

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 5th MARCH 2018**

Present:

Councillors L. Blanshard, G. Baxter, T. Collins, A. Dale, L. Deighton, A. Foster, M. Foster, R. Hall, A. Hutchinson, G. Hopkinson, A. Powell, C. Smith, K. Tait, R. Welton and P. Wright (Chairman)

In Attendance:

1 member of public, PCSO Rebecca Basford, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

1. Apologies

Apologies were received from Councillors M. Emmens, S. Green, E. Pasley and R. Smith

2. Declarations of Interest

There were no declarations of interest.

3. Public Speaking

3.1 Planning matters

None

3.2 General Matters

None

3.3 Police Matters

The figures for February 2018 were distributed at the meeting and noted and PCSO Basford spoke briefly about the statistics.

4. Council Minutes

It was requested that the annual appraisal of the Town Clerk is referred to the Personnel Committee.

235/17-18 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 5th February 2018 are approved and adopted as a true and accurate record of the meeting.

5. Planning Matters

5.1 Planning Applications

236/17-18 RESOLVED

To note the schedule of planning applications

5.2 Planning Decisions

237/17-18 RESOLVED

To note the schedule of planning decisions.

6. Outside Services Report

The following tasks have been carried out during the month of February.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas. We have repaired a couple of benches, one at Cemetery road and one at Moonpenny. The annual inspections of all Play areas have taken place; we are now waiting on the reports for each play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed. We have removed the notice boards from Barnard Avenue and Barnes Lane; these will be replaced with new metal posts and new boards.

Grit Bins – All the grit bins have been filled and topped up during February. The Outside Services have distributed 48 tons of grit so far during this winter period. We have just completed filling the bins again this week. The grit storage bunker has been built and we are waiting on a delivery of 15 ton of grit, there is 6 tons already in storage.

Cliffe Park – The new equipment being installed at Cliffe Park is all in place now, there is a lot of ground works to be done, the area will require a bit of time for the grass areas to regrow as due to the weather it has left the area in quite a muddy state.

Cliffe Park – Due to staff sickness and holidays, we are covering the night attendant duties in the Park, Phil (civic hall assistant caretaker) has been covering most nights with O/S staff filling in to cover nights when required.

Cliffe Park – The fence around the sand pit has been sanded down and repainted and areas of today 26th Feb being installed back around the sand pit. We have painted the 26 panels in the Chapel as this is the only location that had an area big enough and warm enough for the panels to dry. The Outside Services have to do some of the work around the play area which includes, painting posts, clearing area of weeds and sand around the sandpit for when the panels are reinstalled, digging out and laying new plinths for benches (x 2), paint existing benches etc, this is due to staff shortage at the Park.

Cemetery - The team have spent some time tidying around the cemetery, there is still some work to be done, during the month we have topped and tidied up some of the graves.

Civic Hall - The gutters around the Civic have all been cleaned out and all down pipes have also been cleaned with all obstructions removed. We are still waiting for the tree works to be done at the rear of the Civic, waiting on a reply from NEDDC.

Bus Shelters – Over the last few weeks we have had more damage done to some of the bus shelters around the Town. In January we had all the bus shelters that requires new glass replaced with polycarbonate panels, we now have another 2 shelters that require new panels, the shelter outside the shops on Pentland road had 3 panels smashed, DTC staff replaced these as we had some of the older and smaller glass stored at the workshop. We have another shelter which has had another panel of glass smashed outside the Coach and Horse pub this was done during weekend of 24th/25th Feb.

Other - Various reports have been actioned around the Town and maintenance has been carried out on various Council Buildings.

238/17-18 RESOLVED

That the report is noted.

7. Meeting Reports

7.1 Gala Advisory Committee held on 8th February 2018

239/17-18 RESOLVED

To progress with the plans outlined in the report.

240/17-18 RESOLVED

To note the minutes of the meeting.

7.2 Christmas Advisory Committee held on 8th February 2018

241/17-18 RESOLVED

That the Christmas Lights Switch-on be moved to Friday 30th November and Christmas Fest be held on Saturday 8th December.

242/17-18 RESOLVED

To note the minutes of the meeting.

7.3 Properties Advisory Committee held on 19th February 2018

243/17-18 RESOLVED

To provide the Civic Hall free of charge, as in kind sponsorship, for the Dronfield Art's Festival from 4th – 7th May 2018.

244/17-18 RESOLVED

That the Council accept the offer of labour from the Football club / Cricket Club to refurbish the bottom pavilion at Stonelow Playing Fields and approve expenditure to provide materials up to a maximum cost of £3,000.

245/17-18 RESOLVED

That the decision regarding the additional access path for Dronfield Town Football Club is deferred while Cllr A. Dale investigated possible grant funding options.

246/17-18 RESOLVED

That the decision regarding replacement of the CCTV systems at the Civic Hall and Cliffe Park is deferred and that a working group is set up consisting of Councillors. M. Foster, T. Collins and K. Tait, which will report back with recommendations to the Properties Committee.

247/17-18 RESOLVED

That 150 new banqueting chairs are purchased for the Civic Hall at an agreed expenditure of £3,000.

248/17-18 RESOLVED

That the Council proceed with obtaining three quotes and that the decision is deferred to the next Properties Committee meeting.

249/17-18 RESOLVED

That notice is given to North East Derbyshire District Council to terminate the agreement for the car parking behind the Library in accordance with the terms of the licence.

250/17-18 RESOLVED

That the future of the Civic Centre is discussed as an agenda item for the April Council Meeting.

251/17-18 RESOLVED

To note the minutes of the meeting.

8. Town Clerk's Report

Members considered the following items for decision:

- a) Police have raised concern with McColls on Barnes Lane at Dronfield Woodhouse following the fifth break in in five months about the inadequate security of their premises. The Police have sent a letter to their head office strongly advising they take a number of hardening recommendations (e.g. putting shutters onto windows /doors, bollards in front of store etc). A local PCSO has asked whether the Council would also send a similar letter to their head office advising similar recommendations. Council are asked to consider this request.
- b) Request for free use of Civic Hall on behalf of a crew from Dancedaze who need a rehearsal space, as it involves the use of wheelchairs and they would like to use the stage, for a performance on Britain's Got Talent.

Items for member's information included:

- a) Letter from NEDDC in response to request to scrap its plans to remove land from the greenbelt in their Local Plan
- b) A copy of the Local Plan from NEDDC is available to view in the office and the consultation period runs from 21 February until 4 April 2018. There will be a public drop-in session at the Civic Hall on Tuesday 13 March 2018 from 4.30pm – 7.30pm.
- c) Email from NEDDC regarding the Three Valleys Beer Festival

Correspondence received included;

- a) A complaint from a resident about a serious accident on Bowshaw which caused serious damage to his property.

252/17-18 RESOLVED

To provide free use of the Civic Hall, as a rehearsal space, for Dancedaze on the basis that they provide a risk assessment and confirm the dates and times required.

253/17-18 RESOLVED

To check and confirm the dates for consultation on NEDDC Local Plan.

254/17-18 RESOLVED

To write to Licensing at NEDDC regarding ongoing concerns relating to the Three Valleys Beer Festival.

255/17-18 RESOLVED

To write to Derbyshire County Council requesting further measures to improve road safety on Bowshaw.

256/17-18 RESOLVED

To note the Town Clerks report.

9. Motion: that Dronfield Town Council write to North East Derbyshire District Council to comment on their latest draft local plan. Dronfield Town Council is concerned about the use of local greenbelt for development in Dronfield. The plan does not reflect the overwhelming response from local residents who have objected to the use of greenbelt for development. Dronfield Town Council also considers the number of houses allocated to the area as too high as evidence shows that the local infrastructure could not cope with such allocations.

Proposed by: Cllr. A. Foster Seconded by Cllr. A Dale

Members raised concerns about:

- the use of local greenbelt for development in Dronfield
- that the plan does not reflect the overwhelming response from local residents who have objected to the use of greenbelt for development.
- that the number of houses allocated to the area is too high as evidence shows that the local infrastructure could not cope with such allocations.

Cllr. A. Foster requested that the motion above be used as the base for the letter to NEDDC but that more detail needed to be added in so requested that the writing of the letter was delegated to the Neighbourhood Steering Group.

257/17-18 RESOLVED

That the response to the North East Derbyshire District Council latest draft local plan is delegated to the Clerk in consultation with members of the Neighbourhood Plan Steering group.

Cllr. M. Foster requested a recorded vote.

Voted for – L. Blanshard, T. Collins, A. Dale, L. Deighton, A. Foster, M. Foster, R. Hall, A. Hutchinson, G. Hopkinson, A. Powell, K. Tait, R. Welton and P. Wright

Voted against – Cllr. G. Baxter and Cllr. C. Smith

10. Financial Reports

258/17-18 RESOLVED

To approve the schedules of Payments of £95,387.29 for January 2018.

259/17-18 RESOLVED

To note the schedules of Receipts totalling £40,769.81 for January 2018..

260/17-18 RESOLVED

To note the Bank Reconciliation at 31st January 2018.

261/17-18 RESOLVED

To note the income and expenditure statements for the financial year to 31st January 2018.

11. DALC Circulars

262/17-18 RESOLVED

To note the following Circulars received from DALC:-

Circular 03/2018

Data Protection Bill and GDPR - GDPR Update - Training opportunity - Final call for Transparency Fund applications from smaller councils - Revised Legal Topic Notes - New Year message from Cllr Sue Baxter, NALC Chairman - Request to complete survey regarding funding for services in areas with a high proportion of second/holiday homes - Help to clean up the Country - Why councils need to take employee complaints seriously (HR Issues) - Census Survey of Parish Councillors - Councillor Essential Training

Circular 04/2018

DALC Spring Seminar - New Training Offered - GDPR - NALC Lobby - Keep Britain Tidy - Census Survey of Cllrs - National Agreement Clerk Contract - Collab working with principal council - Consultations - New Legal Briefing

The meeting closed at 8.35pm

Chairman:

Date:

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 5 MARCH 2018

Reference	Applicant	Location	Details
18/00115/AD	Dr L Turner – PureChiro Clinic Ltd	Unit 3, Stublely Drive	Application for advertising consent for retention and illumination of 1no existing sign and installation of 1no new illuminated sign at car park entrance
18/00128/FLH	47 Shireoaks Road	Ms Laura Holmes	Application for two storey side extension, single storey rear extension and rear dormer (Revised scheme of 17/00867/FLH)
18/00137/FL	Bob Stokes- Morton Stokes Ltd	Stokes House Stublely Lane	Proposed Commercial Unit (B1)
18/00141/FLH	Mrs S Fereday	24 The Knoll	Demolition of existing car port and construction of single-storey side extension
18/00148/FLH	Mr I Rainbow	7 Heathfield Close	Proposed two storey and single storey rear extensions
18/00156/FL	Mr S Knighton - Goodward Construction	Unit 3 Speeddraw House Callywhite Lane	Application for extension and alterations to existing Warehousing unit.

At: 11:51

BANK ACCOUNT-NO 1

List of Payments made between 01/01/2018 and 31/01/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/01/2018	Coal Aston Village Hall	100085	10.68		Inv CA2084 paid to DTC error
05/01/2018	BACS B/L Pymnt Page 2065	BACS Pymnt	21,320.78		BACS B/L Pymnt Page 2065
05/01/2018	Booker Cash & Carry	600525	523.25		Janitorial/Cleaning Products
05/01/2018	DCC Superannuation Fund	600526	5,646.33		Dec 2017 - Superannuation
05/01/2018	Gary Fletcher (Surfacing) Ltd	600527	216.00		Road Salt - 2nd Delivery
05/01/2018	HM Courts & Tribunals Service	600528	110.00		Attachment of Earnings Order
05/01/2018	Lightwood Sports Groundcare Lt	600529	2,766.00		Grounds Maintenance - Dec 2017
05/01/2018	Local Council Public Advisory	600530	30.00		Purchase Ledger Payment
05/01/2018	Road & Rally	600531	55.76		cleaning kit for vehicles
05/01/2018	Unison Finance & Membership	600532	26.95		Dec Union Contributions
05/01/2018	Unite The Union	600533	48.72		December Union Contributions
05/01/2018	BACS B/L Pymnt Page 2068	BACS Pymnt	1,092.04		BACS B/L Pymnt Page 2068
05/01/2018	NEDDC - COAL ASTON	ddr	410.00		Rates Coal Aston Ground & Pav
05/01/2018	NEDDC - CIVIC HALL	ddr2	2,330.00		Rates Civic Hall
05/01/2018	NEDDC - DRONFIELD	ddr3	140.00		Rates Dron W/house Ground & P
05/01/2018	NEDDC CLIFF PARK	ddr4	461.00		Rates G/Lodge & Premises
05/01/2018	NEDDC Stonelow Pav & Grounds r	ddr5	161.00		Purchase Ledger Payment
05/01/2018	NEDDC - CHURCH ST CAR PARK	ddr	96.00		Rates Church St car park
08/01/2018	NEST	DDR	3.14		NEST Pension Payment
08/01/2018	Plusnet PLC	ddr2	38.68		Broadband charges - offices
11/01/2018	Post Office Ltd	ddr	5,165.35		December Tax & NI
11/01/2018	HSBC Bank Plc	dd	32.90		Bank Account Charges
11/01/2018	O2 Direct Debit	ddr3	64.33		Mobile Phones Dec 2017
11/01/2018	TALKTALK DIRECTDEBIT	DDR4	22.31		Broadband charges - works unit
11/01/2018	Petty Cash	100084	138.04		Petty Cash - Outside Svs
12/01/2018	O2 Direct Debit	DDR5	34.50		handset charge - mobile phones
12/01/2018	HSBC Bank Plc	DDR6	29.92		Electronic bank charges
15/01/2018	Salaries - January 2018	BACS	16,842.65		Salaries - January 2018
15/01/2018	NEDDC - UNIT	ddr3	435.00		Rates Unit
16/01/2018	FuelGenie	ddr	377.75		Fuel for Vehicles - December
18/01/2018	Water Plus	ddr	28.63		Water - Works Unit Oct-Dec
18/01/2018	Water Plus	ddr2	26.95		CA Pavilion - Water Oct-Dec
22/01/2018	OPUS - Unit Callywhite Lane	ddr10	578.58		Works Unit - Electric - Dec 17
22/01/2018	OPUS - Coal Aston	ddr11	24.65		CA Pavilion - Electric - Dec 17
22/01/2018	OPUS - Cliffe Park	ddr12	765.23		C.Park - Electric Dec 2017
22/01/2018	OPUS - Main Pavilion Stonelow	ddr13	66.85		Stonelow Pav - Electric - Dec
22/01/2018	British Gas Trading Ltd	ddr14	757.30		Civic Hall - Gas - Dec 2017
22/01/2018	IRIS Payroll Solutions Ltd	ddr3	22.85		Monthly Payroll Charges - Dec
22/01/2018	Contract Natural Gas Ltd	ddr4	497.35		Gos. Lodge - Gas - Dec
22/01/2018	Contract Natural Gas Ltd	ddr5	158.40		Gas - Stonelow - Dec
22/01/2018	Spitfire Network Services Ltd	ddr6	104.70		Telephone - January
22/01/2018	OPUS - Small Pavilion Stone	ddr7	87.57		Small Pavilion - Electric- Dec
22/01/2018	OPUS - Civic Hall	ddr8	500.08		Civic Hall Electric - Dec
22/01/2018	OPUS - Library Gardens	ddr9	15.93		Library Gardens - Electric Dec
22/01/2018	Personnel Advice & Solutions L	ddr	120.00		Personnel Advice - Jan 2018
24/01/2018	Public Works Loan Board	ddr	14,793.69		PWLB Loan 486511
25/01/2018	Community Transport	100086	4,000.00		Annual Grant for Community Bus

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BANK ACCOUNT-NO 1

List of Payments made between 01/01/2018 and 31/01/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/01/2018	Water Plus	ddr	240.23		Water - Cliffe Park -Oct-Dec
29/01/2018	Water Plus	ddr2	44.33		Stonelow - Water Oct-Dec
29/01/2018	Water Plus	ddr2	11.88		Water - CP bowling - Oct-Dec
29/01/2018	BACS B/L Pymnt Page 2085	BACS Pymnt	8,007.69		BACS B/L Pymnt Page 2085
29/01/2018	DCC Superannuation Fund	600534	5,376.28		Superannuation - Jan 2018
29/01/2018	HM Courts & Tribunals Service	600535	110.00		Attachment of Earnings Order
29/01/2018	Unison Finance & Membership	600536	26.95		Jan 2018 - Unison
29/01/2018	Unite The Union	600537	50.60		Jan 2018 - Unite
29/01/2018	Victory Industrial Co Ltd	600538	34.80		Window Cleaning - Civic Hall
30/01/2018	Water Plus	ddr	268.74		Water -Cecil Road Nov17-Jan18
30/01/2018	Westfield Health Direct D	ddr2	37.95		Westfield deductions - Jan 18
Total Payments			95,387.29		

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At : 11:51

BANK ACCOUNT-NO 1

Cash Received between 01/01/2018 and 31/01/2018

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/01/2018	Sales Recpts Page 3467		Sales Recpts Page 3467	304.20
05/01/2018	Sales Recpts Page 3468		Sales Recpts Page 3468	304.20
08/01/2018	Sales Recpts Page 3469		Sales Recpts Page 3469	1,000.00
08/01/2018	Sales Recpts Page 3470		Sales Recpts Page 3470	79.94
08/01/2018	Sales Recpts Page 3471		Sales Recpts Page 3471	23.00
10/01/2018	Sales Recpts Page 3472		Sales Recpts Page 3472	304.20
11/01/2018	HMRC VAT	bacs	VAT repayment	20,257.89
11/01/2018	Sales Recpts Page 3473		Sales Recpts Page 3473	914.46
12/01/2018	Sales Recpts Page 3474		Sales Recpts Page 3474	23.00
15/01/2018	Sales Recpts Page 3476		Sales Recpts Page 3476	191.70
15/01/2018	Sales Recpts Page 3477		Sales Recpts Page 3477	424.20
17/01/2018	Sales Recpts Page 3475		Sales Recpts Page 3475	60.00
18/01/2018	Sales Recpts Page 3478		Sales Recpts Page 3478	5,566.96
18/01/2018	Sales Recpts Page 3479		Sales Recpts Page 3479	779.34
19/01/2018	Mr Giles	cash	Market 14/21 Dec 4/11/18 Jan	188.75
19/01/2018	Sales Recpts Page 3480		Sales Recpts Page 3480	137.10
19/01/2018	Sales Recpts Page 3481		Sales Recpts Page 3481	304.20
19/01/2018	Sales Recpts Page 3482		Sales Recpts Page 3482	240.01
19/01/2018	Sales Recpts Page 3485		Sales Recpts Page 3485	14.46
19/01/2018	Sales Recpts Page 3486		Sales Recpts Page 3486	1,000.00
22/01/2018	Derbyshire County Council	bacs	Grant received - Cliffe Park	7,000.00
23/01/2018	Sales Recpts Page 3487		Sales Recpts Page 3487	23.00
25/01/2018	Sales Recpts Page 3484		Sales Recpts Page 3484	65.00
26/01/2018	Sales Recpts Page 3483		Sales Recpts Page 3483	23.00
29/01/2018	Sales Recpts Page 3488		Sales Recpts Page 3488	100.00
29/01/2018	Sales Recpts Page 3489		Sales Recpts Page 3489	1,441.20
Total Receipts				40,769.81

