

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 4th FEBRUARY 2019

Present:

Councillors G. Baxter, L. Blanshard, A. Dale, L. Deighton, M. Emmens, A. Foster, M. Foster, S. Green, R. Hall, A. Hutchinson, A. Powell, R. Smith, K. Tait and P. Wright (Chairman)

In Attendance:

5 members of public, 4 members from Lea Brook Valley, 1 member of the press, Joanne Mitchell (PA to Town Clerk) and Andrew Tristram (Town Clerk).

1. Apologies

Apologies were received from Cllr. K. Burkitt, Cllr. T. Collins, Cllr G. Hopkinson, Cllr. C. Smith and Cllr R. Welton.

2. To consider a variation of order of business

There were no variations to the order of business.

3. Declarations of Interest

There were no declarations of interest.

4. Lea Brook Valley

Rev Dave Walker, Chair of Lea Brook Valley, gave an update on the group's activities over the last twelve months. Since gaining charitable status in 2017, a number of funding streams have been accessed by the group over the last 12 months to fund work on the balancing ponds and to create an educational area and woodland path. Work has also been undertaken to conduct a hedgehog survey and to create a community engagement programme. Over the next twelve months the group is looking to promote conservation and preservation, advance education, consider what help can be provided for the Nature Reserve and help with the River Drone. The group will continue to conduct monthly litter picks, work days and warden reports for the area. They are also looking to engage with the education authority and create a forest school. The recording of the different species of animals within the green corridor is now being recorded on a national database. The annual Nature Fest will take place on 11 May 2019.

5. Public Speaking

5.1 Planning matters

No members of the public raised any matters.

5.2 General Matters

No members of the public raised any matters.

5.3 Police Matters

There was no police representative present.

6. Council Minutes

225/18-19 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on Monday 7th January 2019 and the Extraordinary Meeting of the Town Council held on Monday 14th January 2019 are approved and adopted as a true and accurate record of the meetings.

7. Items for exclusion of public

There were no items requiring the exclusion of the public.

8. Planning Matters

8.1 Planning Applications

226/18-19 RESOLVED

To note the schedule of planning applications.

8.2 Planning Decisions

227/18-19 RESOLVED

To note the schedule of planning decisions.

9. Sindelfingen Visit

Cllr Angelique Foster nominated four representatives to attend Sindelfingen in June 2019 on behalf of the Town Council.

228/18-19 RESOLVED

To note Cllr L. Blanshard, Cllr L. Deighton, Cllr A. Powell and Cllr P. Wright, along with their consorts, as representatives of Dronfield Town Council at the Sindelfingen Street Festival in June 2019.

10. Outside Services Report

The following tasks have been carried out during the period of January 2019.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time. We have replaced 2 dog bins with new ones. A litter bin has also been reinstalled on the pavement at School Lane next to RBS.

Play Areas – Maintenance continues on the play areas. We have started to dismantle the play area at Lundy Road, all play equipment, bins and benches are being removed ready for the installation of the new equipment.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. The O/S team have been clearing up a lot of branches/twigs that have been blown down in the cemetery; they have carried out this task 3 times over the last month.

Cliffe Park – The Outside Services now open the park in the mornings and check the lodge is set up and ready for any users each day. We also visit the park during the day to ensure that the bins are being emptied. The park is now maintained by Outside Services and the maintenance is being done on a weekly basis by clearing/blowing the car parks and footpaths and any outside maintenance that is required.

General Maintenance - O/S staff have been going round and cutting back shrubbery and hedgerows, the areas that have been done this month include the shrubbery/hedgerow round the car park and shrubbery leading from the main road round towards the bowling pavilion.

Christmas Lights – The Christmas lights were taken down w/c 7th Jan, all lights and icicles within Library gardens and small Christmas trees from around the Civic and down the High Street were removed and dismantled, packed away and stored at the workshop for next year.

Leabrook Valley – We have replaced the handrail on the bridge which crosses the brook on both sides, new posts were installed and hand rail cut to suit.

Grit bins – We have been out and topped up several of the grit bins, we still have approx 19 ton of grit stored in the workshop compound.

PAT Testing – Portable appliance testing has been completed within Civic Hall, Cliffe Park and Workshop; this is a yearly inspection of all equipment.

Cliffe Park, Fire Alarm – The Fire detection system at Cliffe Park has been extended to include the Tea Rooms and kitchen area. Due to the Tea Rooms being closed for a 2 month period

we were advised to have some fire protection installed as there is a lot of electrical equipment within the seating area and the kitchen.

Training – All O/S staff attended the ‘Dementia Awareness’ Training Course held at the Civic Hall on Friday 25th January. This was a very informative course and all staff left with an understanding of what they had learned on the course.

Agendas placed on notice boards and removal when meeting has taken place. Banners removed/replaced on from the front of the Civic Hall when required. Various reports have been actioned around the Town.

229/18-19 RESOLVED

To note the report from the Outside Services Manager.

11. Meeting Reports

11.1 Neighbourhood Plan Steering Group held on 14th January 2019

230/18-19 RESOLVED

To note the minutes of the meeting

11.2 Road Safety Committee Meeting held on 14th January 2019

The minutes of the meeting were amended to reflect the fact that the Police were invited to the come along to the next Road Safety Committee Meeting, not the Town Council Meeting.

231/18-19 RESOLVED

To send a petition to Derbyshire County Council to request a reduction in the speed limit to 30mph on Bowshaw, along with a copy of the survey responses received from the residents and to write to the residents to inform them of the Town Council's action.

232/18-19 RESOLVED

To note the minutes of the meeting

11.3 Cemetery Advisory Committee held on 14th January 2019

Cllr A. Dale declared an interest as a councillor of Unstone Parish Council.

233/18-19 RESOLVED

To request a contribution from Unstone Parish Council of £4,224 towards the running costs of the Cemetery.

234/18-19 RESOLVED

To defer the decision regarding a new fee for ‘pre purchase garden of rest’ for residents and non-residents to the next Cemetery Advisory Committee Meeting.

235/18-19 RESOLVED

To defer the decision to write to the owners of a number of graves to the next Cemetery Advisory Committee Meeting.

236/18-19 RESOLVED

That Phil Turton is to assess the Chapel Interior and provide a report.

237/18-19 RESOLVED

That any renovation costs for the Chapel are met from the Cemetery earmarked reserves.

238/18-19 RESOLVED

That three quotes are to be sought for plastering and redecoration of the chapel interior and varnishing of the chapel main doors and pews.

239/18-19 RESOLVED

To circulate the date of next Cemetery Advisory Committee Meeting.

240/18-19 RESOLVED

To note the minutes from the meeting.

11.4 Properties Committee Meeting held on 21st January 2019

241/18-19 RESOLVED

That the not-for-profit rate at Gosforth Lodge and the Civic Hall be increased by 1% from April 2019 and that commercial rates be increased by 2%.

242/18-19 RESOLVED

That the inspection of the lampposts are carried out to enable hanging baskets to be put up and that, subject to three quotes being gained, brackets are purchased and that a request is made to the Horticultural Society to provide the flowers.

243/18-19 RESOLVED

That a parking order for a time limit of three hours for the Church Street car park is requested from Derbyshire County Council and that a request is made to North East Derbyshire District Council to enforce the time restriction.

244/18-19 RESOLVED

To note the minutes from the meeting.

12. Town Clerk's Report

Items for Decision

1. St John's Marching Band

A donation of £50 was made to both St John's Ambulance Marching Band and the ATC following their assistance in the Remembrance Day Parade in November 2018. However a request has been received from St John's Ambulance Marching Band for a donation of £100.

Items for Information

1. Stonelow Road Closure

Derbyshire County Council have informed us that Stonelow Road will be closed to all traffic between 18th – 22nd February inclusive. Bus services will be diverted via Holmesdale Road, Green Lane and Snape Hill.

2. Pentland Road Post Office

The Post Office have informed us that following a period of public consultation and review they have made the decision to proceed with the move from Pentland Road to McColl's retail Group at Barnes Lane, Dronfield Woodhouse.

3. Step Inside Dementia Training Course

Twelve employees took part in the 'Step Inside Dementia' training course on Friday, 25th January. Following this a number of recommendations will be made at the next Properties Committee Meeting to help Dronfield become a Dementia Friendly Town.

Correspondence Received

1. DALC Circular 01-2019 (circulated electronically)
2. Candidates and Agents Briefing from North East Derbyshire District Council for prospective election candidates (circulated electronically)
3. Invitation to the launch of a new charity foundation from the Belmayne Foundation (circulated electronically)

245/18-19 RESOLVED

That the Town Council will increase their donation to St Johns Ambulance Marching Bands from £50 to £100 and the amount will be reviewed in 2019.

246/18-19 RESOLVED

To note the Town Clerks report.

13. Financial Reports

Members received details of Income and Expenditure, Schedule of Receipts, Bank Reconciliation and Schedule of Payments to 31st December 2018.

247/18-19 RESOLVED

To approve the schedule of Payments of £138,022.13 for December 2018.

248/18-19 RESOLVED

To note the schedule of Receipts totalling £42,159.74 for December 2018.

249/18-19 RESOLVED

To note the Bank Reconciliation at 30th November 2018.

250/18-19 RESOLVED

To note the Income and Expenditure at 30th November 2018.

14. Exclusion of the Press and Public

251/18-19 RESOLVED

To exclude any remaining members of the press and public from the meeting in view of the confidential nature of the business about to be transacted.

15. Personnel Meeting Report

252/18-19 RESOLVED

That the minutes of the meeting are noted.

The meeting closed at 8.30pm.

Chairman:

Date:

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 4th FEBRUARY 2019

Reference	Applicant	Location	Details
18/01274/FL	The Co-Operative Group	84 Hartington Road	Proposal to replace existing refrigeration plant with new plant, construct an external store and attached lean to canopy
18/1252/DISCON	Mr M Hewison Yorkshire Water Services	Sewage Works Half Acre Lane	Application to discharge condition 3 (Gas Protection Measures) of planning application 17/00624/FL
18/01254/TPO	Ms Cate Harris NEDDC	Land To The North Of 10 Turner Close	Application to crown reduce, crown clean and tip back overhang of 1no Silver Birch covered by NEDDC TPO 103 Part 5
19/00002/FLH	Mr & Mrs R Dymond	21 Rothay Close	Proposed removal of conservatory and erection of a single storey rear extension, raised deck area and internal alterations
19/00005/FLH	S Byrne	40 Caldey Road	Proposed two storey side extension and front porch
19/00006/FLH	R Marples	11 Smithy Croft	Application for outbuilding
19/00014/LB	Mr J O'Brien	6 Lea Road	Application for listed building consent for replacement windows (Listed Building)
19/00028/FLH	Mrs M Tomlinson	14 Byron Close	Application for front porch and loft conversion with dormers on both side elevations
19/00031/TPO	Mr L Stevenson	Silkstone Farm Stone Close Coal Aston	Application to prune and reduce new growth of Sycamore Tree (T1) covered by NEDDC TPO 89
19/00040/TPO	Parks NEDDC	Land To The East 34 To 42 Sherwood Road	Application for works to trees covered by NEDDC Tree Preservation Order 103 PT 3 (G9 and G10 and T32 and T47) and at land east of 50-52
19/00042/FL	Mr C Cann	59 Eckington Road	Application for change of use of domestic outbuildings (C3) to office accommodation within the curtilage of the existing dwelling house (Conservation Area)
19/00046/FL	Miss C J Tudor	33 Northern Common	Application to convert barn to granny annexe (Conservation Area)
19/00053/LB	Mr D Massingham	Dronfield Railway Station	Remove timber ramp from Lea Road Bridge. Attach steel ramp to Lea Road Bridge using new cored holes and new reinforced concrete pad foundation at position of existing ramp landing. (Listed Building/Conservation Area)
19/00054/FLH	Mr R Hammond	11A Chestnut Close	New extension to form Kitchen, entrance Lobby and Toilet to existing bungalow

At : 14:00

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/12/2018	NEDDC - COAL ASTON	ddr	422.00		C/Aston sports - Rates 2018/19
05/12/2018	NEDDC - CHURCH ST CAR PARK	ddr2	106.00		Church St C.Park - Rates 18/19
05/12/2018	NEDDC CLIFF PARK	ddr3	475.00		Gos Lodge - Rates 18/19
05/12/2018	NEDDC - DRONFIELD	ddr4	144.00		DWSSC - Rates 18/19
05/12/2018	NEDDC - CIVIC HALL	ddr5	2,400.00		Civic Hall - Rates 2018/19
05/12/2018	NEDDC Cemetery Lodge	ddr6	206.30		Cem Lodge - Council Tax
07/12/2018	Gamma Business Communications	ddr7	116.71		Telephone charges - Nov
09/12/2018	HSBC Bank Plc	ddr8	29.02		Bank Charges - Oct/Nov
10/12/2018	BACS B/L Pymnt Page 2298	BACS Pymnt	21,927.61		BACS B/L Pymnt Page 2298
10/12/2018	BACS B/L Pymnt Page 2299	BACS Pymnt	420.00		BACS B/L Pymnt Page 2299
10/12/2018	TALKTALK DIRECTDEBIT	ddr12	23.31		Broadband - works unit - Dec
10/12/2018	Plusnet PLC	ddr13	38.57		Broadband - Civic - Dec
10/12/2018	OPUS - 42 Cemetery Road (Lodge)	ddr9	309.46		Electric - Cemetery - Oct/Nov
11/12/2018	Frama Smart Mailing	ddr	200.00		Franking Machine top up
12/12/2018	O2 Direct Debit	ddr2	62.70		Mobile Phones Calls - Nov
12/12/2018	O2 Direct Debit	ddr3	34.50		O2 - Mobile Phone handset chge
13/12/2018	HSBC Bank Plc	ddr4	39.08		Electronic bank charges - Oct
13/12/2018	NEDDC - UNIT	ddr5	466.00		Purchase Ledger Payment
14/12/2018	correct bacs payment	SALARIES	33,933.36		correct bacs payment
17/12/2018	NEDDC Cemetery Lodge	ddr6	545.00		Cemetery - Rates 18/19
17/12/2018	Post Office Ltd	ddr	4,952.43		Nov 2018 - Tax & NI
17/12/2018	BACS B/L Pymnt Page 2307	BACS Pymnt	17,089.19		BACS B/L Pymnt Page 2307
17/12/2018	Booker Cash & Carry	600579	71.75		Mop buckets x 11 industrial
17/12/2018	S P Temple	200108	24.09		Xmas Fest - arts/crafts
17/12/2018	1890 (Dronfield) Sqn ATC	200109	50.00		Remembrance Parade - Donation
17/12/2018	St Johns Marching Band	200110	50.00		Remembrance parade - donation
18/12/2018	FuelGenie	ddr	372.70		Vehicle Fuel - November
18/12/2018	Water Plus	ddr2	335.12		Water - Civic - 19.8-19.11.18
20/12/2018	Frama Smart Mailing	ddr3	126.00		Franking Machine- 17.1-16.4.19
20/12/2018	Contract Natural Gas Ltd	ddr4	125.82		Gas - Stonelow November
20/12/2018	Contract Natural Gas Ltd	ddr5	365.16		Gas - Gos Lodge - November
21/12/2018	IRIS Payroll Solutions Ltd	ddr6	22.85		Auto enrolment package - Nov
21/12/2018	Spitfire Network Services Ltd	ddr7	39.60		Alarm Line - December
21/12/2018	British Gas Trading Ltd	ddr9	629.58		Gas - Civic Hall - November
21/12/2018	OPUS - Cliffe Park	ddr	780.35		Cliffe Park - Electric - Nov
21/12/2018	OPUS - Main Pavilion Stonelow	ddr2	84.13		Electric - Stonelow Pav - Nov
21/12/2018	OPUS - Coal Aston Pavilion	ddr3	27.24		Electric - CAston Pav - Nov
21/12/2018	OPUS - Unit Callywhite Lane	ddr4	461.20		Electric - Works Unit - Nov
21/12/2018	OPUS - Library Gardens	ddr5	8.79		Electric - Church Street - Nov
21/12/2018	OPUS - Civic Hall	ddr6	736.02		Electric - Civic Hall - Nov
21/12/2018	OPUS - Small Pavilion Stone	ddr7	91.41		Electric - Sml Pav S/low - Nov
24/12/2018	Personnel Advice & Solutions L	ddr12	120.00		Personnel Advice - December 18
27/12/2018	Metro (Dronfield) Limited	ddr10	49,239.60		Rent - Civic Hall- Dec-Feb
27/12/2018	Water Plus	ddr11	108.01		Water - Cem Lodge-Aug-Nov
28/12/2018	Westfield Health Direct D	ddr15	37.95		Westfield deductions - Nov 18
28/12/2018	IDMobile	ddr	5.00		SIM Card - December
28/12/2018	O2	DDR	3.75		Handset charge - Cem Mobile

Continued on Page 2

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/12/2018	Yorkshire Water	ddr13	95.35		Water -Coal Aston Pav -Jun-Dec
31/12/2018	Yorkshire Water	ddr14	70.42		Water - works unit- Jun-Dec
Total Payments			<u>138,022.13</u>		

At : 14:00

BANK ACCOUNT-NO 1**Cash Received between 01/12/2018 and 31/12/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
04/12/2018	Sales Recpts Page 3804		Sales Recpts Page 3804	2,886.10
04/12/2018	Sales Recpts Page 3805		Sales Recpts Page 3805	57.82
04/12/2018	Sales Recpts Page 3806		Sales Recpts Page 3806	3,915.00
04/12/2018	Sales Recpts Page 3809		Sales Recpts Page 3809	304.20
04/12/2018	Sales Recpts Page 3810		Sales Recpts Page 3810	50.00
06/12/2018	Sales Recpts Page 3811		Sales Recpts Page 3811	50.00
06/12/2018	Sales Recpts Page 3812		Sales Recpts Page 3812	50.00
07/12/2018	Sales Recpts Page 3813		Sales Recpts Page 3813	68.70
07/12/2018	Sales Recpts Page 3815		Sales Recpts Page 3815	50.00
09/12/2018	Sales Recpts Page 3814		Sales Recpts Page 3814	304.20
10/12/2018	Sales Recpts Page 3822		Sales Recpts Page 3822	1,000.00
12/12/2018	Sales Recpts Page 3816		Sales Recpts Page 3816	50.00
12/12/2018	Sales Recpts Page 3817		Sales Recpts Page 3817	304.20
12/12/2018	Sales Recpts Page 3818		Sales Recpts Page 3818	304.20
14/12/2018	December Salaries - BACS	bacs	December Salaries - BACS	16,966.68
14/12/2018	Groundwork UK	bacs	Grant received - N/Plan	3,325.00
14/12/2018	Mr Giles	cash	Market Rent 29.11.18/6.12.18	87.50
14/12/2018	Sales Recpts Page 3807		Sales Recpts Page 3807	273.80
14/12/2018	Sales Recpts Page 3808		Sales Recpts Page 3808	69.32
14/12/2018	Sales Recpts Page 3819		Sales Recpts Page 3819	304.20
14/12/2018	Sales Recpts Page 3820		Sales Recpts Page 3820	50.00
16/12/2018	Sales Recpts Page 3821		Sales Recpts Page 3821	304.20
18/12/2018	Sales Recpts Page 3831		Sales Recpts Page 3831	110.30
19/12/2018	Sales Recpts Page 3828		Sales Recpts Page 3828	23.00
19/12/2018	Sales Recpts Page 3829		Sales Recpts Page 3829	50.00
19/12/2018	Sales Recpts Page 3830		Sales Recpts Page 3830	442.80
20/12/2018	Sales Recpts Page 3823		Sales Recpts Page 3823	119.32
20/12/2018	Sales Recpts Page 3826		Sales Recpts Page 3826	304.20
20/12/2018	Sales Recpts Page 3827		Sales Recpts Page 3827	120.00
21/12/2018	Award for All - Grants	bacs	Grant for Gosforth Lodge	10,000.00
27/12/2018	Sales Recpts Page 3832		Sales Recpts Page 3832	50.00
27/12/2018	Sales Recpts Page 3833		Sales Recpts Page 3833	100.00
27/12/2018	Sales Recpts Page 3834		Sales Recpts Page 3834	65.00

Continued on Page 2

Printed On : 04/01/2019

Dronfield Town Council 2018/19

Page No 2

At : 14:00

BANK ACCOUNT-NO 1

Cash Received between 01/12/2018 and 31/12/2018

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
Total Receipts				42,159.74
