

Dronfield Town Council

Town Clerk:
Andrew Tristram



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31 October 2017

To: The Chairman and Members of Dronfield Town Council

Dear Councillor,

You are summoned to attend the meeting of Dronfield Town Council to be held on

**MONDAY 6 NOVEMBER 2017 AT 7.30pm IN THE
COUNCIL CHAMBER, CIVIC HALL, DRONFIELD**

Yours sincerely



Andrew Tristram
Town Clerk

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are:

1. Requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed.
2. Reminded that it is not permitted for oral commentary to be provided during a meeting. The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. Apologies

To receive apologies and reasons for absence from the meeting.

2. Declarations of Interest

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve request for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

3. Public Speaking

3.1 Planning Matters

An opportunity for members of the public to raise any planning matter that members may be considering at the planning item of the following agenda.

3.2 General Matters

A fifteen-minute session when members of the public and local residents can raise issues affecting the town. Any issues raised may be noted and a request by members for that matter to be placed on a future agenda for discussion and debate.

3.3 Police Matters

If the Police Liaison Officer is in attendance they will be given the opportunity to raise any relevant matters.

4. Council Minutes

To receive and consider adopting as a true and accurate record, the draft Minutes of the Ordinary Meeting of the Council held on 2 October 2017 (Pages 43 - 52)

5. Planning Matters

5.1 Planning Applications (Appendix 1)

To consider the attached schedule of planning applications submitted by North East Derbyshire District Council for comment and discussion. Further details of any application can be found at: <http://planapps-online.ne-derbyshire.gov.uk/online-applications/> And then by inputting the application reference number.

5.2 Planning Decisions (Appendix 2)

To receive the attached schedule of planning decisions submitted by North East Derbyshire District Council for information.

6. Youth Matters

To consider any items raised by Councillors concerning Youth Matters.

7. Outside Services Report (Appendix 3)

To consider the written report submitted by the Outside Services Foreman

8. Meeting Reports (Appendix 4)

To receive the meeting reports on various matters:-

8.1 Neighbourhood Plan Steering Group on 27 September 2017

8.2 Personnel Advisory Committee held on 16 October 2017

8.3 Budget Advisory Committee held on 16 October 2017

8.4 Properties Advisory Committee held on 16 October 2017

8.5 Neighbourhood Plan Steering Group held on 23 October 2017

8.6 Parks & Recreation Committee Report - October 2017

9. Scheme of Delegation

To receive and consider adopting the proposed Scheme of Delegation.

10. Financial Regulations

To receive and consider adopting the proposed Financial Regulations in line with NALC model documents.

11. Town Clerk's Report (Appendix 5)

To consider the written report submitted by the Town Clerk

12. Financial Report (Appendix 6)

10.1 Schedule of Payments for September 2017

10.2 Schedule of Receipts for September 2017

10.3 Bank Reconciliation at 30 September 2017

10.4 Income and Expenditure to 30 September 2017

13. Derbyshire Association of Local Councils

Council to note the following Circulars received from DALC (circulated):-

Circular 12/2017

Our Day • NALC Response to Local Government Finance Plans • Updated Legal Topic Note • NALC Larger Councils Conference – London • How to Discuss Retirement Options with Staff • NFP Workshops – bid writing • Clerk Essential Training • Freedom of Information Training

14. Exclusion of the Press And The Public

To move the following resolution – That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.