

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL**  
**HELD IN COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**  
**ON MONDAY 14<sup>th</sup> MAY 2018**

**Present:**

Councillors G. Baxter, T. Collins, A. Dale, L. Deighton, M. Emmens, A. Foster, M. Foster, S. Green, R. Hall, A. Hutchinson, G. Hopkinson, C. Smith, R. Smith, K. Tait, R. Welton and P. Wright (Chairman)

**In Attendance:**

4 members of public, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

**1. Election of Town Mayor**

Councillor P. Wright was nominated and seconded to be appointed to the position of Town Mayor and Chairman of the Town Council for the Civic Year 2018/2019. No further nominations were received.

**001/18-19 RESOLVED**

That Councillor P. Wright be duly elected to the position of Town Mayor and Chairman of the Council for the Civic Year 2018/2019.

Councillor Wright then took the Mayoral seat and was invested with the chain of office.

**The Mayor's Declaration of Acceptance of Office**

Councillor P. Wright made the following declaration:

"I, Philip Wright, having been elected to the Office of Town Mayor and Chairman of Dronfield Town Council hereby declare that I take this office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability. I undertake to observe the Town Councils Code as to the conduct which is expected of members of Dronfield Town Council. "

The Mayor signed the declaration, witnessed by the Proper Officer of the Council.

**2. Election of Deputy Town Mayor**

Councillor Lilian Deighton was nominated and seconded to be appointed to the position of Deputy Town Mayor and Vice Chairman of the Town Council for the Civic Year 2018/2019. No further nominations were received.

**002/18-19 RESOLVED**

That Councillor Deighton be duly elected to the position of Deputy Town Mayor and Vice Chairman of the Town Council for the Civic Year 2018/2019.

Councillor Deighton accepted the position of Deputy Town Mayor and was presented with the chain of office and signed the declaration, witnessed by the Proper Officer of the Council.

**3. Election of Leader and Deputy Leader of the Council**

Councillor A. Foster was nominated and seconded to be appointed to the position of Leader of the Council for the Civic Year 2018/2019. No further nominations were received.

Councillor G. Hopkinson was nominated and seconded to be appointed to the position of The Deputy Leader of the Council for the Civic Year 2018/2019. No further nominations were received.

**003/18-19 RESOLVED**

That Councillor A Foster be duly elected to the position of The Leader of the Council for the Civic Year 2018/2019.

#### **004/18-19 RESOLVED**

That Councillor G. Hopkinson be duly elected to the position of The Deputy Leader of the Council for the Civic Year 2018/2019.

#### **4. Apologies**

Apologies were received from Councillors L. Blanshard, E. Pasley and A. Powell

#### **5. To consider a variation of order of business**

There was no variation to order of the business.

#### **6. Declarations of Interest**

There were no declarations of interest.

#### **7. Public Speaking**

##### **3.1 Planning matters**

None

##### **3.2 General Matters**

None

##### **3.3 Police Matters**

None

The council meeting was adjourned at 7:38pm and recommenced at 7:45pm.

#### **8. Council Minutes**

#### **005/18-19 RESOLVED**

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 9<sup>th</sup> April 2018 are approved and adopted as a true and accurate record of the meeting.

#### **9. Items for exclusion of public**

There were no items to exclude the public from.

#### **10. Planning Matters**

##### **10.1 Planning Applications**

#### **006/18-19 RESOLVED**

To note the schedule of planning applications.

##### **10.2 Planning Decisions**

#### **007/18-19 RESOLVED**

To note the schedule of planning decisions.

#### **11. Appointment of members to committees and advisory committees**

Members considered any amendments required to membership of committees and advisory committees.

#### **008/18-19 RESOLVED**

That Cllr A. Hutchinson joins the Christmas Events Advisory Committee and Cllr. M. Emmens and Cllr. G. Hopkinson are removed from the Neighbourhood Plan Advisory Committee.

#### **12. Representatives on Outside Bodies**

There were no changes proposed to the representatives on outside bodies.

#### **009/18-19 RESOLVED**

To note the list of representatives on Outside Bodies.

### **13. Dates of meetings for 2018-19**

Members considered proposed dates for the Council Meetings for the forthcoming year and it was requested that the Annual Town Meeting remain in May.

### **010/18-19 RESOLVED**

That the dates of the Council Meetings and Annual Town Meeting for 2018-19 are approved.

### **14. Outside Services Report**

The following tasks have been carried out during the month of April.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed.

Cliffe Park – Due to staff sickness and holidays, we are covering the night attendant duties in the Park, Phil has been covering the night time attendants roll over the last 9 months.

Cemetery - The team have been into the Cemetery to tidy up and the grass cutting has commenced, this will be cut fortnightly basis on alternate weeks to cutting DTC parks and open spaces. It takes approximately 3 days for the grass to be cut by using hand lawn mowers and the triple on the large areas, this uses up the 5 men employed within the Outside Services.

Grass Cutting – Grass cutting has commenced around the parks and open spaces in the Town. The areas will be cut on a fortnightly basis on alternate weeks to the cemetery being cut.

The triple will be out cutting all the large open areas and the 2 men will follow round cutting the play areas with the lawn mowers and strimming areas required.

Allotments – The water has been turned on at the 4 allotment sites with some repairs being carried out on leaking taps.

Other - Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

### **011/18-19 RESOLVED**

That the report is noted.

### **15. Meeting Reports**

#### **15.1 Properties Advisory Committee held on 23rd April 2018**

### **012/18-19 RESOLVED**

To refer the possible cleaning of the solidier on the War Memorial back to the Properties Committee.

### **013/18-19 RESOLVED**

To contact Dronfield Town Football Club to offer the Council's support on the funding application for the path, but to inform them that the cost of resurfacing and lighting the car park was too prohibitive.

### **014/18-19 RESOLVED**

To contact Coal Aston Cricket Club to offer the opportunity to manage the refurbished pavilion on behalf of the Council and to inform them that the Town Council will support them in their bid for funding and by providing a grant.

### **015/18-19 RESOLVED**

To note the minutes of the meeting.

15.2 Road Safety Advisory Committee held on 25<sup>th</sup> April 2018

**016/18-19 RESOLVED**

To send a letter to Derbyshire County Council to continue to request a reduction in the speed limit on Bowshaw and for an update on any speed readings taken.

**017/18-19 RESOLVED**

To send a letter to Derbyshire County Council requesting double yellow lines around the junction of Pentland Road and Balmoral Crescent.

**018/18-19 RESOLVED**

To note the minutes of the meeting.

15.3 Neighbourhood Plan Steering Group held on 25<sup>th</sup> April 2018

**019/18-19 RESOLVED**

To note the minutes of the meeting.

15.4 Civic Service Advisory Committee held on 26<sup>th</sup> April 2018

**020/18-19 RESOLVED**

To note the minutes of the meeting.

15.5 Gala Advisory Committee held on 3<sup>rd</sup> May 2018

**021/18-19 RESOLVED**

To note the minutes of the meeting.

15.6 Christmas Advisory Committee held on 3<sup>rd</sup> May 2018

**022/18-19 RESOLVED**

To note the minutes of the meeting.

15.7 Standing Orders Advisory Committee held on 10<sup>th</sup> May 2018

**023/18-19 RESOLVED**

To note the minutes of the meeting.

**16. Standing Orders**

The Standing Orders were reviewed and updated following changes in legislation regarding procurement and the data protection.

**024/18-19 RESOLVED**

That the revised Standing Orders are approved.

**17. General Data Protection Regulations (GDPR)**

Privacy Notices, a Privacy Policy, a Subject Access Request Policy and a Consent Form were presented to Council for approval ahead of the new data protection regulations coming into force later this month.

**025/18-19 RESOLVED**

To approve the Privacy Notices, Privacy Policy, Subject Access Request Policy and Consent Form.

**18. Town Clerk's Report**

Items for Decision

- a) An email has been received from the Parish Church Office requesting whether the Council would like to become involved in Toilet Twinning.
- b) A letter has been received from Geoff's DIY store requesting the Council's assistance to work with NEDDC to reduce business rates.

Items for Information

- a) Email from Head of Network Planning at Derbyshire County Council regarding the repair of potholes within the town.
- b) Email from Harlequin Group regarding a pre-planning application for a proposed 20m EE Slim monopole on the grass verge on Stubble Lane.

**026/18-19 RESOLVED**

To send the request for funding for toilet twinning to the Grants Committee.

**027/18-19 RESOLVED**

To support Geoff's DIY in his request to the Valuation Office and North East Derbyshire District Council to reduce business rates.

**028/18-19 RESOLVED**

To distribute copies of the email from the Head of Planning at Derbyshire County Council and the email from the Harlequin Group to all Councillors.

**029/18-19 RESOLVED**

To note the Town Clerks report.

**19. Financial Reports**

**030/18-19 RESOLVED**

To distribute a breakdown of the two BACS payments to all Councillors along with details of the Cemetery Lodge income.

**031/18-19 RESOLVED**

To approve the schedules of Payments of £192,965.46 for March 2018.

**032/18-19 RESOLVED**

To note the schedules of Receipts totalling £25,160.17 for March 2018..

**033/18-19 RESOLVED**

To note the Bank Reconciliation at 31<sup>st</sup> March 2018.

**12. DALC Circulars**

**034/18-19 RESOLVED**

To note the following Circular received from DALC:-

2018-06

External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training

The meeting closed at 8.35pm.

Chairman:

Date:

**DRONFIELD TOWN COUNCIL**  
**PLANNING APPLICATIONS**  
**SUBMITTED TO COUNCIL ON MONDAY 14th MAY 2018**

| Reference    | Applicant          | Location                               | Details   |
|--------------|--------------------|--|---|
| 18/00236/FLH | Mr & Mrs McCullagh | 20 Linden Avenue                       | Proposed raising of roof height to provide first floor accommodation, new dormer windows and balcony to the rear                          |
| 18/00252/FLH | Mr D Brown         | Holly Tree Cottage<br>2 - 4 Dyche Lane | Proposed new openings on dwellings south and east elevation and new pitched roof with dormers over existing garage<br>(Conservation Area) |
| 18/00255/FLH | Mrs A Burgin       | 55 Eckington Road                      | New porch to front of existing property<br>(Amended Plans)<br>(Conservation Area)   |
| 18/00259/FL  | Ms J Taylor        | 2A Callywhite Lane                     | Application for change of use from chiropodist (D1) to independent wine retailer (A1)<br>(Conservation Area)                              |
| 18/00313/FLH | Mr A Ollenbuttel   | 33 Snapehill Crescent                  | Hardstanding and new level access entrance to property  |
| 18/00317/FLH | Mr G Clark         | 35 Holmesdale Road                     | To create a ground floor bay window extending from the existing dining room into the side garden of the property.                         |
| 18/00323/FLH | Mrs K Skowronski   | 6 Vale Close                           | Proposed single and two storey rear extension   |
| 18/00328/FLH | Mrs J Oxley        | 10 And 12 Eckington Road               | Application to re-roof 2no dwellings with slate tiles instead of stone<br>(Conservation Area/Affecting the setting of a Listed Building)  |

|              |                                  |                           |   |
|--------------|----------------------------------|---------------------------|---|
| 18/00343/FLH | Mr P Burton                      | 55 Firthwood Road         | First Floor Extension over existing garage, to provide study and bathroom.  |
| 18/00348/AD  | Mr Gary Fletcher (Surfacing) Ltd | 77 - 81 Chesterfield Road | Application for advertising consent for 2no illuminated fascia signs and 1no illuminated projecting sign (Conservation Area)                                  |
| 18/00351/FLH | Mr A Cross                       | 6 Thorpe Avenue           | Construction of porch to front  |
| 18/00352/FLH | Mr & Mrs Field                   | 2 Garth Way               | Proposed single storey front and side extension   |
| 18/00364/FLH | Mr M Boot                        | 9A Moorgate Crescent      | Demolition of existing garages and rebuilding of a detached garage and log store  |
| 18/00370/FLH | Mrs P Hunt                       | 12 Hanbury Close          | Construction of single-storey side and front extensions with a first floor extension over the existing study (Revised scheme of 17/00983/FLH)                 |
| 18/00383/FLH | Mr M Quinn                       | 66 Coniston Road          | Proposed two storey extension to side of existing dwelling, to provide new hall, kitchen, bedroom and family bathroom.  |
| 18/00389/FLH | Ms C Sanderson & Mr S Coleman    | 11 Caldey Road            | Demolition of existing garage and construction of two-storey side extension and single storey rear extension incorporating new garage and raised decking area |
| 18/00400/FLH | Mr Mather                        | 46 Green Lea              | Application for a rear Conservatory   |
| 18/00403/FLH | Mr & Mrs J Marshall              | 20 Park Avenue            | Application for single storey side extension  |
| 18/00404/FLH | Mr & Mrs J Parkin                | 52 Sherwood Road          | Two storey side extension and single storey front extension to existing semidetached dwelling   |

|                |                   |                     |   |
|----------------|-------------------|---------------------|---|
| 18/00406/FLH   | Mr T Palmer       | 206 Holmley Lane    | Proposed two-storey side extension and extension of rear dormer   |
| 18/00412/FLHPD | Mr & Mrs M Tasker | 10 Wordsworth Place | Application under the neighbour notification scheme for a single storey rear extension  |
| 18/00414/FLH   | Mr Ogden          | 72 Firthwood Road   | Application for the retention of a stone wall and gates to the front  |
| 18/00442/FLH   | Mr & Mrs D Marsh  | 1 Bradwell Close    | Demolition of existing garage and playroom and construction of a two-storey side and front extension and a single storey rear extension |
| 18/00453/FLH   | J Richardson      | 92 Holmesdale Road  | Two storey front and rear extensions  |



At : 13:38

## BANK ACCOUNT-NO 1

## List of Payments made between 01/03/2018 and 30/03/2018

| <u>Date Paid</u> | <u>Payee Name</u>              | <u>Cheque Ref</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u>      |
|------------------|--------------------------------|-------------------|--------------------|-----------------------|--------------------------------|
| 01/03/2018       | Public Works Loan Board        | ddr6              | 3,625.00           |                       | PWLB Loan Capital              |
| 02/03/2018       | Cathedral Leasing Ltd          | ddr7              | 187.20             |                       | Nappy Bins - Feb to April      |
| 02/03/2018       | Yorkshire Water                | ddr9              | 25.13              |                       | sewerage c/hall -apr 17-feb 18 |
| 07/03/2018       | O2 Direct Debit                | ddr5              | 12.48              |                       | Mobile Phone Calls- Cemetery   |
| 08/03/2018       | Plusnet PLC                    | ddr               | 38.54              |                       | broadband-offices/civic March  |
| 08/03/2018       | TALKTALK DIRECTDEBIT           | ddr2              | 23.31              |                       | broadband - works unit March   |
| 09/03/2018       | OPUS - 42 Cemetery Road (Lodge | ddr4              | 404.64             |                       | electric - lodge 21st Jan-Feb  |
| 11/03/2018       | HSBC Bank Plc                  | ddr3              | 41.77              |                       | HSBC - bank charges            |
| 12/03/2018       | Post Office Ltd                | ddr               | 5,344.39           |                       | Feb 2018 - Tax & Ni            |
| 12/03/2018       | O2 Direct Debit                | ddr2              | 34.50              |                       | O2 Mobile Phone handset charge |
| 14/03/2018       | O2 Direct Debit                | ddr               | 60.55              |                       | O2 Mobile Phone calls          |
| 15/03/2018       | NEDDC Cemetery Lodge           | ddr3              | 553.16             |                       | Rates Cemetery Lodge           |
| 15/03/2018       | HSBC Bacs Salaries             | BACS              | 16,705.33          |                       | March BACS Salaries            |
| 16/03/2018       | Frama Smart Mailing            | ddr               | 126.00             |                       | Franking Machine 17.4-16.7.18  |
| 16/03/2018       | FuelGenie                      | ddr2              | 239.37             |                       | Vehicle fuel / fuel cans FEB   |
| 16/03/2018       | HSBC Bank Plc                  | ddr4              | 33.28              |                       | electronic bank charges HSBC   |
| 20/03/2018       | Contract Natural Gas Ltd       | ddr               | 154.81             |                       | Gas - Stonelow - Feb 18        |
| 20/03/2018       | Contract Natural Gas Ltd       | ddr2              | 486.21             |                       | Gas-Gos Lodge Feb 18           |
| 20/03/2018       | British Gas Trading Ltd        | ddr3              | 768.42             |                       | Gas - Civic Hall - Feb 18      |
| 21/03/2018       | Spitfire Network Services Ltd  | ddr4              | 107.12             |                       | Telephone Lines March 2018     |
| 21/03/2018       | IRIS Payroll Solutions Ltd     | ddr5              | 22.85              |                       | Auto enrolment payrollFeb 2018 |
| 21/03/2018       | OPUS - Small Pavillion Stone   | ddr10             | 76.19              |                       | Electric Small Pav stonelow    |
| 21/03/2018       | OPUS - Coal Aston              | ddr4              | 22.90              |                       | Electric - CA Pavilion Feb 18  |
| 21/03/2018       | OPUS - Library Gardens         | ddr5              | 7.35               |                       | Electric - Library Gardens Feb |
| 21/03/2018       | OPUS - Cliffe Park             | ddr6              | 714.76             |                       | Electric Cliffe Park - Feb 18  |
| 21/03/2018       | OPUS - Main Pavillion Stonelow | ddr7              | 78.28              |                       | Electric - Main Pav Stonelow   |
| 21/03/2018       | OPUS - Unit Callywhite Lane    | ddr8              | 458.34             |                       | Electric - Works Unit Feb      |
| 21/03/2018       | OPUS - Civic Hall              | ddr9              | 486.71             |                       | Electric - Civic Hall - Feb    |
| 22/03/2018       | Water Plus                     | ddr               | 467.96             |                       | Water - Civic Hall - Nov/Jan   |
| 22/03/2018       | O2                             | DDR               | 3.75               |                       | Cemetery mobile phone - device |
| 22/03/2018       | Personnel Advice & Solutions L | ddr               | 120.00             |                       | Purchase Ledger Payment        |
| 26/03/2018       | Yorkshire Water                | ddr2              | 47.31              |                       | Water Stonelow Cricket Dec-Mar |
| 26/03/2018       | Yorkshire Water                | ddr3              | 69.11              |                       | Water - Stonelow -18 Jan-12 Ma |
| 26/03/2018       | Yorkshire Water                | ddr4              | 296.16             |                       | Water C.Park / 6 Dec - 12 Mar  |
| 26/03/2018       | Metro (Dronfield) Limited      | ddr               | 49,239.60          |                       | Rent for Civic Hall            |
| 26/03/2018       | The Creative Chef (Hall Barn)  | 100089            | 384.00             |                       | Replacement cheque             |
| 26/03/2018       | Mr Giles                       | CASH              | 43.75              |                       | Market Rent 22.3.18            |
| 28/03/2018       | Westfield Health Direct D      | dd                | 37.95              |                       | Westfield deductions - March   |
| 29/03/2018       | Acorn Fencing                  | 600548            | 3,190.00           |                       | Fencing - Cliffe Park Project  |
| 29/03/2018       | DCC Superannuation Fund        | 600549            | 5,549.87           |                       | March 2018 - superannuation    |
| 29/03/2018       | Gary Fletcher (Surfacing) Ltd  | 600550            | 216.00             |                       | Rock Salt x 1 Delivery         |
| 29/03/2018       | HM Courts & Tribunals Service  | 600551            | 110.00             |                       | Attachment of Earnings Order   |
| 29/03/2018       | Unison Finance & Membership    | 600552            | 26.95              |                       | March - Unison deductions      |
| 29/03/2018       | Unite The Union                | 600553            | 50.60              |                       | March 2018 - Unite deductions  |
| 29/03/2018       | BACS B/L Pymnt Page 2126       | BACS Pymnt        | 14,925.06          |                       | BACS B/L Pymnt Page 2126       |
| 30/03/2018       | BACS B/L Pymnt Page 2133       | BACS Pymnt        | 87,348.80          |                       | BACS B/L Pymnt Page 2133       |

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Dronfield Town Council

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At : 13:38

BANK ACCOUNT-NO 1

List of Payments made between 01/03/2018 and 30/03/2018

| <u>Date Paid</u>      | <u>Payee Name</u> | <u>Cheque Ref</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|-------------------|-------------------|--------------------|-----------------------|---------------------------|
| <b>Total Payments</b> |                   |                   | 192,965.46         |                       |                           |

At : 13:38

## BANK ACCOUNT-NO 1

## Cash Received between 01/03/2018 and 30/03/2018

| <u>Date</u> | <u>Cash Received from</u>   | <u>Receipt No</u> | <u>Receipt Description</u>     | <u>Receipt Total</u> |
|-------------|-----------------------------|-------------------|--------------------------------|----------------------|
| 02/03/2018  | Sales Recpts Page 3521      |                   | Sales Recpts Page 3521         | 243.00               |
| 05/03/2018  | Derbyshire County Council   | BACS              | land lease Dronfield Jr School | 55.00                |
| 06/03/2018  | Staves                      | bacs              | Lodge Rent                     | 923.20               |
| 08/03/2018  | Sales Recpts Page 3517      |                   | Sales Recpts Page 3517         | 1,000.00             |
| 08/03/2018  | Sales Recpts Page 3519      |                   | Sales Recpts Page 3519         | 23.00                |
| 09/03/2018  | Mr Giles                    | cash              | Market Rent 15.2.18            | 48.75                |
| 09/03/2018  | Mr Giles                    | cash              | Market Rent 22.2.18            | 43.75                |
| 09/03/2018  | Sales Recpts Page 3515      |                   | Sales Recpts Page 3515         | 9,522.72             |
| 09/03/2018  | Sales Recpts Page 3516      |                   | Sales Recpts Page 3516         | 405.89               |
| 09/03/2018  | Sales Recpts Page 3518      |                   | Sales Recpts Page 3518         | 304.20               |
| 14/03/2018  | Sales Recpts Page 3520      |                   | Sales Recpts Page 3520         | 50.00                |
| 16/03/2018  | Mr Giles                    | cash              | Market Rent 8.3.18             | 33.75                |
| 16/03/2018  | Mr Giles                    | cash              | Market Rent 15.3.18            | 43.75                |
| 16/03/2018  | Northern Powergrid          | chq               | Wayleave - Carr Lane           | 2.30                 |
| 16/03/2018  | Sales Recpts Page 3522      |                   | Sales Recpts Page 3522         | 77.60                |
| 16/03/2018  | Sales Recpts Page 3523      |                   | Sales Recpts Page 3523         | 105.82               |
| 16/03/2018  | Sales Recpts Page 3524      |                   | Sales Recpts Page 3524         | 50.00                |
| 19/03/2018  | Padley & Venables Ltd       | bacs              | Cliffe Park Sponsorship        | 7,500.00             |
| 19/03/2018  | Sales Recpts Page 3525      |                   | Sales Recpts Page 3525         | 7,500.00             |
| 19/03/2018  | cancel bacs as sales ledger | cancel            | cancel bacs as sales ledger    | -7,500.00            |
| 21/03/2018  | Sales Recpts Page 3526      |                   | Sales Recpts Page 3526         | 304.20               |
| 23/03/2018  | Sales Recpts Page 3527      |                   | Sales Recpts Page 3527         | 141.98               |
| 23/03/2018  | Sales Recpts Page 3528      |                   | Sales Recpts Page 3528         | 19.60                |
| 23/03/2018  | Sales Recpts Page 3529      |                   | Sales Recpts Page 3529         | 23.00                |
| 23/03/2018  | Sales Recpts Page 3530      |                   | Sales Recpts Page 3530         | 14.70                |
| 24/03/2018  | Sales Recpts Page 3531      |                   | Sales Recpts Page 3531         | 60.00                |
| 26/03/2018  | Sales Recpts Page 3532      |                   | Sales Recpts Page 3532         | 495.00               |
| 26/03/2018  | Sales Recpts Page 3533      |                   | Sales Recpts Page 3533         | 65.00                |
| 26/03/2018  | Sales Recpts Page 3536      |                   | Sales Recpts Page 3536         | 206.42               |
| 26/03/2018  | Sales Recpts Page 3537      |                   | Sales Recpts Page 3537         | 304.20               |
| 27/03/2018  | Sales Recpts Page 3538      |                   | Sales Recpts Page 3538         | 608.40               |
| 27/03/2018  | Sales Recpts Page 3539      |                   | Sales Recpts Page 3539         | 50.00                |
| 27/03/2018  | Sales Recpts Page 3540      |                   | Sales Recpts Page 3540         | 58.80                |

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## BANK ACCOUNT-NO 1

## Cash Received between 01/03/2018 and 30/03/2018

| <u>Date</u>           | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|---------------------------|-------------------|----------------------------|----------------------|
| 27/03/2018            | Sales Recpts Page 3541    |                   | Sales Recpts Page 3541     | 100.00               |
| 27/03/2018            | Sales Recpts Page 3542    |                   | Sales Recpts Page 3542     | 1,014.46             |
| 28/03/2018            | Sales Recpts Page 3543    |                   | Sales Recpts Page 3543     | 7.79                 |
| 29/03/2018            | Mr Giles                  | correct           | Market Rent 26.3.18        | 87.50                |
| 29/03/2018            | Sales Recpts Page 3544    |                   | Sales Recpts Page 3544     | 102.60               |
| 29/03/2018            | Sales Recpts Page 3545    |                   | Sales Recpts Page 3545     | 297.39               |
| 29/03/2018            | Sales Recpts Page 3546    |                   | Sales Recpts Page 3546     | 43.20                |
| 29/03/2018            | Staves Estate Agents      | bacs              | Lodge Rent                 | 723.70               |
| 29/03/2018            | Staves Estate Agents      | bacs              | correct misposted 50p      | -0.50                |
| <b>Total Receipts</b> |                           |                   |                            | <b>25,160.17</b>     |