

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD VIRTUALLY VIA ZOOM ON MONDAY 5th OCTOBER 2020

Present:

Councillors S. Burkitt, T. Collins, A. Dale, L. Deighton, M. Emmens, A. Foster, R. Hall, M. Hanrahan, A. Hutchinson, M. Ireland, W. Jones, P. Parkin, A. Powell, R. Spooner, R. Welton and P. Wright

In Attendance:

A. Tristram (Town Clerk) J. Mitchell (Office Manager & PA to Town Clerk)

1. Apologies

Apologies were received from Cllr M. Foster, Cllr R. Gilmore and Cllr K. Tait.

2. To consider a variation of order of business

There was no variation to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Public Speaking

4.1 Planning matters

There were no comments on planning matters.

4.2 General Matters

There were no comments on general matters.

4.3 Police Matters

There were no police present but a report received in advance of the meeting was noted.

5. Council Minutes

The minutes from the Council Meeting held on Monday 7th September 2020 were presented to the meeting.

121/20-21 RESOLVED

That the minutes of the Meeting of the Town Council held on Monday 7th September 2020 are approved and adopted as a true and accurate record of the meeting.

6. Items for exclusion of public

There were no items for the exclusion of the public.

7. Planning Matters

7.1 Planning Applications

Members discussed the planning applications presented to council.

122/20-21 RESOLVED

To write to North East Derbyshire District Council to express ongoing concerns regarding highway safety relating to planning application 20/00756/FL.

123/20-21 RESOLVED

To note the schedule of planning applications.

7.2 Planning Decisions

There were no comments on planning decisions.

124/20-21 RESOLVED

To note the schedule of planning decisions.

8. Outside Services Report

The following tasks have been carried out during the month of September.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they carry out a visual inspection of the play areas/equipment at the same time.

Anything that is picked up on the visual inspection is entered on to the forms when they return to workshop and rectified as soon as possible.

Play Areas – Maintenance has been carried out on the play areas following the Annual inspection report and the following fault have been rectified as follows –

Birches Fold – Rocking Horse – re-secure one seat insert, fit blanking plugs to holes in body.

Cliffe Park – Cable way -Replaced threaded bar in post upright, removed pinching hazard to gate in sand pit, replaced worn seat fixings to 3 seats.

Hilltop – Cleaned seats due to bird fouling, re-fixed damaged fence panel, removed sharp edges around gate handle.

Moonpenny Way – Repair 2 areas of wet pour at Junior multi-unit 300mm x 30mm deep, Spring horse – repair 200mm x 30mm wet pour at base. Gate – remove sharp edges on mesh panel at catch, realigned the gate to remove pinching/crushing hazard.

Sindlefingen Park – Cradle seat swings - replace locking pin, Group Swing – replaced worn top links on chain forks, replaced worn bushes and bolts in chain bearing blocks,

Mobilus – Re-welded broken weld on fixing bracket at top of arm.

Stonelow – Group Swing – remove excess thread on protruding shackle bolt. Infilled 2 missing wet pour inserts in blue surface, removed damaged chain sleeves,

Junior multi-unit – replaced one missing bolt cover cap at net climber and 2 on slide sides.

We are waiting on spares to carry on rectifying the rest of the faults that is on the list.

The zip wire at Cliffe Park is out of action whilst we repair the threaded bar on one of the uprights which is at the opposite end to where we installed the new threaded bar recently.

The goal posts on Cemetery road field have had new brackets installed for the nets. The area in front of the goal posts has been filled in and grass seed put down, we have done the same to the wall which is used as a rebound for football.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Cliffe Park – The grass is cut on a fortnightly basis in the park, we are also cutting back the shrubbery around the park along with cutting back the rose beds.

Grass Cutting – Grass cutting continues around the Town, at present we are cutting the grass every 2 weeks.

Cemetery Grass Cutting – All the areas within the Cemetery are being cut on a fortnightly basis. All shrubbery around the Cemetery is also being cut back.

Hanging baskets – The hanging baskets around the Town have all been removed, the plants were planted within inserts so it's easier just to remove the inserts and leave the green tubs in place.

Flower Beds – The 16 flower beds around the Town have all been emptied and weed sprayed, on a fortnightly basis we will be rotovating and weed spraying all the flower beds to try and kill of the deep rooted weed/chickweed to hopefully eradicate them. No winter bedding plants are being planted this year so we can carry out the maintenance above.

Cliffe Park entrance – DCC have now been out and double yellow lined the road outside the park's entrance, this has stopped the public from causing a hazard by parking on the road.

MUGA Pitch – The MUGA pitch is now open and users are now returning to play football.

Bus Shelters – The five bus shelters that required new glass have had the glass replaced.

Shrubbery/Hedges – The area around Dronfield Bottom – Mill Lane has had the shrubbery cut back.

Coal Aston Football Pavilion – The guttering has been cleaned out and now free of all grass/weeds which was growing.

Hep A & B – O/S Staff have had the first course of Hep A & B inoculations done, there are a further 2 injections to be taken at a monthly interval.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

125/20-21 RESOLVED

That on future reports each park is listed, even if there are no issues with it, so that it is clearer where problem areas may be and tennis courts and bowling greens are also to be listed.

126/20-21 RESOLVED

That the Outside Services report is noted.

9. Meeting Reports

9.1 Parks & Recreation Committee Meeting

Members received the minutes from the Parks & Recreation Committee Meeting held on 14th September 2020.

127/20-21 RESOLVED

That the fencing around the play area at Hilltop is replaced with bow top fencing and a new safety gate at a cost of £7,297.65 by Ilkeston Fencing.

128/20-21 RESOLVED

That a pair of goal posts are purchased at a cost of £1,265 with nets, which will be installed by outside services.

129/20-21 RESOLVED

That the minutes of the Parks & Recreation Committee meeting are noted.

9.2 Parks & Recreation Committee Meeting

Members received the minutes from the Parks & Recreation Committee Meeting held on 21st September 2020.

130/20-21 RESOLVED

That a budget of £10,000 is agreed for the cycle area project pending two further quotes and that the expenditure is delegated to the Parks & Recreation Committee to decide on which quotation to accept.

131/20-21 RESOLVED

That the minutes of the Parks & Recreation Committee meeting are noted.

9.3 Properties Committee Meeting

Members received the minutes from the Properties Committee meeting held on 21st September 2020.

132/20-21 RESOLVED

That Shelagh's Sewing Circle start to pay the community rate for any use of the Civic Hall after the 1st November 2020, but that they can apply for a grant to cover the costs from the Town Council, however, any commercial bookings are to take priority.

133/20-21 RESOLVED

That the minutes of the Properties Committee meeting are noted.

9.4 Christmas Advisory Committee

Members received the minutes from the Christmas Advisory Committee Meeting held on 29th September 2020.

134/20-21 RESOLVED

That the 2020 Christmas Lights Switch-on event is cancelled, however the Christmas Lights will still be put up and turned on from Friday 27th November 2020.

135/20-21 RESOLVED

That the Christmas Fest and Fairground are cancelled for 2020 due to COVID-19 restrictions in place.

136/20-21 RESOLVED

That budget is reallocated from the Gala to the Christmas Committee with the aim of doubling the usual budget to allow for additional Christmas lights to be installed.

137/20-21 RESOLVED

To note the minutes of the meeting of the Christmas Advisory Committee.

10. Town Clerks Report

Items for Decision

Dronfield Knitters - To purchase the wool needed to make Beanie Hats/Gloves/Scarves to support the Homeless/Rough Sleepers through Pathways - Chesterfield and The Archer Project - Sheffield.

It was the recommendation of the grants committee that the grant request from Dronfield Knitters is declined as it does not meet the grant criteria.

Items for Information

High Street Dronfield - Routing of HGVs – Email from Derbyshire County Council stating there is a weight limit that starts at the bottom of Church Street and finishes just below the monument. This means that HGVs should not be travelling up High Street to gain access to the Civic Centre unless they have previously stopped to deliver within the weight limit. This is an enforceable offence which can be dealt with by the Police and sometimes our Trading Standards Team.

Correspondence Received

- a) Derbyshire Building Control Partnership – Proposed street naming for a development off Callywhite Lane (distributed electronically to all members 15.09.20)
- b) Neighbourhood Planning: Notification of Publicity of the Dore Neighbourhood Development Plan under Regulation 16 of The Neighbourhood Planning (General) Regulations 2012

Members were informed that a meeting had taken place between Chief Inspector K. Andrews to discuss various policing matters in the Town. Cllr. A. Foster provided feedback from the meeting and members received notes from the meeting. A number of follow up actions were agreed at the meeting.

138/20-21 RESOLVED

That the grant request from Dronfield Knitters is declined as it does not meet the grant criteria.

139/20-21 RESOLVED

That the feedback from the meeting with the Police are noted.

140/20-21 RESOLVED

To note the Town Clerk Report.

11. Financial Reports

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for August 2020.

141/20-21 RESOLVED

That payments of £39,174.75 for August 2020 are approved.

142/20-21 RESOLVED

To note the schedules of receipts for August 2020.

143/20-21 RESOLVED

To note the Bank Reconciliations at 31st August 2020.

144/20-21 RESOLVED

To note the Income and Expenditure at 31st August 2020.

The meeting closed at 8:18pm.

Chairman:.....Date:.....

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 5 OCTOBER 2020

No	Reference	Applicant	Location	Details
1.	20/00674/FLH	Mr Majid Shakeri	134 Holmley Lane	Application for conversion of the existing integral garage to additional living space without compliance with condition 2 of reserved matters application 05/00607/RM
2.	20/00709/FLH	MR B Heath	18 Gomersal Lane	Two storey side extension
3.	20/00717/FLH	Mr & Mrs Lye	45 Ullswater Drive	Application for the demolition of rear extension and construction of two storey rear and side extension
4.	20/00717/FLH	Mr & Mrs Lye	45 Ullswater Drive	Application for the demolition of rear extension and construction of two storey rear and side extension
5.	20/00746/FLH	Mr B Voyd	45 Ullswater Drive	Single storey front and rear extension with two storey side extension
6.	20/00747/TPO	Mr S Jackin	88 Melbourne Avenue	Application to prune 2 Lime trees covered by NEDDC Tree Preservation Order No 103 PT 1 (G2)
7.	20/00756/FL	Mr Mark Woods - Woods & Sons Developments Ltd	Land To The Rear Of 14 To 22 Green Lane And 4 To 16 Park Avenue	Construction of four detached residential dwellings:
8.	20/00760/LB	Mr Jamie O'Brien	6 Lea Road	Application for Listed Building Consent to reinstate iron railings on the front boundary wall (Listed Building/Conservation Area)
9.	20/00767/FLH	Mr Greensill	28 Stubble Hollow	Creation of a new vehicular access and associated driveway
10.	20/00772/FLH	Mr J Gregory	48 Barnes Avenue	Erection of two storey front extension and single storey side extension with internal alterations to the existing rear extension
11.	20/00776/FLH	Mr Piercey	12 Park Avenue	Single storey rear extension and first floor extension with raising of the roof height
12.	20/00777/FL	Mr R Mohammed	51 Sheffield Road	Raised decking to front with glass balustrade
13.	20/00778/FLH	Mrs S Turnell	32 Balmoral Crescent	Erection of single storey front extension
14.	20/00779/CATPO	Mr D Brown	2-4 Dyche Lane	Notification of intention to prune 3no Fir trees located within the Coal Aston Conservation Area

15.	20/00813/FLH	Mr & Mrs Pritchard	75 Hollins Spring Avenue	Proposed raised decking area to rear of property
16.	20/00814/FL	Woods And Sons Developments (New Homes)	The Talbot Stubley Lane	Application to vary Condition 1 (Approved drawing numbers) of planning application 20/00161/FL to allow changes to house types and site plan
17.	20/00815/AMEND	Woods And Sons Developments (New Homes)	The Talbot Stubley Lane	Non material amendment pursuant of 20/00504/FL to relocate garage to form additional off road parking space
18.	20/00819/TPO	Mr R Burgin	23 Radbourne Common	Application to crown lift trees to 5.2m over bus stop, covered by NEDDC TPO 103 Pt3 G15
19.	20/11794/FLHPD	C Poulter	29 Bents Crerscent	Notification for prior approval for a single storey rear extension

BANK ACCOUNT-NO 1

List of Payments made between 01/08/2020 and 31/08/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/08/2020	NEDDC - CHURCH ST CAR PARK	ddr	140.00		Rates - Church Street 20/21
07/08/2020	Gamma Business Communications	ddr	117.41		Telephone contract-July
08/08/2020	HSBC Bank Plc	ddr	6.50		Bank Charges HSBC Jun-Jul
10/08/2020	HSBC Bank Plc	ddr2	35.88		Electronic bank charges June
10/08/2020	OPUS - 42 Cemetery Road (Lodge	ddr3	46.30		Electric Cemetery - July
10/08/2020	Plusnet PLC	ddr4	52.33		Broadband - Civic August
10/08/2020	TALKTALK DIRECTDEBIT	ddr	27.00		Works unit - Boradband Aug
12/08/2020	Post Office Ltd	ddr	4,609.04		July Tax & Ni
12/08/2020	O2 Direct Debit	ddr58	83.11		Mobile Phone Contract - July
12/08/2020	PHS Group Plc	ddr5	136.08		Sanitary Svs 15.8-14.11.20
12/08/2020	Water Plus	ddr6	44.07		Water-S/Low field 15.4-28.7.20
13/08/2020	Business Stream	ddr7	28.59		Water sewerage S/low 12.3-28.7
14/08/2020	HSBC Bacs Salaries	DDR	16,693.62		BACS Salaries - August
14/08/2020	Information Commissioner's Off	ddr8	35.00		ICO subs - Data Protecion
15/08/2020	NEDDC - WORKS UNIT	ddr2	484.00		Rates - Works Unit Apr 2020/21
15/08/2020	NEDDC Cemetery Lodge	ddr3	686.00		Rates - Cemetery April 20/21
18/08/2020	FuelGenie	ddr7	506.33		Vehicle Fuel - July
18/08/2020	Water Plus	ddr2	128.64		Water-C/P Bowls 17.4-30.7.20
19/08/2020	BACS P/L Pymnt Page 2640	BACS Pymnt	11,915.29		BACS P/L Pymnt Page 2640
19/08/2020	BACS P/L Pymnt Page 2644	BACS Pymnt	-88.34		BACS P/L Pymnt Page 2644
19/08/2020	Business Stream	ddr6	119.59		Water-C/P Bowls 21.1-30.4.20
19/08/2020	NEST PENSIONS	NEST	202.33		Nest Aug Deductions
20/08/2020	Contract Natural Gas Ltd	ddr4	6.67		Gas - Gos Lodge July
20/08/2020	Contract Natural Gas Ltd	ddr5	46.45		Gas-S/Low Sports July
21/08/2020	IRIS Payroll Solutions Ltd	ddr2	22.85		Auto Enrolment package-July
21/08/2020	British Gas Trading Ltd	ddr3	298.92		Gas - Civic Hall July
21/08/2020	Spitfire Network Services Ltd	ddr	39.60		Alarm line rental August
21/08/2020	OPUS - Small Pavillion Stone	ddr4	23.09		Electric-Sml Pav S/Low July
21/08/2020	OPUS - Civic Hall	ddr5	481.06		Electric-Civic Hall July
21/08/2020	OPUS - Church Street	ddr6	12.92		Electric-Church St july
21/08/2020	OPUS - Unit Callywhite Lane	ddr7	263.64		Electric-Works Unit-July
21/08/2020	OPUS - Coal Aston Pavilion	ddr8	47.42		Electric -C/Aston Pav july
21/08/2020	OPUS - Main Pavillion Stonelow	ddr9	138.95		Electric-Main Pav S/Low - july
21/08/2020	OPUS - Cliffe Park	ddr10	534.54		Electric-CLiffe Park - July
24/08/2020	Personnel Advice & Solutions L	ddr	120.00		Personnel Advice - July 20
25/08/2020	Cathedral Leasing Ltd	ddr10	171.58		Nappy Unit Disposal Svs
25/08/2020	Water Plus	ddr3	40.14		Water Works unit 9.5-9.8.20
27/08/2020	BACS P/L Pymnt Page 2645	BACS Pymnt	323.99		BACS P/L Pymnt Page 2645
27/08/2020	Business Stream	ddr8	125.33		Water-Cem Lodge 1.5-10.8.20
27/08/2020	Business Stream	ddr9	378.18		Water -Civic Hall 1.5-13.8.20
28/08/2020	Westfield Health Direct D	ddr11	70.65		Westfield deductions-Aug

Total Payments	39,174.75
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BANK ACCOUNT-NO 1

Cash Received between 01/08/2020 and 31/08/2020

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
21/08/2020	BT Openreach	Chq	Wayleave	16.10
10/08/2020	HMRC SSP Covid Reclaim	bacs	HMRC SSP Covid Reclaim	76.68
27/08/2020	HSBC - Community Account NO 1	transfer	Cambridge - Wrong Cashbook	180.75
25/08/2020	Mr Arksey	BACS	Skip Deposit - Refunded Sept	200.00
03/08/2020	Sales Recpts Page 4389		Sales Recpts Page 4389	3,245.00
17/08/2020	Sales Recpts Page 4390		Sales Recpts Page 4390	615.00
17/08/2020	Sales Recpts Page 4391		Sales Recpts Page 4391	30.00
17/08/2020	Sales Recpts Page 4392		Sales Recpts Page 4392	180.75
11/08/2020	Sales Recpts Page 4393		Sales Recpts Page 4393	441.00
17/08/2020	Sales Recpts Page 4394		Sales Recpts Page 4394	258.30
07/08/2020	Sales Recpts Page 4395		Sales Recpts Page 4395	1,045.00
17/08/2020	Sales Recpts Page 4396		Sales Recpts Page 4396	2,305.00
21/08/2020	Sales Recpts Page 4397		Sales Recpts Page 4397	840.00
31/08/2020	Sales Recpts Page 4398		Sales Recpts Page 4398	45.20
25/08/2020	Sales Recpts Page 4400		Sales Recpts Page 4400	125.00
24/08/2020	Sales Recpts Page 4401		Sales Recpts Page 4401	45.20
28/08/2020	Saxton Mee	bacs	Lodge Rent/Lodge commission	795.80
19/08/2020	WS Strategic	BACS	Deed of Covenant - receipt	180.00
Total Receipts				10,624.78