

**MINUTES OF THE EXTRAORDINARY MEETING OF DRONFIELD TOWN
COUNCIL HELD AT GOSFORTH LODGE, CLIFFE PARK, DRONFIELD
AT 9:00am ON MONDAY 23rd MARCH 2020**

The purpose of the meeting was to discuss alternative arrangements resulting from the coronavirus pandemic. Everyone attending at the meeting maintained social distancing guidelines.

Present: Councillors T. Collins, A. Foster, M. Foster, R. Hall, M. Hanrahan, R. Spooner, R. Welton

In Attendance: A Tristram (Town Clerk)

Councillor R. Welton chaired the meeting.

1. Apologies

Apologies were received from Cllr. S. Burkitt, Cllr. A. Dale, Cllr. L. Deighton, Cllr. M. Emmens, Cllr. R. Gilmour, Cllr. A. Hutchinson, Cllr. M. Ireland, Cllr. W. Jones, Cllr. P. Parkin, Cllr. A. Powell, Cllr. K. Tait and Cllr. P. Wright

2. To consider a variation of order of business

There was no variation to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Delegation arrangements to Town Clerk during Coronavirus pandemic

289/19-20 RESOLVED

- a) That all Council meetings are suspended until further notice.
- b) That all decisions during this period that would normally be made by the Full Council are delegated to the Town Clerk in consultation with the Leader or Deputy Leader and that the RFO or PA to the Clerk can substitute for the Town Clerk if not available and a relevant Committee Chair can substitute for the Leader and Deputy Leader if not available.
- c) That supplier Payments by BACS will be authorised by email by two authorised cheque signatories.
- d) That monthly Income and Expenditure reports are sent to all Councillors by email
- e) That other updates will be sent to all Councillors by email.
- f) That these arrangements stay in place until such time that the immediate threat of infection in Dronfield has passed **or** a minimum of seven councillor have requested public meetings be recommenced **or** the Government of the United Kingdom has reinstated all public meetings.

5. Bookings

290/19-20 RESOLVED

- a) To cancel all bookings in the Civic Hall, Gosforth Lodge and on the MUGA, bowling pavilions, football and cricket pitches until further notice.
- b) To offer refunds to those groups that have cancelled from 16th March onwards and that no further invoices are issued until further notice.

6. Events

291/19-20 RESOLVED

- a) That Dronfield Gala is postponed until September subject to restrictions being lifted.
- b) That planned VE Day Commemorations are postponed until further notice
- c) That the council contact Sindelfingen to find out if arrangements have changed for the Street Festival scheduled to take place in June.
- d) That the Mayor does not attend any future engagements until further notice.

7. Communications

292/19-20 RESOLVED

- a) that the Town Council create a facebook page in addition to the current website and twitter account to signpost assistance available from the North East Derbyshire District Council community support team and Derbyshire County Council.
- b) that residents are advised to see identification before opening doors to strangers
- c) that contact information is put on the notice boards.

8. Town Council staff

Members were provided an update on current working arrangements with staff to comply with government guidance.

Meeting closed 9.55am

Chairman:.....Date:.....