

# Dronfield Town Council

Town Clerk:  
Andrew Tristram



Dronfield Civic Hall  
Dronfield Civic Centre  
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26<sup>th</sup> May 2019

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 1<sup>st</sup> JUNE 2020 AT 7.30pm**  
**VIRTUALLY VIA ZOOM AT**

<https://us02web.zoom.us/j/84237956438?pwd=dFVzQXduUVJrdSsybHJFMFNDNk9xUT09>

**Or by calling 0203 481 5237 0131 460 1196**

**And entering the Meeting ID: 842 3795 6438 and Password: 372930**

Yours sincerely



Andrew Tristram  
Town Clerk

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Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

**1. Apologies**

To receive apologies and reasons for absence from the meeting.

**2. To consider a variation of order of business**

To consider request to change the order of the items on the agenda.

**3. Declarations of Interest**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time. To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

**4. Public Speaking**

**4.1 Planning Matters**

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

**4.2 General Matters**

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

**4.3 Police Matters**

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

5. **Council Minutes**  
To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 11<sup>th</sup> May 2019 (pages 369 – 404).
6. **Items for exclusion of public**  
To determine what items on the agenda, if any, should be taken with public excluded.
7. **Planning Matters**
  - 7.1 **Planning Applications (Appendix 1)**  
To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> and then by inputting the application reference number.
  - 7.2 **Planning Decisions (Appendix 2)**  
To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.
8. **Outside Services Report (Appendix 3)**  
To consider the written report submitted by the Outside Services Manager.
9. **Meeting Reports**  
To receive the meeting reports on various matters – all minutes to follow:-
  - 9.1 Parks & Recreation Committee meeting held on 26<sup>th</sup> May 2020
  - 9.2 Budget Advisory Committee meeting held on 26<sup>th</sup> May 2020
  - 9.3 Properties Committee meeting held on 26<sup>th</sup> May 2020
10. **Town Clerk's Report (Appendix 4)**  
To consider the written report submitted by the Town Clerk.
11. **Year end accounts – to follow**  
To note the final year end accounts for 2019/20.
12. **Internal Audit Report – to follow**  
To receive the report from the Internal Auditor
13. **Annual Governance Statement for 2019/20 – to follow**  
To consider responses and approve the Annual Governance Statement for 2019/20
14. **Accounting Statements for 2019/20 – to follow**  
To approve the accounting statements prior to submission for External Audit.
15. **Financial Report (Appendix 5)**
  - 15.1 Schedule of Payments including BACS breakdown for April 2020
  - 15.2 Schedule of Receipts for April 2020
  - 15.3 Bank Reconciliation at 30<sup>th</sup> April 2020
  - 15.4 Income and Expenditure to 30<sup>th</sup> April 2020
16. **Exclusion of the Press and the Public**  
To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 1 JUNE 2020**

No	Reference	Applicant	Location	Details
1.	20/00244/AD	Mr Jinyun Chen	93 Chesterfield Road	Application for advertisement consent for 1no illuminated fascia sign and 1no hanging sign (Conservation Area)
2.	20/00332/OL	Mr & Mrs Hunter	Crabtree Lodge Dyche Lane	Outline residential development for up to 15 dwellings (scale not reserved for subsequent approval) with access from Dyche Lane (resubmission of NED/18/00816/OL) (Major Development/Departure from Development Plan)
3.	20/00339/FLH	Mr S Pinder	26 Prospect Road	Conversion of basement to ancillary living accommodation
4.	20/00369/FL	Ariane Developments Ltd Michael Walsh	22 - 24 Lea Road	Application for change of use and conversion of existing commercial building to six apartments (Conservation Area/Affecting setting of a Listed Building)
5.	20/00374/FLH	S Hartland	11 Crofton Rise	Application for single storey extension to the front of the property to form a new porch with pitched roof and additional floor area to the existing garage with new flat roof and replacement of flat roof at rear of property over kitchen with new pitched roof
6.	20/00381/FLH	Mr J Fulwood	77 Holmley Lane	Alterations to garage, single storey rear extension, hip-gable loft conversion with rear dormer, alterations to openings and new render finish

**DRONFIELD TOWN COUNCIL**  
**SCHEDULE OF PLANNING DECISIONS**  
**SUBMITTED TO COUNCIL MONDAY 1 JUNE 2020**

No	Reference	Location	Details	Decision
1.	20/00177/FLH	21 Holbein Close	Application to replace side garage with 2 storey side extension	Conditionally Approved
2.	20/00225/FL	Velocity Point Wreakes Lane	Change of use from storage area to D1 Use (Psychological Talking Therapies)	Conditionally Approved
3.	20/00240/FL	Walden Snape Hill Lane	Construction of a single-storey rear extension	Conditionally Approved
4.	20/00246/FLH	1 Allestree Drive	Demolition of garage and construction of two storey side//front extension with new tiled roof over porch	Conditionally Approved

**Dronfield Town Council**  
**June 2020**  
**Outside Services Managers Report**

The following tasks have been carried out during the month of May.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. If there are any issues with the bins or play equipment this is noted and entered into the folder for any action to be done. We are now emptying some of the dog bins which are being used more regularly in certain areas of the Town, mostly at the Golf Course and Dronfield Woodhouse.

Play Areas – All Play Areas still remain closed.

We have just received the new parts to repair the 4 way springie at Sindlefingen Park.

In Cliffe Park, the areas that were rotovated and reseeded, the grass has come on well and all matting that was lifted for the grass to grow will be replaced to allow the grass to grow through the matting.

Hill top play area fencing is becoming a problem due to the play area being enclosed in 6ft high fencing, the gate is padlocked. The fencing is being cut back from the bottom of the posts and pulled away from the post so people can access the play area. Football is being played against the fencing and I would say that if the ball goes into the play area this is how they are gaining access in to the park. In the past 6 weeks we have attended the site on two occasions to repair the fencing (first visit 3 panels) by use of steel banding the fence back onto the post. When this has been done and made secure, they move onto the next panel, it has been made safe and secure again this week w/c 18<sup>th</sup> May.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

The toilets are checked and cleaned and opened before any funeral or GOR takes place.

Cliffe Park – The main gates have been left unlocked since the lockdown come into place so members of the public can still access the park for their exercise routines. The toilets have been kept closed as well. The bollard is in place so no vehicles can access the park.

Over the past 2 weeks we have had problems on the Bowling Green due to youths riding their bikes all over the green, leaving skid marks across the green, this has been reported to the police on several occasions, I asked the youths on one occasion to move off the bowling green as its for bowling and not for cycling on, I did receive some verbal abuse from them and asked that the Police attend. The Police have attended on some occasions and had words with some youths around the park who were on bikes.

The grassed area in the park have all been cut and are being cut on a fortnightly basis. The shrubbery and hedges have all been cut back; the patio area has been cleared of all weeds and grass.

The tennis courts are now open and are being well used; notices have been put up explaining the Government guidelines on the use of the tennis courts.

Grass Cutting – Grass cutting continues around the Town, at present we are cutting the grass every 2 weeks.

Cemetery Grass Cutting – All the areas within the Cemetery are being cut on a fortnightly basis.

Civic Hall – The caretaking staff have also been busy working in the Civic Hall, the stage has been sanded and repainted. The painting of the hall walls has been completed; the main hall floor has now been varnished with a base coat (sealer) and a further 2 coats of heavy duty varnish has been applied.

Hanging Baskets – The lighting columns for the hanging baskets have all been inspected and the report sent back to DTC. We have 20 lighting columns that will have the hanging baskets mounted on them. DCC have this week granted permission for DTC to install the hanging baskets, they will be installed w/c 6th June. We will also install some hanging baskets around the fencing at Cliffe Park.

Flower Beds – The 16 flower beds around the Town have all had the winter plants removed, the flower beds have been rotovated and compost added to the beds. The summer plants will start to be planted from Tuesday 26<sup>th</sup> May, we have 7450 plants that have to be planted in all flower beds.

Outside Service Staff – From Tuesday the 26<sup>th</sup> May Outside Services staff will be back up to full strength with 5 men, we are still adhering to the social distancing guidelines with respect to how we use the 3 vehicle and how many men I have in at break times and lunch times. I will have to change this slightly as there will be 5 Outside Service operatives now so break times may well be changed to suit.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

Ronnie Dick  
Outside Services Manager

## **Town Clerk's Report**

### **Council Meeting to be held on 1<sup>st</sup> June 2020**

#### **Items for Decision**

**5G in Dronfield** – a concerned Dronfield resident has written to all town councillors requesting the Town Council make consideration into halting 5G technology rollout for the time being, based on the precautionary principle, as Totnes and Glastonbury Town Council's have done, until there is more sound evidence that demonstrably proves that this new technology is safe.

#### **Items for Information**

None

#### **Correspondence Received**

DALC Circular 05-2020 (circulated electronically)

'Remote' meetings and your annual council meeting – latest updates - Audit Arrangements – Covid-19 updates - Cemetery & Burial Ground use during lockdown - Council staff furloughing - Update on pay negotiations - DALC's office move postponed - 'Home-working' allowance update - Training programme update

DALC Circular 06-2020 (circulated electronically)

New 'Healthwatch' phone help-line launched in Derbyshire - Covid-19 'recovery strategy' news for East Midlands councils - Section 137 limit set for 2020/21 - Public facilities guidelines... - Calling for Climate Emergency champions! - A simple 'how-to' guide on registering your rights-of-way - Zoom meetings – settings - 6-month rule update - DALC Excellence Awards – entry form published - Tackling vandalism under lockdown – BHIB advice

## BANK ACCOUNT-NO 1

## List of Payments made between 01/04/2020 and 30/04/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2020	BACS P/L Pymnt Page 2569	BACS Pymnt	15,171.55		BACS P/L Pymnt Page 2569
02/04/2020	Post Office Ltd	DDR	4,726.83		Tax & NI - March 2020
06/04/2020	NEDDC - CHURCH ST CAR PARK	ddr	136.09		Rates - Church Street 20/21
08/04/2020	HSBC Bank Plc	ddr	17.80		HSBC Bank Charges - Feb/Mar
08/04/2020	Gamma Business Communications	ddr2	116.26		Telephone contract - March
09/04/2020	OPUS - 42 Cemetery Road (Lodge	ddr3	140.71		Electric - Cemetery - March
09/04/2020	Plusnet PLC	ddr4	52.20		Broadband - Civic - April
14/04/2020	British Gas Trading Ltd	ddr5	18.48		Gas - Works Unit 15Jan-24Mar
14/04/2020	HSBC Bank Plc	ddr	32.16		Electronic bank charges-Feb
14/04/2020	TALKTALK DIRECTDEBIT	ddr2	27.00		Works Unit Broadband - April
15/04/2020	HSBC BACS Salaries- April	BACS	16,604.74		HSBC BACS Salaries- April
15/04/2020	O2 Direct Debit	ddr	82.44		Mobile Phone Contract - March
15/04/2020	NEDDC Cemetery Lodge	ddr2	687.25		Rates - Cemetery April 20/21
15/04/2020	NEDDC - WORKS UNIT	ddr3	484.30		Rates - Works Unit Apr 2020/21
16/04/2020	FuelGenie	ddr6	322.51		Fuel for Vehicles - March
16/04/2020	BACS P/L Pymnt Page 2581	BACS Pymnt	168.70		BACS P/L Pymnt Page 2581
16/04/2020	North East Derbyshire District	ddr3	1,122.68		Dog Waste Bins x 2 Apr-Sep
16/04/2020	North East Derbyshire District	ddr5	1,122.68		Cliffe Park Bins x 2 Apr-Sep
16/04/2020	North East Derbyshire District	ddr6	561.34		Civic - Bins x 2 Apr-Sep
20/04/2020	Contract Natural Gas Ltd	ddr7	289.96		Gas - Gosforth Lodge - March
20/04/2020	Contract Natural Gas Ltd	ddr8	203.26		Gas - Stonelow Pav - March
21/04/2020	IRIS Payroll Solutions Ltd	ddr9	22.85		Auto enrolment package-March
21/04/2020	Spitfire Network Services Ltd	ddr10	39.60		Alarm Line Rental - April
21/04/2020	OPUS - 42 Cemetery Road (Lodge	ddr	9.68		Electric - Cemetery - March
21/04/2020	OPUS - Unit Callywhite Lane	ddr2	1,232.77		Electric - Cliffe Park - March
21/04/2020	OPUS - Main Pavillion Stonelow	ddr3	125.11		Electric -Main Pav S/Low- Mar
21/04/2020	OPUS - Coal Aston Pavilion	ddr4	32.44		Electric - C/Aston Pav March
21/04/2020	OPUS - Unit Callywhite Lane	ddr5	1,047.26		Electric - Works Unit -March
21/04/2020	OPUS - Civic Hall	ddr6	910.30		Electric - Civic Hall - March
21/04/2020	OPUS - Small Pavillion Stone	ddr7	156.40		Electric - Sml Pav S/Low March
22/04/2020	BACS P/L Pymnt Page 2574	BACS Pymnt	120.00		BACS P/L Pymnt Page 2574
23/04/2020	British Gas Trading Ltd	ddr	739.80		Gas - Civic Hall - March
23/04/2020	Water Plus	ddr4	35.82		Water-CA Pav 6.1-6.4.20
27/04/2020	Business Stream	ddr5	40.16		Sewerage - Works unit-Dec-Mar
27/04/2020	Business Stream	ddr6	64.65		Water Sewerage-CA pav-Dec-Mar
27/04/2020	Business Stream	ddr7	52.55		Water Sewerage-Cem-Nov-Feb
27/04/2020	Business Stream	ddr	52.55		Sewerage - Cemetery -March
27/04/2020	Business Stream	cancel	-52.55		Water Sewerage-Cem-Nov-Feb
28/04/2020	IDMobile	ddr	5.00		Sim card for tablet - April
28/04/2020	Westfield Health Direct D	ddr2	70.65		Westfield Dedeucitons - April
30/04/2020	Water Plus	ddr3	62.45		Water-Stonelow 31.1-15.4.20
30/04/2020	Water Plus	ddr4	305.39		Water - C/Park 15.1-15.4.20
<b>Total Payments</b>			<b>47,161.82</b>		



## Cash Received between 01/04/2020 and 30/04/2020

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
30/04/2020	Inland Revenue - VAT Repayment	bacs	Inland Revenue - VAT Repayment	18,871.05
06/04/2020	NEDDC	bacs	Precept Payment/Support Grant	417,034.51
27/04/2020	NEDDC - Covid-19 Grant	bacs	NEDDC - Covid-19 Grant	10,000.00
27/04/2020	NEDDC - Covid 19 Grant	bacs	NEDDC - Covid 19 Grant	10,000.00
27/04/2020	NEDDC - Covid 19 Grant	bacs	NEDDC - Covid 19 Grant	10,000.00
27/04/2020	NEDDC Covid 19 - Grant	bacs	NEDDC Covid 19 - Grant	25,000.00
24/04/2020	Sales Recpts Page 4359		Sales Recpts Page 4359	73.68
24/04/2020	Sales Recpts Page 4360		Sales Recpts Page 4360	90.40
23/04/2020	Sales Recpts Page 4361		Sales Recpts Page 4361	461.60
22/04/2020	Sales Recpts Page 4362		Sales Recpts Page 4362	45.20
14/04/2020	Sales Recpts Page 4363		Sales Recpts Page 4363	1,230.00
14/04/2020	Sales Recpts Page 4364		Sales Recpts Page 4364	54.60
04/04/2020	Sales Recpts Page 4365		Sales Recpts Page 4365	75.00
27/04/2020	Sales Recpts Page 4366		Sales Recpts Page 4366	400.00
27/04/2020	Sales Recpts Page 4367		Sales Recpts Page 4367	100.00
30/04/2020	Sales Recpts Page 4368		Sales Recpts Page 4368	61.20
23/04/2020	Saxton Mee	bacs	Lodge Rent/Utilities/Agent Fee	795.80
Total Receipts				494,293.04

Bank Reconciliation Statement as at 30/04/2020  
for Cashbook 1 - BANK ACCOUNT-NO 1

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account HSBC	30/04/2020		1,169,983.22
			<u>1,169,983.22</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
01/04/2020 BACS Pymnt BACS P/L Pymnt Page 2569		15,171.55	
			<u>15,171.55</u>
			1,154,811.67
<u>Receipts not Banked/Cleared (Plus)</u>			
04/04/2020 chq		75.00	
			<u>75.00</u>
			1,154,886.67
		Balance per Cash Book is :-	1,154,886.67
		Difference is :-	0.00

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 CIVIC HALL</u>								
1001 RENT RECEIVED	1,996	150	1,800	1,650			8.3%	
1010 LETTING INCOME	26,747	0	25,000	25,000			0.0%	
1017 RECHARGE CONTRACTOR FEES	0	0	1,000	1,000			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	25,000	0	(25,000)			0.0%	
CIVIC HALL :- Income	<u>28,742</u>	<u>25,150</u>	<u>27,800</u>	<u>2,650</u>			90.5%	<u>0</u>
4001 STAFF COSTS	25,269	3,285	31,394	28,109		28,109	10.5%	
4011 RATES	24,550	0	25,041	25,041		25,041	0.0%	
4012 WATER	4,017	0	4,500	4,500		4,500	0.0%	
4014 ELECTRICITY	9,206	0	6,000	6,000		6,000	0.0%	
4015 GAS	5,382	0	5,000	5,000		5,000	0.0%	
4018 WASTE DISPOSAL	1,706	561	1,500	939		939	37.4%	
4020 MISCELLANEOUS EXPENSES	496	0	1,000	1,000		1,000	0.0%	
4025 INSURANCE	928	0	1,000	1,000		1,000	0.0%	
4036 PROPERTY MAINTENANCE	6,220	2,111	3,000	889		889	70.4%	
4038 MAINTENANCE CTRCTS	5,502	0	2,000	2,000		2,000	0.0%	
4040 EQUIPMENT REPLACEMENT	1,655	688	1,000	312		312	68.8%	
4042 EQUIPMENT MAINTCE	2,418	215	1,000	785		785	21.5%	
4061 EXTERNAL CONTRACTOR FEES	520	0	1,500	1,500		1,500	0.0%	
4062 LICENCES (PREMISES)	155	0	500	500		500	0.0%	
4100 RENT - CIVIC HALL	164,132	0	171,827	171,827		171,827	0.0%	
CIVIC HALL :- Indirect Expenditure	<u>252,157</u>	<u>6,860</u>	<u>256,262</u>	<u>249,402</u>	<u>0</u>	<u>249,402</u>	2.7%	<u>0</u>
Net Income over Expenditure	<u>(223,415)</u>	<u>18,290</u>	<u>(228,462)</u>	<u>(246,752)</u>				
<u>102 PARKS &amp; OPEN SPACES</u>								
1001 RENT RECEIVED	90	0	90	90			0.0%	
1077 GRANTS RECEIVED	495	0	495	495			0.0%	
1080 MISC INCOME	2,491	0	0	0			0.0%	
PARKS & OPEN SPACES :- Income	<u>3,076</u>	<u>0</u>	<u>585</u>	<u>585</u>			0.0%	<u>0</u>
4011 RATES	1,195	1,396	1,109	(287)		(287)	125.9%	
4019 LITTER & DOG BIN EMPTYING	1,120	1,123	2,200	1,077		1,077	51.0%	
4034 ENVIRONMENTAL IMPROVEMENTS	7,828	0	2,000	2,000		2,000	0.0%	
4037 GROUNDS MAINTENANCE	6,330	0	0	0		0	0.0%	
4046 TREE WORKS MAINTENANCE	7,230	(4,310)	10,000	14,310		14,310	(43.1%)	
4048 BENCHES - RELACE/MAINT	0	0	1,500	1,500		1,500	0.0%	
4049 GREEN ENVIRONMENT PROJECTS	0	0	15,500	15,500		15,500	0.0%	
PARKS & OPEN SPACES :- Indirect Expenditure	<u>23,702</u>	<u>(1,791)</u>	<u>32,309</u>	<u>34,100</u>	<u>0</u>	<u>34,100</u>	(5.5%)	<u>0</u>
Net Income over Expenditure	<u>(20,626)</u>	<u>1,791</u>	<u>(31,724)</u>	<u>(33,515)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2020

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>103 ALLOTMENTS</u>								
1001 RENT RECEIVED	405	0	405	405			0.0%	
ALLOTMENTS :- Income	405	0	405	405			0.0%	0
Net Income	405	0	405	405				
<u>104 PLAY AREAS</u>								
4042 EQUIPMENT MAINTCE	860	(450)	2,500	2,950		2,950	(18.0%)	
PLAY AREAS :- Indirect Expenditure	860	(450)	2,500	2,950	0	2,950	(18.0%)	0
Net Expenditure	(860)	450	(2,500)	(2,950)				
<u>105 GOSFORTH LODGE</u>								
1010 LETTING INCOME	10,661	0	12,000	12,000			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
GOSFORTH LODGE :- Income	10,661	10,000	12,000	2,000			83.3%	0
4001 STAFF COSTS	15,921	249	23,895	23,646		23,646	1.0%	
4011 RATES	4,861	0	4,995	4,995		4,995	0.0%	
4015 GAS	3,787	0	2,800	2,800		2,800	0.0%	
4020 MISCELLANEOUS EXPENSES	1,042	0	1,200	1,200		1,200	0.0%	
4021 TELEPHONE COSTS	295	24	600	576		576	4.0%	
4036 PROPERTY MAINTENANCE	13,751	0	2,000	2,000		2,000	0.0%	
4038 MAINTENANCE CTRCTS	2,455	218	1,000	782		782	21.8%	
4042 EQUIPMENT MAINTCE	252	0	900	900		900	0.0%	
GOSFORTH LODGE :- Indirect Expenditure	42,365	491	37,390	36,899	0	36,899	1.3%	0
Net Income over Expenditure	(31,703)	9,509	(25,390)	(34,899)				
<u>106 CLIFFE PARK</u>								
1001 RENT RECEIVED	81	0	81	81			0.0%	
1020 PITCH FEES	23,301	0	22,000	22,000			0.0%	
1080 MISC INCOME	315	0	0	0			0.0%	
CLIFFE PARK :- Income	23,697	0	22,081	22,081			0.0%	0
4001 STAFF COSTS	13,293	249	19,980	19,731		19,731	1.2%	
4012 WATER	1,859	201	2,300	2,099		2,099	8.8%	
4014 ELECTRICITY	10,191	0	6,500	6,500		6,500	0.0%	
4018 WASTE DISPOSAL	2,673	1,123	3,100	1,977		1,977	36.2%	
4036 PROPERTY MAINTENANCE	1,485	0	1,500	1,500		1,500	0.0%	
4037 GROUNDS MAINTENANCE	2,380	0	0	0		0	0.0%	
CLIFFE PARK :- Indirect Expenditure	31,880	1,573	33,380	31,807	0	31,807	4.7%	0
Net Income over Expenditure	(8,183)	(1,573)	(11,299)	(9,726)				

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2020

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>107 THE KIOSK</u>								
1015 KIOSK RENTAL INCOME	12,000	0	12,000	12,000			0.0%	
THE KIOSK :- Income	<u>12,000</u>	<u>0</u>	<u>12,000</u>	<u>12,000</u>			<u>0.0%</u>	<u>0</u>
Net Income	<u>12,000</u>	<u>0</u>	<u>12,000</u>	<u>12,000</u>				
<u>109 COAL ASTON</u>								
1001 RENT RECEIVED	81	0	81	81			0.0%	
1020 PITCH FEES	1,300	0	1,500	1,500			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
COAL ASTON :- Income	<u>1,381</u>	<u>10,000</u>	<u>1,581</u>	<u>(8,419)</u>			<u>632.5%</u>	<u>0</u>
4011 RATES	4,321	0	4,407	4,407	4,407		0.0%	
4012 WATER	310	36	300	264	264		11.9%	
4014 ELECTRICITY	457	0	600	600	600		0.0%	
4015 GAS	293	(85)	1,600	1,685	1,685		(5.3%)	
4036 PROPERTY MAINTENANCE	1,017	0	1,000	1,000	1,000		0.0%	
4037 GROUNDS MAINTENANCE	(203)	0	250	250	250		0.0%	
4038 MAINTENANCE CTRCTS	519	106	500	394	394		21.1%	
4042 EQUIPMENT MAINTCE	1,494	(898)	500	1,398	1,398		(179.7%)	
COAL ASTON :- Indirect Expenditure	<u>8,207</u>	<u>(842)</u>	<u>9,157</u>	<u>9,999</u>	<u>0</u>	<u>9,999</u>	<u>(9.2%)</u>	<u>0</u>
Net Income over Expenditure	<u>(6,826)</u>	<u>10,842</u>	<u>(7,576)</u>	<u>(18,418)</u>				
<u>110 STONELOW REC</u>								
1001 RENT RECEIVED	45	0	45	45			0.0%	
1020 PITCH FEES	2,300	0	2,400	2,400			0.0%	
STONELOW REC :- Income	<u>2,345</u>	<u>0</u>	<u>2,445</u>	<u>2,445</u>			<u>0.0%</u>	<u>0</u>
4012 WATER	(3,460)	62	1,500	1,438	1,438		4.2%	
4014 ELECTRICITY	2,790	0	2,000	2,000	2,000		0.0%	
4015 GAS	1,443	0	1,200	1,200	1,200		0.0%	
4036 PROPERTY MAINTENANCE	1,330	0	500	500	500		0.0%	
4037 GROUNDS MAINTENANCE	230	0	1,000	1,000	1,000		0.0%	
4038 MAINTENANCE CTRCTS	414	0	600	600	600		0.0%	
4042 EQUIPMENT MAINTCE	32	0	750	750	750		0.0%	
STONELOW REC :- Indirect Expenditure	<u>2,779</u>	<u>62</u>	<u>7,550</u>	<u>7,488</u>	<u>0</u>	<u>7,488</u>	<u>0.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(434)</u>	<u>(62)</u>	<u>(5,105)</u>	<u>(5,043)</u>				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>111 DRONFIELD WOODHOUSE REC</b>								
1001 RENT RECEIVED	401	0	400	400			0.0%	
1020 PITCH FEES	1,700	0	1,700	1,700			0.0%	
1071 NEDDC GRANTS (Covid-19)	0	10,000	0	(10,000)			0.0%	
DRONFIELD WOODHOUSE REC :- Income	2,101	10,000	2,100	(7,900)			476.2%	0
4011 RATES	1,473	0	1,502	1,502	1,502		0.0%	
4036 PROPERTY MAINTENANCE	688	0	500	500	500		0.0%	
4038 MAINTENANCE CTRCTS	11	0	0	0	0		0.0%	
DRONFIELD WOODHOUSE REC :- Indirect Expenditure	2,172	0	2,002	2,002	0	2,002	0.0%	0
Net Income over Expenditure	(71)	10,000	98	(9,902)				
<b>118 HIGHWAYS &amp; ST FURNITURE</b>								
1081 DONATIONS RECEIVED	300	0	0	0			0.0%	
HIGHWAYS & ST FURNITURE :- Income	300	0	0	0				0
4035 BUS SHELTER REPAIRS	399	0	12,000	12,000	12,000		0.0%	
4045 NOTICEBOARDS/SEATS/SIGNS	548	0	3,000	3,000	3,000		0.0%	
HIGHWAYS & ST FURNITURE :- Indirect Expenditure	947	0	15,000	15,000	0	15,000		0
Net Income over Expenditure	(647)	0	(15,000)	(15,000)				
<b>119 CEMETERY</b>								
1002 GRANT OF RIGHTS FEES	15,170	0	12,000	12,000			0.0%	
1003 MEMORIAL FEES	5,610	0	5,000	5,000			0.0%	
1004 INTERMENT FEES	26,435	0	20,000	20,000			0.0%	
1005 CHAPEL FEES	160	0	400	400			0.0%	
1011 LODGE - RENT RECEIVED	9,900	825	9,900	9,075			8.3%	
1012 LODGE - WATER RECEIVED	613	50	600	550			8.3%	
1073 UNSTONE - CONTRIBUTION	0	0	4,153	4,153			0.0%	
CEMETERY :- Income	57,888	875	52,053	51,178			1.7%	0
4001 STAFF COSTS	60,838	4,795	67,378	62,583	62,583		7.1%	
4005 GRAVEDIGGING	3,900	0	4,500	4,500	4,500		0.0%	
4011 RATES	6,136	6,861	6,259	(602)	(602)		109.6%	
4012 WATER	976	0	850	850	850		0.0%	
4014 ELECTRICITY	1,769	(0)	2,400	2,400	2,400		0.0%	
4018 WASTE DISPOSAL	3,271	(151)	3,000	3,151	3,151		(5.0%)	
4021 TELEPHONE COSTS	56	0	0	0	0		0.0%	
4024 SUBSCRIPTIONS	95	95	100	5	5		95.0%	
4036 PROPERTY MAINTENANCE	8,935	0	2,000	2,000	2,000		0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 GROUNDS MAINTENANCE	1,134	(400)	1,000	1,400		1,400	(40.0%)	
4044 VEHICLE COSTS & FUEL	432	0	0	0		0	0.0%	
4046 TREE WORKS MAINTENANCE	120	0	0	0		0	0.0%	
4059 LETTING AGENT FEES	866	66	800	734		734	8.3%	
<b>CEMETERY :- Indirect Expenditure</b>	<b>88,527</b>	<b>11,267</b>	<b>88,287</b>	<b>77,020</b>	<b>0</b>	<b>77,020</b>	<b>12.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(30,640)</b>	<b>(10,392)</b>	<b>(36,234)</b>	<b>(25,842)</b>				
<b>121 CORPORATE MANAGEMENT</b>								
1075 PRECEPT SUPPORT GRANT	12,613	6,307	12,613	6,307			50.0%	
1076 PRECEPT	810,369	410,728	821,456	410,728			50.0%	
1091 INTEREST RECEIVED HSBC BOND	257	0	0	0			0.0%	
1092 INTEREST RECEIVED CCLA FUND	1,708	0	1,500	1,500			0.0%	
<b>CORPORATE MANAGEMENT :- Income</b>	<b>824,948</b>	<b>417,035</b>	<b>835,569</b>	<b>418,535</b>			<b>49.9%</b>	<b>0</b>
4057 AUDIT FEES	1,995	(2,010)	2,400	4,410		4,410	(83.8%)	
<b>CORPORATE MANAGEMENT :- Indirect Expenditure</b>	<b>1,995</b>	<b>(2,010)</b>	<b>2,400</b>	<b>4,410</b>	<b>0</b>	<b>4,410</b>	<b>(83.8%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>822,953</b>	<b>419,045</b>	<b>833,169</b>	<b>414,125</b>				
<b>122 DEM REPRESENTATION &amp; MGT</b>								
1080 MISC INCOME	1,160	0	0	0			0.0%	
<b>DEM REPRESENTATION &amp; MGT :- Income</b>	<b>1,160</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
4008 TRAINING	150	0	500	500		500	0.0%	
4027 TWINNING COSTS	2,300	(2,300)	1,000	3,300		3,300	(230.0%)	
4028 ELECTION COSTS	21,172	(21,172)	7,500	28,672		28,672	(282.3%)	
4201 MAYOR'S ALLOWANCE	3,000	0	3,000	3,000		3,000	0.0%	
4202 MAYORS EXPENSES	0	0	1,000	1,000		1,000	0.0%	
4203 LOCAL EVENTS SPONSORSHIP	0	0	1,000	1,000		1,000	0.0%	
4211 CIVIC REGALIA	362	0	500	500		500	0.0%	
4221 CHRISTMAS EVENT COSTS	3,861	0	5,000	5,000		5,000	0.0%	
4230 VE DAY COMMEMORATIONS	0	0	5,000	5,000		5,000	0.0%	
4231 REMEMBRANCE SERVICE	735	0	1,000	1,000		1,000	0.0%	
4232 CIVIC SERVICE	23	0	100	100		100	0.0%	
4233 DRONFIELD GALA	3,204	0	4,000	4,000		4,000	0.0%	
4235 ROAD SAFETY	212	0	500	500		500	0.0%	
4714 CHURCH & CIVIC CLOCK	418	0	1,000	1,000		1,000	0.0%	
<b>DEM REPRESENTATION &amp; MGT :- Indirect Expenditure</b>	<b>35,438</b>	<b>(23,472)</b>	<b>31,100</b>	<b>54,572</b>	<b>0</b>	<b>54,572</b>	<b>(75.5%)</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(34,277)</b>	<b>23,472</b>	<b>(31,100)</b>	<b>(54,572)</b>				
6000 plus Transfer from EMR	7,500	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(26,777)</b>	<b>23,472</b>						

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>123 GRANTS</u>								
4701 CRICKET CLUB GRANT	2,000	0	2,000	2,000		2,000	0.0%	
4711 GRANT AWARDS	1,542	0	3,000	3,000		3,000	0.0%	
4713 COMMUNITY BUS	(4,000)	0	4,000	4,000		4,000	0.0%	
GRANTS :- Indirect Expenditure	(458)	0	9,000	9,000	0	9,000	0.0%	0
Net Expenditure	458	0	(9,000)	(9,000)				
<u>125 CAPITAL PROGRAMME</u>								
4054 LOAN INTEREST PWLB	8,873	0	8,000	8,000		8,000	0.0%	
4055 LOAN CAPITAL REPAYED	25,654	0	26,000	26,000		26,000	0.0%	
CAPITAL PROGRAMME :- Indirect Expenditure	34,527	0	34,000	34,000	0	34,000	0.0%	0
Net Expenditure	(34,527)	0	(34,000)	(34,000)				
<u>126 NEIGHBOURHOOD PLAN</u>								
4023 STATIONERY/PRINTING	1,095	0	0	0		0	0.0%	
4060 OTHER PROF FEES	800	0	0	0		0	0.0%	
NEIGHBOURHOOD PLAN :- Indirect Expenditure	1,895	0	0	0	0	0		0
Net Expenditure	(1,895)	0	0	0				
<u>131 OUTSIDE SERVICES</u>								
1001 RENT RECEIVED	10	0	0	0			0.0%	
1025 INSURANCE CLAIMS	683	0	0	0			0.0%	
1080 MISC INCOME	379	0	0	0			0.0%	
OUTSIDE SERVICES :- Income	1,073	0	0	0				0
4001 STAFF COSTS	117,701	9,196	143,474	134,278		134,278	6.4%	
4006 PROTECTIVE CLOTHING	2,058	0	2,000	2,000		2,000	0.0%	
4008 TRAINING	628	0	2,000	2,000		2,000	0.0%	
4011 RATES	4,763	0	4,858	4,858		4,858	0.0%	
4012 WATER	225	0	300	300		300	0.0%	
4013 RENT	11,000	917	13,000	12,083		12,083	7.1%	
4014 ELECTRICITY	8,119	0	3,500	3,500		3,500	0.0%	
4015 GAS	84	0	250	250		250	0.0%	
4016 JANITORIAL	0	144	0	(144)		(144)	0.0%	
4018 WASTE DISPOSAL	506	0	600	600		600	0.0%	
4020 MISCELLANEOUS EXPENSES	302	0	800	800		800	0.0%	
4021 TELEPHONE COSTS	954	83	1,100	1,017		1,017	7.6%	
4036 PROPERTY MAINTENANCE	298	0	2,000	2,000		2,000	0.0%	



	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4037 GROUNDS MAINTENANCE	41,068	2,663	43,000	40,337		40,337	6.2%	
4038 MAINTENANCE CTRCTS	1,184	0	1,200	1,200		1,200	0.0%	
4040 EQUIPMENT REPLACEMENT	4,660	260	5,000	4,740		4,740	5.2%	
4041 EQUIPMENT HIRE	360	30	1,000	970		970	3.0%	
4042 EQUIPMENT MAINTCE	2,983	0	2,500	2,500		2,500	0.0%	
4044 VEHICLE COSTS & FUEL	6,583	188	8,000	7,812		7,812	2.3%	
OUTSIDE SERVICES :- Indirect Expenditure	203,475	13,480	234,582	221,102	0	221,102	5.7%	0
Net Income over Expenditure	(202,403)	(13,480)	(234,582)	(221,102)				
<b>132 CENTRAL SERVICES</b>								
1080 MISC INCOME	1,290	175	1,200	1,025			14.6%	
CENTRAL SERVICES :- Income	1,290	175	1,200	1,025			14.6%	0
4001 STAFF COSTS	97,330	7,834	106,537	98,703		98,703	7.4%	
4008 TRAINING	345	0	2,000	2,000		2,000	0.0%	
4011 RATES	0	4,840	0	(4,840)		(4,840)	0.0%	
4016 JANITORIAL	3,618	205	2,600	2,395		2,395	7.9%	
4020 MISCELLANEOUS EXPENSES	219	0	250	250		250	0.0%	
4021 TELEPHONE COSTS	1,939	73	2,000	1,927		1,927	3.6%	
4022 POSTAGE	1,048	0	1,000	1,000		1,000	0.0%	
4023 STATIONERY/PRINTING	1,267	232	1,000	768		768	23.2%	
4024 SUBSCRIPTIONS	1,681	0	2,300	2,300		2,300	0.0%	
4025 INSURANCE	13,928	0	14,500	14,500		14,500	0.0%	
4026 PHOTOCOPY CHARGES	483	0	600	600		600	0.0%	
4030 RECRUITMENT ADVTG	112	0	500	500		500	0.0%	
4031 DIGITAL COMMUNICATIONS	0	0	6,000	6,000		6,000	0.0%	
4032 PUBLICITY	4,750	200	6,000	5,800		5,800	3.3%	
4033 COMPUTER MAINTENANCE	4,615	1,878	5,000	3,122		3,122	37.6%	
4040 EQUIPMENT REPLACEMENT	0	(27)	0	27		27	0.0%	
4042 EQUIPMENT MAINTCE	65	0	500	500		500	0.0%	
4051 BANK CHARGES	772	0	800	800		800	0.0%	
4058 ACCOUNTANCY FEES	563	0	700	700		700	0.0%	
4060 OTHER PROF FEES	15,909	(9,750)	10,000	19,750		19,750	(97.5%)	
CENTRAL SERVICES :- Indirect Expenditure	148,644	5,484	162,287	156,803	0	156,803	3.4%	0
Net Income over Expenditure	(147,354)	(5,309)	(161,087)	(155,778)				
Grand Totals:- Income	971,067	473,235	969,819	496,585			48.8%	
Expenditure	879,113	10,653	957,206	946,553	0	946,553	1.1%	
Net Income over Expenditure	91,955	462,582	12,614	(449,968)				
plus Transfer from EMR	7,500	0						
Movement to/(from) Gen Reserve	99,455	462,582						