

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD VIRTUALLY VIA ZOOM ON MONDAY 4th JANUARY 2021**

Present:

Councillors S. Burkitt, T. Collins, A. Dale, L. Deighton, M. Foster, R. Gilmore, R. Hall, M. Hanrahan, A. Hutchinson, M. Ireland, W. Jones, P. Parkin, A. Powell, K. Tait, R. Welton and P. Wright

In Attendance:

A. Tristram (Town Clerk) and J. Mitchell (Office Manager & PA to Town Clerk)

Cllr Welton began the meeting by wishing all members and residents a Happy New Year.

1. Apologies

Apologies were received from Cllr A. Foster, Cllr M. Emmens and Cllr. R. Spooner.

2. To consider a variation of order of business

There was no variation to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Public Speaking

4.1 Planning matters

There were no comments on planning matters.

4.2 General Matters

There were no comments on general matters.

4.3 Police Matters

There were no police present.

5. Council Minutes

The minutes from the Council Meeting held on Monday 7th December 2020 were presented to the meeting.

207/20-21 RESOLVED

That the minutes of the Meeting of the Town Council held on Monday 7th December 2020 are approved and adopted as a true and accurate record of the meeting.

6. Items for exclusion of public

Cllr Powell proposed that agenda item 11 – Civic Hall Rent Review is moved to the confidential section of the meeting excluding the public and this was seconded by Cllr Hall.

208/20-21 RESOLVED

That agenda item 11 Civic Hall Rent Review is moved to the confidential section of the council meeting excluding the public.

7. Planning Matters

7.1 Planning Applications

Members discussed the planning applications presented to council.

208/20-21 RESOLVED

To note the schedule of planning applications.

7.2 Planning Decisions

There were no comments on planning decisions.

209/20-21 RESOLVED

To note the schedule of planning decisions.

8. Local Plan Consultation Response

Members discussed the draft response to the Local Plan Main Modifications Consultation.

Cllr Powell proposed to defer the item until the full response had been finalised and bring back to an extraordinary council meeting for approval by council before the consultation deadline of 31st January 2021.

210/20-21 RESOLVED

To defer the Local Plan Consultation Response and hold an extraordinary council meeting to approve the final draft before the consultation deadline.

9. Outside Services Report

The following tasks have been carried out up to 18th December 2020.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they carry out a visual inspection of the play areas/equipment at the same time. We are still waiting a delivery of some new dog bins – large/small to replace bins around the Town.

Anything that is picked up on the Visual inspection is entered on to the forms when they return to workshop and rectified as soon as possible.

Hedgerows - Cut back area around Fanshawe Bank.

Cut down all bushes and hedgerow around High Street car park.

Cut hedge back/down inside Hilltop play area.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Weed Spraying – We have weed sprayed all the flower beds and will be rotovated between 29th and 31st Dec, the aim is to try and kill back most of the chickweed and weeds that keep growing in the beds.

Tennis Courts – The tennis courts at Cliffe Park, Dronfield Woodhouse and Coal Aston have all been opened.

Hilltop Play Area – The old fencing has been removed from around the play area.

Christmas Trees/decoration – The Christmas lights were all installed and ready for switching on, they were switched on with the help of Town Councillors at each of the 6ft trees on Friday 27th November.

The batteries have been changed in the controllers of all 6ft trees and Sindlefingen tree.

Footpaths - Stonelow – Cliffe Park – Cleared the footpath of litter and paths and cleared all leaves.

Cleared the footpath next to 3 tons pub. Cut back branches that were overhanging onto the pub.

Hanging Baskets - Drilled holes in the bottom of all baskets (40), to allow rain water to escape through the tubs

These will then have a plug fitted for use during the summer.

Play Areas

Birches Fold – Tightened bolts up on 2 swing seats.

Cliffe Park – The roundabout has been reported to Creative Play. They will be attending site to check to see what the fault is. Creative play will also be attending to rectify some of the wood on the climbing frame that has cracked timbers.

Hilltop – The old fencing has been removed.

Moonpenny Way – Nothing to report

Sindlefingen Park – Nothing to report

Stonelow – Tighten up group swing.

Dronfield Woodhouse – Nothing to report

Lundy Rd – Nothing to report

Marsh Ave – Nothing to report

Cemetery Rd – The play area is now open.

New cradle swing seats have been ordered for Sindlefingen, Dronfield Woodhouse, Moonpenny and Cliffe Park.

Tennis courts

Dronfield Woodhouse – Nothing to report

Coal Aston – Nothing to report

Cliffe Park - Nothing to report

Bowling Greens

Winter maintenance work carried out by Smiths contractors.

They have cleared the gulley's of leaves and debris.

Banners - Installed banners around the Town ref Green Belt.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

211/20-21 RESOLVED

That the Outside Services report is noted.

10. Meeting Reports

10.1 Parks & Recreation Committee Meeting

Members received the minutes from the Parks & Recreation Committee Meeting held on 7th December.

212/20-21 RESOLVED

That the climbing frame that was removed from Lundy Road play area is replaced with a seesaw at a cost of £2,744.50.

213/20-21 RESOLVED

That the minutes of the Parks & Recreation Committee meetings are noted.

10.2 Budget Committee Meeting

Members received the minutes from the Budget Committee Meeting held on 7th December.

214/20-21 RESOLVED

That the minutes of the Budget Committee meeting are noted.

10.3 Christmas Committee Meeting

Members received the minutes from the Christmas Committee Meeting held on 14th December.

215/20-21 RESOLVED

That the minutes of the Christmas Committee meeting are noted.

10.4 Budget Committee Meeting

Members received the minutes from the Budget Committee Meeting held on 14th December.

216/20-21 RESOLVED

That the minutes of the Budget Committee meeting are noted.

10.5 Properties Advisory Committee

Members received the minutes from the Properties Advisory Committee Meeting held on 21st December and all recommendations to council were taken together.

217/20-21 RESOLVED

That in principle, the Town Council would support Dronfield Woodhouse Sports and Social Club with repairs to the roof and work with them to see what their business plan is for the short, medium and long term.

218/20-21 RESOLVED

That the Town Councils adopts and maintains the footpath located behind the Three Tuns, which runs from Cemetery Road to Chesterfield Road.

219/20-21 RESOLVED

That permission is granted to install the proposed memorial bench within Lucas Gardens at a location to be agreed with the Outside Services Manager.

220/20-21 RESOLVED

To note the minutes of the meeting of the Properties Advisory Committee.

11. Civic Hall Rent Review

This item was moved to the confidential section of the meeting.

12. Town Clerks Report

Items for Decision

- a) **Grant Committee** – The grant committee have made a recommendation to council that they provide a grant of £2,500 from the Environmental Grants Budget to fund an extended footpath on land at the back of Oaks Community Church which will be a circular route and allow for appropriate distancing. In addition, Lea Brook Valley will create a community garden in the central area of the circular path.
- b) **Cemetery Committee** – Members considered a recommendation that permission is granted, in principle, for the installation of a memorial bench. However, the style and location of the bench will need to be agreed with the Outside Services Manager before installation.

Items for Information

- a) **Mobile Library Service Timetable over Christmas** – for noting

Correspondence Received

- a) **Sindelfingen** – Christmas message received from Sindelfingen (passed on to councillors electronically)

b) **NEDDC** – Chair’s Charity Appeal

c) **NEDDC** – The council have made a tree preservation order on an area of woodland at Highdale Fold, Dronfield on the South Side of Gomerall Lane, which came into effect from 17th December 2020.

221/20-21 RESOLVED

That the Town Council provide a grant of £2,500 from the Environmental Grants Budget to fund an extended footpath on land at the back of Oaks Community Church which will be a circular route and allow for appropriate distancing. In addition, Lea Brook Valley will create a community garden in the central area of the circular path.

222/20-21 RESOLVED

That the installation of a memorial bench at the Cemetery is referred back to the Cemetery Committee.

223/20-21 RESOLVED

To note the Town Clerk Report.

13. Financial Reports

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for November 2020.

224/20-21 RESOLVED

That payments of £48,065.10 for November 2020 are approved.

225/20-21 RESOLVED

To note the schedules of receipts for November 2020.

226/20-21 RESOLVED

To note the Bank Reconciliations at 30th November 2020.

227/20-21 RESOLVED

To note the Income and Expenditure at 30th November 2020.

14. Exclusion of the Press and the Public

228/20-21 RESOLVED

That in the view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

15. Civic Hall Rent Review

Members discussed the communication received from the landlord regarding the three yearly rent review for the Civic Hall.

The meeting closed at 8:46pm.

Chairman:.....Date:.....

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 4th JANUARY 2021

No	Reference	Applicant	Location	Details
1.	20/00956/FLH	Mr J Rathford	37 Firthwood Road	Construction of extension to garage and WC to front
2.	20/00991/TPO	The Guinness Partnership	1 Hassop Close	Application to prune 1 no tree covered by DUDC Tree Preservation Order 7 (G3)
3.	20/01083/FLH	Mr & Mrs Kingwell	68 Hallowes Rise	Two storey side extension and single storey rear extension
4.	20/01125/FLH	Mr J Crossley	46 Lea Road	Proposed rear and side extension
5.	20/01126/FLH	E Turton	26 Smithy Croft	Proposed single storey rear, two storey side and single storey front extension
6.	20/01128/FLH	Mr & Mrs R Yates	62 Melbourne Avenue	Proposed single storey rear extension with raising of roof height to form garden room with vaulted roof and creation of new pitched roofs over existing flat roofs
7.	20/01136/FLH	Lisa Tuckwell	62 Carr Lane	Two storey side and rear and single storey rear extensions
8.	20/01144/ DISCON	Mr T Lee	Land On The East Side Of Kilner Vaccumation Co Ltd At The East End Of Callywhite Lane	Application to discharge conditions 3 (Landscaping scheme), 13 (Himalayan Balsam treatment plan) and 14 (Ecological enhancement plan) pursuant of 19/00838/FL
9.	20/01149/FLH	Mr J Wostenholme	12A Highgate Drive	Application for two storey side and single storey front extension
10.	20/01150/FLH	Mr & Mrs Butcher	4 Oakdell Dronfield	Application for first floor side extension over existing ground floor with internal alterations including conversion of garage to habitable room
11.	20/01155/FLH	Vicky Hall	61A Firthwood Road	Application for proposed rear single storey extension with side utility and carport

12.	208/01159/TPO	Mr Shepley	Aston End House Cross Lane	Application for tree works to 1no Horse Chestnut (T16), 1no Sycamore (T15) 1no Oak (T17) and 1no Lime (T14) of TPO order number DUDC4
13.	20/01161/ CATPO	Mr R Dobson	105 Chesterfield Road	Notification of intention to fell 1no Cedar Tree within the Dronfield Conservation Area
14.	20/01183/FLH	Mr R Bennett	73 Firthwood Road	Demolition of existing garage and erection of two storey side Extension
15.	20/01189/ AMEND	Mr G Law Atecy Developments Ltd	To boundary of plot 1 at Land Adjacent 125 Eckington Road	Non-material amendment to planning application 20/00223/FL to substitute driveway material and change planting species to cherry laurel to boundary of plot 1
16.	20/01226/FLH	Mr & Mrs Adam Weale	111 Holmley Lane	Application for first floor side and rear extensions over existing ground floor and garage conversion

BANK ACCOUNT-NO 1

List of Payments made between 01/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/11/2020	Water Plus	ddr12	59.48		Water-S/Lw Fields 28.7-15.1.20
03/11/2020	British Gas Trading Ltd	ddr9	27.97		Gas - Works unit-Jul-Sep
03/11/2020	Business Stream	ddr10	44.62		Water-Works unit 12.6-16.10.20
03/11/2020	Water Plus	ddr11	31.29		Water CP Bowling 30.7-17.10.20
05/11/2020	NEDDC - CHURCH ST CAR PARK	ddr8	140.00		Rates - Church Street 20/21
05/11/2020	Festive Lights Ltd	ddr9	337.77		Icicle Lights/connectors etc
05/11/2020	Christmas Direct, DZD & Sparkl	ddr10	441.99		Wall mounted Xmas Trees- Shops
06/11/2020	Gamma Business Communications	ddr7	116.26		Telephone office-Oct
07/11/2020	Festive Lights Ltd	ddr11	87.84		Tree lights - 10 x sets
08/11/2020	HSBC Bank Plc	ddr6	26.28		Bank Charges- Sep/Oct
09/11/2020	Plusnet PLC	ddr2	52.60		Broadband-Civic-Nov
09/11/2020	TALKTALK DIRECTDEBIT	ddr3	29.00		Broadband-Works Unit-Nov
09/11/2020	OPUS - 42 Cemetery Road (Lodge	ddr4	60.47		Electric-Cem Lodge-Sep/Oct
09/11/2020	HSBC Bank Plc	ddr5	32.60		Electronic Bank Charges-Sept
09/11/2020	Currys PC World	refund	-119.00		Purchase Ledger DDR Payment
10/11/2020	Rotary Club	ROTARYCLUB	500.00		Rotary Club Xmas payment
10/11/2020	Post Office Ltd	ddr	4,984.63		Oct 20 Tax & Ni
11/11/2020	BACS P/L Pymnt Page 2691	BACS Pymnt	-4,557.17		BACS P/L Pymnt Page 2691
11/11/2020	Peel Centre	REFUNDPEEL	500.00		Refund peel Centre - Covid
11/11/2020	PHS Group Plc	ddr	143.18		Sani Bins-G/L 15.11.20-14.2.21
11/11/2020	Festive Lights Ltd	refund2	-71.99		Purchase Ledger DDR Payment
11/11/2020	Trusted PPE	ddr12	109.20		Face Masks/Sani Gel
13/11/2020	DTC BACS Sslaries November	BACS	17,694.08		DTC BACS Sslaries November
13/11/2020	O2 Direct Debit	ddr9	83.59		Mobile Phones-Sep
13/11/2020	CPC Premier Farnell Ltd	ddr	74.70		Xmas Lights- 3 sets
16/11/2020	Water Plus	ddr2	35.01		Water-Works Unit 9.8-30.10.20
16/11/2020	North East Derbyshire District	ddr3	531.42		Skips - Works Unit Apr-Sep
16/11/2020	NEDDC - WORKS UNIT	ddr4	484.00		Rates - Works Unit Apr 2020/21
16/11/2020	NEDDC Cemetery Lodge	ddr5	686.00		Rates - Cemetery April 20/21
16/11/2020	Business Stream	ddr7	165.49		Water-C/A Sports 12.6-15.10.20
16/11/2020	North East Derbyshire District	ddr8	1.00		Marsh Ave-Pedestrian Access
16/11/2020	CPC Premier Farnell Ltd	ddr2	152.93		Xmas lights 6 sets + battery
17/11/2020	BACS P/L Pymnt Page 2695	BACS Pymnt	16,118.83		BACS P/L Pymnt Page 2695
17/11/2020	FuelGenie	ddr	171.84		Vehicle?Machine Fuel - Oct
17/11/2020	CPC Premier Farnell Ltd	ddr3	249.00		xmas lights - 10 sets
18/11/2020	ZOOM Monthly Direct Debit	ddr5	11.99		Zoom monthly payment
20/11/2020	North East Derbyshire District	baocsrefund	-1,640.84		Credit Cliffe park Bin Winter
20/11/2020	British Gas Trading Ltd	ddr	485.36		Gas -Civic Hall - Oct
20/11/2020	Contract Natural Gas Ltd	ddr2	138.68		Gas- Stonelow-Oct 20
20/11/2020	Contract Natural Gas Ltd	ddr3	257.68		Gas-Gos Lodge-Oct20
20/11/2020	Water Plus	ddr4	106.01		Water - C/park 15.1-5.11.20
21/11/2020	OPUS - Small Pavillion Stone	ddr	146.97		Electric-Sml Pav S/Low Oct
21/11/2020	OPUS - Civic Hall	ddr2	558.23		Electric-Civic Hall - Oct
21/11/2020	OPUS - Church Street	ddr3	12.17		Electric-Church Street Oct
21/11/2020	OPUS - Unit Callywhite Lane	ddr4	912.72		Electric Works Unit Oct
21/11/2020	OPUS - Coal Aston Pavilion	ddr5	30.04		Electric-C/Aston Pav Oct
21/11/2020	OPUS - Main Pavillion Stonelow	ddr6	159.65		Electric Main Pav S/Low Oct

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BANK ACCOUNT-NO 1

List of Payments made between 01/11/2020 and 30/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/11/2020	OPUS - Cliffe Park	ddr7	889.60		Electric-Cliffe Park Oct
23/11/2020	Personnel Advice & Solutions L	ddr	120.00		Personnel Services Oct20
23/11/2020	NEST	NEST REFUN	36.93		Refund deduction error
23/11/2020	Spitfire Network Services Ltd	ddr5	39.60		Alam line rental - November
23/11/2020	IRIS Payroll Solutions Ltd	ddr6	22.85		Auto enrolment package
23/11/2020	Personnel Advice & Solutions L	ddr7	120.00		Purchase Ledger DDR Payment
23/11/2020	Personnel Advice & Solutions L	cancel	-120.00		Purchase Ledger DDR Payment
25/11/2020	BACS P/L Pymnt Page 2701	BACS Pymnt	960.00		BACS P/L Pymnt Page 2701
25/11/2020	Cathedral Leasing Ltd	ddr8	171.58		Nappy Bin Civic /GL-Nov-Jan
26/11/2020	NEST	DDR	308.58		NEST - Nov Pension deductions
27/11/2020	British Gas Trading Ltd	ddr9	6.60		Gas works unit 13.10-7.11.20
30/11/2020	Post Office Ltd	ddr	4,858.69		Nov -PAYE Tax&Ni
30/11/2020	Westfield Health Direct D	ddr10	47.10		Westfield November deductions
Total Payments			48,065.10		

16:45

BANK ACCOUNT-NO 1

Cash Received between 01/11/2020 and 30/11/2020

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/11/2020	Sales Recpts Page 4435		Sales Recpts Page 4435	110.52
02/11/2020	Sales Recpts Page 4436		Sales Recpts Page 4436	100.00
02/11/2020	Sales Recpts Page 4437		Sales Recpts Page 4437	1,880.00
03/11/2020	Sales Recpts Page 4438		Sales Recpts Page 4438	307.00
03/11/2020	Sales Recpts Page 4439		Sales Recpts Page 4439	67.80
09/11/2020	Sales Recpts Page 4440		Sales Recpts Page 4440	100.00
09/11/2020	Sales Recpts Page 4441		Sales Recpts Page 4441	110.52
12/11/2020	Sales Recpts Page 4442		Sales Recpts Page 4442	147.36
12/11/2020	Sales Recpts Page 4443		Sales Recpts Page 4443	294.72
13/11/2020	Sales Recpts Page 4444		Sales Recpts Page 4444	615.00
13/11/2020	Sales Recpts Page 4445		Sales Recpts Page 4445	110.52
16/11/2020	Sales Recpts Page 4446		Sales Recpts Page 4446	100.00
20/11/2020	Sales Recpts Page 4447		Sales Recpts Page 4447	700.00
20/11/2020	Sales Recpts Page 4448		Sales Recpts Page 4448	147.36
23/11/2020	Sales Recpts Page 4449		Sales Recpts Page 4449	100.00
28/11/2020	Sales Recpts Page 4450		Sales Recpts Page 4450	203.40
30/11/2020	Sales Recpts Page 4451		Sales Recpts Page 4451	100.00
30/11/2020	Sales Recpts Page 4452		Sales Recpts Page 4452	310.00
23/11/2020	Sales Recpts Page 4453		Sales Recpts Page 4453	170.00
25/11/2020	Sales Recpts Page 4454		Sales Recpts Page 4454	125.00
24/11/2020	Saxton Mee	bacs	Lodge Rent/Water/Agent Fee	795.80
Total Receipts				6,595.00