

**Minutes of the Events Advisory Committee of Dronfield Town Council**  
**Meeting held on 27<sup>th</sup> September 2022 at 9:30am in Council Chamber, Civic Hall**

**Present:** Cllr. S. Burkitt, Cllr. M. Emmens (Chair), Cllr A Powell and Cllr. R Welton

**In attendance:** J. Mitchell (Town Clerk), L. Stonehouse (Projects and Communications Officer) M. Keys (Assistant Town Clerk) and R. Dick (Outside Services Manager)

**1. Apologies**

Cllr R Hall sent his apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Approval of Minutes**

It was RESOLVED to approve the minutes of the Events Advisory Committee Meeting held on 5th July 2022 as a true and accurate record of the meeting.

**4. Any items for exclusion of the public**

There were no items for discussion which required the public to be excluded.

**5. Dronfield Civic Service**

Members gave good feedback on the Dronfield Civic Service despite the disappointing congregation numbers. Thanks were passed on to all the staff involved in organising the event. Different ideas were discussed for 2023 these included:

- Inviting a school choir or Young Voices to perform
- Discuss next year if the event is to be held in September.

It was RESOLVED to note this feedback and to thank P. Wright and P. Jones for providing the cakes and refreshments for the Civic Service.

**6. Remembrance Sunday Parade**

Members were informed that the Remembrance Day Parade Working Group had met and that all plans for the Remembrance Day Parade were to proceed as discussed.

Safety issues regarding the road closure were raised and discussed.

It was RESOLVED to recommend to council to hire professional security staff to manage the six road closures.

**7. Christmas**

The Assistant Town Clerk informed members that we had received a quote to install a feeder pillar at Sindelfingen Park to light the Christmas tree of £2,585.44.

Safety issues regarding the road closure were raised and discussed.

Members discussed the option of having live music at the Christmas Light Switch on.

Members discussed plans to install new Christmas Lights around the Library Gardens and the possibility of wrapping one of the trees in the Library Gardens in lights. NEDDC to be contacted to arrange for the trees to be pruned beforehand.

Members discussed the arrangements for 2022 Christmas Trees in Dronfield. The Outside Services Manager updated members that he is currently waiting on quotes for the Christmas trees from Troway Hall Nursery and Michael Cracknell. It was suggested by Cllr Emmens to contact Tree Amigos and to get a quote.

Members discussed the cost of purchasing of 2 lighting towers for use at Christmas and other council events.

It was RESOLVED to recommend to council to accept the quote of £2,585.44 to install a feeder pillar at Sindelfingen Park.

It was RESOLVED to recommend to council to hire professional security staff to manage the road closures for the Christmas Lights Switch-on.

It was RESOLVED to recommend to council to purchase 2 lighting towers at an estimated cost of £100 each.

It was RESOLVED to apply to NEDDC for the road closure and to make further enquiries about whether the grassed area in front of the sports centre can also be used.

It was RESOLVED to check which school choirs had performed over the previous years and approach one which hadn't performed for a while.

It was RESOLVED to invite Ryan Upton to perform free of charge for a half hour slot before the light switch on at 6pm.

It was RESOLVED to ask the Mayor, Cllr L. Deighton to hand out sweets to the children following the Christmas Lights Switch-on.

It was RESOLVED to contact NEDDC regarding permission to install the Christmas Lights in the trees and to prune back the trees.

It was RESOLVED to organise a meeting next year with The Forge to coordinate Christmas events.

## **8. Dronfield Gala**

Members discussed the date for the 2023 Dronfield Gala.

It was RESOLVED to recommend to council that the Dronfield Gala is held on Sunday 25<sup>th</sup> June 2023 from 12pm till 5pm.

Members discussed the following ideas for the 2022 Gala:

- Horse Rides – Unicorn Parties would need an area of 10 x 20m and would charge £3.00 per ride.
- Dronfield Music Tuition to be asked to play at the gala again.
- Sheffield Concert Band have requested to play at the gala.

It was RESOLVED to note these updates and invite each organisation to the Gala.

Members discussed a fee to donate to Dronfest for the use of their marque for the 2022 Gala.

It was RESOLVED to recommend to Council to donate £250.00 from the remaining balance of the Gala budget to Dronfest for the use of their marque.

## **9. Date of Next Meeting**

It was RESOLVED to hold the next meeting on Tuesday 25th October at 9:30 am.

The meeting closed at 10.36 am.