

**Minutes of the Meeting of the Properties Advisory Committee of Dronfield Town Council held in the Council Chamber on Monday 24<sup>th</sup> January 2022 at 2:00pm**

**Present:** Cllr. S. Burkitt, Cllr. A. Foster, Cllr. M. Hanrahan, A. Powell (Chair) and Cllr. R. Spooner

**In attendance:** J. Mitchell (Town Clerk)

**1. Apologies**

There were no apologies.

**2. Declaration of Interests**

There were no declarations of interest.

**3. Minutes of the last meeting**

It was RESOLVED to approve the minutes of the Properties Advisory Committee Meeting held on 20<sup>th</sup> December as a true and accurate record of the meeting.

**4. Items for exclusion of the public**

There were no items for exclusion of the public.

**5. Dronfield Woodhouse Sports & Social Club**

Members were informed that a representative of the club had confirmed their attendance at this meeting but cancelled just before the meeting due to COVID.

Members discussed various issues and concerns regarding communication with the club, the general condition of the building and the Great Fire of Dronfield.

It was RESOLVED to arrange an annual visit of the premises, check the length of the lease and arrange a date for all members of the Properties Committee to meet with the Chair of the Committee at Dronfield Woodhouse Sports and Social Club.

**6. Refurbishment**

Members reviewed a quote for the redecoration of the fascia's and soffits on Gosforth Lodge and the three bowling pavilions.

Members were also informed of the issues that groups had been having with the oven within the kitchen at Gosforth Lodge.

It was RESOLVED to gain a quote to replace the fascia's and soffits on Gosforth Lodge and the three bowling pavilions with black PVC fascia's and soffit's rather than wooden ones.

It was RESOLVED to bring a quote to replace the oven at Gosforth Lodge to the next Properties Committee Meeting.

**7. Cliffe Park Changing Rooms**

Members reviewed a quote to repair the wooden timber fascia's and soffits on the changing rooms at Cliffe Park.

It was RESOLVED to gain a quote to replace the fascia's and soffits on Cliffe Park changing rooms with black PVC fascia's and soffit's rather than wooden ones.

**8. Electrical Installation Condition Reports**

Members reviewed a quote to conduct the five yearly electrical installation condition reports at the Town Council Workshop and Stonelow.

It was RESOLVED to recommend to council that the quote of £920 + VAT to conduct the five yearly electrical installation condition report at the Town Council workshop and Stonelow be accepted.

**9. LED Lighting Upgrades**

Members reviewed quotes to replace fluorescent lighting at the Town Council Workshop and areas within the Civic Hall with LED lighting.

It was RESOLVED to recommend to council to accept the quote of £960 + VAT to replace the fluorescent lighting at the Workshop with LED lights, but to hold off on replacing the remaining fluorescent lights at the Civic Hall at the current time.

**10. Dronfield Woodhouse Cricket Licence**

Members were informed that a heads of terms had been drafted ahead of creating a licence for the two teams to play cricket at Dronfield Woodhouse.

It was RESOLVED to contact the two cricket clubs concerned to inform them of the licence agreement and take them through the draft heads of terms and if they agree, then proceed to gain legal advice to create the licence.

**11. Land North of Eckington Road**

Members reviewed a request to progress potential negotiations for an additional connection to the existing easement drainage scheme, plus any deed of variation which needs to be entered in to.

It was RESOLVED to requested further information on the drainage system and where the additional connection would be required and bring back to the next committee meeting.

**12. Land South of Church Street**

Members were informed that as part of the process to register this piece of land a current valuation of the land is required. Members reviewed a quote of £1000 to value the land.

It was RESOLVED to gain an accurate quote and explain we have a budget of £500 + VAT set for this valuation.

**13. Allotment Rent Review**

Members were informed that the Dronfield Horticultural Society currently pay an annual fee of £400 to manage the allotments on behalf of the Town Council.

It was RESOLVED to recommend to council that the annual fee payable by the Dronfield Horticultural Society is increased by 5% in line with inflation.

**14. Cemetery Lodge Rent Review**

Members were informed that the current tenants in Cemetery Lodge pay £825 rent per month plus a £50 per month contribution to the water costs. Members were also informed that the current tenants had given notice to move out of Cemetery Lodge.

It was RESOLVED to request that the current estate agents review the monthly rent for Cemetery Lodge and are instructed to find another tenant for the Lodge.

**15. Hire Fees**

Members reviewed and discussed the current hire fees for all venues and pitch hire.

It was RESOLVED to recommend to council to increase the fees for pitch hire and the commercial rates by 5% but keep the charity/not-for-profit rates at their current level.

**16. Civic Hall Wi-fi Speed**

Members were informed that there was no further update on the wi-fi speed within the Civic Hall.

It was RESOLVED to investigate this no further as all options have been exhausted.

**17. Coal Aston Football Pitches**

Members were informed that enquires had been made regarding the potential grant funding and a form would be completed and sent off to see whether the pitches at Coal Aston would qualify.

It was RESOLVED to note this update.

**18. Car Park Lighting**

Members were informed of the potential cost increase for lighting the car park behind Coal Aston Village Hall. Members were also informed of the lights that were out at the Cliffe Park car park.

It was RESOLVED to gain quotes to replace the car parking lighting at Coal Aston and Cliffe Park with LED lighting.

**19. Gosforth Drive Bus Shelter**

Members discussed the recent installation of the new bus shelters on Gosforth Drive, following feedback from residents.

It was RESOLVED to write to Derbyshire County Council to request they relocate the bus shelter closest to the flyover, to rectify their mistake and enable more protection within the bus shelter.

**20. Hilltop Road**

There was no further update regarding the maintenance of land at Hilltop Road.

It was RESOLVED to note this update.

**21. Any other business**

It was RESOLVED to discuss the land for sale at the Contact Club at the next meeting.

**22. Date of next meeting**

It was RESOLVED to move the date of the next meeting from 21<sup>st</sup> February to 28<sup>th</sup> February at 2pm.

The meeting closed at 3:05pm