

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 9th APRIL 2018

Present:

Councillors L. Blanshard, G. Baxter, T. Collins, L. Deighton, A. Foster, M. Foster, S. Green, R. Hall, A. Hutchinson, G. Hopkinson, A. Powell, C. Smith, R. Welton and P. Wright (Chairman)

In Attendance:

3 members of public, Lee Rowley MP, PC Sally Horner, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

1. Apologies

Apologies were received from Councillors A. Dale, M. Emmens, E. Pasley, R. Smith, K. Tait

2. Declarations of Interest

There were no declarations of interest.

3. Public Speaking

3.1 Planning matters

None

3.2 General Matters

A local resident requested that the Council consider cleaning the War Memorial before the Centenary Commemorations in November. The resident also informed the Council that horse riding had been taking place in Sindelfingen Park and requested a sign be installed stating 'No Horse Riding'.

Lee Rowley MP thanked Councillors for all their hard work and stated his support for the development of the Neighbourhood Plan. He also thanked the Council for the strong stance they have taken with regards to planning applications to explore shale gas reserves and for freezing Council Tax.

3.3 Police Matters

The figures for March 2018 were distributed at the meeting and noted and PC Horner spoke briefly about the statistics and plans to improve the Jesus Bus Youth Club and also the best way to track speeding on Bowshaw.

4. Council Minutes

263/17-18 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 5th March 2018 are approved and adopted as a true and accurate record of the meeting.

5. Planning Matters

5.1 Planning Applications

264/17-18 RESOLVED

To write to planning regarding application 18/00324/FL requesting that there is some way to ensure noise levels within the area are managed, as they have been going on past the length of the Temporary Events Notice sometimes.

265/17-18 RESOLVED

To note the schedule of planning applications

5.2 Planning Decisions

266/17-18 RESOLVED

To note the schedule of planning decisions.

6. Outside Services Report

The following tasks have been carried out during the month of March.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas. We have had the report from the annual inspections and there are a few things that require some attention.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed. We will be reinstating the boards at Barnard Ave and Barnes Lane, this will be carried over the next couple of weeks.

Grit Bins - All the grit bins have been filled and topped up during the month of March. The Outside Services have distributed 86 tons of grit up to yesterday 2nd April. All the bins have been kept full over the last month which kept O/S busy filling the bins after the recent periods of snow. In total it took 17 days of the month to go around filling all the bins. The grit storage bunker is now empty at the moment we will order some more grit and check all bins again to see if they require filling, hopefully this last instalment of snow will be the last but you never know.

Cliffe Park - The new equipment being installed at Cliffe Park is all in place now, there is a lot of ground works to be done, there were a few things that were brought out when we had the post installation inspection done mid-March, we are waiting for Creative Play to rectify all the points before the Play area can be opened.

Cliffe Park - Due to staff sickness and holidays, we are covering the night attendant duties in the Park, the O/S have been covering most nights over the last month.

Cliffe Park - The new fencing around the car park has now been installed. We have installed the 2 benches back into the play area, and a new bench has been installed next to the sand pit.

Cemetery - The team have been into the Cemetery to tidy up the area.

Civic Hall - We are still waiting for the tree works to be done at the rear of the Civic, we are waiting on a reply from NEDDC.

Workshop - We have painted and built up 3 new benches to be installed at Cliffe Park. During the heavy snow at beginning of March we had to try and clear the yard on several occasions as the snow was quite heavy and as soon as we cleared it, minutes later it was bad again, we also had Gary Fletchers crews help O/S with the clearing of the snow around Cliffe Park and also they helped O/S clear the roads around the Cemetery. The Outside Services team are now back to full strength this month, the last few months has been busy for the team covering sickness and holidays, more so within the O/S as we have only had 3 men in at work on average each week due to holidays being taken.

Other - Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

It was reported that there was some graffiti on Dyche Lane which needed to be removed.

267/17-18 RESOLVED

That an update be provided on the ordering of the trees for Dronfield Town Football Club.

268/17-18 RESOLVED

That barriers left around Alport Rise and Sindelfingen Park be removed and stored by Outside Services.

269/17-18 RESOLVED

That an update be provided on the tree work at the back of the Civic Hall.

270/17-18 RESOLVED

To write to Derbyshire County Council requesting an report on what repairs have been carried and are still planned to be carried out on the potholes around Dronfield.

271/17-18 RESOLVED

That the Council would like to formally pass on their thanks to the Outside Services Team for all their hard work over the winter refilling the grit bins.

272/17-18 RESOLVED

That the report is noted.

7. Meeting Reports

7.1 Gala Advisory Committee held on 8th March 2018

273/17-18 RESOLVED

To progress with the plans outlined in the report.

274/17-18 RESOLVED

To note the minutes of the meeting.

7.2 Christmas Advisory Committee held on 8th March 2018

275/17-18 RESOLVED

To progress with the plans outlined in the report.

276/17-18 RESOLVED

To note the minutes of the meeting.

7.3 Properties Advisory Committee held on 19th March 2018

277/17-18 RESOLVED

To defer the decision regarding spending up to £10k on lighting a new path at Stonelow until details of the funding package for remaining costs for the path is in place and is referred back to the next properties meeting.

278/17-18 RESOLVED

That the current flooring in Gosforth Lodge be replaced with a safety lino after three quotes have been obtained.

279/17-18 RESOLVED

To note the minutes of the meeting.

7.4 Cemetery Advisory Committee held on 29th March 2018

280/17-18 RESOLVED

That the payments are approved and the other reports are noted.

281/17-18 RESOLVED

That a refund for an unused garden of rest plot at the original purchase cost of £67 is approved.

282/17-18 RESOLVED

That fees should be increased by 2.5% with prices rounded up to the next £5 point.

283/17-18 RESOLVED

To note the minutes of the meeting.

8. Town Clerk's Report

Items for Decision

- a) An email has been received from a teacher at Hunloke Park Primary School in Chesterfield, who is trying to set up an annual football tournament between his school and Northfield Junior School in Dronfield. He is requesting that the Council provide the funding for the trophy and medals for the event.
- b) A request has been received for a lockable barrier to be put on the car park entrance and exit behind Coal Aston Village Hall as the resident reports an increased amount of anti-social behaviour.
- c) The Dronfield Henry Fanshawe School Foundation Trust have requested that the Town Council appoint two further representatives to act as trustees of the Dronfield Henry Fanshawe School Foundation Trust.

Items for Information

- a) Letter from NEDDC regarding a review of the records they hold on Parish and Town Councillors to ensure they have the correct details.
- b) Letter from NEDDC regarding a review of the Parliamentary Polling District and Polling Places – the consultation period is running from 9 March 2018 to 20 April 2018.
- c) Letter from DCC in response to concerns raised about road safety on Bowshaw
- d) Invitation from DCC to attend the next Liaison Forum on Thursday 10 May between 6pm – 8pm at County Hall Matlock. Attendance must be confirmed by 30 April.

Correspondence Received

- a) A request was received from a local resident via the website about whether anything could be done to stop Geoff's DIY store closing
- b) A request was received from the organisers to use Sindelfingen Park on 1 July 2018 for the Dronfield 10K and Fun Run as it was postponed on 18 March due to snow.

Councillors G.Hopkinson, M. Foster and R.Welton declared a non-pecuniary interest in the request for appointment of two additional representatives on the Dronfield Henry Fanshawe School Foundation Trust as existing Trustees.

284/17-18 RESOLVED

To send the request for funding for a trophy and medals to the Grants Committee.

285/17-18 RESOLVED

To send the request for a lockable barrier at Coal Aston Village Hall to the Properties Committee.

286/17-18 RESOLVED

To refer the letter from Derbyshire County Council regarding Bowshaw to the Road Safety Committee.

287/17-18 RESOLVED

To appoint Cllr. A Hutchinson and Cllr. L. Deighton as the two new trustees on the board of the Dronfield Henry Fanshawe School Foundation Trust.

288/17-18 RESOLVED

To note the Town Clerks report.

9. General Data Protection Regulation

A report was presented to the Council to inform them of the forthcoming General Data Protection Regulations (GDPR), which come into effect from 25th May 2018.

289/17-18 RESOLVED

That the Council acknowledges the requirement for the Council to comply with the GDPR regulations.

290/17-18 RESOLVED

That officers work through the Action Plan and provide an update to the April Standing Orders Committee and future Council Meetings.

291/17-18 RESOLVED

That the Council consider appointment of a Data Protection Officer.

292/17-18 RESOLVED

To note the General Data Protection Regulations report.

10. Motion: In view of the deterioration in the retail element of Dronfield Civic Centre, Dronfield Town Council is disappointed at the failure of North East Derbyshire District Council to act on its document: "Dronfield 2035 A Vision for the Town" and in particular, the Civic Square Projects outlined in Proposal T1. The council urges NEDDC to re-examine and act on the short, medium and long-term projects outlined in the document, and at the same time, urges NEDDC to consider reducing business rates for small retailers in order to encourage and support local town centre shops.

Proposed by Cllr Alan Powell and Seconded by Cllr Angelique Foster

Cllr. G Baxter explained that 54 businesses within Dronfield already received £715,000 in rate relief.

Cllr C. Smith encouraged contacting the landlords to reduce the rates in the area and suggested moving the post office to the Civic Centre.

Cllr R. Welton commented on the Dronfield 2035 plan with regards to the Community Officer post which was going to be recruited.

Cllr. A Foster explained that there had been no formal request or suggestions made to improve the Civic Centre. As the District Council is responsible for town centre regeneration she suggested a meeting was set up with developers.

Cllr M. Foster suggested that other Councillors attend the Neighbourhood Plan meetings to contribute suggestions about the future of the Civic Centre.

293/17-18 RESOLVED

To write to North East Derbyshire District Council to urge them to re-examine and act on the short, medium and long-term projects outlined in the Dronfield 2035 document, and at the same time, urges NEDDC to consider reducing business rates for small retailers in order to encourage and support local town centre shops.

Cllr M. Foster left the meeting at 8:45pm.

11. Financial Reports

294/17-18 RESOLVED

To approve the schedules of Payments of £57,032.27 for February 2018.

295/17-18 RESOLVED

To note the schedules of Receipts totalling £13,360.67 for February 2018..

296/17-18 RESOLVED

To note the Bank Reconciliation at 28th February 2018.

297/17-18 RESOLVED

To note the income and expenditure statements for the financial year to 28th February 2018.

12. DALC Circulars

298/17-18 RESOLVED

To note the following Circular received from DALC:-

2018-05

General Data Protection Regulations - DALC Spring Seminar (17 April 2018) - Review of Local Government Ethical Standards - Internal and External Audit 2017/18 - DALC Survey - MP's Lobby Day

The meeting closed at 8.50pm.

Chairman:

Date:

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DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 9th APRIL 2018

Reference	Applicant	Location	Details
18/00142/FLH	Mr S Ducker	17 Arundel Close	Application to raise the roof of the dwelling and install two dormers to create a room in the roof space
18/00159/FL	Ms A Whittington - Lucas Developments (S&A) Ltd	Lucas Works Sheffield Road	Proposed refurbishment of building to include raising of parapet roof height, new cladding and new entrance and service access doors
18/00162/FLH	Mr B Henry	7 Standall Close	Integral garage conversion.
18/00167/FLH	Mr P Brady	22 Park Avenue	Single Storey Rear Extension to form specialist Hydrotherapy pool facility with associated changes to existing kitchen flat roof
18/00169/FLH	Ms L Job	3 Bowshaw	Replacement of single storey side elevation with two storey extension
18/00180/FLH	Mr C Murray	11A Chestnut Close	Proposed increase in ridge height with installation of side facing dormers (Revised scheme of 17/01351/FLH)
18/00181/FLH	P Ledger	4 Netherfields Crescent	Demolition of existing garage and erection of single storey front and side extension
18/00184/FLHPD	Mr & Mrs Oates	27 Ullswater Drive	Application under the Neighbour Notification scheme for a single storey conservatory to the rear
18/00196/FLH	Mr M Frazer	9 Hilltop Way	Proposed two-storey side extension and single-storey rear extension
18/00212/FLH	Mr N Hatt	10 Pembroke Road	Demolition of existing garage and proposed two-storey side extension and new front porch
18/00224/FLH	S Wilson	17 Hawkshead Avenue	Proposed single storey rear extension
18/00228/FL	Gary Fletcher Surfacing	Land To The East Of Units 1 and 6 And Sheaf Motors, Callywhite Lane	Application for 3no Light Industrial units for mixed use of B1, B2 and B8
18/00234/FLH	Mr G Dawes	1 Salisbury Avenue	Proposed single-storey side extension and new hardstanding
18/00241/FLH	C Perritt	27 Falcon Road	Two storey side extension and single storey rear and front extensions
18/00244/CATPO	Mrs C Crapper	193 Carr Lane	Notification of intention to prune 1 sycamore tree within the

			Dronfield Woodhouse Conservation Area
18/00245/AMEND	Mr Kullinski	101 Longcroft Road	Application for non-material amendment to planning approval 17/01178/FLH
18/00249/FLH	Mrs Cunningham	42 Melbourne Avenue	Application for a rear conservatory with glass roof
18/00225/DISCON	Developments By Boutique	68 Hallowes Lane	Application to discharge condition 11 (Boundary Treatments) of planning application 15/01179/FL
18/00255/FLH	Mrs A Burgin	55 Eckington Road	New porch to front of existing property (Conservation Area)
18/00259/FL	Ms J Taylor	2A Callywhite Lane	Application for change of use from chiropodist (D1) to independent wine retailer (A1)
18/00260/DISCON	Laura Coates	119 Eckington Road	Application to discharge conditions 8 and 9 (Site investigation and remediation scheme) of planning application 17/01115/FL
18/00265/AMEND	Mr P Stanton	66 Hallowes Lane	Non-material amendment pursuant of 16/01207/FL to change the external walls from render to brickwork
18/00271/FLH	Mr I McNair	10 Firthwood Close	Application for single storey side extension
18/00272/FLH	Mr A Gilbert	61 Holmley Lane	Proposed two-storey front extension
18/00290/FLH	Mr T Pearson	11 Greenacres Close	Single storey side and rear extension
18/00295/FLH	Mr A Rushton	212 Stubley Lane	Front and rear dormer extensions to create first floor living accommodation
18/00299/FLHPD	Mr & Mrs Reynolds	16 Birches Fold	Application under the neighbour notification scheme for a rear extension
18/00306/FLH	Mr M Colley	1 Castlerigg Way	Double Storey side extension with a single story lean to Garden Room. Alteration to front porch.
18/00309/FL	I & R Purdy	1 Stone Close	Erection of two detached stone built dwellings with attached garages on the land to the east (Conservation area) (Affecting Setting)
18/00312/AD	Mr D Hallam	Dronfield Hall Barn, High Street	Application for advertisement consent for replacement advert (Conservation area) (Affecting setting)
18/00315/FLH	Mr & Mrs Smith	37 Cemetery Road	Single storey rear extension with pitched roof and brickwork to match existing.
18/00324/FL	Mr M Stephenson E.I Group Plc	Green Dragon Church Street	Construction of a freestanding glass roofed canopy structure to front (Listed Building/Conservation Area)

18/00325/LB	E.I Group Plc	Green Dragon Church Street	Listed Building Consent for construction of freestanding glass roofed canopy structure to front (Listed Building/Conservation Area)
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BANK ACCOUNT-NO 1

List of Payments made between 01/02/2018 and 28/02/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2018	NEDDC Stonelow Pav & Grounds r	ddr	161.00		Purchase Ledger Payment
08/02/2018	HSBC Bank Plc	ddr2	46.44		Bank Charges - Dec-Jan
09/02/2018	Mr S Temple	100088	18.81		craft items - Xmas fest
09/02/2018	Post Office Ltd	ddr3	5,040.08		Jan 2018 - Tax & NI
09/02/2018	Yorkshire Water	ddr4	34.54		C/P Bowling-Water Jul17-Jan18
09/02/2018	PHS Group Plc	ddr5	155.47		Sanitary Bins 14.2.18-13.5.18
09/02/2018	TALKTALK DIRECTDEBIT	ddr	23.31		Broadband - Works Unit Feb
12/02/2018	O2 Direct Debit	ddr6	34.50		Mobile Phone - Handset Charge
13/02/2018	BACS B/L Pymnt Page 2092	BACS Pymnt	5,938.75		BACS B/L Pymnt Page 2092
13/02/2018	HSBC Bank Plc	ddr7	31.36		online banking charges - Dec
13/02/2018	O2 Direct Debit	ddr8	68.32		Mobile Phones - Calls Dec-Jan
15/02/2018	HSBC BACS Salaries - Feb 18	BACS	18,056.87		HSBC BACS Salaries - Feb 18
16/02/2018	FuelGenie	ddr9	310.87		Fuel for Cemetery machinery
20/02/2018	Plusnet PLC	ddr	38.54		broadband - civic - Feb 18
20/02/2018	British Gas Trading Ltd	ddr2	24.34		Credit to correct gas account
20/02/2018	Contract Natural Gas Ltd	ddr2	158.09		Gas - Gos Lodge January
20/02/2018	OPUS - Small Pavillion Stone	ddr3	86.28		electric - sml pav stonelow Jan
21/02/2018	Spitfire Network Services Ltd	ddr10	109.60		alarm line rental
21/02/2018	IRIS Payroll Solutions Ltd	ddr11	22.85		auto remrolment payroll charge
21/02/2018	British Gas Trading Ltd	ddr12	770.46		Civic Hall - Gas - Jan 2018
21/02/2018	OPUS - Civic Hall	ddr4	637.39		Electric - Civic Hall Jan 18
21/02/2018	OPUS - Library Gardens	ddr5	8.14		electric - Library gdn Jan 18
21/02/2018	OPUS - Unit Callywhite Lane	ddr6	694.38		electric - works unit Jan 18
21/02/2018	OPUS - Coal Aston	ddr7	24.98		electric CA pavilion Jan 18
21/02/2018	OPUS - Main Pavillion Stonelow	ddr8	72.36		electric - Stonelow pav Jan 18
21/02/2018	OPUS - Cliffe Park	ddr9	817.00		Cliffe Park electric - Jan 18
21/02/2018	Water Plus	ddr	26.36		Revised water - stonelow field
22/02/2018	Personnel Advice & Solutions L	ddr	120.00		Purchase Ledger Payment
28/02/2018	Westfield Health Direct D	ddr	37.95		Westfield deductions - Feb 18
28/02/2018	Contract Natural Gas Ltd	ddr	496.42		Gas - G/lodge Jan 2018
28/02/2018	BACS B/L Pymnt Page 2105	BACS Pymnt	9,587.09		BACS B/L Pymnt Page 2105
28/02/2018	A.J.S Diagnostics Ltd	600539	406.44		replacement mirror & indicator
28/02/2018	Mr A Kirk	600540	38.40		audio visual lead/test dvd's
28/02/2018	Ann Beedham	600541	1,480.00		design & artwork -N/Plan
28/02/2018	DCC Superannuation Fund	600542	5,393.33		Superannuation - Feb 2018
28/02/2018	Gary Fletcher (Surfacing) Ltd	600543	5,844.00		Salt/Grit bunker - works unit
28/02/2018	Gas & Hire	600544	30.00		2 x Gas Refills for Welder
28/02/2018	Unison Finance & Membership	600545	26.95		feb 2018 - unison deductions
28/02/2018	Unite The Union	600546	50.60		Feb 2018 - Unite union
28/02/2018	HM Courts & Tribunals Service	600547	110.00		Attachment of Earnings Order
Total Payments			57,032.27		

At : 16:51

BANK ACCOUNT-NO 1

Cash Received between 01/02/2018 and 28/02/2018

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/02/2018	Sales Recpts Page 3491		Sales Recpts Page 3491	304.20
02/02/2018	Sales Recpts Page 3490		Sales Recpts Page 3490	4,445.02
02/02/2018	Sales Recpts Page 3492		Sales Recpts Page 3492	23.00
02/02/2018	Sales Recpts Page 3493		Sales Recpts Page 3493	50.00
05/02/2018	Sales Recpts Page 3494		Sales Recpts Page 3494	304.20
08/02/2018	Sales Recpts Page 3495		Sales Recpts Page 3495	10.10
08/02/2018	Sales Recpts Page 3509		Sales Recpts Page 3509	1,000.00
09/02/2018	Mr Giles	cash	Market rent 25.1.18	43.75
09/02/2018	Mr Giles	cash	Market Rent 1.2.18	33.75
09/02/2018	Mr Giles	cash	Market Rent 8.2.18	38.75
09/02/2018	Sales Recpts Page 3496		Sales Recpts Page 3496	1,960.49
09/02/2018	Sales Recpts Page 3498		Sales Recpts Page 3498	1,136.39
09/02/2018	Sales Recpts Page 3499		Sales Recpts Page 3499	32.82
09/02/2018	Sales Recpts Page 3502		Sales Recpts Page 3502	304.20
09/02/2018	Sales Recpts Page 3503		Sales Recpts Page 3503	60.00
09/02/2018	Sales Recpts Page 3504		Sales Recpts Page 3504	23.00
14/02/2018	Sales Recpts Page 3505		Sales Recpts Page 3505	27.60
15/02/2018	Sales Recpts Page 3506		Sales Recpts Page 3506	1,014.46
15/02/2018	Sales Recpts Page 3507		Sales Recpts Page 3507	23.00
16/02/2018	Sales Recpts Page 3500		Sales Recpts Page 3500	403.06
16/02/2018	Sales Recpts Page 3501		Sales Recpts Page 3501	1,737.18
16/02/2018	Sales Recpts Page 3508		Sales Recpts Page 3508	54.60
23/02/2018	Sales Recpts Page 3511		Sales Recpts Page 3511	23.00
23/02/2018	Sales Recpts Page 3512		Sales Recpts Page 3512	50.00
26/02/2018	Sales Recpts Page 3510		Sales Recpts Page 3510	65.00
27/02/2018	Sales Recpts Page 3513		Sales Recpts Page 3513	100.00
28/02/2018	Sales Recpts Page 3514		Sales Recpts Page 3514	93.10
Total Receipts				13,360.67