

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD VIRTUALLY VIA ZOOM ON MONDAY 7th JULY 2020

Present:

Councillors S. Burkitt, T. Collins, A. Dale, L. Deighton, M. Emmens, A. Foster, M. Foster, R. Gilmore, R. Hall, M. Hanrahan, A. Hutchinson, M. Ireland, W. Jones, P. Parkin, A. Powell, R. Spooner, K. Tait, R. Welton and P. Wright

In Attendance:

A. Tristram (Town Clerk) J. Mitchell (Office Manager & PA to Town Clerk) and two members of the public.

1. Apologies

There were no apologies.

2. To consider a variation of order of business

There was no variation to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Public Speaking

4.1 Planning matters

There were no comments on planning matters.

4.2 General Matters

A resident spoke regarding item 8 on the agenda. He disputed the advice given to the Town Clerk with regards to the council making a representation to the County Council to remove an obstruction from Upper School Lane.

4.3 Police Matters

There were no police present but a report received in advance of the meeting was noted.

5. Council Minutes

The minutes from the Council Meeting held on Monday 1st June 2020 were presented to the meeting.

055/20-21 RESOLVED

That the minutes of the Meeting of the Town Council held on Monday 1st June 2020 are approved and adopted as a true and accurate record of the meeting.

6. Items for exclusion of public

There were no items for the exclusion of the public other than those already on the agenda.

7. Planning Matters

7.1 Planning Applications

There were no comments on planning applications.

056/20-21 RESOLVED

To note the schedule of planning applications.

7.2 Planning Decisions

057/20-21 RESOLVED

To note the schedule of planning decisions.

8. Upper School Lane Obstruction

Members discussed a request for the Town Council to formally object to the obstruction of a section of Upper School Lane using powers granted to the Council under section 130(b) of the Highways Act 1980 by submitting a representation to Derbyshire County Council as the local highways authority requesting that the obstruction and area that has been unlawfully stopped up is removed.

058/20-21 RESOLVED

To gain legal advice regarding whether the Town Council would be liable in any way for Upper School Lane going forwards if it made the request to Derbyshire County Council to remove the obstruction.

059/20-21 RESOLVED

To write to the representative of the resident to apologise that not all the information had been passed on and that the Council would now be gaining legal advice on the matter.

9. Consultation response to North East Derbyshire Local Plan Examination – Targeted Consultation on the Matter of the Five Year Housing Supply.

060/20-21 RESOLVED

To note the response sent to North East Derbyshire District Council regarding the targeted Consultation on the Matter of the Five Year Housing Supply.

10. Local Plan Consultation

A quote received from a planning consultant was presented to Council.

061/20-21 RESOLVED

To gain further quotes from other planning consultants and allow the Town Clerk to make the decision under delegated powers in conjunction with the Council Leader regarding an appointment.

11. Business Recovery Support

062/20-21 RESOLVED

To create a Business Recovery Support Committee with the following five members Cllr M. Foster, Cllr R. Welton, Cllr T. Collins, Cllr A. Hutchinson and Cllr A. Foster.

12. Business Recovery Initiatives

Members discussed possible business initiatives which could help support local businesses recovery from the coronavirus pandemic and a delegated budget for the Business Recovery Support Committee.

063/20-21 RESOLVED

To delegate a budget of £5,000 to the Business Recovery Support Committee.

13. Traffic Complaint

Cllr P Parkin spoke regarding a complaint from shop owners on the local High Street regarding lorries scraping the buildings and signage on the shops when turning into the Civic Centre.

064/20-21 RESOLVED

To write to Derbyshire County Council to request a review of traffic routing for large vehicles through the High Street in Dronfield.

14. Police Matters

Cllr M Hanrahan spoke about police resourcing in Dronfield and Cllr Deighton requested an update on the Police Station within Dronfield.

065/20-21 RESOLVED

To request a meeting with a senior police officer to discuss the police resourcing in Dronfield and request additional resources..

15. Outside Services Report

The following tasks have been carried out during the month of June.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. We are now emptying some of the dog bins which are being used more regularly in certain areas of the Town, mostly at the Golf Course and Dronfield Woodhouse.

Play Areas – All Play Areas at present, remain closed. The Play areas are due to be re-opened from the 4th July. We have reinstalled the 4 way springie located at Sindlefingen Park. The spring was snapped and required a new spring and top and bottom base plates to be replaced.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The toilets are checked and cleaned and opened before any funeral or GOR takes place. We are at present topping up the graves in each section to try and level the ground so it will make it easier for when we are mowing. We have received 20 tonnes of good top soil for the topping up.

Cliffe Park – Over the last few months we have seeded the grass area around some of the equipment. This has now grown leaving no muddy patches around the play area. The grassed area in the park is being cut on a fortnightly basis. All the shrubbery and hedges have been cut back. The flower beds have all been planted with summer bedding plants.

Grass Cutting – Grass cutting continues around the Town, at present we are cutting the grass every 2 weeks.

Cemetery Grass Cutting – All the areas within the Cemetery are being cut on a fortnightly basis.

Hanging baskets – The 19 lamppost that have been inspected now have the hanging baskets installed, they have been planted with trailing petunias. We are watering the baskets every Tuesday; if the weather continues to be hot we will look at watering them twice a week. We have installed some of the baskets to the fencing around the car park in Cliffe Park.

Flower Beds – The 16 flower beds around the Town have all been planted with the summer bedding plants.

Sindlefingen Park – There has been 2 new benches installed around the area of the Junior play area.

Church Street Car Park- There has been 4 posts installed around the car park perimeter; they have been installed ready for the signs to implement a three hour parking limit.

Tree works - We have had some of the areas which we have trees on inspected and some remedial works is required on certain trees. Planning permission has been applied for on certain trees which require some works and waiting on the permission back from NEDDC to go ahead with the works.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

066/20-21 RESOLVED

That the Outside Services report is noted.

16. Meeting Reports

Members received the minutes from the Gala Committee Meeting held on 10th June.

067/20-21 RESOLVED

That the 2020 Gala is cancelled but depending on circumstances at the time a fairground could be held in Cliffe Park or the Civic Centre car park around October if permissible due to coronavirus.

068/20-21 RESOLVED

That the 2021 Gala would be held on Sunday 27th June 2021.

10. Town Clerks Report

Items for Decision

Revitalise Respite Holidays – applied for grant funding from the Town Council and the Grants Committee recommend to council that this request be declined.

Stonelow Car Park – to discuss a request from PCSO Flower to lock the gates on the car park at Stonelow each night.

Re-opening of facilities – to discuss and agree re-opening plans for play areas, community buildings and toilets.

Items for Information

440 letters have been sent to business rate payers in Dronfield asking for feedback about how the Town Council can help support them.

NEDDC - Appeal and Costs Decision for 19/00809/FL - Land To The Rear Of 14 To 22 Green Lane And 4 To 16, Park Avenue Dronfield (circulated electronically)

Correspondence Received

NEDDC COVID-19 Update (Circulated electronically)

NEDDC Local Plan – Targeted consultation on the matter of the Five Year Housing Land Supply (Circulated electronically)

DCC – Social Distancing Measures to be put in place to help shops reopen. (Circulated electronically)

NEDDC – Reopening High Streets Safely Fund which included the following; (circulated electronically)

- Government guidance on what is eligible expenditure with regards to the Reopening High Streets Safely Fund
- A summary of the above guidance
- A FAQ sheet.

069/20-21 RESOLVED

That the grant request from Revitalise Respite Holidays is declined.

070/20-21 RESOLVED

That the gates to the car park at Stonelow are locked in the evening during the summer on a trial basis by either the football or cricket clubs or caretaking staff and re-opened in the morning by outside services. The gates are to be locked between 8pm and 8am.

Cllr R Gilmore left the meeting at 8:25pm.

071/20-21 RESOLVED

That any decision to reopen facilities is delegated to the Town Clerk in conjunction with the Leader of the Council and Chair of Properties Committee.

072/20-21 RESOLVED

To note the Town Clerks report.

18. Financial Reports

Members received an income and expenditure report, bank reconciliations and the schedule of receipts and schedule of payments for May 2020.

073/20-21 RESOLVED

That payments of £66,564.38 for May 2020 are approved.

074/20-21 RESOLVED

To note the schedules of receipts May 2020.

075/20-21 RESOLVED

To note the Bank Reconciliations at 31st May 2020.

076/20-21 RESOLVED

To note the Income and Expenditure at 31st May 2020.

19. Exclusion of the Press and Public

077/20-21 RESOLVED

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

One member of the public left the meeting.

20.1 Joint Cemetery Advisory Committee Meeting Minutes held on 16th June 2020

Members received the minutes from the Joint Cemetery Advisory Committee.

Cllr Jones explained he had received an indicative figure for a survey to be conducted on the chapel. However, the lifespan of the cemetery would determine how much work was required to be carried out on the chapel. This would be decided at the next meeting following a site visit.

078/20-21 RESOLVED

That the Town Clerk circulate copies of the map of the cemetery and arranges a date for the meeting.

079/20-21 RESOLVED

To note the minutes of the meeting.

20.2 Parks & Recreation Committee Meeting Minutes held on 22nd June 2020

Members received the minutes from the Parks & Recreation Committee Meeting.

080/20-21 RESOLVED

That the item of equipment removed from Lundy Road play area is relocated to Sindelfingen Park.

081/20-21 RESOLVED

That wet pour is used as the safety surface underneath the equipment when it is relocated.

082/20-21 RESOLVED

That MAC Groundworks are appointed as contractor at a cost of £5,836.20 and any adjustment to the price to include patching up the area at Lundy Road is delegated to the Town Clerk in conjunction with the Chair of the Parks and Recreation Committee.

083/20-21 RESOLVED

To note the minutes of the meeting.

Cllr A Foster left the meeting at 8:55pm and then re-joined.

20.3 Budget Advisory Committee Meeting held on 22nd June 2020

Members received the minutes from the Budget Advisory Committee Meeting and the Town Clerk presented various options for the lease of a works vehicle.

084/20-21 RESOLVED

That the council takes a five year insurance agreement with Zurich at a cost of £10,912.29 per year.

085/20-21 RESOLVED

That the leasing of an electric vehicle is carried over onto the agenda for the next Budget Advisory Committee Meeting.

086/20-21 RESOLVED

That a reporting procedure for damage to any work vehicles is added to the agenda for discussion at the next Properties Committee Meeting.

087/20-21 RESOLVED

That the minutes of the meeting are noted.

20.4 Properties Advisory Committee held on 22nd June 2020

Members received the minutes from the Properties Committee Meeting.

088/20-21 RESOLVED

That permission is granted for Dronfest to use Cliffe Park and Gosforth Lodge on 7th August 2021.

089/20-21 RESOLVED

That the council agrees to pay for the materials required to carry out work on the bottom pavilion at Stonelow recreation ground.

090/20-21 RESOLVED

That the Coal Aston Cricket Club apply for funding from Viridor in the name of the Town Council to install solar hot water panels and rain water harvesting at the cricket club.

091/20-21 RESOLVED

That no winter bedding plants will be installed for the winter 2020-2021.

092/20-21 RESOLVED

That the council introduce a new charge of £50 + VAT per game for any football fixtures booked where less than 10 fixtures are booked.

Cllr R Hall left the meeting at 9:15pm and re-joined.

Cllr M Foster left the meeting at 9:15pm.

093/20-21 RESOLVED

That the venue booking system is integrated into the website on a trial basis.

094/20-21 RESOLVED

That a Tenancy at Will is drawn up to allow the new tenant to open the kiosk at a weekly rental of £100 including service charges, with one month’s notice clause and that the Town Clerk is delegated to sign the document on the Council’s behalf.

095/20-21 RESOLVED

That the public toilets at Cliffe Park will be reopened once the required staff are in place and all required equipment and cleaning materials have been sourced.

20.5 Personnel Advisory Committee held on 6th July 2020

Minutes from the meeting were presented to members.

096/20-21 RESOLVED

To note the minutes of the meeting.

The meeting closed at 9:21pm.

Chairman:..... Date:.....

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DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 6 JULY 2020

Reference	Applicant	Location	Details
20/00357/FL	Hawnt & Wood Developments Ltd	59 Stubley Lane	Demolition of existing JMC Aquatics Ltd commercial buildings and erection of six new dwellings (plots 1-6) with associated roadway, garaging and gardens, and demolition of the side and rear extensions at number 59 and alterations to the existing house including moving the eastern gable, to refurbish it as a family home (plot 7)(Amended Plans)
20/00375/FLH	Mrs J Drabble	1 Ravensdale Road	Demolition of garage and conversion of car port to living space, two storey side and rear extension, 2 new timber sheds to rear
20/00413/FLH	Ms Hurndall	26 Chaddesden Close	Single storey extension to side and rear and extension of existing lean to roof across front of dwelling to create canopy together with material alterations to modernise the home
20/00420/FLH	Mr David Marley	3 Thornton Place	Proposed single storey side extension to existing dwelling
20/00422/FLH	Elizabeth Dawes	76 Hallowes Lane	Application to raise roof height to provide first floor extension and ground floor side extension
20/00441/FLH	Mr T Ewan	27 Hallowes Lane	Demolition of existing porch and construction of single storey extension to front - resubmission of 13/00453/FLH (Conservation Area/Affecting Setting of a Listed Building)
20/00447/FLH	Mr Tony Lee	41 Chesterfield Road	Application for a summerhouse to the rear of the property (Revised Scheme of 19/01210/FLH) (Conservation Area/ Affecting Setting of a Listed Building)
20/00449/TPO	Mrs B Basford	Aston End Barn 144 Green Lane	Application for works to trees covered by DUDC TPO 4
20/00453/FLH	Mrs Obrian	5 Garth Way Close	Demolition of existing garage and construction of single-storey front, side and rear extensions (amended plans)

20/00455/FLH	Mr J Goodwin	3 Walton Close	Demolition of existing garage and erection of two storey side extension with Juliet balcony and single storey front and rear extensions
20/00456/FLH	Ms Katie Gill	2 Thorpe Avenue	Demolition of existing rear extension and construction of single storey side and rear 'wrap round' extension
20/00461/TPO	Mrs C Corder	22 Gardom Close	Application for trimming and thinning of crown and removal of loose branches from 1no Dutch Elm Tree (T4) covered by NEDDC TPO 103 Part 3
20/00481/FLH	Stuart Fleming	41 Balmoral Crescent	Demolition of existing garage and erection of single storey side and rear extension
20/00482/FLH	D Johnston-Keay	18 Cavendish Rise	Demolition of existing garage and conservatory and erection of two storey side and rear extensions and single storey front extension
20/00492/LDC	John Ashby	9 Allestree Drive	Application for Lawful Development Certificate for extension of existing detached garage by 1000mm and change of roof from a flat to dual-pitch tiled roof
20/00504/FL	Woods And Sons Developments (new Homes) Ltd	The Talbot Stubley Lane	Substitution of house type B (plot 6) including new dropped crossing on Barnes Lane and increase of Plot area to include Highway land and forms stopping up of highway land through Section 247 agreement
20/00514/TPO	Dronfield Town Council	Sindelfingen Park Gosforth Drive	Application to prune 1no Ash (T119) covered by TPO 103 P
20/00521/FLH	Mr Jon Boyes	8 Cunliffe Street	Construction of single storey rear extension

Appeal Ref: APP/R1038/W/19/3242827

Land to the rear of 14-22 Green Lane and 4-16 Park Avenue, Dronfield, Derbyshire S18 2LQ

The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission under section 73 of the Town and Country Planning Act 1990 for the development of land without complying with conditions subject to which a previous planning permission was granted.

The appeal is made by Mr Mark Woods of Wood and Sons Developments Ltd against the decision of North East Derbyshire District Council.

- The application Ref 19/00809/FL, dated 12 August 2019, was refused by notice dated 5 November 2019.
- The application sought planning permission for construction of 6 No detached houses with integral garages (revised scheme of 13/01146/FL)(Amended Plans) without complying with conditions attached to planning permission Ref 14/00901/FL, dated 28 January 2015.

- The conditions in dispute are Nos 5 and 7 which state that:

Condition 5: No development shall take place until a construction traffic management plan or construction method statement has been submitted to and approved in writing by the Local Planning Authority. The approved plan/statement shall be adhered to throughout the construction period. The statement shall provide for:

- *Parking of vehicles of site operatives and visitors.*
- *Routes and access for construction traffic via the Park Avenue access only (no construction traffic of any kind should use this access off Green Lane).*
- *Siting of construction compound, materials storage and site accommodation.*
- *Hours of operations.*
- *Pedestrian protection*
- *Arrangements for turning vehicles.*

Condition 7: Notwithstanding the submitted details, no development shall be commenced until design and construction details, including a timetable for implementation for the works to the Green Lane access, incorporating widening of the driveway, raised table and construction of the footpath have been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be implemented in full in accordance with the approved timetable and retained as such thereafter.

- The reasons given for the conditions are:

Condition 5: In the interest of highway safety and in accordance with policies T2, T9 and H12 of the North East Derbyshire Local Plan.

Condition 7: In the interest of highway safety and in accordance with policies T2, T9 and H12 of the North East Derbyshire Local Plan.

Decision

1. The appeal is allowed and planning permission is granted for construction of 6 No detached houses with integral garage (revised scheme of 13/01146/FL)(Amended Plans) at Land to the rear of 14-22 Green Lane (B6158) and 4-16 Park Avenue, Dronfield, Derbyshire S18 2LQ in accordance with the application Ref 19/00809/FL dated 12 August 2019, without compliance with condition numbers 5 and 7 previously imposed on planning permission Ref 14/00901/FL dated 28 January 2015 and subject to the conditions in the attached schedule.

Time: 14:55

BANK ACCOUNT-NO 1

List of Payments made between 01/05/2020 and 31/05/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2020	BACS P/L Pymnt Page 2588	BACS Pymnt	13,651.41		BACS P/L Pymnt Page 2588
04/05/2020	Water Plus	ddr4	141.66		Water - Stonelow 31.1-16.4.20
04/05/2020	Water Plus	ddr5	15.83		Water-CPBowls 21.1-17.4.20
05/05/2020	NEDDC - CHURCH ST CAR PARK	ddr3	140.00		Rates - Church Street 20/21
07/05/2020	Gamma Business Communications	ddr2	123.02		Telephone Contract-Civlc-April
09/05/2020	HSBC Bank Plc	ddr	12.79		Bank Charges Mar-April
11/05/2020	TALKTALK DIRECTDEBIT	ddr17	27.00		Broadband-Works Unit-May
11/05/2020	OPUS - 42 Cemetery Road (Lodge	ddr18	41.69		Electric-Cemetery Mar/Apr
11/05/2020	HSBC Bank Plc	ddr19	36.36		Electronic bank charges-March
12/05/2020	PHS Group Plc	ddr16	66.22		Sanl dsposal 14.5-13.8.20
12/05/2020	Plusnet PLC	ddr	52.43		Civic Broadband - May
12/05/2020	Post Office Ltd	ddr2	4,585.20		April Tax & NI
13/05/2020	PHS Group Plc	ddr14	136.08		Sanl dsposal G/L 15.5-14.8.20
13/05/2020	O2 Direct Debit	ddr15	85.79		Mobile Phone Contract-April
15/05/2020	BACS P/L Pymnt Page 2591	BACS Pymnt	68.34		BACS P/L Pymnt Page 2591
15/05/2020	HSBC May Salaries	DD	16,564.20		HSBC May Salaries
15/05/2020	NEDDC - WORKS UNIT	ddr12	484.00		Rates - Works Unit Apr 2020/21
15/05/2020	NEDDC Cemetery Lodge	ddr13	686.00		Rates - Cemetery April 20/21
18/05/2020	North East Derbyshire District	ddr9	1.00		Licence - Seat Hartington
18/05/2020	North East Derbyshire District	ddr10	21,171.85		Election Costs - May 2019
18/05/2020	FuelGenie	ddr1	226.99		Fuel for Vehicles - April
19/05/2020	Business Stream	ddr8	152.34		Water Civic 2.3-1.5.20
20/05/2020	Contract Natural Gas Ltd	ddr6	117.61		Gas-Stonelow - April
20/05/2020	Business Stream	ddr7	23.21		Water -Cemetery 27.2-1.5.5.20
20/05/2020	Contract Natural Gas Ltd	ddr25	167.92		Gas - Gosfroth Lodge May
21/05/2020	NEST - April May deductions	DDR	201.37		NEST - April May deductions
21/05/2020	Spliffre Network Services Ltd	ddr23	39.60		Alarm line rental - June
21/05/2020	Business Stream	ddr24	20.85		Water CP Bowling 21.1-30.4.20
21/05/2020	IRIS Payroll Solutions Ltd	ddr4	22.85		Auto enrolment package - April
21/05/2020	OPUS - Small Pavillion Stone	ddr5	102.01		Electric-April Sml Pav S/low
21/05/2020	OPUS - Small Pavillion Stone	ddr6	0.10		Electric-April Sml Pav S/low
21/05/2020	OPUS - Cliffe Park	ddr7	676.04		Electric - April Cliffe Park
21/05/2020	OPUS - Civic Hall	ddr8	661.92		Electric-April- Civic Hall
21/05/2020	OPUS - Church Street	ddr9	12.50		Electric-April- Church Street
21/05/2020	OPUS - Unit Callywhite Lane	ddr10	725.30		Electric-April-Works Unit
21/05/2020	OPUS - Coal Aston Pavillion	ddr11	26.27		Electric-April-C/Aston Pav
21/05/2020	OPUS - Main Pavillion Stonelow	ddr13	80.34		Electric-April-Main Pav S/Low
22/05/2020	British Gas Trading Ltd	ddr22	535.88		Gas - Civic - April
22/05/2020	Personnel Advice & Solutions L	ddr	120.00		Personnal Advice - April
26/05/2020	Cathedral Leasing Ltd	ddr21	171.58		Nappy Unit-G/L Civic
27/05/2020	Water Plus	ddr20	38.66		/water-Works unit 9.2-9.5.20
28/05/2020	Westfield Health Direct D	ddr2	70.65		Westfield deduxtions - May
28/05/2020	IDMobile	ddr3	5.00		SIM card for tablet - May
31/05/2020	BACS P/L Pymnt Page 2600	BACS Pymnt	-250.00		BACS P/L Pymnt Page 2600
31/05/2020	BACS P/L Pymnt Page 2603	BACS Pymnt	5.80		BACS P/L Pymnt Page 2603
31/05/2020	BACS P/L Pymnt Page 2604	BACS Pymnt	4,518.72		BACS P/L Pymnt Page 2604
Total Payments			66,564.38		

BANK ACCOUNT-NO 1

Cash Received between 01/05/2020 and 31/05/2020

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
28/05/2020	Derbyshire CC - Peel	Peel DCC	Derbyshire CC - Peel	35.35
03/05/2020	Sales Recpts Page 4369		Sales Recpts Page 4369	19.35
26/05/2020	Sales Recpts Page 4370		Sales Recpts Page 4370	100.00
04/05/2020	Sales Recpts Page 4371		Sales Recpts Page 4371	75.00
14/05/2020	Sales Recpts Page 4372		Sales Recpts Page 4372	9.36
27/05/2020	Saxton Mee	bacs	Lodge Rent/Water/Agent Fee	795.80
22/05/2020	Unstone Parish Council	bacs	Unstone Controibution 19/20	4,224.00
Total Receipts				<u>5,258.86</u>

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