MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL

HELD AT GOSFORTH LODGE, ON MONDAY 4th APRIL 2022

Present: Councillors S. Burkitt, L. Deighton, M. Emmens, M. Hanrahan, M. Ireland, W. Jones, A. Powell, R. Spooner, R. Welton and P. Wright

In Attendance: J. Mitchell (Town Clerk), M. Keys (Assistant Clerk) and one member of the public.

1. <u>Apologies</u>

Apologies were received from Councillors T. Collins, A. Dale, A. Foster, M. Foster, R. Gilmore, R. Hall, V. Kirk, P. Parkin and K. Tait.

2. To consider a variation of order of business

There were no variations to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Public Speaking

4.1 Planning matters

There were no comments on planning matters.

4.2 General Matters

A representative from Dronfield Running Club spoke about a new proposed running event and the subsequent organisational details.

4.3 Police Matters

There were no police in attendance, but a monthly report had been circulated to members.

301/21-22 RESOLVED

To note the police report and newsletter

5. Council Minutes

The minutes from the Council Meeting held on Monday 7th March 2022 were presented to the meeting.

302/21-22 RESOLVED

That the minutes of the Town Council Meeting held on Monday 7th March 2022 are approved and adopted as a true and accurate record of the meeting.

6. Items for exclusion of public

There were no additional items for exclusion of the public.

7. Planning Matters

7.1 Planning Applications

Members were presented with a list of the latest planning applications.

303/21-22 RESOLVED

To object to planning application 21/01443/FL on the grounds that it is contrary to policies E2, E4 and D3 in the Dronfield Neighbourhood Plan.

To object to planning application 22/00002/AD on the grounds that it is contrary to the policies E2 and D3 in the Dronfield Neighbourhood Plan.

305/21-22 RESOLVED

To write to North East Derbyshire and District Council to request a site visit regarding application 22/00295/OL, regarding concerns of over-development of the site.

Cllr A. Powell abstained from these votes due to his position on the planning committee at District Council.

7.2 Planning Decisions

Members were presented with a list of the latest planning decisions.

306/21-22 RESOLVED

To note the list of planning decisions.

8. Outside Services Report

The following tasks have been carried out up to 23rd March 2022.

<u>Litter/Dog Bins</u> - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route. The play areas are given a visual inspection and anything that requires attention is entered into the play area sheets kept at workshop on return from emptying the bins.

<u>Cemetery</u> - The baskets are emptied around the Cemetery on a Monday and Friday and outside services staff spent some time over the last few weeks clearing the fallen branches/twigs from all around the Cemetery.

<u>Open spaces</u> – Outside services staff have litter picked all Town Council open spaces and play areas.

<u>Dronfield Woodhouse Tennis Courts</u> – The tennis courts have had the surface painted the same colour as Coal Aston tennis courts. All the works are now completed. We are now waiting for the tennis nets to be installed, which should be installed w/c 28th March.

Dogs on Lead Signs – The signs have been installed in the following areas –

Sindelfingen Park x 3

Hilltop x 3

Birches Fold x 3

<u>Cliffe Park</u> – Outside services staff have removed the 4 picnic benches that were located at the top of Cliffe Park for health and safety reasons. Outside services staff have also been opening the toilets at Cliffe Park each morning and opening the lodge to let the groups in to use the lodge.

<u>Cliffe Park Bowling</u> – Outside services staff have removed the worn and torn chain link fencing that was installed behind the shrubbery at the back of the bowling green.

<u>Cemetery Road</u> – A new heavy duty picnic bench has been installed between the 2 benches at Cemetery Road next to the cycle track. It has been installed on top of some paving slabs so that the grass doesn't get worn away and we can still strim the grass around the bench without damaging the bench legs.

<u>Hallowes Lane</u> – The area around the bench and bin has been cleared of all debris and all weeds/shrubbery has been removed.

<u>Cemetery</u> – The 4 benches located next to the chapel have all been pressure washed and cleaned.

<u>Grass Cutting</u> – Grass cutting has commenced for this year with the first cuts being done within the Cemetery and will be cut on a fortnightly basis. The areas of Town Council owned land will start to be cut once finished in the cemetery and again will be cut fortnightly.

Play Areas

Birches Fold

Cliffe Park

Hilltop

Moonpenny Way

Sindlefingen Park

Stonelow

Lundy Rd

Marsh Ave.

Cemetery Rd – Investigated the roundabout not moving freely, Kompan have been informed.

Dronfield Woodhouse

Tennis courts

Dronfield Woodhouse – Courts have been painted and lined, waiting on tennis nets to be installed.

Coal Aston

Cliffe Park

Bowling Greens

All bowling greens are still closed for winter.

Other Tasks

Agendas placed on notice boards and are removed when meetings/events have taken place.

Various reports have been actioned around the Town.

Cllr Spooner queried the removal of picnic benches from Cliffe Park. The Clerk confirmed the item it would be on the agenda for the next committee meeting to discuss possible replacements.

307/21-22 RESOLVED

The outside services report was noted.

9. Meeting Reports

9.1 Parks and Recreation Advisory Committee

Members received a copy of the minutes for the Parks and Recreation Advisory Committee meeting held on 21st March 2022.

That the Terms of Reference for the Parks & Recreation Advisory Committee were approved.

309/21-22 RESOLVED

To gain a quote to repair just the roundabout at Sindelfingen Park and authority to approve the quote is delegated to the Town Clerk in consultation with the Chair of the Committee.

310/21-22 RESOLVED

To grant permission for Dronfield Town FC to use Cliffe Park as part of the course for their 10K pending receipt of a copy of their public liability insurance.

311/21-22 RESOLVED

To adopt the Commercial Use of Parks Policy.

312/21-22 RESOLVED

To defer a decision for Dronfield Running Club to use Hilltop park for a running event pending the running club presenting more detailed plans for their event.

313/21-22 RESOLVED

To note the minutes for the Parks and Recreation Advisory Committee meeting held on 21st March 2022.

9.2 Road Safety Advisory Committee

Members received a copy of the minutes for the Road Safety Advisory Committee meeting held on 22nd March 2022.

314/21-22 RESOLVED

That the Terms of Reference for the Road Safety Advisory Committee were approved.

315/21-22 RESOLVED

That four sites are proposed as locations for speed indicator devices - Carr Lane, Gosforth Drive, Bowshaw and Eckington Road – and that it is approved to purchase 2 x boxes, 4 x solar devices and 4 x back plates at an estimated cost of £6,600, pending three quotes plus installation costs and to delegate the decision of which supplier and installer to use to the Town Clerk in consultation with the Chair of the Road Safety Committee.

316/21-22 RESOLVED

To approve to apply for a licence, under s115e of Highway Act 1980, to situate planters at the junction of School Lane and Appletree Drive with the cost of the licence and the planters to be met by Cllr A. Dale from the Community Leadership Fund and the planters to be owned by the Town Council but to be maintained by Dronfield Junior School.

317/21-22 RESOLVED

To note the minutes for the Road Safety Advisory Committee meeting held on 22nd March 2022.

9.3 Cemetery Advisory Committee

Members received a copy of the minutes for the Cemetery Advisory Committee meeting held on 22nd March 2022.

318/21-22 RESOLVED

That the Terms of Reference for the Cemetery Advisory Committee were approved.

319/21-22 RESOLVED

To approve the quote from Underwood Tree Surgeons to carry out the necessary tree maintenance in the Cemetery at a cost of £7,920 + VAT.

320/21-22 RESOLVED

To note the minutes for the Cemetery Advisory Committee meeting held on 22nd March 2022.

9.4 Grants Advisory Committee

Members received a copy of the minutes for the Grants Advisory Committee meeting held on 28th March 2022.

321/21-22 RESOLVED

The Terms of Reference for the Grants Advisory Committee were approved.

322/21-22 RESOLVED

Approval that no funds should be awarded to the Scouts or St Johns Ambulance.

323/21-22 RESOLVED

To note the minutes for the Grants Advisory Committee meeting held on 28th March 2022.

Cllr Spooner requested the remaining budget figure is removed from the minutes.

9.5 Properties Advisory Committee

Members received a copy of the minutes for the Properties Advisory Committee meeting held on 28th March 2022.

324/21-22 RESOLVED

To approve the quote of \pounds 1,950 + VAT to value seven areas of unregistered land owned by the Town Council.

325/21-22 RESOLVED

To delegate to the Town Clerk in consultation with the Chair of the Properties Committee which quote to accept for the reinstatement building costs pending revised quotes without the inclusion of the Civic Hall and possibly the Gorsey Brigg Scout Hut.

326/21-22 RESOLVED

To accept a quote of £657 + VAT to repair the Church Clock.

327/21-22 RESOLVED

To refer Dronfield Henry Fanshaw School to work with the Lea Brook Valley Project on plans for the ongoing maintenance of Dronfield Nature Park.

To note the minutes for the Properties Advisory Committee meeting held on 28th March 2022.

9.6 Events Advisory Committee

The meeting was cancelled due to not being quorate.

9.7 Environmental Advisory Committee

Members received a copy of the minutes for the Environmental Advisory Committee meeting held on 30th March 2022.

329/21-22 RESOLVED

To accept the quote of £1,300 plus VAT for planting and maintenance of the annual wildflower meadows at Sindelfingen Park and £850 plus VAT for annual maintenance at Hilltop.

330/21-22 RESOLVED

To not to fund the Compost Storage Bays at a cost of £11,418.

331/21-22 RESOLVED

To note the minutes for the Environmental Advisory Committee meeting held on 30th March 2022.

9.8 Budget Advisory Committee

Members received a copy of the minutes for the Budget Advisory Committee meeting held on 4th April 2022.

332/21-22 RESOLVED

To close a dormant bank account and transfer the balance of £1.77 to the main account.

333/21-22 RESOLVED

To note the minutes for the Budget Advisory Committee meeting held on 4th April 2022.

10. Town Clerk Report

Items for Decision

No items for decision.

Items for Information

Derbyshire County Council – Initial consultation to make changes to the speed limit on the B6057. The new proposal includes;

The existing 40mph Speed Limit on the B6057 from the A61 Roundabout to the existing 30mph limit near the Coach and Horses Public House is proposed to be changed to a 30mph Speed Limit. The proposed change to a 30mph Speed Limit will include the Dronfield Toby Carvery and residential properties, which directly access onto the B6057.

Initial feedback is requested by 5th April 2022

Police & Crime Commissioner – Councillor briefing regarding the trial of speed indicator devices and the opportunity for parish councils to be involved following the agreement of the Trial at the 10th March Cabinet Meeting of Derbyshire County Council.

NEDDC - is consulting on its Gambling Act 2005 Policy (Statement of Licensing Principles). This consultation will close on 22 April 2022.

Correspondence Received

Derbyshire Building Control Partnership – Street name and numbering

Location: Land To The Rear Holmley Lane Coal Aston Dronfield Derbyshire S18 3DA

Proposal: New postal addresses for 2 new dwellings (barn conversion) and 1 street name Requested Street Name - 1. Deakon View

Derbyshire Building Control Partnership – Street name and numbering

Location: Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue

Proposal: New postal addresses for 8 new dwellings with 1 new street name

Requested Street Name - 1. Park View Lane

334/21-22 RESOLVED

To note the Town Clerk's report.

11. Financial Report

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for February 2022.

335/21-22 RESOLVED

The payments of £60,592.54 were approved.

336/21-22 RESOLVED

To note the schedule of receipts for February 2022.

337/21-22 RESOLVED

To note the Bank reconciliations for the period ending 28th February 2022.

338/21-22 RESOLVED

To note the income and expenditure for the period 28th February 2022.

12. Exclusion of the Press and the Public

339/21-22 RESOLVED

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw.

13. Personnel Committee Meeting

Members received a copy of the minutes from the Personnel Advisory Committee meetings held on 28th March and 4th April 2022.

340/21-22 RESOLVED

That the current years NEST contributions ae corrected and that for past years and employees, NEST is informed of the incorrect contributions and the Council claims a repayment, the tax relief through payroll is then repaid to HMRC and the overpayment is requested back from employees.

341/21-22 RESOLVED

That all employees affected by the incorrect holiday calculations are informed that their correct contracted holiday hours will be applied for the forthcoming year.

That D. Edgerton be offered the position of Responsible Finance Officer on a non-NJC contract for 20 hours per week.

343/21-22 RESOLVED

To note the minutes for the Personnel Advisory Committee meeting held on 28^{th} March and 4^{th} April 2022

The meeting closed at 9:03pm.

Chairman:.....Date:.....

DRONFIELD TOWN COUNCIL - PLANNING APPLICATIONS SUBMITTED TO COUNCIL ON MONDAY 4th APRIL 2022

No	Reference	Applicant	Location	Details	
1	21/01443/FL	Mr. Adeal Ali	1 Chesterfield Road Dronfield S18 2XA	Change of Use from Office (Class E) to hot food takeaway (Sui Generis) with new extractor flue and associated alterations (Conservation Area/Affecting the setting of a Listed Building) (Amended Plans)	
2	22/00174/LB	The Forge Church Street Dronfield	The Forge Church Street Dronfield	Application for listed building consent for the formation of new mezzanine to rear of atrium for additional outdoor covered seating for customer use: Alterations to glazing to provide sliding doors to access mezzanine proposed : Replacement of existing first floor timber door to church street with fixed glazed window. (Listed building/Conservations Area)	
3	22/00175/FL	The Forge Church Street Dronfield	The Forge Church Street Dronfield	Application for the formation of new mezzanine to rear of atrium for additional outdoor covered seating for customer use. Alterations to glazing to provide slidins doors to access mezzanine proposed. Replacement of existing first floor timber door to church street with fixed glazed	

				window. (Listed Building/Conservation Area)	
4	22/00183/FLH	Mrs S Keith	26 Kilburn Road Dronfield Woodhouse Dronfield S18 8QA	Demolition of conservatory and construction of single storey rear extension and alteration to openings	
5	22/00187/FLH	Mr & Mrs Fraser	2 Palmer Crescent Dronfield S18 1XW	Demolition of front conservatory and construction of single storey front extension and new first floor over existing side extension	
6	22/00002/AD	Mr Adeal Ali	1 Chesterfield Road Dronfield S18 2XA	Proposed illuminated signage for takeaway premises (Conservation Area)(Amended Plans)	
7	22/00204/FLHPD	Mr Carl Stuart	70 Carr Lane Dronfield Woodhouse Dronfield	Application under the neighbour notification scheme for a single storey rear extension	
8	22/00228/DISCON	Rob Walker	Ford Farm The Ford Ridgeway	Discharge of Conditions 3 (Roofing), 4 (Walls), 5 (Timber Report), 6 (Stone), 7 (Mortar) and 8 (Joinery) pursuant to 20/00443/LB	
9	22/00236/FLH	Miss Millicent Stanley	29 Bents Crescent Dronfield S18 2EY	Demolish existing garage and erect 2 storey side extension	
10	22/00237/FLHPD	Mr Samual Noble	47 Marsh Avenue Dronfield S18 2HA	Application under the neighbour notification scheme for a single storey rear extension and alterations to existing openings.	
11	22/00238/FL	Mr And Mrs Piercey	12 Park Avenue Dronfield S18 2LQ	Demolition of dwelling and creation of new 5 bed dwelling (revised	

				scheme of 20/00776/FLH)	
12	22/00251/FLH	Mr & Mrs Dan Statham	59 Firthwood Road Coal Aston Dronfield S18 3BX	Garage to be converted to a home office. The roof is to be proposed to be raised to 2.95m.	
13	22/00199/FLH	Mr Scott Ellin	20 Meadow Close Coal Aston Dronfield S18 3AR	Application for extension over and around existing garage to form additional bedroom	
14	22/00203/FLH	Mr Gary Best	17 Longcroft Crescent Dronfield Woodhouse Dronfield S18 8QN	Proposed 2 storey side and single storey rear extension.	
15	22/00268/FL	Phil Barlow	51 - 53 Highfields Road Dronfield S18 1UW	Application for erection of freestanding canopy	
16	22/00292/FLH	Mr J Straves	154 Eckington Road Coal Aston Dronfield S18 3AZ	Single storey side and rear extension to form dining kitchen along with extended lounge	
17	22/00294/FLH	Mr & Mrs Brown	3 Netherfields Crescent Dronfield S18 1UX	Two storey side extension	
18	22/00295/OL	Mr J Holdsworth	92 Hallowes Lane Dronfield S18 1UA	Outline application for proposed 4 bed dormer bungalow in the grounds	

Date: 07/03/2022

Time: 13:31

Dronfield Town Council

BANK ACCOUNT-NO1

List of Payments made between 01/02/2022 and 28/02/2022

Date Paid	Payee Name	Reference	Amount Paid Authorized Ref	Transaction Detail
01/02/2022	BACS P/L Pymnt Page 2963	BACS Pymnt	3,901.26	BACS P/L Pymnt Page 2963
01/02/2022	Cathedral Leasing Ltd	ddr	468.00	Sani Bins-Civic Jan-Dec 22
01/02/2022	Water Plus	ddr2	682.46	Water C/Park 15.10.21-15.1.22
08/02/2022	BACS P/L Pymnt Page 2972	BACS Pymnt	21,114.95	BACS P/L Pymnt Page 2972
08/02/2022	HSBC Bank Plc	ddr3	10.00	Bank charges 18 Dec- 17 Jan
09/02/2022	Business Stream	ddr4	168.31	Water S/low Fields 9.9-25.1.22
09/02/2022	OPUS - 42 Cemetery Road (Lodge	ddr5	123.50	Electric Cemetery - Dec/Jan
09/02/2022	Plusnet PLC	ddr6	26.53	Broadband-Civic Feb
09/02/2022	Water Plus	ddr7	90.14	Water S/Low fields 15.10-25.1
10/02/2022	Water Plus	ddr8	35.54	Water Bowling CP 17.10-26.1.22
10/02/2022	Gamma Business Communications	ddr9	116.26	Telephones Civic- Jan 22
11/02/2022	BACS P/L Pymnt Page 2976	BACS Pymnt	3,718.85	BACS P/L Pymnt Page 2976
11/02/2022	O2 Direct Debit	ddr2	112.39	Mobile Phones - Jan 22
11/02/2022	Water Plus	ddr3	9.12	Water-Stonelow 22.7.21-25.1.22
11/02/2022	HSBC Bank Plc	ddr4	64.24	HSBC Bank Charges - Dec 21
14/02/2022	Leaseplan	ddrq	3,835.88	Annual Lease YM70 WTK
14/02/2022	OPUS - Church Street	ddr Feb4	8.93	Electric - The Grange - Jan 22
15/02/2022	HSBC Bacs Salaries Feb 22	FEBSALARIE	16,978.51	HSBC Bacs Salaries Feb 22
16/02/2022	FuelGenie	ddr	362.40	Fuel for Vehicles - Jan 22
16/02/2022	TALKTALK DIRECTDEBIT	ddr2	31.50	Broadband - Works Unit Feb
17/02/2022	NEST Feb 22 Contributions	NEST	402.92	NEST Feb 22 Contributions
17/02/2022	Business Stream	ddr	14.39	Water-Stonelow 9.9.21-25.1.22
17/02/2022	BACS P/L Pymnt Page 2981	BACS Pymnt	-200.00	BACS P/L Pymnt Page 2981
18/02/2022	Business Stream	ddr	98.40	Water - Cemetery 18.11-2.2.22
18/02/2022	IRIS Payroll Solutions Ltd	ddr2	23.56	Auto enrolment package - Jan 22
21/02/2022	Spitfire Network Services Ltd	ddr F1	39.60	Alarm line rental Feb 22
21/02/2022	OPUS - Civic Hall	ddr	549.13	Endergy 06 Jan ot 05 Feb
21/02/2022	OPUS - Small Pavillion Stone	ddr Feb	105.16	Energy 06 Jan to 05 feb 22
21/02/2022	OPUS - Main Pavillion Stonelow	ddr feb	89.48	Electric Main Pay - Jan 22
21/02/2022	OPUS - Cliffe Park	ddr Feb2	983.72	Electric Cliff Park - Jan 22
21/02/2022	Cricket Shed, Stonelow	ddr feb3	253.40	Electric Cricket shed - Jan 22
21/02/2022	OPUS - Coal Aston Pavilion	ddr feb5	25.62	Electric Coal Aston - Jan 22
21/02/2022	Post Office Ltd	ddr	4,948.13	Feb 22 Tax & NI
22/02/2022	Personnel Advice & Solutions L	ddr F2	120.00	Personnel services February 22
22/02/2022	IDMobile	ddr Feb	12.00	Sim card office - Feb 22
23/02/2022	British Gas Trading Ltd	ddr F3	802.88	Gas - Civic Hall - January 22
23/02/2022	IDMobile	ddr F4	6.00	Sim card office - Feb 22
	Business Stream	ddr F5	194.20	Civic Hall - Sewerage charges
24/02/2022				

Total Payments 60,592.54

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07/03/2022

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Dronfield Town Council

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BANK ACCOUNT-NO1

Cash Received between 01/02/2022 and 02/03/2022

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
09/02/2022	British Gas	refundddr	Refund DDR	256.17
09/02/2022	British Gas Lite	redundddr2	Refund DDR	476.92
01/02/2022		redundddiz		
	Sales Recpts Page 4936		Sales Recpts Page 4936	100.80
04/02/2022	Sales Recpts Page 4943		Sales Recpts Page 4943	50.40 341.70
	Sales Recpts Page 4945		Sales Recpts Page 4945	
10/02/2022	Sales Recpts Page 4946		Sales Recpts Page 4946	1,511.00
10/02/2022	Sales Recpts Page 4947		Sales Recpts Page 4947	3,986.00
09/02/2022	Sales Recpts Page 4948		Sales Recpts Page 4948	44.80
09/02/2022	Sales Recpts Page 4949		Sales Recpts Page 4949	95.00
04/02/2022			Sales Recpts Page 4950	2,603.00
10/02/2022	Sales Recpts Page 4951		Sales Recpts Page 4951	11.20
10/02/2022	Sales Recpts Page 4952		Sales Recpts Page 4952	50.50
02/02/2022	Sales Recpts Page 4953		Sales Recpts Page 4953	1,025.10
01/02/2022	Sales Recpts Page 4954		Sales Recpts Page 4954	54.60
08/02/2022	Sales Recpts Page 4955		Sales Recpts Page 4955	160.00
08/02/2022	Sales Recpts Page 4956		Sales Recpts Page 4956	120.00
07/02/2022	Sales Recpts Page 4957		Sales Recpts Page 4957	8.00
10/02/2022	Sales Recpts Page 4958		Sales Recpts Page 4958	36.00
15/02/2022	Sales Recpts Page 4959		Sales Recpts Page 4959	356.00
15/02/2022	Sales Recpts Page 4961		Sales Recpts Page 4961	5.00
15/02/2022	Sales Recpts Page 4962		Sales Recpts Page 4962	5.00
15/02/2022	Sales Recpts Page 4963		Sales Recpts Page 4963	420.00
17/02/2022	Sales Recpts Page 4964		Sales Recpts Page 4964	95.00
17/02/2022	Sales Recpts Page 4965		Sales Recpts Page 4965	80.00
21/02/2022	Sales Recpts Page 4967		Sales Recpts Page 4967	144.00
02/03/2022	Sales Recpts Page 4970		Sales Recpts Page 4970	40.00
02/03/2022	Sales Recpts Page 4971		Sales Recpts Page 4971	8.00
02/03/2022	Sales Recpts Page 4972		Sales Recpts Page 4972	500.00
02/03/2022	Sales Recpts Page 4973		Sales Recpts Page 4973	240.00
02/03/2022	Sales Recpts Page 4974		Sales Recpts Page 4974	50.50
02/03/2022	Sales Recpts Page 4975		Sales Recpts Page 4975	50.50
25/02/2022	Sales Recpts Page 4976		Sales Recpts Page 4976	800.00
22/02/2022	Saxton Mee		Deposit	100.00
17/02/2022	SSP Grant Covid	SSP Grant	SSP Grant Covid	19.47
			Total Receip	ts 13.844.66

Total Receipts 13,844.66