

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 4th JUNE

Present:

Councillors G. Baxter, L. Blanshard, T. Collins, A. Dale, A. Foster, M. Foster, S. Green, R. Hall, A. Hutchinson, G. Hopkinson, A. Powell, C. Smith, R. Smith and P. Wright (Chairman)

In Attendance:

10 members of public, 1 member of the press, 3 police representatives, 1 fire service representative, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

1. Apologies

Apologies were received from Councillors L. Deighton, M. Emmens, E. Pasley, K. Tait and Cllr R. Welton was absent.

2. To consider a variation of order of business

035/18-19 RESOLVED

That item number 5 on the agenda – Dronfield Genquip Band, be moved to after item number 9 – Planning Matters.

3. Declarations of Interest

There were no declarations of interest.

4. Derbyshire Fire & Rescue Service

A representative of Derbyshire Fire & Rescue Service informed members about their strategy for the forthcoming year and the focus of their campaigns over the next 12 months and asked for the support of the Council to spread their messages across the area. These included a safe and well theme focusing on falls, mobility and hoarding, working with younger people on a campaign about 'Dying 2 Drive' and water safety strategy.

6. Public Speaking

6.1 Planning matters

None

6.2 General Matters

A Dronfield resident requested an update on the petition he had sent to Dronfield Town Council to replace the bus shelter on Gosforth Drive. He also requested that the Town Council reconsider their decision not to clean the War Memorial.

Another Dronfield resident requested that pot holes around the town were improved and repaired.

A Coal Aston resident thanked the Town Council for their recent improvements to Cliffe Park. A request was made for the play area at Birches Fold to be considered for their next project as there are items missing, flaking paint and rotting wood. The resident volunteered to assist with any planning and consultation for the park area along with other young mothers in Coal Aston.

6.3 Police Matters

PC Sally Horner discussed Crime Statistics for the month of May, which were down by 10% mainly due to a decrease in shoplifting. Cllr C. Smith asked for feedback on the Three Valleys Beer Festival, which had been held the weekend before and PC Horner reported that

there had been one arrest. Cllr A. Foster asked for details of the arrest and PCSO Adcock reported that it was drugs related, not drink related.

PCSO Adcock then went on to speak about the grant request that they have recently applied for from the Town Council for their Summer Diversion project. It was reported that of the 178 children that attended last year of which around 25% were from Dronfield. Since then there has been an increase in the number of vulnerable families in Dronfield, so they would expect uptake to be higher this year.

7. Council Minutes

036/18-19 RESOLVED

That the location where the meeting was held be amended from the Council Chamber at the Civic Hall to Gosforth Lodge at Cliffe Park.

037/18-19 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 14th May 2018 are approved and adopted as a true and accurate record of the meeting with the above amendment included.

8. Items for exclusion of public

There were no items requiring the exclusion of public.

9. Planning Matters

9.1 Planning Applications

038/18-19 RESOLVED

To contact the planning officer regarding the applications from the Green Dragon and The Blue Stoops with regards to the construction of freestanding glass roofed canopy and a steel framed canopy to raise concerns over their appearance in a conservation area and request the item is referred to the planning committee for decision and a site visit is carried out.

039/18-19 RESOLVED

To note the schedule of planning applications.

9.2 Planning Decisions

040/18-19 RESOLVED

To note the schedule of planning decisions.

5. Dronfield Genquip Band

The band have recently made a number of requests to become more involved in the community and have agreed to play at the Gala free of charge in July.

Cllr G. Baxter supported them becoming more involved as the band help to raise the profile of Dronfield and have recently been promoted within the Brass Band division. Cllr Baxter suggested the Properties Committee consider offering the band free use of the Civic Hall twice a year to help them raise funds to support the group.

Cllr A. Powell suggested that a meeting be held with band first to gauge how the Town Council can help support them in the future.

041/18-19 RESOLVED

That a meeting is requested with the Dronfield Genquip Band.

10. Town Council Delegation to Sindelfingen

042/18-19 RESOLVED

That Cllr P Wright and his wife, Cllr A. Powell and his wife and Cllr T Collins and his wife plus Cllr L. Blanshard, Cllr G. Baxter, Cllr. C. Smith and Cllr. R. Smith will be attending the twinning event in Sindelfingen in June 2018.

Members noted that all delegates attending would be responsible for their own costs for the visit.

11. Outside Services Report

The following tasks have been carried out during the month of May.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. It has been a busy month with several Funerals, Garden of rest, and this all takes time as we have to prepare the graves, dress the graves, undress the graves after funeral and back fill and make good. We have been topping up several sunken graves and grass seeding them.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed.

Cliffe Park – Due to staff sickness and holidays, we are covering the night attendant duties in the Park, Phil (Civic Hall Caretaker) has been and still is covering the night time attendants roll.

Cemetery - The team have been into the Cemetery to tidy up and the grass cutting has commenced, this will be cut fortnightly basis on alternate weeks to cutting DTC parks and open spaces. It takes approximately 3 days for the grass to be cut by using hand lawn mowers and the triple on the large areas, this uses up the 5 men employed within the Outside Services.

Grass Cutting – Grass cutting has commenced around the parks and open spaces in the Town.

The areas will be cut on a fortnightly basis on alternate weeks to the cemetery being cut.

The triple will be out cutting all the large open areas and the 2 men will follow round cutting the play areas with the lawn mowers and strimming areas required.

Football – The football season has now finished and the goal posts will be removed, cleaned, disinfected and stored inside the pavilion at Coal Aston.

Flower beds – The flower beds have all been deweeded, the White swan flower bed has been rotovated to kill off the chick weed.

Bus Shelters - The bus shelters will all be cleaned next week W/C 28th May.

Footpaths – The footpaths that we maintain around the Town have all been cleaned and strimmed if required and weed spray applied.

Stonelow Football – There were 8 Leylandii plants (established 7 foot) which we picked up from New Leaf Garden Centre and delivered to Dronfield Town Football Club to be planted on the inside of the fencing near the pavilion.

Other - Agendas placed on notice boards and removal when meeting has taken place. Banners removed from the front of the Civic Hall. Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

Cllr A. Foster requested an update on the replacement noticeboard at Barnes Avenue and when the benches would be repaired at Cliffe Park.

Cllr T. Collins questioned whether barriers he asked to be collected had been removed and an update on when surplus materials from the footpath resurfacing work would be removed.

An update on the drainage works at Sindelfingen was also requested and it was reported that one of the signs at Sindelfingen Park had been removed.

043/18-19 RESOLVED

To note the report from the Outside Services Manager.

12. Meeting Reports

12.1 Neighbourhood Plan Advisory Group held on 15th May 2018

044/18-19 RESOLVED

To note the minutes of the meeting.

12.2 Neighbourhood Plan Advisory Group held on 22nd May 2018

045/18-19 RESOLVED

To note the minutes of the meeting.

13. Town Clerk's Report

Items for Decision

There were no items for decision.

Items for Information

- a) B6057 Dronfield to Unstone Shared Cycle Route: Invitation from Derbyshire County Council to a Public Meeting.
- b) Letter from Derbyshire County Council regarding plans for a consultation on the future of public libraries.
- c) Letter from Derbyshire County Council regarding School Crossing Patrol Service to assess whether there may be interest within the town council to support schools to self-fund their specific SCP provision.
- d) National Rural Crime Survey 2018: request from Derbyshire Police and Crime Commissioner urging anyone living or working in the county's rural towns and villages to make time to share their views and play a positive part in the response to rural crime and antisocial behaviour by completing the 2018 National Rural Crime Survey.
- e) Bramley Moor, Marsh Lane Planning Application: Notification from Derbyshire County Council regarding commencement of the Public Inquiry on 19 June 2018.

Correspondence Received

- a) Recent amendments to NEDDC's Constitution: Letter from a Dronfield resident regarding the future of petitions presented to North East Derbyshire District Council.

Cllr C. Smith voiced opposition to the potential changes to the Library service in Derbyshire by Derbyshire County Council.

Cllr A. Dale pointed out that the County Council were not looking to close any libraries but plans to review how they are managed. Dronfield Library would continue to be run by the County Council and there were no proposals to close Dronfield library.

Cllr A. Foster highlighted that the proposed changes to Dronfield Library were to reduce their hours slightly by half an hour each day to help the library run more efficiently.

Cllr A. Dale gave an update on the Dronfield to Unstone Cycle Route following the meeting on the 21st May. Approximately 30-40 residents attended and the majority were in opposition to the cycle route. A decision is expected in July 2018.

Cllr C. Smith stated that School Crossing Patrols should continue to be funded by the County Council.

Cllr A. Foster stated that a road safety meeting had been held recently with a representative from Derbyshire County Council and expressed a preference that Derbyshire County Council

continue to fund them and that the Council should not support Dronfield Town Council funding School Crossing Patrols.

046/18-19 RESOLVED

To formally reply to Derbyshire County Council regarding their suggestions on School Crossing Patrols.

047/18-19 RESOLVED

To note the Town Clerks report.

14. Motion proposed by Cllr. Alex Dale, seconded by Cllr Angelique Foster

That Dronfield Town Council write to North East Derbyshire District Council to formally complain about the recent changes they have made to the Petition scheme which will prevent members of the public from petitioning on issues which are subject to consultation or about to be.

Dronfield Town Council believes that this constitutes an attempt to shut down debate and remove residents of their democratic right to petition their local authority.

Dronfield Town Council also requests an explanation about the reasons why the petition, signed by more than 4000 residents, asking for the protection of Dronfield's Greenbelt and presented to the Council Leader, Cllr. Graham Baxter in February, was not fully considered or debated at Full Council as it should have been.

Cllr G. Baxter requested that the last paragraph of the above motion be removed, as he has stated that he had not been presented with a copy of the petition and it was in fact given to the Chief Executive of North East Derbyshire District Council.

Cllr A. Dale presented his motion and stated that he believed the petition should have been dealt with at a full District Council Meeting.

A recorded vote was requested.

048/18-19 RESOLVED

That Dronfield Town Council write to North East Derbyshire District Council to formally complain about the recent changes they have made to the Petition scheme which will prevent members of the public from petitioning on issues which are subject to consultation or about to be.

For: Cllr L. Blanshard, T. Collins, A. Dale, A. Foster, M. Foster, R. Hall, A. Hutchinson, G. Hopkinson, A. Powell and P. Wright

Against: Cllr G. Baxter, S. Green, C. Smith, R. Smith

Abstentions: None

Cllr. M. Foster left the meeting.

15. Year End Accounts

Cllr C Smith queried the amount spent on publicity compared to last year and requested clarification on what this had been spent on and whether this included the cost of the one page Dronfield Town Council newsletter in the Dronfield Eye publication.

Cllr A. Foster informed Cllr C. Smith that the newsletter published within the Dronfield Eye was provided free of charge.

049/18-19 RESOLVED

To note the final year end accounts for 2017-18

16. Internal Audit Report

050/18-19 RESOLVED

To note the report from the Internal Auditor.

17. Annual Governance Statements 2017/18

051/18-19 RESOLVED

That the Council confirm to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2018 that statements 1 – 9 are agreed.

052/18-19 RESOLVED

That the Council approve the Annual Governance Statements for 2017/18.

18. Accounting Statements 2017/18

053/18-19 RESOLVED

To approve the accounting statements for 2017/18.

19. Financial Reports

054/18-19 RESOLVED

To approve the schedules of Payments of £142,603.21 for April 2018.

055/18-19 RESOLVED

To note the schedules of Receipts totalling £436,384.25 for April 2018.

056/18-19 RESOLVED

To note the Bank Reconciliation at 30th April 2018.

057/18-19 RESOLVED

To note the Income and Expenditure at 30th April 2018.

The meeting closed at 8.47pm.

Chairman:

Date:

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 4 JUNE 2018

Reference	Applicant	Location	Details
18/00236/FLH	Mr & Mrs McCullagh	20 Linden Avenue	Proposed raising of roof height to provide first floor accommodation with dormer windows (Amended Plans) (Amended Title)
18/00324/FL	Mr M Stephenson - E.I.Group PLC	Green Dragon Church Street	Construction of a freestanding glass roofed canopy structure to front (Conservation Area) (Affecting the Setting of a Listed Building)(Amended Plans)
18/00447/ CATPO	Dronfield Town Council	Civic Hall Dronfield Civic Centre	Notification of intention to fell 1no Norway Maple Tree and prune 1no Sycamore and 1no Norway Maple Tree within the Dronfield Conservation Area
18/00464/FLH	Mr A Ballin	21 Ferndale Rise	Proposed raising of roof height to create first floor extension and new driveway
18/00480/TPO	Dronfield Town Council	Sindelfingen Park Gosforth Drive	Application for pruning works to Oak tree covered by NEDDC Tree Preservation Order No 103 PT 3 A1
18/00483/ AMEND	Mr M Hobson	17 Garth Way	Non material amendment pursuant of 17/01334/FLH to increase the front projection of the ground floor from 1240 mm to 1500 mm
18/00493/FL	True North Brew Co	The Blue Stoops Inn High Street	Construction of steel framed free standing canopy structure to side (Listed Building/Conservation Area)
18/00494/LB	True North Brew Co	The Blue Stoops Inn High Street	Listed Building Consent for construction of steel framed free standing canopy structure to side (Listed Building/Conservation Area)
18/00511/TPO	Mr M Stevens	29 Cross Lane	Application to prune overhanging branches and fell 1no leaning tree all part of area TPO DUDC 5
18/00525/FLH	Mr R Bhachoo	67 Gosforth Drive	Application for the creation of a new access with 2no parking spaces and dropped kerb to the front of dwelling
18/00526/FLH	Mr & Mrs Carannante	5 Highgate Lane	Single storey rear extension with raised paving area (Revised scheme of 17/00512/FLH)

18/00527/FLH	Mr Liljendahl	49 Bowshaw	Construction of two-storey side extension, single-storey rear extension and loft conversion with dormer window to the rear (Revised scheme of 17/00861/FLH)
18/00534/LB	Mr D Wilcock	19 Church Street	Application for listed building consent to replace rosemary roof tiles with slate (Listed Building/ Conservation Area)
18/00535/FLH	Mr M Dunkey	13 Highgate Lane	Construction of new boundary wall
18/00537/LB	Mrs C Davies	Stubley Hall Cottage Stubley Lane	Application for listed building consent to replace old timber windows with timber casement frames (Listed Building)
18/00538/FLH	Mrs Flaherty And Mr Kaczmarczyk	133 Stubley Lane	Proposed garage, side and rear extensions with front porch to existing dwelling.
18/00547/FLH	Mr Simper	12 Pembroke Road	Construction of disable platform lift with landing and steps and associated works

At: 14:31

BANK ACCOUNT-NO 1

List of Payments made between 01/04/2018 and 30/04/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2018	Various	BACS	14,925.06		Post Year End Creditors
01/04/2018	Various	BACS	87,348.80		Post Year End Creditors
01/04/2018	Various	BACS	3,190.00		Post Year End Creditors
01/04/2018	Various	BACS	2,654.59		Post Year End Creditors
03/04/2018	O2 Direct Debit	ddr	12.48		Cemetery Mobile - March calls
03/04/2018	NEST	DDR	27.42		NEST pension deductions DDR
04/04/2018	Yorkshire Water	ddr2	1,263.56		Water Sewerage Nov17-Feb 18
05/04/2018	NEDDC - COAL ASTON	ddr2	426.00		C/Aston sports - Rates 2018/19
05/04/2018	NEDDC - CIVIC HALL	ddr3	2,400.00		Civic Hall - Rates 2018/19
05/04/2018	NEDDC - DRONFIELD	ddr4	144.00		DWSSC - Rates 18/19
05/04/2018	NEDDC CLIFF PARK	ddr5	477.00		Gos Lodge - Rates 18/19
05/04/2018	NEDDC - LIBRARY	ddr6	48.57		Car Park (Library) Rates 18/19
05/04/2018	NEDDC - CHURCH ST CAR PARK	ddr7	107.82		Church St C.Park - Rates 18/19
05/04/2018	NEDDC Stonelow Pav & Grounds r	ddr8	162.00		Stonelow Rates - April
08/04/2018	HSBC Bank Plc	ddr3	32.42		HSBC Banking Charges
09/04/2018	Post Office Ltd	ddr4	5,092.41		March 2018 - Tax & NI
09/04/2018	Plusnet PLC	ddr5	38.71		Civic Hall - broadband April
10/04/2018	TALKTALK DIRECTDEBIT	ddr6	23.31		Works unit - Broadband - April
10/04/2018	OPUS - 42 Cemetery Road (Lodge	ddr7	332.33		Electric - Cemetery Feb/Mar
11/04/2018	O2 Direct Debit	ddr9	72.14		O2 Mobile contract - March
12/04/2018	O2 Direct Debit	ddr10	34.50		O2 Mobile Handset charge April
13/04/2018	HSBC Bank Plc	ddr11	35.44		HSBC-Electronic Bank chges
13/04/2018	April 2018 Salaries	DDR	17,706.31		April 2018 Salaries BACS
16/04/2018	Yorkshire Water	ddr12	37.23		Wks unit - Water dec 17-Mar 18
16/04/2018	Yorkshire Water	ddr13	44.45		Water C/Aston - Dec17-Mar 18
16/04/2018	NEDDC - UNIT	ddr	462.00		Works Unit - Rates 18/19
16/04/2018	NEDDC Cemetery Lodge	ddr	547.61		Cemetery - Rates 18/19
17/04/2018	FuelGenie	ddr14	303.93		Vehicles - Fuel - March
17/04/2018	Frama Smart Mailing	ddr15	200.00		Franking Machine - Postage
20/04/2018	British Gas Trading Ltd	ddr16	768.51		Civic Hall Gas - March 2018
20/04/2018	Contract Natural Gas Ltd	ddr18	511.33		Gas - Stonelow Pavilion March
20/04/2018	Contract Natural Gas Ltd	ddr19	334.55		Gas - Gosforth Lodge March
23/04/2018	Spitfire Network Services Ltd	ddr20	106.25		Alarm Line April-gos lodge
23/04/2018	IRIS Payroll Solutions Ltd	ddr21	22.85		auto enrolment payroll - march
23/04/2018	Personnel Advice & Solutions L	ddr22	120.00		Perdonnel Advice - April 2018
23/04/2018	OPUS - Cliffe Park	ddr	742.03		Electric - Cliffe Park March
23/04/2018	OPUS - Main Pavillion Stonelow	ddr2	97.77		Electric - Stonelow Pav- March
23/04/2018	OPUS - Coal Aston Pavilion	ddr3	22.52		Electric - CA Pavilion March
23/04/2018	OPUS - Unit Callywhite Lane	ddr4	837.50		Electric - Works Unit March
23/04/2018	OPUS - Civic Hall	ddr5	581.00		Electric - Civic Hall March
23/04/2018	OPUS - Small Pavillion Stone	ddr6	81.94		Electric - Stonelow Pav March
23/04/2018	OPUS - Library Gardens	ddr7	8.17		Electric -Library gdns March
23/04/2018	O2	DD	3.75		Cemetery mobile - device plan
30/04/2018	Westfield Health Direct D	ddr23	37.95		Westfield deductions - April
17/04/2018	Mr P Martin	100090	67.00		Refund of Garden of Rest Plot
23/04/2018	HM Courts & Tribunals Service	100092	110.00		Attachment of Earnings Order

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Printed on : 22/05/2018

Dronfield Town Council 2018/19

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BANK ACCOUNT-NO 1

List of Payments made between 01/04/2018 and 30/04/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Total Payments			142,603.21		

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BANK ACCOUNT-NO 1**Cash Received between 01/04/2018 and 30/04/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/04/2018	Sales Recpts Page 3551		Sales Recpts Page 3551	50.00
02/04/2018	Sales Recpts Page 3552		Sales Recpts Page 3552	23.00
02/04/2018	Sales Recpts Page 3553		Sales Recpts Page 3553	23.00
04/04/2018	Sales Recpts Page 3554		Sales Recpts Page 3554	60.00
06/04/2018	Sales Recpts Page 3555		Sales Recpts Page 3555	23.00
07/04/2018	Sales Recpts Page 3556		Sales Recpts Page 3556	304.20
10/04/2018	J Lindley	bacs	Lodge Water	25.00
10/04/2018	Mr Giles	cash	Market Rent 29.3.18 /5.4.18	87.50
10/04/2018	Sales Recpts Page 3549		Sales Recpts Page 3549	1,747.98
10/04/2018	Sales Recpts Page 3550		Sales Recpts Page 3550	377.20
10/04/2018	Sales Recpts Page 3561		Sales Recpts Page 3561	191.70
13/04/2018	Mr Giles	cash	Market Rent 12.4.18	48.75
13/04/2018	NEDDC	bacs	Precept	404,478.01
13/04/2018	NEDDC	bacs	Precept Support Grant	12,613.00
13/04/2018	Sales Recpts Page 3557		Sales Recpts Page 3557	1,073.70
13/04/2018	Sales Recpts Page 3558		Sales Recpts Page 3558	64.10
13/04/2018	Sales Recpts Page 3562		Sales Recpts Page 3562	353.50
14/04/2018	Sales Recpts Page 3563		Sales Recpts Page 3563	90.85
16/04/2018	Sales Recpts Page 3564		Sales Recpts Page 3564	304.20
17/04/2018	Sales Recpts Page 3565		Sales Recpts Page 3565	369.00
19/04/2018	Sales Recpts Page 3559		Sales Recpts Page 3559	1,255.51
19/04/2018	Sales Recpts Page 3560		Sales Recpts Page 3560	413.70
20/04/2018	Sales Recpts Page 3566		Sales Recpts Page 3566	5.00
20/04/2018	Sales Recpts Page 3567		Sales Recpts Page 3567	23.00
20/04/2018	Sales Recpts Page 3568		Sales Recpts Page 3568	1,441.20
21/04/2018	Sales Recpts Page 3569		Sales Recpts Page 3569	50.00
25/04/2018	Sales Recpts Page 3570		Sales Recpts Page 3570	65.00
25/04/2018	Sales Recpts Page 3571		Sales Recpts Page 3571	100.00
26/04/2018	Mr Giles	cash	Market Rent 19 & 26.4.18	95.00
26/04/2018	Sales Recpts Page 3572		Sales Recpts Page 3572	254.00
26/04/2018	Sales Recpts Page 3573		Sales Recpts Page 3573	240.00
26/04/2018	Sales Recpts Page 3574		Sales Recpts Page 3574	23.00
26/04/2018	Sales Recpts Page 3575		Sales Recpts Page 3575	90.00

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BANK ACCOUNT-NO 1**Cash Received between 01/04/2018 and 30/04/2018**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
26/04/2018	Sales Recpts Page 3576		Sales Recpts Page 3576	243.00
27/04/2018	NEDDC	bacs	Stonelow Rate Refund NEDDC	8,328.15
27/04/2018	Sales Recpts Page 3577		Sales Recpts Page 3577	400.00
27/04/2018	Sales Recpts Page 3578		Sales Recpts Page 3578	50.00
30/04/2018	Sales Recpts Page 3579		Sales Recpts Page 3579	1,000.00
			Total Receipts	436,384.25