

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 3<sup>rd</sup> JUNE 2019**

**Present:**

Councillors S. Burkitt, T. Collins, A. Dale, L. Deighton (Chairman), A. Foster, M. Foster, R. Hall, M. Hanrahan, A. Hutchinson, M. Ireland, W. Jones, P. Parkin, A. Powell, R. Spooner, K. Tait, R. Welton and P. Wright

**In Attendance:**

4 members of public and one member of the press, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

**1. Apologies**

Apologies were received from Cllr Michelle Emmens and Cllr Robert Gilmore.

**2. To consider a variation of order of business**

There was no variation to order of the business.

**3. Declarations of Interest**

Cllr Richard Welton declared a non-pecuniary interest in agenda item 8 as he is the Chair of the Licensing Committee at North East Derbyshire District Council.

Cllr Mark Foster declared a non-pecuniary interest in agenda item 10 as he is a member of Lea Brook Valley Management Committee.

**4. Public Speaking**

**4.1 Planning matters**

None

**4.2 General Matters**

Two local residents spoke about their concern over the sale of the Gladys Buxton. They posed many questions about whether the Town Council had been consulted over the sale of the public sector venue and whether it should be disposed of. They also asked whether the Town Council know about any future funding to replace Gladys Buxton.

**4.3 Police Matters**

None

**5. Council Minutes**

**034/19-20 RESOLVED**

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 13<sup>th</sup> May 2019 are approved and adopted as a true and accurate record of the meeting.

**6. Items for exclusion of public**

There were no items to exclude the public from.

**7. Planning Matters**

**7.1 Planning Applications**

Cllr Alex Dale informed members that it had been brought to his attention by Cllr Parkin that the Yorkshire Water planning application discussed at the last council meeting had been withdrawn.

The Town Clerk also corrected the details provided for supplementary planning application 19/00510/FLH which should have been Mr William Earl of 51 Holmely Lane for a single/two storey front extension to dwelling house.

### **035/19-20 RESOLVED**

To note the schedule of planning applications.

### **7.2 Planning Decisions**

### **036/19-20 RESOLVED**

To note the schedule of planning decisions.

### **8. One Valley Beer Festival**

Cllr Angelique Foster informed members that North East Derbyshire District Council had informed her that they were aware of the event and that licensing officers would be present at the event and also that there would be an increase Police presence within the town. Members spoke about a number of different incidents that had been reported to them or that they had witnessed.

### **037/19-20 RESOLVED**

To write to the Police and Licensing officers to request a report on the incidents they had dealt with on the day.

### **9. Outside Services Report**

The following tasks have been carried out up to 23<sup>rd</sup> May 2019.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas – Maintenance continues on the play areas. We have had the Annual play area inspection reports back for this year. There are a few items that require attention and will be remedied once I have sourced the parts for the items to be mended.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. It has been a busy month in the cemetery with quite a few burials and Garden of Rest.

Cliffe Park – The outside Services open the park in the mornings and check the lodge is set up and ready for any users each day. We also visit the park during the day to ensure that the bins are being emptied. The park is now maintained by Outside Services and the maintenance is being done on a weekly basis. The grass has been cut and will continue to be cut on a fortnightly basis as we do all other DTC areas.

Gosforth Lodge – Outside Service staff have been preparing all the woodwork, sanding down, and also preparing the walls for ready for painting. The lodge has now been decorated with the walls being painted Magnolia and the door frames and skirting board being painted in a light grey. This has taken some of the O/S team away for 6 days in total from doing tasks around the Town, however the building required painting before the new flooring and new blinds are too been installed, this is now complete and the flooring will be installed w/c 27<sup>th</sup> May and the blinds fitted Tuesday 4<sup>th</sup> June.

Grass Cutting – All DTC areas are being cut twice a month; this includes all large open spaces, play areas and all smaller owned areas.

Cemetery – The grass is being cut twice a month and will be cut on the alternate weeks from when we cut the DTC areas.

Council Vehicles – The Council Tipper was broken into when O/S were out cutting the grass on the embankment at Leabrook Valley, the tipper was parked on Gosforth Close, the thieves smashed the driver's window to gain access and stole the Stihl 600 backpack leaf blower, 2 witnesses saw the incident and alerted the lads cutting grass, there was a registration given by the witnesses but when I reported it the Police they could not pursue as the registration given were false plates. The blower was locked in the cab for security as NEDDC workmen had reported to us that they have had vehicles broken into whilst out cutting grass and machines stolen also.

Flower Beds – The flower beds have all been emptied off the winter plants and made ready for the planting of the summer plants. We have 6,500 plants to be planted and this will start w/c 27<sup>th</sup> May.

Hanging Baskets – We have now had the approval from DCC to install the hanging baskets on 20 lighting columns, they will be install w/c 10<sup>th</sup> June.

Other Tasks - Agendas and other DTC material placed on notice boards and are removed when meetings/events have taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have actioned around the Town.

Cllr Angelique Foster asked whether there were plans to also plant flowers within the window boxes on the Civic Hall and the Town Clerks Assistant confirmed there were plans to do this as well as installing the hanging baskets.

### **038/19-20 RESOLVED**

That the Outside Services report is noted.

## **10. Meeting Reports**

### **10.1 Parks & Recreation Committee Meeting held on 31<sup>st</sup> May 2019**

#### **039/19-20 RESOLVED**

That approval is given to use a drone to film within Cliffe Park for Dronfest on 10<sup>th</sup> August subject to the company supplying the Council with a copy of their public liability insurance.

#### **040/19-20 RESOLVED**

That permission to park MG cars on the grass behind the football posts at Carr Lane in Dronfield Woodhouse is refused.

#### **041/19-20 RESOLVED**

To grant permission for a skip to be placed in Cliffe Park on a temporary basis subject to a refundable deposit being paid in advance and there being no damage to the park afterwards.

#### **042/19-20 RESOLVED**

To note the minutes of the meeting.

## **11. Town Clerk's Report**

### **Items for Decision**

Derbyshire County Council – to decide whether to accept the County Councils proposal for a new bus shelter on Stonelow Road, opposite the entrance to the shopping centre, at an estimated cost of £8,000 of which the Town Council would need to contribute £4,000 and all ongoing maintenance of the shelter.

VE Day Commemoration Events - to decide whether the Town Council would like to organise or be involved with any VE Day 75 Commemoration Events.

Derbyshire Lamp Post Poppies 2019 - to decide whether the Town Council would like to take part in the Lamp Post Poppy Campaign again and if so how many poppies are to be purchased.

Virgin Media Community Day Opportunities in Dronfield - to decide if there are any opportunities where Virgin Media could help support the community.

Coal Aston & Dronfield Against Fracking – to review a request for continued free use of Gosforth Lodge once a month for a meeting.

Use of Council Seal - to review the decision to sign proof of life certificates following advice in the 07-2019 DALC circular regarding use of the council seal.

### **Items for Information**

None

### **Correspondence Received**

07-2019 DALC Circular (circulated electronically)

Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course.

Derbyshire County Council - Derbyshire Climate and Carbon Reduction Manifesto

### **043/19-20 RESOLVED**

To request further information from Derbyshire County Council on the exact location of the proposed new bus shelter and its design.

### **044/19-20 RESOLVED**

To create a working group to coordinate VE Day Commemorations led by Cllr Philip Wright.

### **045/19-20 RESOLVED**

To check on the number of lamp post poppies left from last year and refer a decision on the number to purchase this year to the Properties Committee.

### **046/19-20 RESOLVED**

That councillors should contact the Town Clerk directly if they have any suggestion to pass on to Virgin Media for a Community Day.

### **047/19-20 RESOLVED**

To grant permission for Coal Aston & Dronfield Against Fracking to continue to use Gosforth Lodge free of charge for a monthly meeting for a further six months.

### **048/19-20 RESOLVED**

To contact DALC to query the use of the Council Seal for authorising documents not directly related to the council.

### **049/19-20 RESOLVED**

To write to Derbyshire County Council to welcome and support the Climate and Carbon Reduction Manifesto.

### **050/19-20 RESOLVED**

To note the Town Clerks report.

### **12. Year End Accounts**

To note the final year end accounts for 2018-2019.

### **051/19-20 RESOLVED**

That the final year end accounts for 2018-19 are noted.

### **13. Internal Audit Report**

To receive the report from the internal auditor and to note the comments made and to agree that the Risk Assessment will be approved before year end in 2020.

### **052/19-20 RESOLVED**

That the internal audit report is noted and agree that the risk assessment will be approved before the year end in 2020.

**14. Annual Governance Statement for 2018-2019**

**053/19-20 RESOLVED**

That the Council approve the Annual Governance Statements for 2018/19.

**15. Accounting Statements for 2018/19**

**054/19-20 RESOLVED**

That the Council confirm to the best of their knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019 that statements 1 to 9 are agreed.

**16. Financial Reports**

**055/19-20 RESOLVED**

To approve the schedules of Payments of £75,838.56 for April 2019.

**056/19-20 RESOLVED**

To note the schedules of Receipts totalling £429,688.72 for April 2019.

**057/19-20 RESOLVED**

To note the Bank Reconciliation at 30<sup>th</sup> April 2019.

**058/19-20 RESOLVED**

To note the Income and Expenditure at 30<sup>th</sup> April 2019.

The meeting closed at 8.15pm.

Chairman:..... Date:.....

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 3<sup>rd</sup> JUNE 2019**

Reference	Applicant	Location	Details
19/00198/FLH	David Ollerenshaw	22 Pentland Road	Retention of fence at rear of property
19/00366/FLH	Mr J Holdsworth	92 Hallowes Lane	Demolition of Existing Conservatory & construction of new extension in its place. New Dormer & Porch to Front Elevation with Glazed Link to Existing Garage to Rear.
19/00421/FL	Fletcher	43 Sheffield Road	6 No. units for Mixed use of A1, B1, B2 and B8
19/00435/FLH	Mr R Thorpe	21 Hogarth Rise	Single storey extension to front of existing property
19/00439/FL	M Denton	21 Pentland Road	Proposed first floor extension over existing ground floor side extension
19/00460/FLH	Mr & Mrs Goddard	36 Green Lea	Proposed side conservatory and front porch
19/00482/FLH	Mr A Ellwood	12 Hollins Spring Avenue	Demolition of existing garage and erection of new two storey side extension
19/00468/LDC	Mr C Ogden	3 Greendale Shopping Centre Green Lane	Application for a lawful development certificate to test if Ice Cream parlor is under A1 use
19/00487/FLH	Mr M Lintin	5 Cross Lane	Single storey front extension to existing garage block (Conservation Area)
19/00510/FLH	Mr William Earl	51 Holmley Lane	Single / Two storey front extension to dwelling house
19/00513/FLH	Mr Spencer & Ms Dobbs	18 Barnes Avenue	Application for two storey side extension, front porch and single storey rear extension

**CONSULTATION BY EE LTD AND HUTCHINSON 3G LTD  
PROPOSED UPGRADE OF EXISTING MOBILE TELECOMMUNICATIONS APPARATUS  
AT BOUNDARY SOCIAL CLUB, JORDONTHORPE PARKWAY, JORDONTHORPE,  
SHEFFIELD, SOUTH YORKSHIRE, S8 8BU (NGR: 436053, 280527)**

Proposed location: Boundary Social Club, Jordonthorpe Parkway, Jordonthorpe, Sheffield, South Yorkshire, S8 8BU (NGR: 436053, 380527)

Proposed Development: Existing 14.7m monopole with shrouded antenna, supporting 1no 300mm dish and 5no cabinets at ground level on the side of south side Jordonthorpe Parkway to be removed. This will be replaced with new 20m slimline lattice tower supporting 6no antenna aperutures,3no 600mm dishe,1no 300mm dish relocated from existing pole, 8no cabinets at ground level, and ancillary works thereto, all within a new fenced compound approximately 120m south east of the existing installation. Please refer to drawings Rec C 002-265.

At : 15:03

## BANK ACCOUNT-NO 1

## List of Payments made between 01/04/2019 and 30/04/2019

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
01/04/2019	BACS Page 2350 YEAREND	BACS PAYM	19,135.14		BACS Page 2350 YEAREND
01/04/2019	BACS Page 2353- YEAREND	BACS PAYM2	2.73		BACS Page 2353- YEAREND
01/04/2019	O2 Direct Debit	ddr	12.96		Cemetery Mobile - Feb 2019
04/04/2019	Water Plus	ddr	2,131.66		Stonelow Water- Oct18-Jan19
05/04/2019	NEDDC - CHURCH ST CAR PARK	DDR	123.87		Rates - 2019/20 - Church Stree
05/04/2019	NEDDC CLIFF PARK	DDR2	486.90		Rates 2019/20 - Gosforth Lodge
05/04/2019	NEDDC - DRONFIELD	ddr3	150.00		Rates 2019/20 - Dron Woodhouse
05/04/2019	NEDDC - CIVIC HALL	ddr4	2,455.00		Rates 2019/20 - Civic Hall
05/04/2019	NEDDC - COAL ASTON	ddr5	432.80		Rates 2019/20 - Coal Aston
05/04/2019	NEDDC - WORKS UNIT	ddr6	478.70		Rates 2019/20 - Works Unit
05/04/2019	NEDDC Cemetery Lodge	ddr7	609.82		Rates 2019/20-Cemetery/Chapel
08/04/2019	HSBC Bank Plc	ddr2	32.41		HSBC Bank Charges-Feb-Mar
08/04/2019	Gamma Business Communications	ddr3	118.25		Telephone - Feb 2019
09/04/2019	OPUS - 42 Cemetery Road (Lodge	ddr4	417.43		Cemetery-Electric- March
09/04/2019	Plusnet PLC	ddr5	52.56		Broadband - Civic Hall-April
10/04/2019	Frame Smart Mailing	ddr6	200.00		Franking Machine postage
11/04/2019	HSBC Bank Plc	ddr10	33.44		Electronic Bank Charges - Feb
11/04/2019	Post Office Ltd	ddr7	4,767.58		March 2019 - Tax & NI
11/04/2019	O2 Direct Debit	ddr8	63.20		Mobile Phones - March
11/04/2019	Yorkshire Water	ddr9	1,872.48		S/Low Sewerage Sep16-Jan 19
12/04/2019	U3A History	200116	11.30		Refund for cancellation U3A
12/04/2019	TALKTALK DIRECTDEBIT	ddr12	27.00		Broadband - April - Works Unit
12/04/2019	O2 Direct Debit	ddr13	34.50		Mobile Phone Handset Chge-Apr
15/04/2019	BACS SALARIES APRIL	BACS	16,194.74		BACS SALARIES APRIL
16/04/2019	FuelGenie	ddr14	363.25		Fuel for vehicles/equip-March
16/04/2019	North East Derbyshire District	ddr	1,603.68		Trade Waste - C/Park - Apr-Sep
16/04/2019	North East Derbyshire District	ddr2	1,069.12		Trade Waste -Civic - Apr-Sep
16/04/2019	North East Derbyshire District	ddr3	1,069.12		Trade Waste- Unit - Apr-Sep
23/04/2019	IRIS Payroll Solutions Ltd	ddr15	22.85		Auto Enrolment package - March
23/04/2019	Contract Natural Gas Ltd	ddr16	43.26		Gas - Gos Lodge - March
23/04/2019	Contract Natural Gas Ltd	ddr17	188.81		Gas - Stonelow - March 2019
23/04/2019	Spitfire Network Services Ltd	ddr18	39.60		Alarm Line Rental - April
23/04/2019	British Gas Trading Ltd	ddr19	605.76		Gas - Civic Hall- March
23/04/2019	OPUS - Civic Hall	ddr	697.09		Electric - Civic Hall - March
23/04/2019	OPUS - Small Pavilion Stone	ddr2	90.03		Electric-Sml Pav S/Low - March
23/04/2019	OPUS - Library Gardens	ddr3	10.26		Electric - Church Street - Mar
23/04/2019	OPUS - Unit Callywhite Lane	ddr5	503.36		Electric - Works Unit - March
23/04/2019	OPUS - Coal Aston Pavilion	ddr6	32.36		Electric - CA Pavilion- March
23/04/2019	OPUS - Main Pavilion Stonelow	ddr7	69.44		Electric-Main Pav S/Low-March
23/04/2019	OPUS - Cliffe Park	ddr9	582.17		Electric - Cliffe Park - March
24/04/2019	O2	DDR	3.75		Cemetery Mobile device plan
24/04/2019	IDMobile	ddr	5.00		Sim Card for Tablet-April
29/04/2019	Booker Cash & Carry	200117	563.65		Various Janitorial Items
30/04/2019	BACS B/L Pymnt Page 2368	BACS Pymnt	16,435.93		BACS B/L Pymnt Page 2368
30/04/2019	BACS B/L Pymnt Page 2369	BACS Pymnt	1,457.64		BACS B/L Pymnt Page 2369
30/04/2019	BACS B/L Pymnt Page 2373	BACS Pymnt	120.00		BACS B/L Pymnt Page 2373
30/04/2019	PHS Group Plc	ddr	15.00		Sanitary Waste extra visit

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List of Payments made between 01/04/2019 and 30/04/2019

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/04/2019	Westfield Health Direct D	ddr	37.95		Westfield deductions - April
30/04/2019	NEST	DDR	64.99		Nest DDR 30.4.19
<b>Total Payments</b>			<b>75,838.56</b>		



At: 15:03

**BANK ACCOUNT-NO 1**

Cash Received between 01/04/2019 and 30/04/2019

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/04/2019	Sales Recpts Page 3942		Sales Recpts Page 3942	725.00
03/04/2019	Sales Recpts Page 3943		Sales Recpts Page 3943	62.40
04/04/2019	Sales Recpts Page 3944		Sales Recpts Page 3944	349.62
05/04/2019	NEDDC Precept 1st Payment	bacs	NEDDC Precept 1st Payment	411,491.11
05/04/2019	Sales Recpts Page 3945		Sales Recpts Page 3945	364.32
05/04/2019	Sales Recpts Page 3946		Sales Recpts Page 3946	62.40
06/04/2019	Sales Recpts Page 3947		Sales Recpts Page 3947	50.50
08/04/2019	Sales Recpts Page 3949		Sales Recpts Page 3949	306.77
08/04/2019	Sales Recpts Page 3950		Sales Recpts Page 3950	73.00
08/04/2019	Sales Recpts Page 3951		Sales Recpts Page 3951	36.50
08/04/2019	Sales Recpts Page 3952		Sales Recpts Page 3952	1,000.00
10/04/2019	Sales Recpts Page 3953		Sales Recpts Page 3953	55.80
11/04/2019	Mr Giles	cash	Market Rent 1 & 8.4.19	97.50
11/04/2019	Sales Recpts Page 3954		Sales Recpts Page 3954	94.55
11/04/2019	Sales Recpts Page 3955		Sales Recpts Page 3955	304.20
11/04/2019	Sales Recpts Page 3976		Sales Recpts Page 3976	6,017.09
11/04/2019	Sales Recpts Page 3977		Sales Recpts Page 3977	66.30
12/04/2019	Sales Recpts Page 3956		Sales Recpts Page 3956	307.00
12/04/2019	Sales Recpts Page 3957		Sales Recpts Page 3957	271.20
14/04/2019	Sales Recpts Page 3958		Sales Recpts Page 3958	50.50
15/04/2019	Sales Recpts Page 3959		Sales Recpts Page 3959	62.40
15/04/2019	Sales Recpts Page 3960		Sales Recpts Page 3960	50.50
16/04/2019	Sales Recpts Page 3961		Sales Recpts Page 3961	50.50
16/04/2019	Sales Recpts Page 3962		Sales Recpts Page 3962	40.80
18/04/2019	Mr Giles	cash	Market Rent 11 & 18.4.19	97.50
18/04/2019	Sales Recpts Page 3963		Sales Recpts Page 3963	23.22
18/04/2019	Sales Recpts Page 3978		Sales Recpts Page 3978	669.22
18/04/2019	write off 0.22p underpayment	w/off	write off 0.22p underpayment	-0.22
19/04/2019	Sales Recpts Page 3964		Sales Recpts Page 3964	50.50
19/04/2019	w/off 50p bacs underpayment	w/off	w/off 50p bacs underpayment	-0.50
23/04/2019	Sales Recpts Page 3965		Sales Recpts Page 3965	1,151.36
24/04/2019	Sales Recpts Page 3966		Sales Recpts Page 3966	23.22
24/04/2019	Saxton Mee - Cemetery Lodge	bacs	Saxton Mee - Cemetery Lodge	613.80

Continued on Page 2

At : 15:03

**BANK ACCOUNT-NO 1**

Cash Received between 01/04/2019 and 30/04/2019

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
25/04/2019	Manfredis Ices	bacs	Gala Stall Payment	35.00
25/04/2019	Sales Recpts Page 3967		Sales Recpts Page 3967	65.00
25/04/2019	Sales Recpts Page 3968		Sales Recpts Page 3968	304.20
29/04/2019	Sales Recpts Page 3969		Sales Recpts Page 3969	50.50
29/04/2019	Sales Recpts Page 3970		Sales Recpts Page 3970	27.90
30/04/2019	Sales Recpts Page 3948		Sales Recpts Page 3948	35.50
30/04/2019	Sales Recpts Page 3971		Sales Recpts Page 3971	357.00
30/04/2019	Sales Recpts Page 3972		Sales Recpts Page 3972	12.00
30/04/2019	Sales Recpts Page 3973		Sales Recpts Page 3973	50.50
30/04/2019	Sales Recpts Page 3974		Sales Recpts Page 3974	30.00
30/04/2019	Sales Recpts Page 3979		Sales Recpts Page 3979	577.20
30/04/2019	Sales Recpts Page 3980		Sales Recpts Page 3980	3,242.26
30/04/2019	Sales Recpts Page 3981		Sales Recpts Page 3981	83.65
<b>Total Receipts</b>				<b>429,688.72</b>