

**MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 5th FEBRUARY 2018**

Present:

Councillors G. Baxter, T. Collins, A. Dale, M. Emmens, A. Foster, M. Foster, R. Hall, A. Hutchinson and R. Welton (Chairman)

In Attendance:

6 members of public, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

1. Apologies

Apologies were received from Councillors L. Blanshard, L. Deighton, S. Green, G. Hopkinson, E. Pasley, A. Powell, C. Smith, R. Smith, K. Tait and P. Wright

2. Declarations of Interest

There were no declarations of interest.

3. Public Speaking

3.1 Planning matters

None

3.2 General Matters

A member of the public spoke on behalf of residents regarding a number of issues relating to the entrance way, parking and paths into Dronfield Town Football Club. They requested an update from Councillors on the progress that had been made since July last year.

3.3 Police Matters

The figures for January 2018 were distributed at the meeting and noted, however there was no police representative present.

Cllr. A. Foster requested that a comparison is provided for the same month from the previous year.

4. Council Minutes

211/17-18 RESOLVED

That the minutes of the Ordinary Meeting of the Town Council held on the Monday 8th January 2018 are approved and adopted as a true and accurate record of the meeting.

5. Planning Matters

5.1 Planning Applications

212/17-18 RESOLVED

That the Council request the multiple adverts in planning applications 18/0084/AD and 18/00085/LB are in keeping with the conservation area the Blue Stoops is located within.

213/17-18 RESOLVED

To note the schedule of planning applications

5.2 Planning Decisions

214/17-18 RESOLVED

To note the schedule of planning decisions.

6. Outside Services Report

The following tasks have been carried out during the month of January.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday.

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed.

Grit Bins - All the grit bins have been filled twice during the month of January. The Outside Services have distributed 36 ton of grit so far during this winter period. We have just completed filling the bins again this week. Work has started on building the salt/grit bunker in the yard, this should be completed this week, and we will be able to store 20-25 tons of grit in the bunker ready for distribution again.

Cliffe Park - At the beginning of January the play area was fenced off so that the refurbishment of the play equipment could commence. This is well under way with a lot of new equipment already installed.

Cliffe Park - Due to staff sickness and holidays, we are covering the night attendant duties in the Park, Phil (civic hall assistant caretaker) has been covering most nights with O/S staff filling in to cover nights when required.

Cliffe Park - The fence around the sand pit has been removed and stored at the workshop, we have started sanded down and repainting the fence panels in between other tasks.

Christmas Lights - All the Christmas lights were removed the first week in January, they have all been stored and packed away ready for next year.

Cemetery - It has been a busy month in the Cemetery, we have had 6 burials and 4 Garden of rest, the team have spent a few days tidying around the cemetery, there is still some work to be done but will have to wait on drier weather as this involves topping up some of the graves.

Other - Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

Cllr. A. Dale requested an update regarding some trees in Birches Fold Play Area, opposite 20 Rawlins Court, that need cutting back.

215/17-18 RESOLVED

To note receipt of the report.

7. Meeting Reports

7.1 Remembrance Working Group held on 15th January 2018

216/17-18 RESOLVED

To progress with the plans outlined in the report.

217/17-18 RESOLVED

To purchase 135 poppies and write one name from the war memorial on each poppy and place them around Town in November 2018.

218/17-18 RESOLVED

To note the minutes of the meeting.

7.2 Properties Advisory Committee held on 22nd January 2018

219/17-18 RESOLVED

That the Town Clerk, in consultation with the Chair of the Properties and Budget Committee, approve the cost and implementation of a door release system, once an exact quote has been gained.

220/17-18 RESOLVED

To note the minutes of the meeting.

8. Town Clerk's Report

Members considered the following items for decision:

- a) Dronfield Against Fracking – a request has been received for continued free use of Gosforth Lodge for a monthly meeting.

The following items were received for information.

- a) Dronfield to Unstone Cycle Path – An invitation was sent to Councillors to view the latest plans for the Dronfield to Unstone Cycle Path at a public event held on 24 January 2018 at the Dronfield Library.

Cllr. A. Dale expressed a number of concerns regarding the Dronfield to Unstone Cycle Path including the fact that it is proposing a shared footway which is a safety concern for pedestrians, it is a lot of money (£900k) to benefit a few and the fact that Dronfield Town Council hasn't been consulted more on the plans. Other members also expressed concerns regarding the connection from Cemetery Road to Dronfield Train Station as the road narrows, and as there is no clearly defined route, it poses a safety risk to cyclists.

221/17-18 RESOLVED

To provide Dronfield Against Fracking with free use of Gosforth Lodge for their monthly meeting for a further six months from March 2018 – August 2018.

222/17-18 RESOLVED

To write to Derbyshire County Council regarding;

- Concerns about the suitability of the proposed Dronfield to Unstone cycle route including the part of the proposed route near Cemetery Road and the lack of a safe link to Dronfield Train Station.
- To seek clarification regarding where the money is to be spent and if it is ring-fenced for use in this area and ask if alternative solutions have been considered.
- To request a meeting with Derbyshire County Council to discuss the concerns raised above.

223/17-18 RESOLVED

To note the Town Clerks report.

9. Motion – Greenbelt Removal

Members discussed a motion proposed by Cllr. A. Foster and seconded by Cllr. A. Dale

Cllr. M. Foster requested a recorded vote.

Voted for – Cllr. A. Foster, Cllr. T. Collins, Cllr. M. Emmens, Cllr. A. Hutchinson, Cllr. R. Hall, Cllr. M. Foster, Cllr. A. Dale and Cllr. R. Welton

Voted against - None

Abstained – Cllr. G. Baxter

224/17-18 RESOLVED

That Dronfield Town Council request on behalf of residents that North East Derbyshire District Council scraps its plans to remove land from Greenbelt around Dronfield.

10. Financial Reports

225/17-18 RESOLVED

To approve the schedules of Payments of £96,458.70 for December 2017.

226/17-18 RESOLVED

To note the schedules of Receipts totalling £11,658.95 for December 2017.

227/17-18 RESOLVED

To note the Bank Reconciliation at 31st December 2017.

228/17-18 RESOLVED

To note the income and expenditure statements for the financial year to 31st December 2017.

11. DALC Circulars

229/17-18 RESOLVED

To note the following Circulars received from DALC:-

Circular 01/2018

Index of most important elements of 2017 DALC Circulars

Circular 02/2018

General Data Protection Regulations - We're here for you - HR & Appraisal Training - Annual Governance and Accountability Return

17. Exclusion of the Press and Public

230/17-18 RESOLVED

That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

18. Meeting reports

18.1 Personnel Advisory Committee held on 22nd January 2018

The minutes from the Personnel Advisory Committee meeting were discussed which included;

- Staff appraisals
- Contracts of Employment
- Staff structure

The meeting closed at 8.45pm

Chairman:

Date:

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 5 FEBRUARY 2018

Reference	Applicant	Location	Details
17/01249/OL	Mr D Stuart & Mr D Simon McDonald	Unit 10 North House Callywhite Lane	Outline application with all matters reserved for 4 new industrial B2/B8 units with parking areas and service yard at Unit 9 and (Amended Plans)
18/00004/FLH	Mr Best	63 Alexandra Road	Proposed rear porch and utility room
18/00010/ FLHPD	L Wilson	24 Barnard Avenue	Application under the neighbour notification scheme for a single storey rear extension
18/00015/FLH	Mr & Mrs G Veitch	59 Derwent Road	Proposed first floor rear extension
18/00019/FLH	Miss S Boyle	67 Coniston Road	Proposed front porch
18/00021/FL	Mr M Houltyby	Nether Birchitt Farm Cottage Sheffield Road	The demolition of a 1950's single storey extension to the southwest elevation, the demolition of the 20th century conservatory to the north-east elevation, and the construction of a two storey extension to the south-west elevation and single storey extension to the north-east elevation, with a scope of masonry repair works and internal refurbishment to the existing 17th and 18th century building.
18/00022/LB	Mr M Houltyby	Nether Birchitt Farm Cottage Sheffield Road	Application for listed building consent for the demolition of a 1950's single storey extension to the south-west elevation, the demolition of the 20th century conservatory to the north-east elevation, and the construction of a two storey extension to the south-west elevation and single storey extension to the northeast elevation, with a scope of masonry repair works and internal refurbishment to the existing 17th and 18th century building. (Listed Building)
18/00025/ AMEND	Mr & Mrs Terry	51 Lea Road	Application for non-material amendment to planning approval 17/00234/FLH to replace timber cladding with grey stone cladding
18/00044/FLH	Mr P Vic	47 Princess Road	Application for alterations and extensions to the rear of the dwelling to form new ground floor WC/Porch and first floor Bathroom
18/00045/FLH	Mr C Stevens	8 Belton Close	Proposed first floor rear extension over existing ground floor
18/00054/TPO	Mr P Heath	4 Southcote Drive	Application to prune 1no Ash tree covered by area TPO 103 (PT3)

18/00058/TPO	Dronfield And District Joint Burial Committee	Dronfield Cemetery Cemetery Road	Application to cut back overhanging branches to the boundary on 1no Lime Tree covered by NEDDC group TPO 17
18/00067/FLH	Mr J Southey	220 Stonelow Road	Application for single storey rear extension
18/00070/CATPPO	6 Lea Road	Mr J Fletcher	Notification of intention to crown thin by 20% and reduction in height and spread to 2m to 1x beech and 1x lime tree within Dronfield Conservation Area
18/00076/FLH	Mr Terry	51 Lea Road	Proposed rear balcony at attic level
18/00077/FLH	Mrs P Hesslewood	93 Hollins Spring Avenue	Application for extension to rear and side elevations and conversion of loft space with 2no dormers to rear and velux windows to front
18/00081/AMEND	Mr J Lister	10 Caernarvon Road	Non-material amendment to planning application 17/00626/FLH to replace pitched roof with flat roof on rear extension
18/00084/LB	Mr K Yeardley	The Blue Stoops Inn High Street	Application for listed building consent for multiple adverts
18/00085/LB	Mr K Yeardley	The Blue Stoops Inn High Street	Application for listed building consent for multiple adverts (Listed Building/Conservation Area)
18/00093/FLH	Mr R Steel	1 Wellbeck Close	Single Storey Rear Orangey and Associated Works
18/00100/FLH	Mr Chapman	7 Heaton Close	Proposed single storey front extension

At : 12:53

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2017 and 31/12/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2017	Valuation Office Agency	600475CNCL	-2,333.70		Cheque lost in Post
01/12/2017	BACS B/L Pymnt Page 2046	BACS Pymnt	9,991.05		BACS B/L Pymnt Page 2046
01/12/2017	Water Plus	ddr	185.39		Water Supply Jan-Oct 17
05/12/2017	NEDDC Stonelov Pav & Grounds r	ddr2	161.00		Purchase Ledger Payment
05/12/2017	NEDDC - CHURCH ST CAR PARK	ddr3	96.00		Rates Church St car park
05/12/2017	NEDDC - LIBRARY	ddr4	52.00		Rates Car Park Library
05/12/2017	NEDDC CLIFF PARK	ddr5	461.00		Rates G/Lodge & Premises
05/12/2017	NEDDC - DRONFIELD	ddr6	140.00		Rates Dron W/house Ground & P
05/12/2017	NEDDC - CIVIC HALL	ddr7	2,330.00		Rates Civic Hall
05/12/2017	NEDDC - COAL ASTON	ddr8	410.00		Rates Coal Astom Ground & Pav
06/12/2017	Plusnet PLC	ddr	38.40		Broadband - Offices
06/12/2017	Yorkshire Water	ddr	37.93		Water Sewage Charges adjmt
07/12/2017	Local Council Public Advisory	CXL BACS	-30.00		Cancel BACS payment
07/12/2017	HSBC	DDR	10.00		Stopped Cheque Charge
08/12/2017	BACS B/L Pymnt Page 2047	BACS Pymnt	3,116.98		BACS B/L Pymnt Page 2047
08/12/2017	A.J.S Diagnostics Ltd	600519	1,008.61		Ranger - Repairs Gear Box
08/12/2017	Booker Cash & Carry	600520	80.20		Sweets/Chocolate - Switch On
08/12/2017	Impact Company Clothing	600521	396.22		Safety Boots / Fleece Jackets
08/12/2017	Sheffield Concert Band	600522	120.00		Band - Lights Switch On
08/12/2017	E D Steel Ltd	600523	170.45		Paint/Tape/Rollers/Keys/trowel
08/12/2017	Miss Lorna K Vertigan	600524	1,000.00		Fees - C/Park & N/Plan Nov 17
08/12/2017	FRAMA ONLINE do not use	ddr9	200.00		Franking machine postage
09/12/2017	HSBC Bank Plc	ddr12	60.80		Bank charges - oct/nov
11/12/2017	TALKTALK DIRECTDEBIT	ddr11	22.31		Broadband - Dec
12/12/2017	O2 Direct Debit	ddr10	34.50		Mobile Phone Handset Charge
12/12/2017	Post Office Ltd	ddr	5,486.56		Nov 2017 - Tax & NI
13/12/2017	O2 Direct Debit	ddr13	63.83		Mobile Phones
14/12/2017	HSBC Bank Plc	ddr14	29.72		Bank Charges - Oct 17
15/12/2017	Water Plus	ddr17	54.96		Water - Cecil Road Aug-Nov
15/12/2017	Water Plus	ddr18	89.93		Water - chiverton Aug - Nov
15/12/2017	NEDDC - UNIT	ddr19	435.00		Purchase Ledger Payment
18/12/2017	FuelGenie	ddr15	367.97		Vehicle Fuel & Cans - Nov 17
18/12/2017	Frama Smart Mailing	ddr16	126.00		Franker Rental 17,1,18-16,4,18
19/12/2017	IRIS Payroll Solutions Ltd	ddr3	22.85		Monthly payroll charges - Nov
19/12/2017	Yorkshire Water	ddr4	195.51		Water Charges -27 July - 5 Dec
19/12/2017	Yorkshire Water	ddr6	403.17		Water Charges - nov 17
19/12/2017	Yorkshire Water	ddr7	64.39		Water usage - Nov 17
19/12/2017	Dronfield Junior School	100082	87.67		Light Switch on collection
19/12/2017	Mayors Charity Fund	100083	87.67		Light Switch on collection
20/12/2017	Contract Natural Gas Ltd	ddr	9.77		Gas - Credit Note
20/12/2017	Contract Natural Gas Ltd	ddr2	379.97		Gas Supply - Nov 2017
21/12/2017	HSBC Bacs Payments	BACS	17,885.91		Salaries & Wages Dec 2017
21/12/2017	Spitfire Network Services Ltd	ddr8	106.51		Telephone Charges Dec17
21/12/2017	OPUS - Cliffe Park	ddr	707.94		Electric - Nov 17
21/12/2017	OPUS - Main Pavilion Stonelov	ddr2	92.34		Electric - Nov 17
21/12/2017	OPUS - Coal Aston	ddr3	31.06		Electric - Nov 17
21/12/2017	OPUS - Unit Callywhite Lane	ddr4	574.79		Electric - Nov 17

At : 12:53

BANK ACCOUNT-NO 1

List of Payments made between 01/12/2017 and 31/12/2017

<u>Date Paid</u>	<u>Payer Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/12/2017	OPUS - Library Gardens	ddr6	10.67		Electric -Library Gardens
21/12/2017	OPUS - Civic Hall	ddr7	602.06		Electric - Nov 17
21/12/2017	OPUS - Small Pavilion Stone	ddr8	82.88		Electric - Nov 17
22/12/2017	British Gas Trading Ltd	ddr	613.29		Gas - Civic Hall Nov 2017
22/12/2017	Water Plus	ddr2	184.73		Water -Chiverton Jan-July 17
22/12/2017	Water Plus	ddr3	241.48		Water -Farwater-Nov16 -Aug 17
22/12/2017	Water Plus	ddr4	118.18		Water -Cecil Road - Jan-Jul 17
22/12/2017	Personnel Advice & Solutions L	ddr	120.00		Personnel Advice - November
27/12/2017	Yorkshire Water	ddr5	81.11		Sewerage - CA Pavilion
27/12/2017	Yorkshire Water	ddr6	64.09		Sewerage - Works Unit
27/12/2017	Metro (Dronfield) Limited	ddr7	49,239.60		Rent Uplift for 22-25.12.17
28/12/2017	Westfield Health Direct D	ddr8	37.95		December Westfield deductions

Total Payments	<u>96,458.70</u>
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At : 12:53

BANK ACCOUNT-NO 1

Cash Received between 01/12/2017 and 31/12/2017

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
01/12/2017	Sales Recpts Page 3452		Sales Recpts Page 3452	5,666.38
01/12/2017	Sales Recpts Page 3453		Sales Recpts Page 3453	481.24
05/12/2017	Sales Recpts Page 3454		Sales Recpts Page 3454	428.10
08/12/2017	Lights Switch On Collection	cash	Lights Switch On Collection	175.35
08/12/2017	Mr Giles	cash	Market Rent 9.11.17	27.25
08/12/2017	Mr Giles	cash	Market Rent 16.11.17	48.75
08/12/2017	Mr Giles	cash	Market Rent 23.11.17	48.75
08/12/2017	Mr Giles	cash	Market Rent 30.11.17	53.75
08/12/2017	Sales Recpts Page 3458		Sales Recpts Page 3458	423.52
08/12/2017	Sales Recpts Page 3459		Sales Recpts Page 3459	436.85
08/12/2017	Xmas Fest	cash	Table Stall Monies Received	100.00
08/12/2017	Xmas Fest	cash	Table Stall Monies Received	25.00
14/12/2017	Sales Recpts Page 3456		Sales Recpts Page 3456	3,137.09
14/12/2017	Sales Recpts Page 3457		Sales Recpts Page 3457	304.20
20/12/2017	Sales Recpts Page 3460		Sales Recpts Page 3460	93.24
21/12/2017	Sales Recpts Page 3462		Sales Recpts Page 3462	23.00
22/12/2017	Derbyshire County Council	bacs	bacs Coal Aston CA2084	10.68
22/12/2017	Sales Recpts Page 3464		Sales Recpts Page 3464	10.80
27/12/2017	Sales Recpts Page 3465		Sales Recpts Page 3465	100.00
27/12/2017	Sales Recpts Page 3466		Sales Recpts Page 3466	65.00
Total Receipts				11,658.95