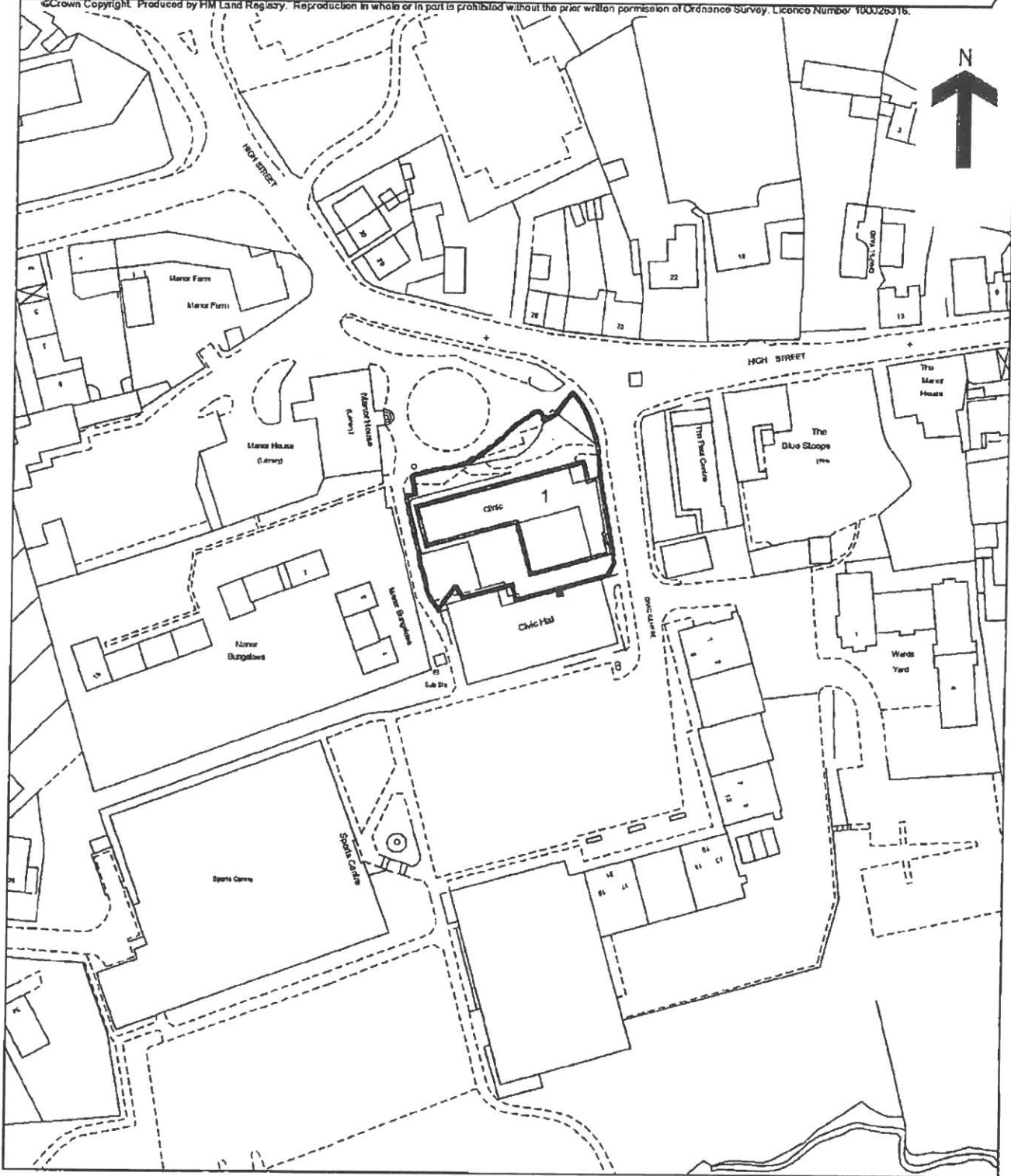


HM Land Registry Current title plan

Title number **DY253743**
Ordnance Survey map reference **SK3578SW**
Scale **1:1250**
Administrative area **Derbyshire : North East**
Derbyshire



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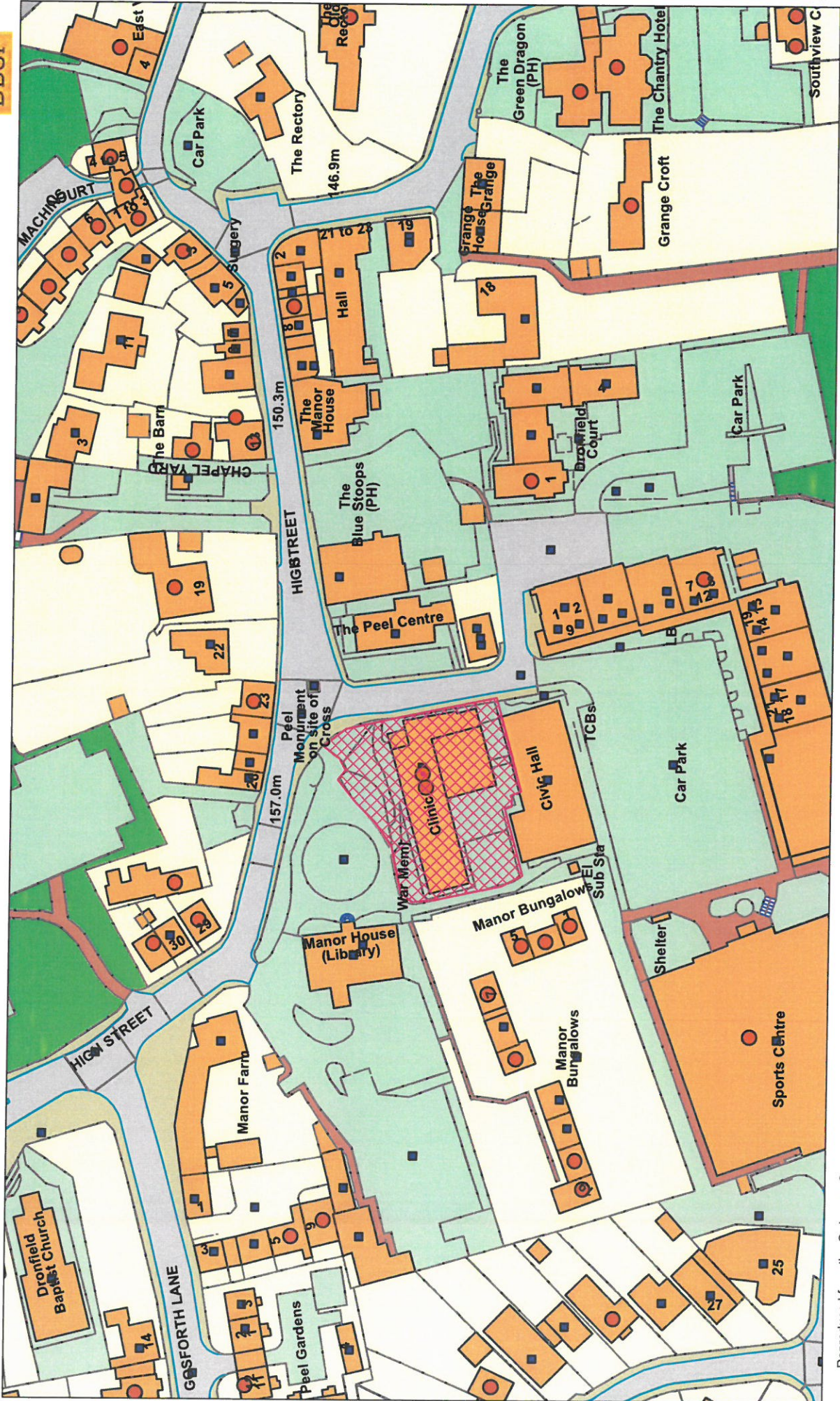


This is a copy of the title plan on 25 FEB 2019 at 15:58:22. This copy does not take account of any application made after that time even if still pending in HM Land Registry when this copy was issued.

This copy is not an 'Official Copy' of the title plan. An official copy of the title plan is admissible in evidence in a court to the same extent as the original. A person is entitled to be indemnified by the registrar if he or she suffers loss by reason

22/06292/SNN

Dronfield Medical Practice, High Street, Dronfield



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Date 22/08/2022
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Scale 1:1,250



Derbyshire Building Control Partnership

Dunston Innovation Centre, Dunston Road,
Chesterfield, S41 8NG

E: info@dbcp.co.uk

T: 0333 880 2000

W: dbcp.co.uk

LLPG - Street Naming & Numbering

Your ref:

Our ref: 22/06628/SNN

Date: 17 August 2022

Contact: Jade Sheppard

Tel: 0333 880 2000

Email: snn@dbcp.co.uk

Dear Sir/Madam

BUILDING REGULATIONS - STREET NAME AND NUMBERING

LOCATION: Shirecliffe House Barlow Lees Lane Barlow Dronfield Derbyshire

PROPOSAL: Amendment to existing postal addresses for two dwellings converted back to one

SNN REF: 22/06628/SNN

Please find attached a site plan for the above.

This is the address suggestion for you to action accordingly:

Shirecliffe Farm House, Barlow Lees Lane, Dronfield

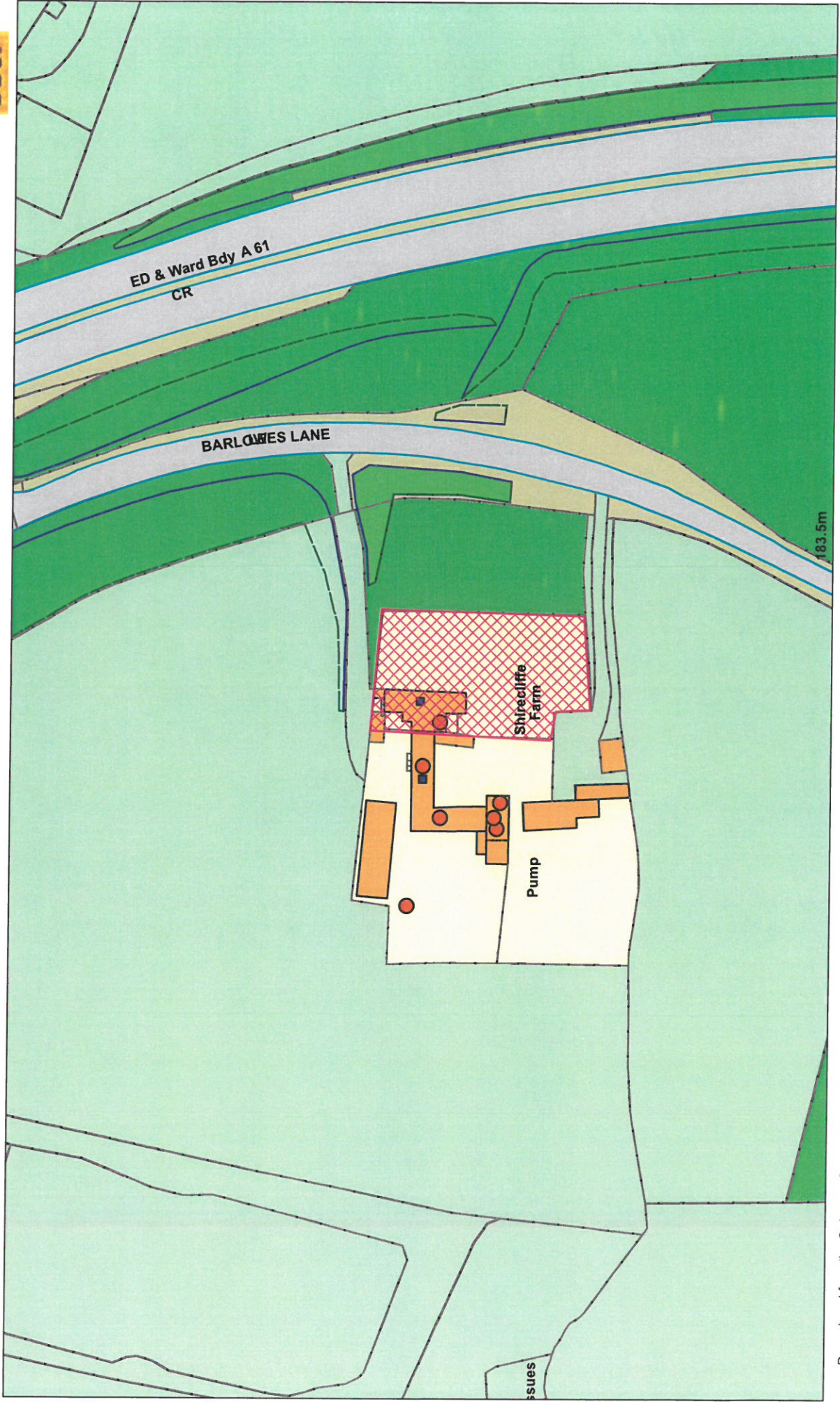
Please contact me, should you require any further information.

Yours faithfully

Jade Sheppard
Technical Support

22/06628/SNN

Shirecliffe Farm, Barlow Lees Lane, Barlow



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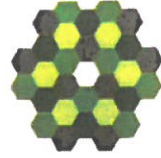
Date 17/08/2022

SLA 100018505

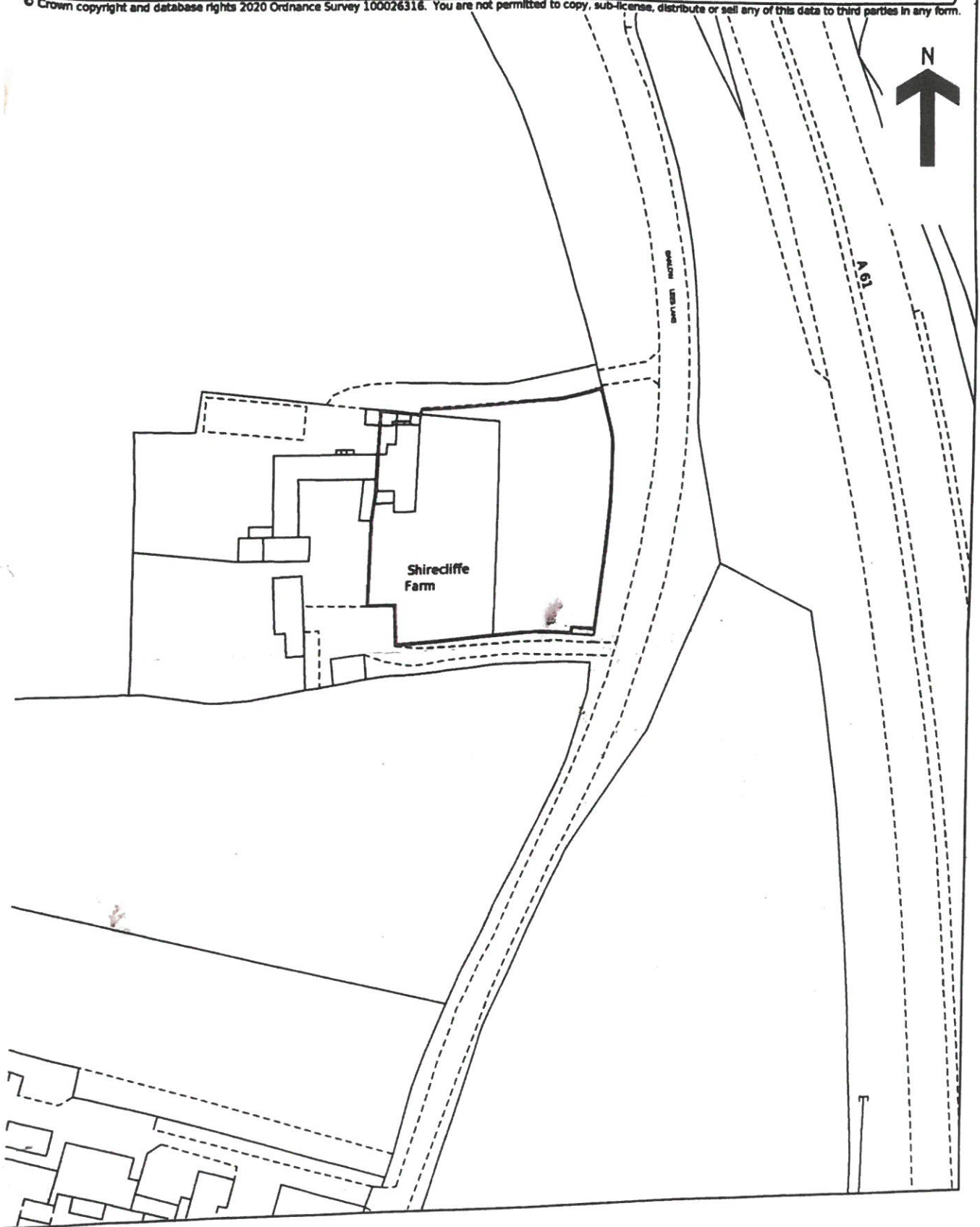
Scale 1:1,217

HM Land Registry
Official copy of
title plan

Title number **DY539524**
Ordnance Survey map reference **SK3477SE**
Scale **1:1250 enlarged from 1:2500**
Administrative area **Derbyshire : North East**
Derbyshire



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Official copy of register of title

Title number DY539524

Edition date 06.11.2019

- This official copy shows the entries on the register of title on 24 Mar 2021 at 09:10:11.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 24 Mar 2021.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry Nottingham Office.

A: Property Register

This register describes the land and estate comprised in the title.

DERBYSHIRE : NORTH EAST DERBYSHIRE

- 1 (18.08.1993) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being Shirecliffe Farmhouse, Barlow Lees Lane, Dronfield (S18 7UR).
- 2 (18.12.2018) The land has the benefit of any legal easements reserved by a Transfer of The Long Barn dated 28 August 2018 made between Elizabeth Ann Lumb and David John Lumb but is subject to any rights that are granted by the said deed and affect the registered land.

NOTE: Copy filed under DY529424.

- 3 (18.12.2018) The Transfer dated 28 August 2018 referred to above contains a provision as to boundary structures.
- 4 (06.11.2019) The land has the benefit of any legal easements granted by the Transfer dated 6 September 2019 referred to above/in the Charges Register but is subject to any rights that are reserved by the said deed and affect the registered land.
- 5 (06.11.2019) The Transfer dated 6 September 2019 referred to above contains provisions as to light or air and boundary structures and a provision relating to the creation and/or passing of easements.

B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

Title absolute

- 1 (06.11.2019) PROPRIETOR: JULIAN DELANEY and JULIA DELANEY of Shirecliffe Farmhouse, Barlow Lees Lane, Dronfield S18 7UR.
- 2 (06.11.2019) The price stated to have been paid on 6 September 2019 was £440,000.
- 3 (06.11.2019) RESTRICTION: No disposition of the registered estate (other than a charge) by the proprietor of the registered estate, or

Our Ref: AT/AH/DEL0000028/3

25 March 2021

MCF

SOLICITORS AND NOTARY PUBLIC

Mr & Mrs Delaney
Shirecliffe Farmhouse
Barlow Lees Lane
Dronfield
S18 7UR

Dear Mr Delaney

Re: Property: Shirecliffe Farmhouse Barlow Lees Lane Dronfield Derbyshire S18 7UR

I can now confirm the registration of your title to the above property has been completed with H M Land Registry.

All title deeds are now retained at HM Land Registry, but I enclose copies of the Registered Title documentation relating to your property. In my opinion these documents are essential to your title and will be required if you should come to sell your property. In the event the enclosed paperwork is not available to a future purchaser, it may be necessary to obtain copies, which may prove costly. I therefore recommend you store them in a safe place.

Your file in respect of this transaction has now been closed, but if we can be of assistance on any matter in the future, please do not hesitate to contact us.

Yours sincerely


Alison Teasdale
Conveyancer
Malcolm C Foy & Co

DDI: 01302 340 005
Email: ateasdale@malcolmcfoy.co.uk

Town Clerk

Subject: FW: 10754_LNE_QTS - QT Group Potential Offer Of Assistance - F.A.O Joanne Mitchell

From: Emma Whyte
Sent: 27 July 2022 09:10
To: Town Clerk <townclerk@dronfield.gov.uk>
Subject: 10754_LNE_QTS - QT Group Potential Offer Of Assistance - F.A.O Joanne Mitchell

Morning Joanne,

I work for a civil engineering company that have recently committed to being more socially valuable in the areas in which we undertake work. This basically means we are wanting to put back into the communities we are fortunate enough to be awarded work within.

We are due to undertake works in the S18 postcode so I thought I would email to see if you have any potential suggestions you would like to discuss with me. If you do please feel free to drop me and email or give me a call.

Obviously I can't make any promises that we can help with the suggestions you potentially put forward but hopefully we can.

The link below is a link to our company website which is also accessible through searching QTS Group in Google if you'd like to know a little more about us as a company.

[Home | QTS Group](#)

I look forward to hearing from you.

Kind regards,

Emma Whyte
Project Management Assistant



**PIONEERING LEADERS IN RAIL
ENGINEERING, INFRASTRUCTURE,
ELECTRIFICATION, DESIGN & TRAINING**





**Contact: Cllr. Diana Ruff, c/o The Chair's Office, Tel: 01246 217155,
E-mail: chairsoffice@ne-derbyshire.gov.uk, Date: 10 August 2022.**

Dear Colleague

NORTH EAST DERBYSHIRE DISTRICT COUNCIL – CHAIR'S CHARITY APPEAL

During my term of office as Chair of North East Derbyshire District Council, I intend to raise funds for the Soldiers, Sailors, Air Force Families Association (SSAFA). Many people do not realise that SSAFA is the original military charity, supporting both our armed forces and their families since the 1880s. Everyone is aware of the excellent work that the charity does in supporting the Armed Forces Community within our District. I am fully committed to raising funds for SSAFA, which is close to my heart as my father served proudly in the Royal Navy.

I am fully aware of the competing demands on your limited finances, however, support for my Appeal would help an organisation that does so much for people in our District. SSAFA is a worthy cause that makes a difference to many people who live in all our parishes.

On that basis I would be very grateful if you could make a donation to my Appeal. If you can, then please send any donations to me. Cheques should be made payable to North East Derbyshire District Council and returned to the address below. Alternatively, you can make your donation through BACS (Account name: North East Derbyshire District Council; Bank: Lloyds Bank; Sort Code: 30-80-12; Account Number: 10736668).

Please get in touch with me if you would like to discuss my Appeal and what we are trying to achieve. You can contact me at: chairsoffice@ne-derbyshire.gov.uk. Thank you in anticipation for your kind support

Yours Sincerely

**Councillor Diana Ruff,
Chair of the Council,
North East Derbyshire District Council,
2013 Mill Lane,
Wingerworth,
Chesterfield,
S42 6NG.**

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

Dronfield Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
	✓		

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

06/06/2022.

and recorded as minute reference:

058/22-23

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

RSD Wright

Clerk

A Mitchell

www.dronfield.gov.uk

Section 2 – Accounting Statements 2021/22 for

Dronfield Town Council

	Year ending		Notes and guidance	
	31 March 2021 £	31 March 2022 £		
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>	
1. Balances brought forward	981,187	1,035,649	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.	
2. (+) Precept or Rates and Levies	821,456	834,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3. (+) Total other receipts	201,612	191,217	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4. (-) Staff costs	340,973	331,530	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5. (-) Loan interest/capital repayments	33,207	31,887	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6. (-) All other payments	594,426	719,303	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	
7. (=) Balances carried forward	1,035,649	978,146	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).	
8. Total value of cash and short term investments	1,101,609	959,267	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	
9. Total fixed assets plus long term investments and assets	3,784,301	3,803,037	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.	
10. Total borrowings	128,788	103,134	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).	
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	N/A	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
	✓			N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

31 05 2022

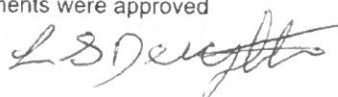
I confirm that these Accounting Statements were approved by this authority on this date:

06/06/22.

as recorded in minute reference:

059/22-23

Signed by Chairman of the meeting where the Accounting Statements were approved



Section 3 – External Auditor Report and Certificate 2021/22

In respect of **Dronfield Town Council – DE0248**

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

26/08/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

BANK ACCOUNT-NO 1

List of Payments made between 01/06/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2022	Water Plus	JUNE-01	18.04		WATER A/C 0532003469 MAY22
06/06/2022	NEDDC - CHURCH ST CAR PARK	DD JUNE-02	140.00		71257471 RATES CHURCH ST 22/23
06/06/2022	NEDDC CLIFF PARK	DD JUNE-03	494.00		70786709 RATES GOSFORTH LODGE
06/06/2022	NEDDC - DRONFIELD	DD JUNE-04	150.00		70753129 RATES CARR LANE 22/23
06/06/2022	NEDDC - CIVIC HALL	DD JUNE-05	2,495.00		70644768 CIVIC HALL RATES 22/23
06/06/2022	NEDDC - COAL ASTON	DD JUNE-06	439.00		70425196 RATES COAL ASTON 22/23
06/06/2022	Water Plus	DD JUNE-07	11.47		WATER A/C 0939003497 MAY 22
07/06/2022	Water Plus	DD JUNE-08	39.40		WATER A/C 7000699211 MAY 22
08/06/2022	HSBC Bank Plc	DD JUNE-09	22.00		P/Ledger Electronic Payment
09/06/2022	OPUS - 42 Cemetery Road (Lodge	DD JUNE-11	33.74		ELECTRIC CEM LODGE TO 24/5/22
09/06/2022	NEST	DD	519.03		NEST PENSIONS MAY 22
10/06/2022	The Aviary	BACS 01	180.00		THE AVIARY DRONFIELD GALA
10/06/2022	Broadfield Mowers Ltd	BACS 02	658.19		SERVICIE MOUNTFIELD MANOR 95H
10/06/2022	Cloudy IT Ltd	BACS 03	421.92		IT SUPPORT MAY 22
10/06/2022	Cloudy IT Ltd	BACS 04	421.92		IT SUPPORT JUNE 22
10/06/2022	DB Entertainment	BACS 05	2,100.00		GALA EVENT
10/06/2022	DCS Cleaning Solutions	BACS 06	420.00		CLEANING AT CEMETERY LODGE
10/06/2022	ESPO	BACS 07	13.62		MISCELLANEOUS SUNDRIES
10/06/2022	G & L Fletcher	BACS 08	1,099.99		LEASE OF UNIT JUNE 22
10/06/2022	Gary Fletcher (Surfacing) Ltd	BACS 09	1,099.99		LEASE OF UNIT MAY 22
10/06/2022	Gary Fletcher (Surfacing) Ltd	BACS 10	2,820.00		REMOVE PLAY AREA SURFACE
10/06/2022	The Green Estate CIC	BACS 11	1,560.00		FLOWER MEADOW SINDELFINGEN
10/06/2022	Hags-Smp Ltd	BACS 12	910.08		PLAY EQUIPMENT MAINTENANCE
10/06/2022	Heron Publications Ltd	BACS 13	300.00		ADVERT DRONFIELD GALA
10/06/2022	Hopkinson Waste Management Ltd	BACS 14	270.00		WASTE DISPOSAL
10/06/2022	Lightwood Sports Groundcare Lt	BACS 15	1,474.50		PARKS GORUNDS MAINTENANCE
10/06/2022	Lightwood Sports Groundcare Lt	BACS 16	1,080.00		REMOVE GOALPOSTS
10/06/2022	J S Marriott & Co	BACS 17	400.00		INTERNAL AUDIT 31/3/2022
10/06/2022	Metro (Dronfield) Limited	BACS 18	53,856.60		RENT QUARTER COM 24/6/22
10/06/2022	NRC Services Ltd	BACS 19	1,549.54		REPAIRS AT DRONFIELD SPORTS
10/06/2022	NRC Services Ltd	BACS 20	118.80		OVEN AT CLIFFE PARK CAFE
10/06/2022	RPC Recycled Products	BACS 21	1,296.00		4 x BENCHES
10/06/2022	Procheck Electrical Ltd	BACS 22	140.40		CALL OUT TO CIVIC CENTRE
10/06/2022	Procheck Electrical Ltd	BACS 23	216.00		ELECTRIC WORK CALLYWHITE LANE
10/06/2022	Rialtas Business Solutions Ltd	BACS 24	720.00		YEAR END CLOSE DOWN 2022
10/06/2022	The Society of Local Council C	BACS 26	18.00		CIVILITY & CONDUCT EVENT FEE
10/06/2022	The Society of Local Council C	BACS 27	36.00		RIGHTS OF WAY EVENT FEE
10/06/2022	JEW Smith Groundcare	BACS 28	942.40		MAINTENANCE ON BOWLING GREENS
10/06/2022	Tenants UK Ltd	BACS 29	162.67		VARIOUS PARK SIGNS
10/06/2022	Viking Direct	BACS 30	42.34		STATIONARY
10/06/2022	Viking Direct	BACS 31	73.58		HAND TRUCK
10/06/2022	Viking Direct	BACS 32	130.22		STATIONARY
10/06/2022	Viking Direct	BACS 33	24.92		STATIONARY
10/06/2022	NRC Services Ltd	BACS 34	3,620.93		INSTALL WATER HEATER
10/06/2022	Rialtas Business Solutions Ltd	29410	240.00		P/Ledger Electronic Payment
10/06/2022	Gamma Business Communications	DD JUNE-13	173.54		CALL CHARGES APR 22
10/06/2022	TALKTALK DIRECTDEBIT	DD JUNE 12	31.50		BROADBAND MAY 22

BANK ACCOUNT-NO 1

List of Payments made between 01/06/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
10/06/2022	JEW Smith Groundcare	JUNE'22-28	0.10		MAINTENANCE ON BOWLING GREENS
13/06/2022	HSBC Bank Plc	DD JUNE-15	46.76		BANK CHARGES APRIL 222
13/06/2022	O2 Direct Debit	DD JUNE-16	124.04		MOBILE PHONES MAY 22
13/06/2022	Plusnet PLC	DD JUNE-17	29.29		PHONES JUNE 22
14/06/2022	Water Plus	DD JUNE-18	131.40		WATER A/C 0908053037 MAY 22
15/06/2022	NEDDC Cemetery Lodge	DD JUNE-20	686.00		71308195 RATES CEMETRY 2022/23
15/06/2022	NEDDC - WORKS UNIT	DD JUNE-21	484.00		70671470 RATES CALLYWHITE LANE
15/06/2022	Flogas Britain Ltd	DD JUNE-22	76.73		STANDING CHARGE COAL ASTON
15/06/2022	Salaries & Wages	TRANSFER	21,258.99		SALARIES JUNE 22
16/06/2022	FuelGenie	DD JUNE-23	376.54		FUEL MAY 22
17/06/2022	Frama Smart Mailing	DD JUNE-25	126.00		FRANKING MACHINE RENTAL
17/06/2022	HMRC PAYE & NI	TRANSFER	5,531.22		HMRC PAYE & NI JUNE 22
21/06/2022	Cricket Shed, Stonelow	JUNE26-01	153.98		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Coal Aston Pavilion	JUNE26-02	20.58		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Church Street	JUNE26-03	8.61		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Cliffe Park	JUNE26-04	730.97		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Main Pavillion Stonelow	JUNE26-05	74.92		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Civic Hall	JUNE26-06	462.64		ELECTRIC TO 5TH JUNE 22
21/06/2022	OPUS - Small Pavillion Stone	JUNE26-07	64.84		ELECTRIC TO 5TH JUNE 22
22/06/2022	Spitfire Network Services Ltd	DD JUNE 27	39.60		INTERNET JUNE 22
22/06/2022	IDMobile	DD JUNE-28	6.00		MOBILE MAY22 L.STONEHOUSE
22/06/2022	Personnel Advice & Solutions L	DD JUNE-29	120.00		P/Ledger Electronic Payment
23/06/2022	British Gas Trading Ltd	DD JUNE-30	327.09		GAS 02/5/22 TO 01/06/22
23/06/2022	British Gas Trading Ltd	DD JUNE-31	105.00		GAS 09/5/22 TO 09/6/22
23/06/2022	British Gas Trading Ltd	DD JUNE-32	19.36		P/Ledger Electronic Payment
24/06/2022	Business Stream	DD JUNE-33	85.05		WATER TO 9/6/22 COAL ASTON
24/06/2022	IDMobile	DD JUNE-34	6.00		P/Ledger Electronic Payment
27/06/2022	DCC Superannuation Fund	MAY 2022	3,526.03		SUPERANNUATION MAY 2022
27/06/2022	SIGNOMATIC.CO.UK	CCARD-01	8.90		SIGNS FOR CLIFFE PARK
27/06/2022	A1LAWN	CCARD-02	332.00		WEED KILLER
27/06/2022	FLAGS AND FLAGPOLES.CO.UK	CCARD-03	71.95		JUBILEE BUNTING
27/06/2022	JUST RACKETS	CCARD-04	399.98		SURE SHOT RING & NET
27/06/2022	SPORT SERVE LTD	CCARD-05	400.00		BASKETBALL BLACKBOARDS
27/06/2022	Shaw & Sons Ltd	CCARD-06	97.20		P/Ledger Electronic Payment
27/06/2022	Trade UK Account	CCARD-07	39.98		3 DOOR CLOSERS
27/06/2022	SIGNOMATIC.CO.UK	CCARD-08	39.30		SIGNS FOR GALA
27/06/2022	Net World Sports	CCARD-09	49.20		TENNIS NET STRAP
27/06/2022	HM LAND REGISTRY	CCARD-10	6.00		TITLE PLAN
28/06/2022	Westfield Health Direct D	DD JUNE 22	49.92		MEMBER FEES JUNE 22
28/06/2022	British Gas Trading Ltd	DDJUNE22	6.21		GAS TO 7TH JUNE 22
29/06/2022	Arden Winch & Co Ltd	29/06-01	409.14		REFUSE/COMPACTOR SACKS
29/06/2022	Alfred Dunham & Son Ltd	29/06-02	279.29		WOOD FOR CEMETERY
29/06/2022	ESPO	29/06-03	20.70		COLD THEREPY KIT - FIRST AID
29/06/2022	G & L Fletcher	29/06-04	1,099.99		P/Ledger Electronic Payment
29/06/2022	Heron Publications Ltd	29/06-06	2,670.00		GALA AD ISSUE 199
29/06/2022	HSS HIRE SERVICE GROUP LTD	29/06-07	483.12		COLLECTION OF GENERATOR
29/06/2022	Independent Playground Inspect	29/06-08	600.00		INSPECTION OF PLAY AREAS

BANK ACCOUNT-NO 1

List of Payments made between 01/06/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
29/06/2022	Intruder Alarm Systems	29/06-09	810.00		ANNUAL MONITORING TO 31/3/23
29/06/2022	Mr A Kirk	29/06-10	44.00		CALL OUT TO SOUND EQUIPMENT
29/06/2022	Konica Minolta	29/06-11	208.14		COPYING TO 7/6/22
29/06/2022	Joe Littlewood	29/06-12	1,872.00		GRAVE DIGGING APRIL/MAY 22
29/06/2022	M D MARSHALL & CO	29/06-13	7,896.00		STEEL TEC DOORS CLIFFE PARK
29/06/2022	Minuteman Press	29/06-14	356.40		BANNERS FOR GALA
29/06/2022	Moss Valley Nurseries	29/06-15	3,710.00		HANGING BASKETS
29/06/2022	Procheck Electrical Ltd	29/06-16	540.00		ELECTRICAL WORK CLIFFE PARK
29/06/2022	Sheffield Concert Band	29/06-17	150.00		MUSIC LIGHTING OF THE BEACON
29/06/2022	JEW Smith Groundcare	29/06-18	942.50		BOWLING GREEN MAINTENANCE
29/06/2022	E D Steel Ltd	29/06-19	3.25		CABLE TIES
29/06/2022	Joanne Mitchell	29/06-20	120.00		P/Ledger Electronic Payment
29/06/2022	Zurich Municipal	29/06-21	12,493.25		INSURANCE 2022-23
29/06/2022	MACK RAE COMMERCIAL	29/06-22	975.00		CONDITION SURVEY REPORT
30/06/2022	DCC Superannuation Fund	PENSIONS	3,821.25		JUNE 2022 SUPERANNUATION
Total Payments			158,611.74		

BANK ACCOUNT-NO 1

Cash Received between 01/06/2022 and 30/06/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
08/06/2022	Sales Recpts Page 5108		Sales Recpts Page 5108	358.80
06/06/2022	Sales Recpts Page 5109		Sales Recpts Page 5109	302.50
01/06/2022	Sales Recpts Page 5110		Sales Recpts Page 5110	10,326.00
01/06/2022	Sales Recpts Page 5111		Sales Recpts Page 5111	102.00
01/06/2022	Sales Recpts Page 5112		Sales Recpts Page 5112	322.90
01/06/2022	Sales Recpts Page 5113		Sales Recpts Page 5113	89.60
07/06/2022	Sales Recpts Page 5114		Sales Recpts Page 5114	358.80
09/06/2022	Sales Recpts Page 5119		Sales Recpts Page 5119	358.80
09/06/2022	Sales Recpts Page 5120		Sales Recpts Page 5120	109.20
09/06/2022	Sales Recpts Page 5121		Sales Recpts Page 5121	76.00
09/06/2022	Sales Recpts Page 5122		Sales Recpts Page 5122	1,085.00
08/06/2022	Sales Recpts Page 5123		Sales Recpts Page 5123	735.00
08/06/2022	Sales Recpts Page 5124		Sales Recpts Page 5124	38.70
13/06/2022	Sales Recpts Page 5125		Sales Recpts Page 5125	50.50
12/06/2022	Sales Recpts Page 5126		Sales Recpts Page 5126	50.50
10/06/2022	Sales Recpts Page 5127		Sales Recpts Page 5127	878.40
15/06/2022	Sales Recpts Page 5128		Sales Recpts Page 5128	38.70
13/06/2022	Sales Recpts Page 5130		Sales Recpts Page 5130	36.00
07/06/2022	Sales Recpts Page 5131		Sales Recpts Page 5131	160.00
20/06/2022	Sales Recpts Page 5135		Sales Recpts Page 5135	10.00
16/06/2022	Sales Recpts Page 5136		Sales Recpts Page 5136	36.00
15/06/2022	Sales Recpts Page 5137		Sales Recpts Page 5137	878.40
13/06/2022	Sales Recpts Page 5138		Sales Recpts Page 5138	50.50
01/06/2022	Sales Recpts Page 5139		Sales Recpts Page 5139	5.00
08/06/2022	Sales Recpts Page 5140		Sales Recpts Page 5140	5.00
17/06/2022	Sales Recpts Page 5141		Sales Recpts Page 5141	35.00
24/06/2022	Sales Recpts Page 5142		Sales Recpts Page 5142	50.00
24/06/2022	Sales Recpts Page 5143		Sales Recpts Page 5143	20.00
22/06/2022	Sales Recpts Page 5144		Sales Recpts Page 5144	45.00
29/06/2022	Sales Recpts Page 5145		Sales Recpts Page 5145	35.00
24/06/2022	Sales Recpts Page 5146		Sales Recpts Page 5146	322.90
24/06/2022	Sales Recpts Page 5147		Sales Recpts Page 5147	64.00
24/06/2022	Sales Recpts Page 5148		Sales Recpts Page 5148	86.00
24/06/2022	Sales Recpts Page 5149		Sales Recpts Page 5149	32.00

Cash Received between 01/06/2022 and 30/06/2022

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
23/06/2022	Sales Recpts Page 5150		Sales Recpts Page 5150	84.00
30/06/2022	Sales Recpts Page 5151		Sales Recpts Page 5151	358.80
27/06/2022	Sales Recpts Page 5153		Sales Recpts Page 5153	800.00
28/06/2022	Sales Recpts Page 5154		Sales Recpts Page 5154	322.92
01/06/2022	Sales Recpts Page 5155		Sales Recpts Page 5155	5.00
			Total Receipts	18,722.92

**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 1 - BANK ACCOUNT-NO 1**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	30/06/2022	0	873,791.50
			<u>873,791.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			873,791.50
<u>Receipts not Banked/Cleared (Plus)</u>			
08/04/2022 183.00		269.00	
19/04/2022 allocate		64.00	
19/04/2022		-86.00	
13/06/2022 DTC6916		0.50	
			<u>247.50</u>
			874,039.00
		Balance per Cash Book is :-	874,039.00
		Difference is :-	0.00

Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 CIVIC HALL								
1010 LETTING INCOME	18,763	4,126	25,000	20,874			16.5%	
1071 NEDDC GRANTS (Covid-19)	4,000	0	0	0			0.0%	
1077 GRANTS RECEIVED	0	1,320	0	(1,320)			0.0%	
CIVIC HALL :- Income	22,763	5,446	25,000	19,554			21.8%	0
4001 STAFF COSTS	58,000	13,972	50,256	36,284		36,284	27.8%	
4011 RATES	24,950	7,485	24,950	17,465		17,465	30.0%	
4012 WATER	1,504	587	2,500	1,913		1,913	23.5%	
4014 ELECTRICITY	3,159	1,117	6,000	4,883		4,883	18.6%	
4015 GAS	4,837	741	5,000	4,259		4,259	14.8%	
4018 WASTE DISPOSAL	1,179	310	1,500	1,190		1,190	20.7%	
4020 MISCELLANEOUS EXPENSES	891	80	1,000	920		920	8.0%	
4025 INSURANCE	1,141	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	706	3,074	4,000	926		926	76.8%	
4038 MAINTENANCE CTRCTS	3,256	0	2,000	2,000		2,000	0.0%	
4040 EQUIPMENT REPLACEMENT	8,001	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	229	44	1,000	956		956	4.4%	
4061 EXTERNAL CONTRACTOR FEES	522	512	1,500	988		988	34.1%	
4062 LICENCES (PREMISES)	155	0	155	155		155	0.0%	
4100 RENT - CIVIC HALL	179,522	17,263	179,522	162,260		162,260	9.6%	
CIVIC HALL :- Indirect Expenditure	288,051	45,185	281,383	236,198	0	236,198	16.1%	0
Net Income over Expenditure	(265,288)	(39,739)	(256,383)	(216,644)				
102 PARKS & OPEN SPACES								
1001 RENT RECEIVED	90	0	90	90			0.0%	
1003 MEMORIAL FEES	0	1,464	0	(1,464)			0.0%	
1077 GRANTS RECEIVED	495	0	495	495			0.0%	
1080 MISC INCOME	1,014	0	0	0			0.0%	
PARKS & OPEN SPACES :- Income	1,599	1,464	585	(879)			250.3%	0
4011 RATES	1,397	417	1,397	980		980	29.9%	
4018 WASTE DISPOSAL	558	0	0	0		0	0.0%	
4019 LITTER & DOG BIN EMPTYING	(1,123)	68	2,200	2,132		2,132	3.1%	
4034 ENVIRONMENTAL IMPROVEMENTS	926	136	3,000	2,864		2,864	4.5%	
4037 GROUNDS MAINTENANCE	19,025	7,758	24,830	17,072		17,072	31.2%	
4046 TREE WORKS MAINTENANCE	164	4,800	5,000	200		200	96.0%	
4048 BENCHES - RELACE/MAINT	2,361	1,080	1,500	420		420	72.0%	
4049 ENVIRONMENTAL DTC	2,476	1,300	10,000	8,700		8,700	13.0%	
4050 ENVIRONMENTAL GRANTS	0	0	2,500	2,500		2,500	0.0%	
4077 PLANTS & HANGING BASKETS	5,518	3,973	5,000	1,028		1,028	79.5%	

Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4078 BOWLING GREEN MAINTENANCE	12,253	1,885	13,000	11,115		11,115	14.5%	
PARKS & OPEN SPACES :- Indirect Expenditure	43,553	21,417	68,427	47,010	0	47,010	31.3%	0
Net Income over Expenditure	(41,954)	(19,953)	(67,842)	(47,889)				
103 ALLOTMENTS								
1001 RENT RECEIVED	425	0	405	405			0.0%	
ALLOTMENTS :- Income	425	0	405	405			0.0%	0
Net Income	425	0	405	405				
104 PLAYAREAS								
4039 PARKS REFURBISHMENT	152,017	1,490	0	(1,490)		(1,490)	0.0%	
4042 EQUIPMENT MAINTCE	6,480	3,619	5,000	1,381		1,381	72.4%	
PLAY AREAS :- Indirect Expenditure	158,497	5,109	5,000	(109)	0	(109)	102.2%	0
Net Expenditure	(158,497)	(5,109)	(5,000)	109				
6000 plus Transfer from EMR	119,818	0						
Movement to/(from) Gen Reserve	(38,679)	(5,109)						
105 GOSFORTH LODGE								
1010 LETTING INCOME	12,709	1,847	12,000	10,153			15.4%	
1071 NEDDC GRANTS (Covid-19)	1,500	0	0	0			0.0%	
GOSFORTH LODGE :- Income	14,209	1,847	12,000	10,153			15.4%	0
4001 STAFF COSTS	1,145	0	26,549	26,549		26,549	0.0%	
4011 RATES	4,940	1,482	4,940	3,458		3,458	30.0%	
4015 GAS	2,891	774	2,800	2,026		2,026	27.6%	
4020 MISCELLANEOUS EXPENSES	2,271	147	1,200	1,053		1,053	12.3%	
4021 TELEPHONE COSTS	282	109	400	291		291	27.3%	
4036 PROPERTY MAINTENANCE	896	3,960	4,000	40		40	99.0%	
4038 MAINTENANCE CTRCTS	971	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	142	0	900	900		900	0.0%	
GOSFORTH LODGE :- Indirect Expenditure	13,539	6,472	41,789	35,317	0	35,317	15.5%	0
Net Income over Expenditure	670	(4,625)	(29,789)	(25,164)				
6000 plus Transfer from EMR	20,000	0						
Movement to/(from) Gen Reserve	20,670	(4,625)						

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106 CLIFFE PARK								
1001 RENT RECEIVED	95	0	95	95			0.0%	
1020 PITCH FEES	27,092	6,062	28,500	22,438			21.3%	
CLIFFE PARK :- Income	27,187	6,062	28,595	22,533			21.2%	0
4001 STAFF COSTS	1,145	0	29,549	29,549		29,549	0.0%	
4012 WATER	5,165	603	2,300	1,697		1,697	26.2%	
4014 ELECTRICITY	7,433	2,135	6,500	4,365		4,365	32.8%	
4018 WASTE DISPOSAL	3,038	929	3,500	2,571		2,571	26.5%	
4020 MISCELLANEOUS EXPENSES	0	5	0	(5)		(5)	0.0%	
4036 PROPERTY MAINTENANCE	2,162	7,097	2,000	(5,097)		(5,097)	354.9%	
4037 GROUNDS MAINTENANCE	19,754	1,889	3,000	1,111		1,111	63.0%	
CLIFFE PARK :- Indirect Expenditure	38,697	12,658	46,849	34,191	0	34,191	27.0%	0
Net Income over Expenditure	(11,510)	(6,597)	(18,254)	(11,657)				
6000 plus Transfer from EMR	29,900	0						
Movement to/(from) Gen Reserve	18,390	(6,597)						
107 CLIFFE PARK CAFE								
1010 LETTING INCOME	1,600	0	0	0			0.0%	
1015 CAFE RENTAL INCOME	9,500	800	9,000	8,200			8.9%	
1016 CAFE SERVICE CHARGE	0	0	2,000	2,000			0.0%	
1080 MISC INCOME	42	0	0	0			0.0%	
CLIFFE PARK CAFE :- Income	11,142	800	11,000	10,200			7.3%	0
4013 RENT	0	(800)	0	800		800	0.0%	
4042 EQUIPMENT MAINTCE	0	99	0	(99)		(99)	0.0%	
CLIFFE PARK CAFE :- Indirect Expenditure	0	(701)	0	701	0	701		0
Net Income over Expenditure	11,142	1,501	11,000	9,499				
109 COAL ASTON								
1001 RENT RECEIVED	95	0	95	95			0.0%	
1020 PITCH FEES	459	46	750	705			6.1%	
1071 NEDDC GRANTS (Covid-19)	1,500	0	0	0			0.0%	
1077 GRANTS RECEIVED	2,751	0	0	0			0.0%	
COAL ASTON :- Income	4,805	46	845	800			5.4%	0
4011 RATES	4,391	1,318	4,391	3,073		3,073	30.0%	
4012 WATER	637	173	600	427		427	28.9%	
4014 ELECTRICITY	319	58	600	542		542	9.7%	

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4015 GAS	1,851	73	1,600	1,527		1,527	4.6%	
4036 PROPERTY MAINTENANCE	11,381	26	1,500	1,474		1,474	1.7%	
4037 GROUNDS MAINTENANCE	3,220	300	1,000	700		700	30.0%	
4038 MAINTENANCE CTRCTS	464	88	500	412		412	17.6%	
4042 EQUIPMENT MAINTCE	45	0	500	500		500	0.0%	
COAL ASTON :- Indirect Expenditure	22,308	2,037	10,691	8,654	0	8,654	19.1%	0
Net Income over Expenditure	(17,504)	(1,991)	(9,846)	(7,855)				
110 STONELOW REC								
1001 RENT RECEIVED	45	0	45	45			0.0%	
1020 PITCH FEES	1,300	945	2,400	1,455			39.4%	
STONELOW REC :- Income	1,345	945	2,445	1,500			38.7%	0
4012 WATER	888	212	1,500	1,289		1,289	14.1%	
4014 ELECTRICITY	2,354	899	2,000	1,101		1,101	45.0%	
4015 GAS	1,582	852	1,200	348		348	71.0%	
4020 MISCELLANEOUS EXPENSES	0	975	0	(975)		(975)	0.0%	
4036 PROPERTY MAINTENANCE	53	0	500	500		500	0.0%	
4037 GROUNDS MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
4038 MAINTENANCE CTRCTS	339	0	600	600		600	0.0%	
4042 EQUIPMENT MAINTCE	0	0	750	750		750	0.0%	
STONELOW REC :- Indirect Expenditure	5,215	2,937	7,550	4,613	0	4,613	38.9%	0
Net Income over Expenditure	(3,870)	(1,992)	(5,105)	(3,113)				
111 DRONFIELD WOODHOUSE REC								
1001 RENT RECEIVED	139	0	400	400			0.0%	
1020 PITCH FEES	2,403	2,082	2,500	418			83.3%	
1071 NEDDC GRANTS (Covid-19)	1,500	0	0	0			0.0%	
DRONFIELD WOODHOUSE REC :- Income	4,042	2,082	2,900	818			71.8%	0
4011 RATES	1,497	447	1,497	1,050		1,050	29.9%	
4036 PROPERTY MAINTENANCE	12	1,812	0	(1,812)		(1,812)	0.0%	
DRONFIELD WOODHOUSE REC :- Indirect Expenditure	1,509	2,259	1,497	(762)	0	(762)	150.9%	0
Net Income over Expenditure	2,533	(177)	1,403	1,580				
116 ROAD SAFETY								
1077 GRANTS RECEIVED	0	3,800	0	(3,800)			0.0%	
ROAD SAFETY :- Income	0	3,800	0	(3,800)				0
Net Income	0	3,800	0	(3,800)				

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118 HIGHWAYS & ST FURNITURE								
4035 BUS SHELTER MAINTENANCE	4,817	0	5,000	5,000		5,000	0.0%	
4045 NOTICEBOARDS & SIGNS	3,391	1	1,500	1,499		1,499	0.1%	
HIGHWAYS & ST FURNITURE :- Indirect Expenditure	8,208	1	6,500	6,499	0	6,499	0.0%	0
Net Expenditure	(8,208)	(1)	(6,500)	(6,499)				
119 CEMETERY								
1002 GRANT OF RIGHTS FEES	16,649	3,314	12,000	8,686			27.6%	
1003 MEMORIAL FEES	5,820	1,614	5,000	3,386			32.3%	
1004 INTERMENT FEES	25,181	9,671	20,000	10,329			48.4%	
1005 CHAPEL FEES	0	306	400	94			76.5%	
1011 LODGE - RENT RECEIVED	7,525	9,625	9,900	275			97.2%	
1012 LODGE - WATER RECEIVED	450	70	600	530			11.7%	
1073 UNSTONE - CONTRIBUTION	0	0	4,000	4,000			0.0%	
CEMETERY :- Income	55,625	24,600	51,900	27,300			47.4%	0
4001 STAFF COSTS	60,626	14,039	70,601	56,562		56,562	19.9%	
4005 GRAVEDIGGING	4,933	2,027	4,500	2,473		2,473	45.0%	
4011 RATES	6,861	2,059	6,861	4,802		4,802	30.0%	
4012 WATER	923	231	850	619		619	27.2%	
4014 ELECTRICITY	1,351	433	1,500	1,067		1,067	28.9%	
4015 GAS	1,260	(302)	0	302		302	0.0%	
4018 WASTE DISPOSAL	2,750	1,060	2,000	940		940	53.0%	
4024 SUBSCRIPTIONS	95	95	100	5		5	95.0%	
4036 PROPERTY MAINTENANCE	13,295	943	2,000	1,057		1,057	47.2%	
4037 GROUNDS MAINTENANCE	387	713	1,000	287		287	71.3%	
4059 LETTING AGENT FEES	594	840	800	(40)		(40)	105.0%	
CEMETERY :- Indirect Expenditure	93,075	22,138	90,212	68,074	0	68,074	24.5%	0
Net Income over Expenditure	(37,450)	2,462	(38,312)	(40,774)				
6000 plus Transfer from EMR	10,520	0						
Movement to/(from) Gen Reserve	(26,930)	2,462						
121 CORPORATE MANAGEMENT								
1076 PRECEPT	834,000	417,425	854,850	437,425			48.8%	
1091 INTEREST RECEIVED HSBC BOND	5	7	0	(7)			0.0%	
1092 INTEREST RECEIVED CCLA FUND	77	516	0	(516)			0.0%	
CORPORATE MANAGEMENT :- Income	834,082	417,948	854,850	436,902			48.9%	0
4057 AUDIT FEES	2,400	400	2,400	2,000		2,000	16.7%	
CORPORATE MANAGEMENT :- Indirect Expenditure	2,400	400	2,400	2,000	0	2,000	16.7%	0
Net Income over Expenditure	831,682	417,548	852,450	434,902				

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122 DEM REPRESENTATION & MGT								
1080 MISC INCOME	850	400	600	200			66.7%	
DEM REPRESENTATION & MGT :- Income	<u>850</u>	<u>400</u>	<u>600</u>	<u>200</u>			<u>66.7%</u>	<u>0</u>
4204 BUSINESS RECOVERY	196	0	0	0		0	0.0%	
DEM REPRESENTATION & MGT :- Direct Expenditure	<u>196</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
4008 TRAINING	0	0	500	500		500	0.0%	
4027 TWINNING COSTS	0	0	1,000	1,000		1,000	0.0%	
4028 ELECTION COSTS	(7,500)	0	0	0		0	0.0%	
4201 MAYOR'S ALLOWANCE	3,076	750	3,000	2,250		2,250	25.0%	
4202 MAYORS EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4203 LOCAL EVENTS SPONSORSHIP	590	0	1,000	1,000		1,000	0.0%	
4205 COMMUNICATIONS	7,906	0	8,500	8,500		8,500	0.0%	
4211 CIVIC REGALIA	1,407	0	500	500		500	0.0%	
4221 CHRISTMAS EVENT COSTS	4,595	0	5,000	5,000		5,000	0.0%	
4230 VE DAY COMMEMORATIONS	(299)	0	0	0		0	0.0%	
4231 REMEMBRANCE SERVICE	409	0	1,000	1,000		1,000	0.0%	
4232 CIVIC SERVICE	81	0	100	100		100	0.0%	
4233 DRONFIELD GALA	6,761	3,836	5,000	1,164		1,164	76.7%	
4235 ROAD SAFETY	253	0	500	500		500	0.0%	
4238 QUEENS JUBILEE	50	692	0	(692)		(692)	0.0%	
4714 CHURCH & CIVIC CLOCK	4,665	0	1,000	1,000		1,000	0.0%	
DEM REPRESENTATION & MGT :- Indirect Expenditure	<u>21,993</u>	<u>5,278</u>	<u>28,100</u>	<u>22,822</u>	<u>0</u>	<u>22,822</u>	<u>18.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(21,339)</u>	<u>(4,878)</u>	<u>(27,500)</u>	<u>(22,622)</u>				
123 GRANTS								
4701 CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0%	
4711 GRANT AWARDS	1,090	0	3,000	3,000		3,000	0.0%	
4713 COMMUNITY BUS	0	0	2,000	2,000		2,000	0.0%	
GRANTS :- Indirect Expenditure	<u>3,090</u>	<u>0</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>	<u>7,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>(3,090)</u>	<u>0</u>	<u>(7,000)</u>	<u>(7,000)</u>				
125 CAPITAL PROGRAMME								
4054 LOAN INTEREST PWLB	6,233	0	8,000	8,000		8,000	0.0%	
4055 LOAN CAPITAL REPAID	25,654	0	26,000	26,000		26,000	0.0%	
CAPITAL PROGRAMME :- Indirect Expenditure	<u>31,887</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>	<u>0</u>	<u>34,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>(31,887)</u>	<u>0</u>	<u>(34,000)</u>	<u>(34,000)</u>				

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131 OUTSIDE SERVICES								
1001 RENT RECEIVED	10	0	0	0			0.0%	
OUTSIDE SERVICES :- Income	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4001 STAFF COSTS	113,564	27,064	126,457	99,393		99,393	21.4%	
4006 PROTECTIVE CLOTHING	1,174	0	2,000	2,000		2,000	0.0%	
4008 TRAINING	1,100	416	2,000	1,584		1,584	20.8%	
4011 RATES	4,840	1,452	4,840	3,388		3,388	30.0%	
4012 WATER	255	63	300	237		237	20.8%	
4013 RENT	11,000	2,750	13,000	10,250		10,250	21.2%	
4014 ELECTRICITY	(711)	24	3,500	3,476		3,476	0.7%	
4015 GAS	77	14	250	236		236	5.7%	
4018 WASTE DISPOSAL	665	415	600	185		185	69.2%	
4020 MISCELLANEOUS EXPENSES	127	109	800	691		691	13.6%	
4021 TELEPHONE COSTS	1,014	323	1,000	677		677	32.3%	
4036 PROPERTY MAINTENANCE	5,689	250	2,000	1,750		1,750	12.5%	
4037 GROUNDS MAINTENANCE	1,400	0	0	0		0	0.0%	
4038 MAINTENANCE CTRCTS	772	605	1,200	595		595	50.4%	
4040 EQUIPMENT REPLACEMENT	12,323	0	5,000	5,000		5,000	0.0%	
4041 EQUIPMENT HIRE	186	0	1,000	1,000		1,000	0.0%	
4042 EQUIPMENT MAINTCE	1,285	548	2,500	1,952		1,952	21.9%	
4043 VEHICLE LEASING	3,197	0	3,178	3,178		3,178	0.0%	
4044 VEHICLE COSTS & FUEL	62,898	3,085	8,000	4,915		4,915	38.6%	
OUTSIDE SERVICES :- Indirect Expenditure	<u>220,855</u>	<u>37,118</u>	<u>177,625</u>	<u>140,507</u>	<u>0</u>	<u>140,507</u>	<u>20.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(220,845)</u>	<u>(37,118)</u>	<u>(177,625)</u>	<u>(140,507)</u>				
6000 plus Transfer from EMR	53,239	0						
Movement to/(from) Gen Reserve	<u>(167,606)</u>	<u>(37,118)</u>						
132 CENTRAL SERVICES								
1025 INSURANCE CLAIMS	45,693	0	0	0			0.0%	
1080 MISC INCOME	1,439	0	1,400	1,400			0.0%	
CENTRAL SERVICES :- Income	<u>47,132</u>	<u>0</u>	<u>1,400</u>	<u>1,400</u>			<u>0.0%</u>	<u>0</u>
4001 STAFF COSTS	97,051	36,242	142,452	106,210		106,210	25.4%	
4008 TRAINING	1,010	599	2,000	1,401		1,401	29.9%	
4016 JANITORIAL	4,071	341	4,000	3,659		3,659	8.5%	
4020 MISCELLANEOUS EXPENSES	(27)	79	250	171		171	31.4%	
4021 TELEPHONE COSTS	2,339	415	2,000	1,585		1,585	20.7%	
4022 POSTAGE	736	410	1,000	590		590	41.0%	
4023 STATIONERY/PRINTING	543	642	1,000	358		358	64.2%	

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4024 SUBSCRIPTIONS	362	60	1,000	940		940	6.0%	
4025 INSURANCE	11,894	1,243	13,000	11,757		11,757	9.6%	
4026 PHOTOCOPY CHARGES	317	0	500	500		500	0.0%	
4030 RECRUITMENT ADVTG	1,014	0	500	500		500	0.0%	
4032 PUBLICITY	0	2,000	0	(2,000)		(2,000)	0.0%	
4033 COMPUTER MAINTENANCE	13,050	1,212	9,000	7,788		7,788	13.5%	
4038 MAINTENANCE CTRCTS	53	0	0	0		0	0.0%	
4040 EQUIPMENT REPLACEMENT	58	0	0	0		0	0.0%	
4042 EQUIPMENT MAINTCE	25	0	500	500		500	0.0%	
4051 BANK CHARGES	820	221	600	379		379	36.8%	
4058 ACCOUNTANCY FEES	660	(100)	700	800		800	(14.3%)	
4060 OTHER PROF FEES	(4,331)	2,562	5,000	2,438		2,438	51.2%	
CENTRAL SERVICES:- Indirect Expenditure	129,645	45,925	183,502	137,577	0	137,577	25.0%	0
Net Income over Expenditure	(82,513)	(45,925)	(182,102)	(136,177)				
Grand Totals:- Income	1,025,217	465,438	992,525	527,087			46.9%	
Expenditure	1,082,720	208,234	992,525	784,291	0	784,291	21.0%	
Net Income over Expenditure	(57,503)	257,204	0	(257,204)				
plus Transfer from EMR	233,477	0						
Movement to/(from) Gen Reserve	175,974	257,204						