

MINUTES OF THE MEETING OF DRONFIELD TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC HALL, DRONFIELD
ON MONDAY 8th JANUARY 2018

Present:

Councillors G. Baxter, L. Blanshard, T. Collins, A. Dale, S. Green, A. Foster, M. Foster, R. Hall, G. Hopkinson, A. Hutchinson, E. Pasley, A. Powell, C. Smith, R. Smith, K. Tait, P. Wright (Chairman)

In Attendance:

3 members of press and public, PCSO Jack Worrall, Joanne Mitchell (DTC Town Clerk Assistant) and Andrew Tristram (Town Clerk)

1. Apologies

Apologies were received from Councillor L. Deighton, Councillor M. Emmens and Councillor R. Welton.

2. Declarations of Interest

There were no declarations of interest.

3. Public Speaking

3.1 Planning matters

None

3.2 General Matters

A member of the public spoke regarding the agenda item to consider approval of the terms of reference for the Cemetery Committee and expressed their concern that the terms of reference had not been reviewed by any representative from Unstone Parish Council.

A member of the public spoke regarding the Dronfield Henry Fanshawe School Foundation. They requested that the Town Council consider changing their current representatives on the board of the Foundation.

3.3 Police Matters

The Figures for December 2017 were distributed at the meeting and noted.

PCSO Worrall confirmed that Sergeant James Shirley would be leaving on 15 January and that a replacement would be appointed within a month. Members requested a letter of thanks be sent to Sergeant Shirley on behalf of the Town Council. PCSO Worrall also confirmed that he would be leaving and would be replaced by PCSO Basford.

4. Council Minutes

Cllr R. Hall commented that the date the Christmas Tree had been collected was incorrect in the Outside Services report.

185/17-18 RESOLVED

Subject to the above amendment that the minutes of the Ordinary Meeting of the Town Council held on the Monday 4th December 2017 are approved and adopted as a true and accurate record of the meeting.

5. Planning Matters

5.1 Planning Applications

186/17-18 RESOLVED

That the Council request, regarding planning application 17/01369/LB, that there are conditions set with regards to the noise levels and also set times that the heaters are allowed to be turned on.

187/17-18 RESOLVED

To note the schedule of planning applications

5.2 Planning Decisions

188/17-18 RESOLVED

To note the schedule of planning decisions.

6. Outside Services Report

The following tasks have been carried out up to the 21st December.

Litter/Dog Bins - The litter and dog bins continue to be emptied on a weekly basis, this is carried out every Thursday and consists of 2 men doing the whole route, and they also inspect the play areas/equipment at the same time.

Play Areas - Maintenance continues on the play areas.

Cemetery - The baskets are emptied around the Cemetery on a Monday and Friday. We currently try to blow the leaves from around the road way and footpath's on a Monday and a Friday

Notice Boards - The notice boards have all been cleaned up with the removal of any old and non-charity posters being removed.

The notice board at Barnard Ave has been removed and a new notice board will be install over the next few months.

Grit Bins – The grit bins have been filled 3 times since the 8th Dec, we had around 10 ton in the yard which was distributed around the Town and had a further 15 ton delivered which was also distributed to all the 136 grit bins, week commencing 11th Dec saw the O/S team from Mon – Fri distribute the grit, this was the main duties for the whole week in total we put out 21 tons of grit into the grit bins. A further 15 tons have been delivered which now takes up part of the car park as we are still waiting on a proper bunker to store the grit.

Cliffe Park - Due to staff sickness and holidays the O/S are still looking after Cliffe Park, over the last 6 months, this involves opening up the gates, toilets, tennis courts and the Lodge, cleaning and setting up during the day for groups. Maintenance in the Park includes - tidying up of the park, de-weeding flower beds, rose beds and the MUGA pitch.

Cliffe Park – Due to staff sickness we are covering the night attendant duties in the Park, Phil (civic hall assistant caretaker) has been covering most nights with O/S staff filling in to cover nights when required.

Christmas – The Christmas light switch on was held on the 1st December, everything went as planned with the lights and there was a good turnout, we installed new trees with lights around the Civic Hall this year which made a difference from the old motifs that we have used in previous years.

Tree Works –There are some tree works around the Town that have been completed over the last few weeks. Areas that have been done are, Dale Road, Hazel Court and Great Croft.

Cliffe Park – The fence around the sand pit has been removed and stored at the workshop, we have started to pressure wash the fence and will have to let it dry before the fencing can be sanded down and repainted.

Other - Various reports have been actioned around the Town. Maintenance has been carried out on various Council Buildings.

Cllr. C. Smith requested an update on the replacement bus shelter on Snape Hill Lane and Cllr. T. Collins reported that the dog bins on Alport Rise had not been emptied and that barriers

had been left after street lighting had been replaced and that there were still piles of gravel around Sindelfingen Park.

189/17-18 RESOLVED

To note receipt of the report.

7. Meeting Reports

7.1 Gritting Committee Report held on Tuesday 5th December 2017

190/17-18 RESOLVED

To proceed with the construction of the grit storage bunker subject to confirmation that the construction materials used are fit for purpose are received by the gritting committee.

191/17-18 RESOLVED

To note the minutes of the meeting.

7.2 Budget Advisory Committee held on 18th December 2017

192/17-18 RESOLVED

To note the minutes of the meeting.

7.3 Properties Advisory Committee held on 18th December 2017

193/17-18 RESOLVED

That the allotment land is let to Dronfield Horticultural Society at fixed rent of £400 for 2018/19 on the understanding that they pay all water charges and for all other expenditure incurred relating to the allotments.

194/17-18 RESOLVED

That the office opening hours to the public are changed to 10am – 4pm.

195/17-18 RESOLVED

That the Council reduce the fee charged to the Old Peoples Welfare Committee on a pro rata basis to £400 for the use of Gosforth Lodge every Thursday between 9.30am – 3.30pm and for five monthly meetings a year.

196/17-18 RESOLVED

To note the meetings of the meeting

8. Cemetery Advisory Committee Terms of Reference

Cllr. A. Dale declared an interest as an Unstone Parish Councillor and Unstone resident.

Cllr. C. Smith expressed a concern that the Cemetery Committee should not be a sub-committee of Dronfield Town Council and that Apperknowle and Unstone residents should have a fair representative on the committee. Cllr. C. Smith was also concerned that no representative from Unstone has seen the Terms of Reference being discussed. Cllr. R. Smith expressed a concern that it was undemocratic having only one Unstone representative on the committee.

Cllr. G. Baxter proposed an amendment to the composition of the committee as follows; Dronfield Town Council will appoint five Councillors, pro rata based on the political control of Dronfield Town Council. The proposed amendment was seconded by Cllr. C. Smith. A vote was taken and the amendment was not passed.

It was proposed by Cllr. A. Foster and seconded by Cllr. G. Hopkinson to accept the draft terms of reference for Cemetery Advisory Committee and to elect the five representatives from Dronfield Town Council for the Committee.

197/17-18 RESOLVED

That the terms of reference for the Cemetery Advisory Committee are approved

198/17-18 RESOLVED

That Cllr. M. Foster, Cllr. P. Wright, Cllr. A. Hutchinson, Cllr. R. Hall and Cllr. L. Deighton are appointed to the Cemetery Advisory Committee.

199/17-18 RESOLVED

To inform Unstone Parish Council of the decision and invite them to nominate an elected member to the Cemetery Committee.

9. Budget 2018-19

The proposed budget for 2018/19 was discussed by members.

200/17-18 RESOLVED

That the budget for 2018/19 is approved.

201/17-18 RESOLVED

That a precept of £808,956 is requested from North East Derbyshire District Council.

10. Neighbourhood Plan

Cllr. M. Foster requested a recorded vote.

202/17-18 RESOLVED

To approve the final draft for public consultation in January and February.

Councillors G. Baxter, L. Blanshard, T. Collins, A. Dale, S. Green, A. Foster, M. Foster, R. Hall, G. Hopkinson, A. Hutchinson, E. Pasley, A. Powell, R. Smith, K. Tait, P. Wright voted for. Cllr. C. Smith abstained.

11. Town Clerk's Report

Members considered the following items for decision:

- a) Fairtrade – a request has been received for a council representative to join the Fairtrade Steering Group and also for Fairtrade tea and coffee to be used at all Council run events.
- b) DALC Membership - to inform members of increase in DALC subscription from £961.25 for 2017/18 to an estimated cost of £1628.34 for 2018/19 and confirm membership for 2018/19.

The following items were received for information.

- a) District & Parish Business Meeting is scheduled to take place on Wednesday 7 March 2018 at District Council Offices, Wingerworth.
- b) Nomination Notice – Asset of Community Value for The Three Tuns, Cemetery Road, Dronfield
- c) Decision Notice - Asset of Community Value for The Three Tuns, Cemetery Road, Dronfield

Correspondence received for noting

- a) NDVA Winter Issue 108
- b) Email regarding paths and drainage at Sindelfingen Park

Members queried whether there would be a charge for the cycle coaching and what size the groups would be and what days of the week they would be occurring on.

203/17-18 RESOLVED

To write to the Fairtrade representative supporting their aims and principles but declining their offer for a councillor representative on their steering group.

204/17-18 RESOLVED

To confirm renewal of DALC membership for 2018-19.

205/17-18 RESOLVED

To note the Town Clerks report.

12. Financial Reports

206/17-18 RESOLVED

To approve the schedules of Payments of £92,566.04 for November 2017.

207/17-18 RESOLVED

To note the schedules of Receipts totalling £30,691.43 for November 2017.

208/17-18 RESOLVED

To note the Bank Reconciliation at 30th November 2017.

209/17-18 RESOLVED

To note the income and expenditure statements for the financial year to 30th November 2017.

13. DALC Circulars

210/17-18 RESOLVED

To note the following Circulars received from DALC:-

Circular 15/2017

Derbyshire ALC - 15-2017 - External Audit 17-18 - Transparency Fund - GDPR - Pay Offer 18-20 - HR Update - Bird Flu - Civic Voice Design Awards - Community Infrastructure Levy - New Angling Grant - Disposal of furniture - DALC Office Christmas Closure

The meeting closed at 8.55pm

Chairman:

Date:

DRONFIELD TOWN COUNCIL
PLANNING APPLICATIONS
SUBMITTED TO COUNCIL ON MONDAY 8 JANUARY 2018

Reference	Applicant	Location	Details
17/00931/FLH	Mr A Stephenson	21 Quoit Green	Application to replace concrete sectional garage
17/01137/FL	Mr & Mrs Thackery	Middle Birchett Farm Sheffield Road	Application for change of use for partial conversion of ground and first floor barns to residential use with the insertion of a new first floor glazed link, new doors and windows and re-cladding and re-roofing of external stores (Amended Plans)
17/01199/FL	Mr J Hillman	64 Gosforth Lane	Installation of a bio disk sewage system in connection with new single dwelling (16/00230/FL) on land adjacent
17/01227/CATPO	Mr D Brown	Holly Cottage 2-4 Dyche Lane	Notification of intention to crown lift 1 no Holly tree located within Coal Aston Conservation Area
17/01238/FLH	Mr J Barker	12 Anglesey Road	Construction of a single-storey side extension
17/01239/FLH	Mr J Furniss	3 Montrose Place	Application for single storey front, side and rear extension
17/01241/FLH	Miss A Oldfield	24 Windermere Avenue	Proposed two storey front and single storey side extensions
17/01249/OL	Mr D Stuart & Mr D Simon McDonald	North House Callywhite Lane Dronfield	Outline application with all matters reserved for 4 new industrial B2/B8 units with parking areas and service yard at Unit 9 and Unit 10
17/01259/FLH	14 Property Ltd – Mr T Ireland	38 Coniston Road	Single storey rear extension, front garage extension and new porch with canopy to front of porch and garage
17/01273/FLH	R Burgin	10 Stone Close	Single Storey side extension and decking to rear
17/01274/FLH	D Thorpe	2 Southfield Drive	Application for single storey side extension
17/01275/FLH	R Spurr	57 Hallows Lane	Application for single-storey rear extension and new decking
17/01287/FL	Mr A Bateman	Unit 5 Birch House Way	Change of use from gymnastics academy to MOT test centre for cars and vans.

17/01316/LB	Christine Bateman	7 Barley Mews	Listed building consent application for the retention of grab rails to interior and exterior of property and provision of internal stair rail and external rail to stone steps at front (Conservation Area)
17/01318/DEM	NEDDC	Carr Lane	Application for prior notification of proposed demolition of former public conveniences
17/01323/FL	Christine Bateman	7 Barley Mews	Application for the retention of grab rails to interior and exterior of property and provision of internal stair rail and external rail to stone steps at front (Listed Building)(Conservation Area)
17/01331/FLH	Mr D Booth	72 Lea Road	Demolition of existing garage and erection of single-storey side and rear extensions
17/01344/FLH	Mr Hobson	17 Garth Way	Demolition of existing car port and erection of two-storey side extension with integral garage and 1.8m wall/fence to front
17/01351/FLH	Mr C Murray	11A Chestnut Close	Proposed extension with roof alterations
17/01369/LB	Mr M Stephenson	Green Dragon Church Street	Proposed 6 no. external infra-red patio heaters and 3 no. external 3 light pendants (Conservation Area/Listed Building)

At : 11:50

BANK ACCOUNT-NO 1

List of Payments made between 01/11/2017 and 30/11/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/11/2017	Miss Lorna K Vertigan	100078	1,000.00		October - Neighbourhood Plan
07/11/2017	Inland Revenue	DD	5,472.42		Tax & NI October 2017
07/11/2017	Inland Revenue	CANCEL	-5,472.42		Cancel Transaction
07/11/2017	Post Office Ltd	ddr	5,472.42		Oct 2017 - Tax & Ni
07/11/2017	NEDDC - COAL ASTON	ddr2	410.00		Rates Coal Astom Ground & Pav
07/11/2017	NEDDC - DRONFIELD	ddr3	140.00		Rates Dron W/house Ground & P
07/11/2017	NEDDC CLIFF PARK	ddr4	461.00		Rates G/Lodge & Premises
07/11/2017	NEDDC - LIBRARY	ddr5	52.00		Rates Car Park Library
07/11/2017	NEDDC - CHURCH ST CAR PARK	ddr6	96.00		Rates Church St car park
07/11/2017	NEDDC Stonelow Pav & Grounds r	ddr7	161.00		Purchase Ledger Payment
07/11/2017	NEDDC - CIVIC HALL	ddr8	2,330.00		Rates Civic Hall
07/11/2017	British Gas Trading Ltd	ddr9	55.17		Purchase Ledger Payment
09/11/2017	Christmas Direct	100079	261.92		Wall Mounted Xmas Trees x 7
13/11/2017	HSBC Bank Plc	ddr	28.80		Electronic Bank Charges
13/11/2017	O2 Direct Debit	ddr2	34.50		Mobile Phones - Device Plan
13/11/2017	O2 Direct Debit	ddr3	57.93		Mobile Phone Contract-Credit
13/11/2017	TALKTALK DIRECTDEBIT	ddr4	22.31		Broadband - Works Services
13/11/2017	PHS Group Plc	ddr5	155.47		Sanitary 14.11.17-13.2.18
13/11/2017	Plusnet PLC	ddr6	38.77		Broadband - Nov 2017
13/11/2017	HSBC Bank Plc	ddr7	85.15		Sept-Oct Baking Charges
15/11/2017	Correct HSBC Bacs Salaries	BACS CORR	35,974.64		Correct Entry
15/11/2017	Yorkshire Water	ddr2	80.95		Water Charges - Sewerage
15/11/2017	Yorkshire Water	ddr3	78.45		Water Charges - Sewerage
15/11/2017	Water Plus	ddr4	69.54		Water Supply charges - Unit
15/11/2017	Water Plus	ddr5	61.25		Water Supply Coal Aston
15/11/2017	FuelGenie	ddr6	388.97		Vehicles & Machines Fuel - Oct
16/11/2017	North East Derbyshire District	ddr2	947.96		Waste Bins 1.10.17-31.3.18
16/11/2017	North East Derbyshire District	ddr3	947.96		NEDDC Skips - 10.10.17-31.3.18
17/11/2017	A.J. Services	600499	70.00		MOT Tests - Vehicles x 2
17/11/2017	Coal Aston Village Hall	600500	73.07		Car Park Electricity CAVH
17/11/2017	DCC Superannuation Fund	600501	5,619.67		Superannuation - Nov 17
17/11/2017	Dronfield Carpets & Floors	600502	672.00		Vinyl Flooring - Works Office
17/11/2017	Dronfield Equipment Hire & Gas	600503	216.00		Circulaw Saw Blades
17/11/2017	Gary Fletcher (Surfacing) Ltd	600504	23,537.93		Sinclairfingden - Resurfacing
17/11/2017	Hallamshire Heating Co Ltd	600505	2,775.46		Fitting Water Heater - Unit
17/11/2017	Heron Publications Ltd	600506	300.00		Advertisement - Dron Eye
17/11/2017	HM Courts & Tribunals Service	600507	110.00		Attachment of Earnings Order
17/11/2017	Lightwood Sports Groundcare Lt	600508	3,486.00		Nov 2017 - Grounds Maintenance
17/11/2017	Medigold Health Consultancy Lt	600509	402.00		Cancellation Appt Fee
17/11/2017	Personnel Advice & Solutions L	600510	120.00		November - Personnel advice
17/11/2017	Trade UK Account	600511	224.98		Cordless Cutter 18v
17/11/2017	Sheffield Concert Band	600512	200.00		Band Music - Remembrance Day
17/11/2017	E D Steel Ltd	600513	16.40		LED Lamps /Squeege x 2
17/11/2017	Underwood Tree Surgeons Ltd	600514	420.00		Tree Works - Avon Close
17/11/2017	Unison Finance & Membership	600515	26.95		Nov 2017 - Unison
17/11/2017	Unite The Union	600516	48.72		Nov2017 - Unite
17/11/2017	Zone Sound & Communications Lt	600517	250.00		Sound System - Remembrance

At : 11:50

BANK ACCOUNT-NO 1

List of Payments made between 01/11/2017 and 30/11/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/11/2017	Av Irrigation Ltd	600518	107.76		Decommission Irrigation system
17/11/2017	NEST Pension	DD	17.76		NEST Pension Contributions
17/11/2017	NEDDC - UNIT	dd	435.00		Rates Unit
17/11/2017	North East Derbyshire District	ddr	947.96		Waste Bins - 1.10.17-31.3.18
20/11/2017	Contract Natural Gas Ltd	ddr4	202.63		Gas Charges - Oct - Gos Lodge
21/11/2017	OPUS - Unit Callywhite Lane	ddr10	223.69		Electric - Works Unit - Oct
21/11/2017	OPUS - Library Gardens	ddr11	11.28		Electric - Library Gardens Oct
21/11/2017	OPUS - Library Gardens	ddr12	594.25		Electric - Civic Hall - Oct
21/11/2017	OPUS - Main Pavillion Stonelow	ddr13	48.31		Electric - Main Pav - Oct
21/11/2017	IRIS Payroll Solutions Ltd	ddr5	22.85		Auto Enrolment Payroll Charges
21/11/2017	IRIS Payroll Solutions Ltd	ddr6	11.42		Payroll Monthly Charges
21/11/2017	OPUS - Cliffe Park	ddr7	529.64		Electricity C.Park - October
21/11/2017	OPUS - Main Pavillion Stonelow	ddr8	98.68		Electric - Stonelow Oct
21/11/2017	OPUS - Coal Aston	ddr9	25.11		Electric - Coal Aston - Oct
21/11/2017	Spitfire Network Services Ltd	ddr	107.53		Correct supplier posting
22/11/2017	British Gas Trading Ltd	ddr	460.74		Civic Hall Gas - Oct 2017
23/11/2017	ATC	100080	100.00		Remembrance Parade
23/11/2017	St John Ambulance Band	100081	100.00		Remembrance Parade
24/11/2017	Yorkshire Water	ddr2	22.96		Water - Bowling Green Apr-Jul
24/11/2017	Cathedral Leasing Ltd	ddr3	187.20		Nappy Bins x 2
24/11/2017	Westfield Health Direct D	ddr4	37.95		Westfield - Nov Premiums
24/11/2017	Water Plus	ddr5	291.98		Civic Hall Water - Aug-Nov

Total Payments 92,566.04

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At: 11:49

BANK ACCOUNT-NO 1**Cash Received between 01/11/2017 and 30/11/2017**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
07/11/2017	Sales Recpts Page 3427		Sales Recpts Page 3427	6,669.50
07/11/2017	Sales Recpts Page 3428		Sales Recpts Page 3428	799.04
07/11/2017	Sales Recpts Page 3429		Sales Recpts Page 3429	575.84
07/11/2017	Westfield Health	chq	Refund for premium error	6.00
08/11/2017	Sales Recpts Page 3433		Sales Recpts Page 3433	1,000.00
09/11/2017	Mr Giles	cash	Market Rent - Various Weeks	160.50
13/11/2017	Sales Recpts Page 3430		Sales Recpts Page 3430	283.97
13/11/2017	Sales Recpts Page 3431		Sales Recpts Page 3431	54.60
13/11/2017	Sales Recpts Page 3432		Sales Recpts Page 3432	23.00
13/11/2017	Sales Recpts Page 3438		Sales Recpts Page 3438	27.60
15/11/2017	HSBC Bacs - Nov Salaries	bacs	HSBC Bacs - Nov Salaries	17,987.32
17/11/2017	Sales Recpts Page 3434		Sales Recpts Page 3434	166.62
17/11/2017	Sales Recpts Page 3435		Sales Recpts Page 3435	23.00
17/11/2017	Sales Recpts Page 3436		Sales Recpts Page 3436	160.58
17/11/2017	Sales Recpts Page 3440		Sales Recpts Page 3440	50.00
20/11/2017	Sales Recpts Page 3437		Sales Recpts Page 3437	160.00
21/11/2017	Sales Recpts Page 3443		Sales Recpts Page 3443	65.00
23/11/2017	Sales Recpts Page 3439		Sales Recpts Page 3439	23.00
24/11/2017	Sales Recpts Page 3441		Sales Recpts Page 3441	1,000.00
24/11/2017	Sales Recpts Page 3442		Sales Recpts Page 3442	128.12
27/11/2017	Sales Recpts Page 3444		Sales Recpts Page 3444	209.94
27/11/2017	Sales Recpts Page 3445		Sales Recpts Page 3445	32.20
27/11/2017	Sales Recpts Page 3446		Sales Recpts Page 3446	100.00
28/11/2017	Sales Recpts Page 3447		Sales Recpts Page 3447	23.00
28/11/2017	Sales Recpts Page 3448		Sales Recpts Page 3448	304.20
30/11/2017	Sales Recpts Page 3449		Sales Recpts Page 3449	50.00
30/11/2017	Sales Recpts Page 3450		Sales Recpts Page 3450	304.20
30/11/2017	Sales Recpts Page 3451		Sales Recpts Page 3451	304.20
Total Receipts				30,691.43

